

**City of Portland, Maine – Building or Use Permit Application** 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: <b>***377 Cumberland Ave. Front Right Corner</b>		Owner: <b>**Ronald &amp; Christine Spella</b>		Phone: <b>773-4773</b>		Permit No: <b>991012</b>	
Owner Address: <b>SAA</b>		Lessee/Buyer's Name: <b>N/A</b>		Phone:		BusinessName:	
Contractor Name: <b>N/A</b>		Address:		Phone:		<div style="border: 2px solid black; padding: 5px; text-align: center;"> <b>PERMIT ISSUED</b>                  Permit Issued:  <b>SEP 17 1999</b>  <b>CITY OF PORTLAND</b> </div>	
Past Use: <b>Art Gallery</b>		Proposed Use: <b>Same</b>		COST OF WORK: <b>\$ 0</b>		PERMIT FEE: <b>\$ 30.00</b>	
				FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group: Type:	
Proposed Project Description: <b>Install a 1 ft x 7 ft banner to front right corner of Dec 1, 1999 building. Banner to be put up Oct. 1 and taken down Dec. 31st.</b>				Signature:		Signature: <i>[Signature]</i>	
				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied		Zoning Approval: <i>[Signature]</i> <b>Special Zone or Reviews:</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>	
Permit Taken By: <b>UA</b>		Date Applied For: <b>Same</b>		Signature:		Date:	

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

**\*\*\*\* Send to: Ronald & Christine Spella  
377 Cumberland Ave.  
Portland, ME 04101**

PERMIT ISSUED  
WITH REQUIREMENTS

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

9-9-99

SIGNATURE OF APPLICANT \_\_\_\_\_ ADDRESS: \_\_\_\_\_ DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE \_\_\_\_\_ PHONE: \_\_\_\_\_

CEO DISTRICT 2


**THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED**

**Sign Permit Pre-Application  
Attached Single Family Dwellings/Two-Family Dwelling  
Multi-Family or Commercial Structures and Additions Thereto**

