

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

## BUILDING DEPARTMENT PERMIT

Permit Number: 031445

Please Read  
Application And  
Notes, If Any,  
Attached

This is to certify that Preble Street Resource Center The Sign  
has permission to Install a 4X2 sign & 11X2.5  
AT 343 Cumberland Ave 033 K004001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is occupied or enclosed-in.  
**HEAR NOTICE IS REQUIRED.**

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

**OTHER REQUIRED APPROVALS**

Fire Dept. \_\_\_\_\_  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name

*[Signature]*  
11/29/03  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 03-1445	Issue Date:	CBL: 033 K004001
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Location of Construction: 343 Cumberland Ave	Owner Name: Preble Street Resource Center	Owner Address: Po Box 1459	Phone:
Business Name:	Contractor Name: The Signery	Contractor Address: 299 Forest Avenue Portland	Phone 2078797700
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: B3

Past Use: Preble St. Resource Ctr Clinic/offices/ social services	Proposed Use: Install a 4X2 sign & 11X2.5 sign	Permit Fee: \$142.00	Cost of Work: \$0.00	CEO District:
Proposed Project Description: Install a 4X2 sign & 11X2.5 sign		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: U Type: NA SIG 11/24/03 <i>[Signature]</i>	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____		

Permit Taken By: Idobson	Date Applied For: 11/21/2003	<b>Zoning Approval</b>	
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<ol style="list-style-type: none"> <li>This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</li> <li>Building permits do not include plumbing, septic or electrical work.</li> <li>Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</li> </ol>	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>OK</i> 11/24/03	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	<b>Historic Preservation</b> <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>N/A</i>
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

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SIGNATURE OF APPLICANT \_\_\_\_\_ ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

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RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_



# Sign Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of construction: <u>343 Cumberland Ave / 18 PORTLAND ST</u>		Zone: <u>B3</u>
Total square footage of proposed structure: <u>22,000</u>		Square footage of lot: <u>11,000</u> Lot frontage: <u>57 feet</u> Tenant frontage: <u>34 feet</u>
Tax Assessor's Chart, Block & Lot Chart# <u>33</u> Block# <u>K</u> Lot# <u>4</u>	Owner: <u>Prable Street Resource Center</u>	Telephone: <u>(207) 775-0026</u>
Lessee/buyer's name (If applicable)	Current use: <u>clinic/offices/ social services</u> Proposed use: <u>same</u>	Total s.f. of signage <u>55.33</u> <del>\$1.00</del> per s.f. <u>\$110.46</u> plus \$30.00 base fee <u>\$142.00</u> Fee: <u>\$190.46</u>
Applicant name, address & telephone: <u>Prable Street Resource Center</u> <u>PO Box 1459</u> <u>Portland ME 04101</u> <u>(207) 775-0026</u>	If vacant, prior use: _____ How long has it been vacant? _____ Project description: _____ Number of tenants in lot? <u>4</u>	Awning-without signage: \$30.00 for first \$1,000 <del>1000</del> plus \$7.00 each addit. <del>1000</del> \$1,000 Fee: \$ _____
Freestanding sign? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No More than one sign? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Sign Attached to Building? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dimensions _____ Height _____ Dimensions _____ Height _____ Dimensions <u>4x2-19x1</u> Height <u>4ft/14ft/16ft.</u> <u>and 11.33x2.5</u>	
Awning <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Is awning backlit? <input type="checkbox"/> Yes <input type="checkbox"/> No Height off sidewalk? _____ Awning Height: _____ Length: _____ Depth: _____	Is there any message, trademark or symbol on it? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, total s.f. of panels/graphics: _____ Please describe: _____	
List ALL existing signage and their dimensions: <u>none</u>		
Contractor's name, address & telephone: <u>The Signery - 299 Forest Ave - Portland 879-7700</u> Who should we contact when the permit is ready: <u>Amy Donahoe at Prable St. and Don at The Signery</u> Mailing address: <u>PO Box 1459 - Portland ME 04104</u> Phone: <u>775-0026</u>		
Once your permit is approved, we will notify you to come in and pick up your permit and review the requirements with our plan reviewer. Beginning work prior to receiving your permit will result in a violation fee of \$50.00.		

