

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND

# BUILDING PERMIT

This is to certify that FERRANTE, DENNIS DENNIS  
FERRANTE

Located At 9 HANOVER

Job ID: 2011-06-1547-ALTR

CBL: 033 - - J - 007 - 001 - - - -

has permission to change of use/add home occupation and install door  
provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of  
the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of  
the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured  
before this building or part thereof is lathed or otherwise  
closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner  
before this building or part thereof is occupied. If a  
certificate of occupancy is required, it must be

\_\_\_\_\_  
Fire Prevention Officer

\_\_\_\_\_  
Code Enforcement Officer / Plan Reviewer

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY  
PENALTY FOR REMOVING THIS CARD**

## BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov)

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**
  1. Framing, plumbing, and electrical inspections required prior to drywalling or insulating.
  2. Final Certificate of Occupancy required upon completion of work.

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.



# PORTLAND MAINE

*Strengthening a Remarkable City, Building a Community for Life* • [www.portlandmaine.gov](http://www.portlandmaine.gov)

Director of Planning and Urban Development  
Penny St. Louis

Job ID: 2011-06-1547-ALTR

Located At: 9 HANOVER

CBL: 033 - - J - 007 - 001 - - - -

## **Conditions of Approval:**

### **Zoning**

1. This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.
2. During its existence, all aspects of the Home Occupations criteria, Section 14-410, shall be maintained.
3. With the issuance of this permit and the certificate of occupancy, this property shall remain a single family dwelling with a home occupation as a hair salon.. Any change of use shall require a separate permit application for review and approval.

### **Building**

1. Separate permits are required for any electrical, plumbing, sprinkler, fire alarm HVAC systems, heating appliances, commercial hood exhaust systems and fuel tanks. Separate plans may need to be submitted for approval as a part of this process.
2. Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approval prior to work.



# General Building Permit Application

6-3/2-11

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>9 Hanover Street Portland, Maine 04101</u>		
Total Square Footage of Proposed Structure/Area <u>270 S.F. of renovation</u>	Square Footage of Lot <u>2461 S.F.</u>	Number of Stories <u>2</u>
Tax Assessor's Chart, Block & Lot Chart# <u>033</u> Block# <u>J</u> Lot# <u>007</u>	Applicant * <u>must</u> be owner, Lessee or Buyer* Name <u>Dennis Ferrante</u> Address <u>9 Hanover St</u> City, State & Zip <u>Portland, Me 04101</u>	Telephone: <u>671-4199</u>
Lessee/DBA (If Applicable)	Owner (if different from Applicant) Name Address City, State & Zip	Cost Of Work: \$ <u>4,000.00</u> C of O Fee: \$ <u>75.00</u> Total Fee: \$ <u>115.00</u>
Current legal use (i.e. single family) <u>Single Family</u> Number of Residential Units <u>1</u> If vacant, what was the previous use? _____ Proposed Specific use: <u>Home Occupation (hair salon) / residence</u> Is property part of a subdivision? <u>no</u> If yes, please name _____ Project description: <u>Add a home based business (hair salon) to a single family residence. - change window to door for access to salon from outside.</u>		
Contractor's name: <u>undecided</u>		
Address: _____		
City, State & Zip: _____ Telephone: _____		
Who should we contact when the permit is ready: <u>Dennis Ferrante</u> Telephone: <u>671-4199</u>		
Mailing address: <u>9 Hanover Street, Portland Maine 04101</u>		

150  
270  
6.28.11

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: \_\_\_\_\_

Date: 06/27/11

This is not a permit; you may not commence ANY work until the permit is issued

RECEIVED  
JUN 27 2011  
Department of Planning & Inspections



# City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: 2011-06-1547-ALTR	Date Applied: 6/27/2011	CBL: 033 - - J - 007 - 001 - - - - -	
Location of Construction: 9 HANOVER ST	Owner Name: DENNIS FERRANTE	Owner Address: 9 HANOVER ST PORTLAND, ME 04101	Phone: 207-671-4199
Business Name:	Contractor Name: TBD	Contractor Address:	Phone:
Lessee/Buyer's Name:	Phone:	Permit Type: CHANGE OF USE	Zone: <b>B-3</b>
Past Use: Single Family	Proposed Use: Single family w/home occupation (hair salon) –change of use to add the home occupation – change door to window on porch to create separate entrance	Cost of Work: 5000.00	CEO District:
		Fire Dept: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input checked="" type="checkbox"/> N/A	Inspection: Use Group: <i>P-3</i> Type: <i>513</i>
Proposed Project Description: Single Fam w/ Home Occ Hair Salon – add door		Pedestrian Activities District (P.A.D.)	
Permit Taken By:		<b>Zoning Approval</b>	

Special Zone or Reviews	Zoning Appeal	Historic Preservation
<input type="checkbox"/> Shoreland <input type="checkbox"/> Wetlands <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan <input type="checkbox"/> Maj <input type="checkbox"/> Min <input type="checkbox"/> MM Date: <i>OK w/ conditions</i> <i>7/11/11</i> <i>ABH</i>	<input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	<input checked="" type="checkbox"/> Not in Dist or Landmark <input type="checkbox"/> Does not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>ARV</i>

### CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHON

June 20, 2011

Ms. Marge Schmuckal  
Zoning Administrator  
Department of Planning and Urban Development  
City of Portland  
389 Congress Street  
Portland, Maine 04101

Dear Ms. Schmukal,

I am requesting a permit to allow me the use of my residence at 9 Hanover Street for a home occupation. I intend to locate my hair salon at the above mentioned location. I intend to provide hair dressing services to an established list of clients on an appointment basis and I anticipate no more than one employee. In effect my work will be hair dressing, an acceptable home occupation listed under (b) of Section 14-410 of the Portland Zoning Ordinance. The following is an explanation of how my home occupation meets the criteria listed under item (a) of the same.

1. My home occupation will occupy approximately <sup>321</sup>270 square feet (12%<sup>15%</sup>) of floor area of the residence.
2. No goods will be stored or displayed or be visible from outside the residence.
3. Storage of the materials necessary to perform my occupation are minimal and included in the 270 square feet of floor space mentioned above.
4. There will be no external signage related to my home occupation.
5. I will need to provide an entrance to the business and will be replacing an existing side window with a new exterior door which will be divided into lites that match the existing window as closely as possible.
6. Since my clients will be by appointment only and staggered, I will provide space in my existing driveway for them. My vehicle is currently garaged and will remain so.
7. No objectionable effects will result from my home occupation.
8. At some point I will consider the addition of one employee.
9. Because this is a small business and clients are by appointment, I do not foresee that my home occupation will be generating a significant increase to neighborhood traffic.
10. No vehicles remotely approaching a gross vehicle weight of 6,000 pounds are necessary for my home occupation.

As is evident from this narrative, my home occupation is a secondary and incidental use of my residence. The external activity level and impact is negligible and in keeping with the character of the neighborhood.

Attached please find a copy of floor plans which show my entire residence and area of the home occupation. Thank you for your assistance in this matter.

Best Regards,  
Dennis Ferrante