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

**NOTE\*\*If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.**

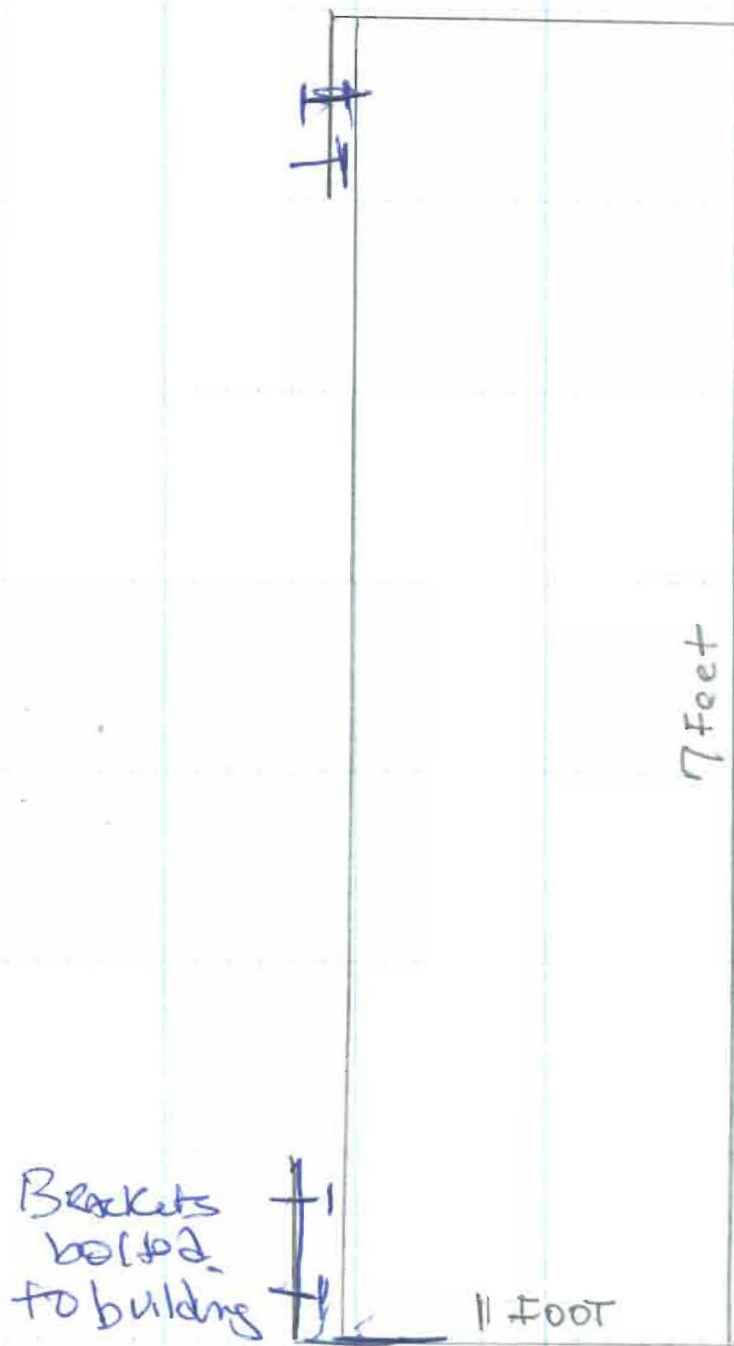
Location/Address of Construction (include Portion of Building): <i>* 377 Cumberland Ave front RIGHT CORNER</i>			
Total Square Footage of Proposed Structure <i>750 ft</i>		Square Footage of Lot	
Tax Assessor's Chart, Block & Lot Number Chart# <i>33</i> Block# <i>26</i> Lot# <i>20</i>		Owner: <i>*</i> <i>Ronald &amp; Christine Spmella</i>	Telephone#: <i>773-4773</i>
Owner's Address: <i>377 Cumberland Ave</i>	Lessee/Buyer's Name (If Applicable) <i>NA</i>	Total Sq. Ft. of Sign <i>750 ft</i>	Fee <i>\$ 30</i>
Proposed Project Description:(Please be as specific as possible) <i>(PUT UP - take down) OCT 1, 99 Dec 31, 99 Install ca. 1 ft x 7 ft banner to front of building RIGHT CORNER</i>			
Contractor's Name, Address & Telephone <i>NA</i>			Rec'd By <i>UP</i>
Current Use: <i>ART Gallery</i>		Proposed Use: <i>same</i>	

