Jeff Levine, AICP, Director Ann Machado

Planning & Urban Development Department Zoning Administrator

LEGALIZATION OF NON-CONFORMING DWELLING UNITS (For office use only)

Address & CBL 38 Portland Street - 033-J-011

Notices to owners of properties situated within 300 feet sent on: mailed 9/28/2017

City Housing Ordinance compliance scheduled: 10/4/17 (Chuck) received: 10/16/17

City NFPA compliance given on: received: 10/16/17

Received any letters within 10 days from notices sent? 10/13/2017

Unit(s) existed prior to April 1, 1995? Affidavit from previous owners son

Unit(s) shown to be established by different owner? No evidence submitted – rec’d deed 9/27/17

Site plan included: Yes

Floor plan(s) included? Yes

Is ZBA action required? Yes – Received letter on 10/13/17 – scheduled for 12/7/17 meeting (received application on 11/13/17) Granted 4-1.

***389 Congress Street \* Portland Maine 04101-3509 \* Phone: (207) 874-8703 \* Fax: (207) 874-8716***

<http://www.portlandmaine.gov/planning/buildinsp.asp>\* E-Mail: buildinginspections@portlandmaine.gov