Please submit all of the information outlined in the Signage Application Checklist including a building sketch showing exactly where existing is and proposed signage will be located. Please include sketches/pictures of proposed signage. Failure to do so will result in the automatic denial of your permit.

At the discretion of the Planning and Development Department, additional information may be required prior to permit approval. For further information stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work to be done on the property, and that I am authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of the City of Portland, ME if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>[Signature]</u>	Date: <u>11/20/03</u>	
This is not a Permit; you may not commence any work until the Permit is issued.		

**SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE**

**PLEASE ANSWER ALL QUESTIONS**

ADDRESS: 343 Cumberland Ave ZONE: B3

CBL: 33 K 4

SINGLE TENANT LOT? YES  NO  MULTI TENANT LOT? YES  NO

MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES  NO   
*only existing sign is stonework above front entry; will be covered by new signage currently applied for (see photo)*

INFORMATION ON PROPOSED SIGN(S):  
FREESTANDING (e.g., pole) SIGN? YES  NO  DIMENSIONS PROPOSED: \_\_\_\_\_

BLDG. WALL SIGN? (attached to bldg) YES  NO  DIMENSIONS PROPOSED: 5'4" x 2' = 8' #

*Pat # 11.33 x 2.5 = 28.33  
and 19 x 1 = 19 #  
Cumberland Ave 36.33'*

INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES  NO  DIMENSIONS: \_\_\_\_\_

BLDG. WALL SIGN (attached to bldg) ? YES  NO  DIMENSIONS: \_\_\_\_\_

AWNING? YES  NO  DIMENSIONS: \_\_\_\_\_ *OK*

*Along Cumberland Ave*

LOT FRONTAGE (FEET): 57 feet x 2 = 114' # *part of St 2*  
TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET): 734 feet x 2 = 1468' # *768' #*