Signature of applicant: 	Date: <i>9/9/99</i>
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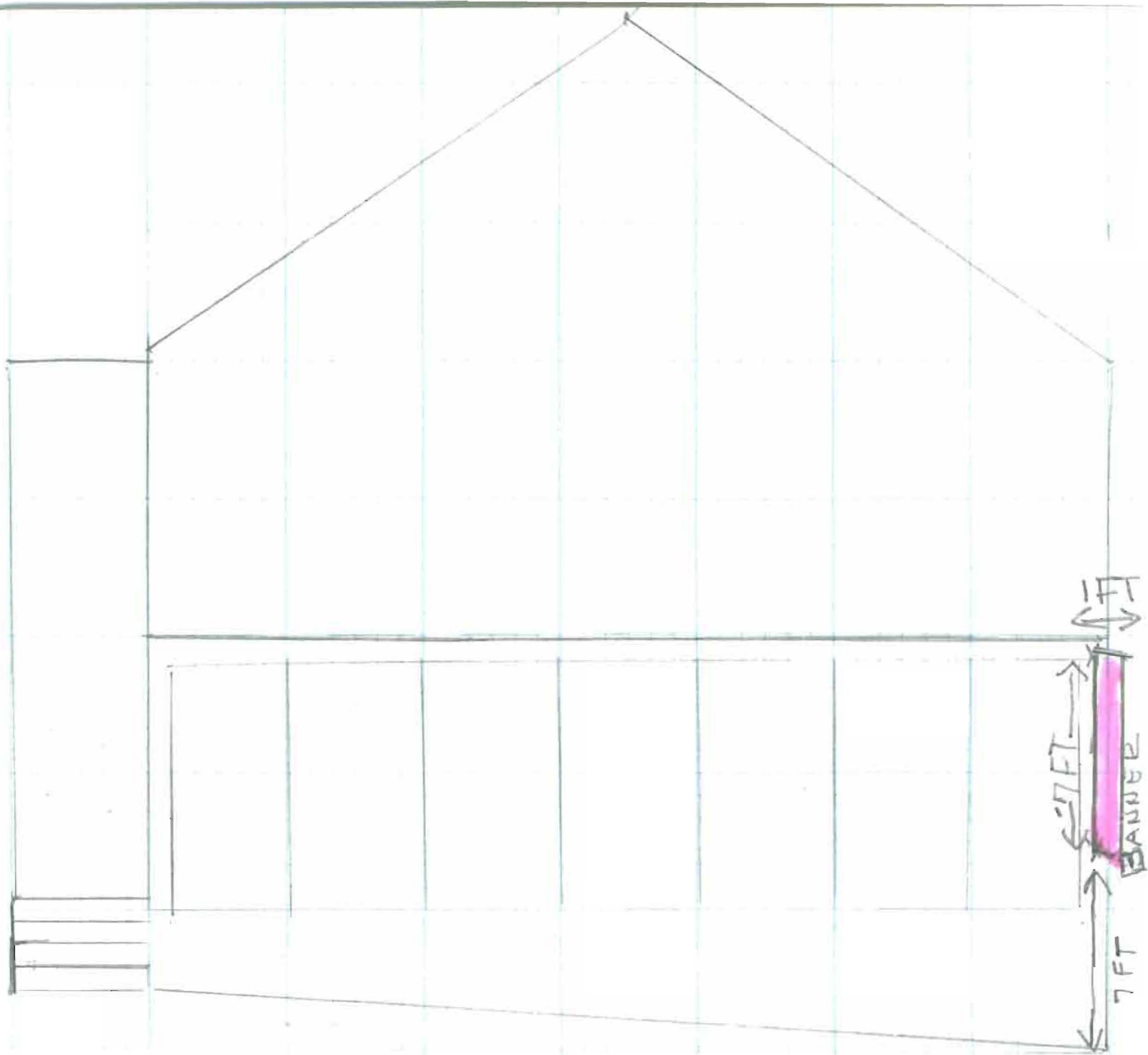
Signage Permit Fee: \$30.00 plus .20 per square foot of signage



