



Administrative Authorization Application Portland, Maine

Planning and Urban Development Department, Planning Division

PROJECT NAME: _____

PROJECT ADDRESS: 16 Alder St, Portland ME CHART/BLOCK/LOT: 033 J014 001

APPLICATION FEE: _____ (\$50.00)

PROJECT DESCRIPTION: (Please Attach Sketch/Plan of the Proposal/Development)

CHANGE LEGAL USE FROM BOATSLIP HOUSE TO 2 FAMILY

OWNER/APPLICANT

Name: Michael Rokawski
 Address: 15 Sandy Toes Lane
Windham ME 04062
 Work#: _____
 Cell#: (207) 671 7713
 Fax#: _____
 Home #: 207 894 2007
 E-mail: _____

CONSULTANT/AGENT

Name: _____
 Address: _____
 Work#: _____
 Cell#: _____
 Fax#: _____
 Home #: _____
 E-mail: _____

Criteria for an Administrative Authorization:
 (see section 14-523(4) on the next page)

- a) Is the proposal within existing structures?
- b) Are there any new buildings, additions, or demolitions?
- c) Is the footprint increase less than 500 sq. ft.?
- d) Are there any new curb cuts, driveways or parking areas?
- e) Are the curbs and sidewalks in sound condition?
- f) Do the curbs and sidewalks comply with ADA?
- g) Is there any additional parking?
- h) Is there an increase in traffic?
- i) Are there any known stormwater problems?
- j) Does sufficient property screening exist?
- k) Are there adequate utilities?
- l) Are there any zoning violations?
- m) Is an emergency generator located to minimize noise?
- n) Are there any noise, vibration, glare, fumes or other impacts?

Applicant's Assessment
 Y(yes), N(no), N/A

Y
N
n/a
N
Y
Y
N
N
N
Y
Y
N
N

Prior to the time of purchase previous owner had converted to a different use than current use.

Signature of Applicant: [Signature] Date: 12/9/15

IMPORTANT NOTICE TO APPLICANT: The granting of an Administrative Authorization to exempt a development from site plan review does not exempt this proposal from other required approvals or permits, nor is it an authorization for construction. You should first check with the Building Inspections Office, Room 315, City Hall (207)874-8703, to determine what other City permits, such as a building permit, will be required.