AWNING YES  NO  IS AWNING BACKLIT? YES  NO

HEIGHT OF AWNING: \_\_\_\_\_ LENGTH OF AWNING: \_\_\_\_\_ DEPTH: \_\_\_\_\_

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES  NO

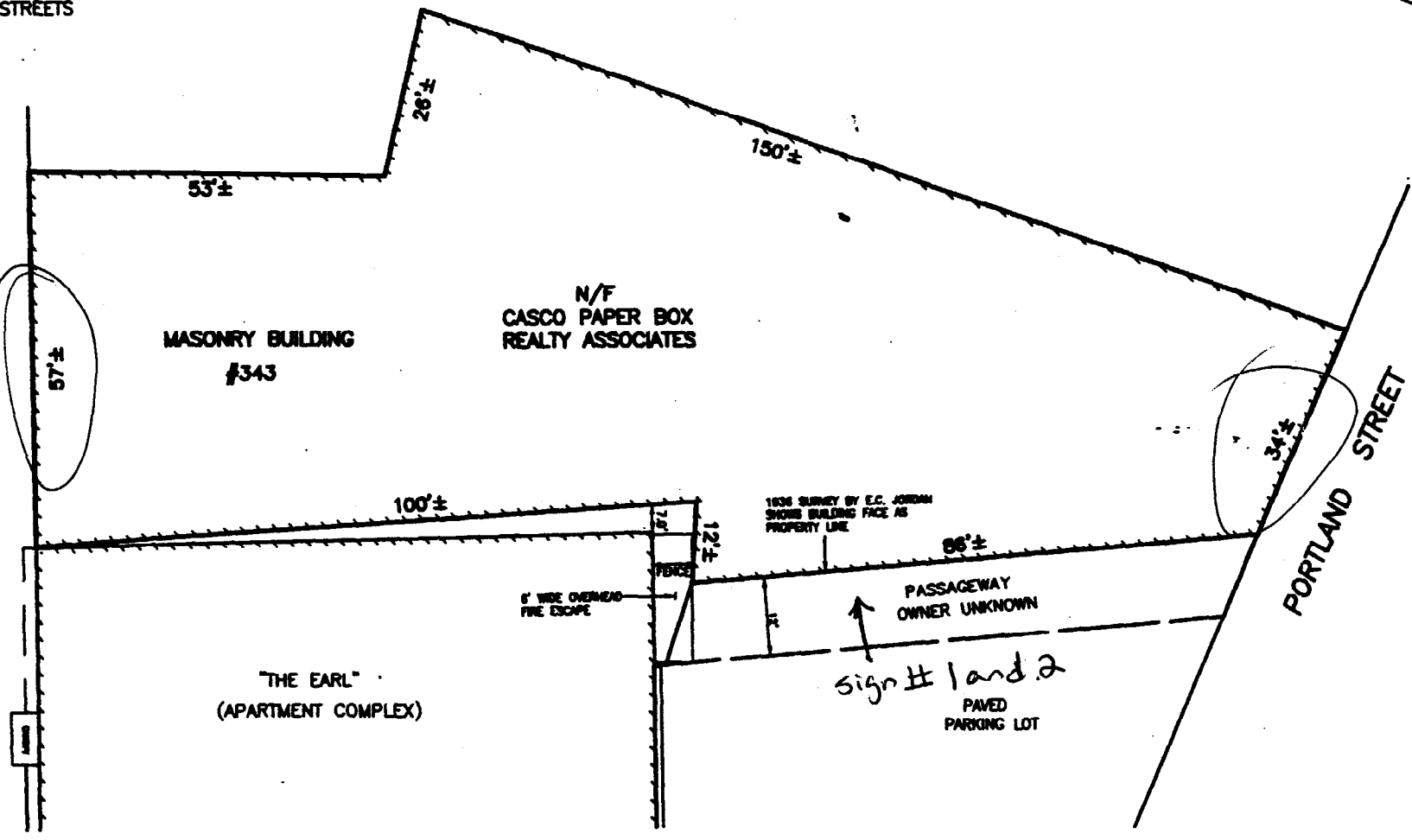
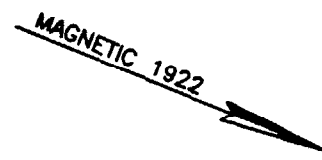
IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? \_\_\_\_\_ s.f.

**A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.**

SIGNATURE OF APPLICANT: *[Signature]* DATE: 11/20/03

\*\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*\*

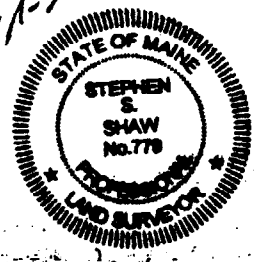
ENCROACH  
STREETS



THIS SKETCH DOES NOT  
IFY OR DELINEATE THE  
FACE OF THE EARTH OF  
ROSE OF THIS SKETCH IS  
ATIONSHIP OF THE MAJOR  
ARCEL AS PER DEED

CERTIFICATION IS HEREBY MADE TO:  
GENESIS COMMUNITY LOAN FUND & ITS TITLE INSURER  
THAT THE EXISTING DWELLING SHOWN ON THIS PLAN IS  
SITUATED ON THE LOT AS DESIGNATED AND DOES COMPLY  
WITH APPLICABLE SETBACK REQUIREMENTS AT THE TIME OF  
CONSTRUCTION. CERTIFICATION IS ALSO MADE THAT THE  
DWELLING AND PREMISES DO NOT LIE WITHIN A SPECIAL  
FLOOD HAZARD AREA AS DEFINED BY H.U.D.

*Handwritten signature*



<b>MORTGAGE LOAN INSPECTION</b>	
BUYER: PREBLE STREET RESOURCE CENTER	
SELLER: CASCO PAPER BOX REALTY ASSOC.	
LOCATION: 343 CUMBERLAND AVE., PORTLAND, ME	
OWEN HASKELL, INC. 16 CASCO STREET PORTLAND, ME 04101 JOB # MS2001-024P DATE DEC 27, 2001	DEED REFERENCE: CUMBERLAND COUNTY REGISTRY OF DEEDS BOOK 4402 PAGE 235