Ron and Christine Spinella  
377 Cumberland Ave



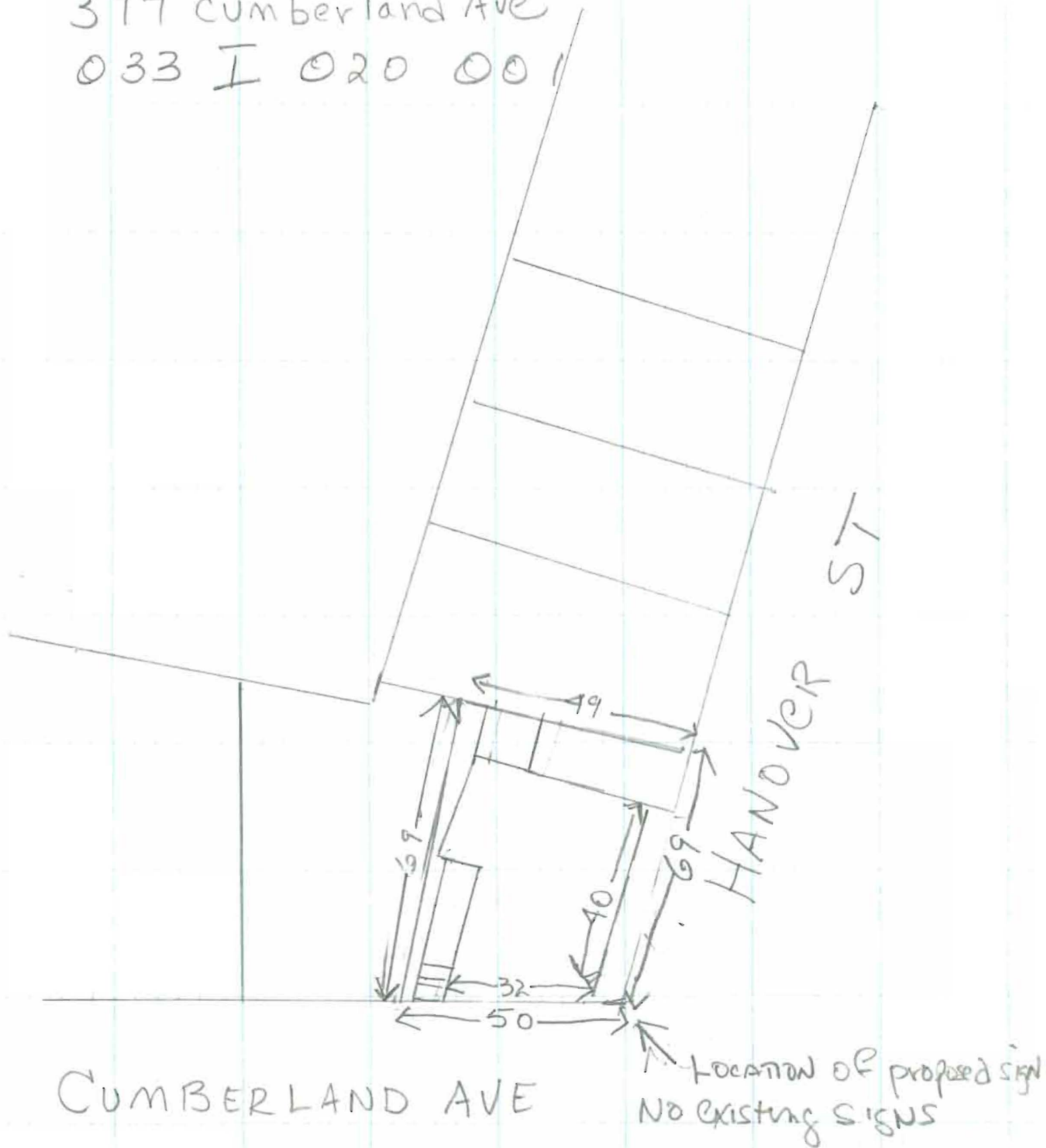
BANNER made of flame resistant canvas  
Banner attached to metal braces top  
and bottom  
Braces anchored to building



377 Cumberland Ave  
FRONT ELEVATION



Ron and Christine Spinella  
377 Cumberland Ave  
033 I 020 001



**SIGNAGE PRE-APPLICATION**

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 377 Cumberland Ave ZONE: B3

OWNER: Ron and Christine Spinella

APPLICANT: Ron and Christine Spinella

ASSESSOR NO. \_\_\_\_\_

SINGLE TENANT LOT? YES \_\_\_ NO \_\_\_

MULTI TENANT LOT? YES X NO \_\_\_

FREESTANDING SIGN? YES \_\_\_ NO X DIMENSIONS \_\_\_\_\_

(ex. pole sign. . .)

MORE THAN ONE SIGN? YES \_\_\_ NO X DIMENSIONS \_\_\_\_\_

BLDG. WALL SIGN? YES X NO \_\_\_ DIMENSIONS 1 FT x 2 FT

(attached to bldg)

MORE THAN ONE SIGN? YES \_\_\_ NO X DIMENSIONS \_\_\_\_\_

Banner

LIST ALL EXISTING SIGNAGE AND THEIR DIMENSIONS: none

LOT FRONTAGE (FEET): 50

BLDG FRONTAGE (FEET): 32

AWNING YES \_\_\_ NO X IS AWNING BACKLIT? YES \_\_\_ NO \_\_\_

Banner HEIGHT OF AWNING: \_\_\_\_\_

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? \_\_\_

\*\*\* TENANT BLDG. FRONTAGE (IN FEET) \_\_\_\_\_

\*\*\* REQUIRED INFORMATION

AREA FOR COMPUTATION

**A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED ARE ALSO REQUIRED.**

SIGNATURE OF APPLICANT: [Signature]

DATE: 9/9/99

# NEW ENGLAND GUARANTY INS CO INC

## COMMERCIAL LINES POLICY COMMON POLICY DECLARATIONS

Policy Number: CPP0335231

Renewal of Number

Named Insured and Mailing Address:

RONALD & CHRISTINE SPINELLA  
377 CUMBERLAND AVENUE  
PORTLAND, ME 04101

Agent: 07325

LOVEJOY AGENCY  
FEDERAL ROAD, PO BOX 726  
PARSONSFIELD, ME 04047

Policy Period: From: 08/29/1999 To: 08/29/2000 at 12:01 A.M., Standard Time at your mailing address shown above.

Business Description: FOUR FAMILY DWELLING

Form of Business: INDIVIDUAL

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	PREMIUM
Commercial Property Coverage Part	\$ 361
Commercial General Liability Coverage Part	\$ 285
Commercial Crime Coverage Part	\$ NONE
Commercial Inland Marine Coverage Part	\$ NONE
Commercial Boiler and Machinery	\$ NONE

**TOTAL PREMIUM** \$ 646

Premium shown is payable: \$ 646 at inception; \$ 1st Anniversary; \$ 2nd Anniversary

Billing AGENCY BILL

**FORM(S) AND ENDORSEMENT(S) MADE A PART OF THIS POLICY AT THE TIME OF ISSUE:**  
**Refer To Forms Schedule**

\*Omits applicable Forms and Endorsements if shown in specific Coverage Part/Coverage Form Declarations.

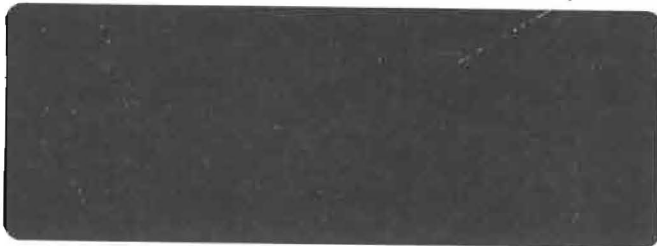
8-4-99  
Countersignature Date

Mary M. Barton  
Authorized Representative

INSURED

377 UMF - 2007

# Commercial Lines Policy



## UNION MUTUAL FIRE INSURANCE COMPANY

MUTUAL COMPANY

NONASSESSABLE POLICY

## NEW ENGLAND GUARANTY INSURANCE COMPANY INC.

A STOCK COMPANY

MONTPELIER, VERMONT 05602

**THIS POLICY CONSISTS OF:**

- DECLARATIONS
- COMMON POLICY CONDITIONS
- ONE OR MORE COVERAGE PARTS. A COVERAGE PART CONSISTS OF:
  - ONE OR MORE COVERAGE FORMS
  - APPLICABLE FORMS AND ENDORSEMENTS





# Certificate of Flame Resistance



REGISTERED  
APPLICATION  
CONCERN No.

F-368

ISSUED BY  
GLEN RAVEN MILLS, INC.  
1831 N. PARK AVE  
GLEN RAVEN NC 27215

919-227-6211

Date Work Performed

5/13/98

This is to certify that the materials described on the reverse side hereof have been flame-retardant treated (or are inherently nonflammable).

FOR ASTRUP COMPANY AT 2937 WEST 25th STREET  
CITY CLEVELAND STATE OHIO 44113

Certification is hereby made that: (Check "a" or "b")

(a) The articles described on the reverse side of this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.  
Name of chemical used \_\_\_\_\_ Chem. Reg. No. \_\_\_\_\_  
Method of application \_\_\_\_\_

(b) The articles described on the reverse side hereof are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.  
Trade name of flame-resistant fabric or material used FR SUNBRELLA Reg. No. F-368

The flame Retardant Process Used WILL NOT Be Removed By Washing  
(will or will not)

GLEN RAVEN MILLS, INC.

Name of Production Superintendent

By DAVID A. EDGERTON, DIV. MGR.

Title

We hereby certify this to be a true copy of the original "CERTIFICATE OF FLAME RESISTANCE" issued to us, "original copy" of which has been filed with the California State Fire Marshal.