# CHECKLIST FOR SIGN/AWNING APPLICATION

**Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:**

- Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal \$400,000.00.
- Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage. *n/a we own the building*
- A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. Indicate on the plan all existing and proposed signs with their dimensions and specific locations.
- A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.
- Certificate of Flammability required for awning or canopy at time of application. *n/a*
- UL# required for lighted signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit. *n/a*
- Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

**Permit Fee for signage or awning-with-signage:  
\$30.00 plus \$~~1~~<sub>2</sub>.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, plus \$~~7~~<sub>9</sub>.00 for each additional \$1,000.00.**

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/21/2003

PRODUCER (207)774-6257 FAX (207)774-2994  
 Clark Associates  
 2385 Congress Street  
 P O Box 3343  
 Portland, ME 04104

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED Preble Street Resource Center  
 PO Box 1459  
 Portland, ME 04104

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Philadelphia Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

### COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF POLICY	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	TBA	11/19/2003	11/19/2004	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES / (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:				PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY				PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> ANY AUTO				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> NON-OWNED AUTOS				
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC \$
					AUTO ONLY: AGG \$
A	EXCESS/UMBRELLA LIABILITY	TBA	11/19/2003	11/19/2004	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE \$ 1,000,000
	<input type="checkbox"/> DEDUCTIBLE				\$
	<input checked="" type="checkbox"/> RETENTION \$ 10,000				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT \$
	If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE \$
	OTHER				E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Re: Sign Permit  
 The City of Portland Maine is Additional Insured with Respect to General Liability

### CERTIFICATE HOLDER

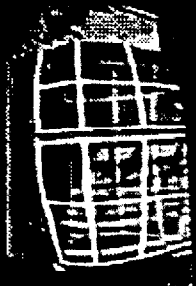
### CANCELLATION

The City of Portland  
 389 Congress Street  
 Portland, ME

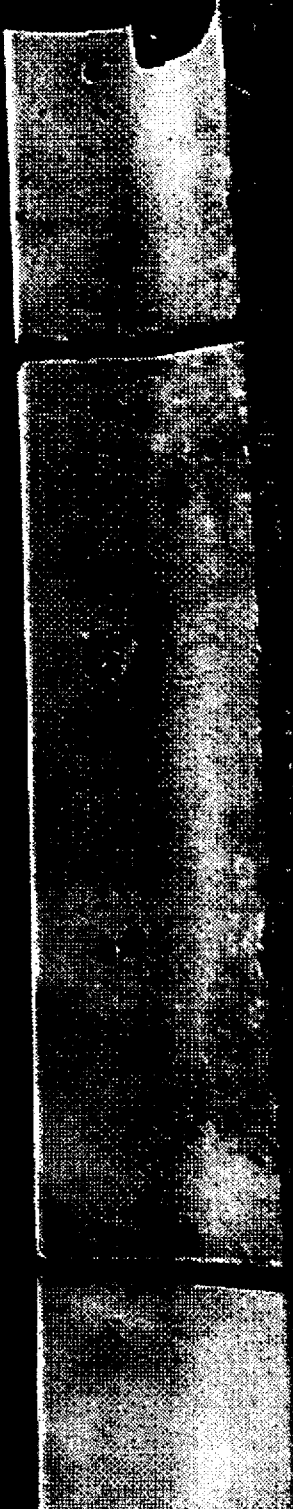
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE  
*Leon D. [Signature]*

18 PORTLAND STREET (343 Cumberland Ave)



18





The sign will be fabricated from aluminum with a white baked enamel finish. Aluminum panels will be mounted on 1" x 1" Risco framing (aluminum square tubing) and will have a 1" retainer wrapping the perimeter. Graphics will be applied using 3M Scotchcal vinyls.

The signs will be mounted on the buildings using aluminum "L" brackets and hammer screws.

393 CUMBERLAND AVE

The sign will be fabricated from aluminum with a white baked enamel finish. Aluminum panels will be mounted on 1" x 1" Risco framing (aluminum square tubing) and will have a 1" retainer wrapping the perimeter. Graphics will be applied using 3M Scotchcal vinyls.

The signs will be mounted on the buildings using aluminum "L" brackets and hammer screws.