The ASTRUP COMPANY

By 

10.000 YD

Control/lot # \_\_\_\_\_

Quantity \_\_\_\_\_

Customer order # CARL

Description SUNBRELLA FIRESIST 8637/60 FR

Astrup Invoice # 756019

Product Code 898637

LEAVITT & PARRIS  
256 READ ST  
PORTLAND

ME 04103-3446

BUILDING PERMIT REPORT

DATE: 10 Sept 99 ADDRESS: 377 Cumberland Ave. CBL: 033-I-020

REASON FOR PERMIT: banner

BUILDING OWNER: Sp mella

PERMIT APPLICANT: \_\_\_\_\_ /Contractor SAO

USE GROUP Banner CONSTRUCTION TYPE \_\_\_\_\_

The City's Adopted Building Code (The BOCA National Building Code/1996 with City Amendments)  
The City's Adopted Mechanical Code (The BOCA National Mechanical Code/1993)

CONDITION(S) OF APPROVAL

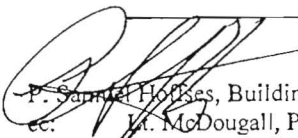
This permit is being issued with the understanding that the following conditions are met: \*1, \*34 #35

Approved with the following conditions: \_\_\_\_\_

1. This permit does not excuse the applicant from meeting applicable State and Federal rules and laws.
2. Before concrete for foundation is placed, approvals from the Development Review Coordinator and Inspection Services must be obtained. (A 24 hour notice is required prior to inspection) **"ALL LOT LINES SHALL BE CLEARLY MARKED BEFORE CALLING."**
3. Foundation drain shall be placed around the perimeter of a foundation that consists of gravel or crushed stone containing not more than 10 percent material that passes through a No. 4 sieve. The drain shall extend a minimum of 12 inches beyond the outside edge of the footing. The thickness shall be such that the bottom of the drain is not higher than the bottom of the base under the floor, and that the top of the drain is not less than 6 inches above the top of the footing. The top of the drain shall be covered with an approved filter membrane material. Where a drain tile or perforated pipe is used, the invert of the pipe or tile shall not be higher than the floor elevation. The top of joints or top of perforations shall be protected with an approved filter membrane material. The pipe or tile shall be placed on not less than 2" of gravel or crushed stone, and shall be covered with not less than 6" of the same material. Section 1813.5.2
4. Foundations anchors shall be a minimum of 1/2" in diameter, 7" into the foundation wall, minimum of 12" from corners of foundation and a maximum 6' o.c. between bolts. (Section 2305.17)
5. Waterproofing and dampproofing shall be done in accordance with Section 1813.0 of the building code.
6. Precaution must be taken to protect concrete from freezing. Section 1908.0
7. It is strongly recommended that a registered land surveyor check all foundation forms before concrete is placed. This is done to verify that the proper setbacks are maintained.
8. Private garages located beneath habitable rooms in occupancies in Use Group R-1, R-2, R-3 or I-1 shall be separated from adjacent interior spaces by fire partitions and floor/ceiling assembly which are constructed with not less than 1-hour fire resisting rating. Private garages attached side-by-side to rooms in the above occupancies shall be completely separated from the interior spaces and the attic area by means of 1/2 inch gypsum board or the equivalent applied to the garage means of 1/2 inch gypsum board or the equivalent applied to the garage side. (Chapter 4, Section 407.0 of the BOCA/1996)
9. All chimneys and vents shall be installed and maintained as per Chapter 12 of the City's Mechanical Code. (The BOCA National Mechanical Code/1993). Chapter 12 & NFPA 211
10. Sound transmission control in residential building shall be done in accordance with Chapter 12, Section 1214.0 of the City's Building Code.
11. Guardrails & Handrails: A guardrail system is a system of building components located near the open sides of elevated walking surfaces for the purpose of minimizing the possibility of an accidental fall from the walking surface to the lower level. Minimum height all Use Groups 42", except Use Group R which is 36". In occupancies in Use Group A, B, H-4, I-1, I-2, M and R and public garages and open parking structures, open guards shall have balusters or be of solid material such that a sphere with a diameter of 4" cannot pass through any opening. Guards shall not have an ornamental pattern that would provide a ladder effect. (Handrails shall be a minimum of 3e4" but not more than 38". Use Group R-3 shall not be less than 30", but not more than 38".) Handrail grip size shall have a circular cross section with an outside diameter of at least 1 1/4" and not greater than 2". (Sections 1021 & 1022.0) - Handrails shall be on both sides of stairway. (Section 1014.7)
12. Headroom in habitable space is a minimum of 76". (Section 1204.0)
13. Stair construction in Use Group R-3 & R-4 is a minimum of 10" tread and 7 3/4" maximum rise. All other Use Group minimum 11" tread, 7" maximum rise. (Section 1014.0)
14. The minimum headroom in all parts of a stairway shall not be less than 80 inches. (6'8") 1014.4
15. Every sleeping room below the fourth story in buildings of Use Groups R and I-1 shall have at least one operable window or exterior door approved for emergency egress or rescue. The units must be operable from the inside without the use of special knowledge or separate tools. Where windows are provided as means of egress or rescue they shall have a sill height not more than 44 inches (1118mm) above the floor. All egress or rescue windows from sleeping rooms shall have a minimum net clear opening height dimension of 24 inches (610mm). The minimum net clear opening width dimension shall be 20 inches (508mm), and a minimum net clear opening of 5.7 sq. ft. (Section 1018.6)



16. Each apartment shall have access to two (2) separate, remote and approved means of egress. A single exit is acceptable when it exits directly from the apartment to the building exterior with no communications to other apartment units. (Section 1010.1)
17. All vertical openings shall be enclosed with construction having a fire rating of at least one (1) hour, including fire doors with self closer's. (Over 3 stories in height requirements for fire rating is two (2) hours.) (Section 710.0)
18. The boiler shall be protected by enclosing with (1)hour fire rated construction including fire doors and ceiling, or by providing automatic extinguishment. (Table 302.1.1)
19. All single and multiple station smoke detectors shall be of an approved type and shall be installed in accordance with the provisions of the City's Building Code Chapter 9, Section 920.3.2 (BOCA National Building Code/1996), and NFPA 101 Chapter 18 &19. (Smoke detectors shall be installed and maintained at the following locations):
  - In the immediate vicinity of bedrooms
  - In all bedrooms
  - In each story within a dwelling unit, including basements
 In addition to the required AC primary power source, required smoke detectors in occupancies in Use Groups R-2, R-3 and I-1 shall receive power from a battery when the AC primary power source is interrupted. (Interconnection is required) Section 920.3.2.
20. A portable fire extinguisher shall be located as per NFPA #10. They shall bear the label of an approved agency and be of an approved type. (Section 921.0)
21. The Fire Alarm System shall maintained to NFPA #72 Standard.
22. The Sprinkler System shall maintained to NFPA #13 Standard.
23. All exit signs, lights and means of egress lighting shall be done in accordance with Chapter 10 Section & Subsections 1023.0 & 1024.0 of the City's Building Code. (The BOCA National Building Code/1996)
24. Section 25-135 of the Municipal Code for the City of Portland states, "No person or utility shall be granted a permit to excavate or open any street or sidewalk from the time of November 15 of each year to April 15 of the following year".
25. The builder of a facility to which Section 4594-C of the Maine State Human Rights Act Title 5 MRSA refers, shall obtain a certification from a design professional that the plans commencing construction of the facility, the builder shall submit the certification the Division of Inspection Services.
26. Ventilation shall meet the requirements of Chapter 12 Sections 1210.0 of the City's Building Code. (Crawl spaces & attics).
27. All electrical, plumbing and HVAC permits must be obtained by a Master Licensed holders of their trade. No closing in of walls until all electrical (min. 72 hours notice) and plumbing inspections have been done.
28. All requirements must be met before a final Certificate of Occupancy is issued.
29. All building elements shall meet the fastening schedule as per Table 2305.2 of the City's Building Code (the BOCA National Building Code/1996).
30. Ventilation of spaces within a building shall be done in accordance with the City's Mechanical Code (The BOCA National Mechanical Code/1993). (Chapter M-16)
31. Please read and implement the attached Land Use Zoning report requirements.
32. Boring, cutting and notching shall be done in accordance with Sections 2305.4.4, 2305.5.1 and 2305.5.3 of the City's Building Code.
33. Glass and glazing shall meet the requirements of Chapter 24 of the building code.
34. All signage, shall be done in accordance with Section 3102.0 signs of the City's Building Code, (The BOCA National Building Code 1996).
35. Temporary banners & signs are only allowable for two (2) months during a year. This banner is only allowable thru Dec 1, 1999.
- 38.

  
 P. Samuel Hoffses, Building Inspector  
 cc. Lt. McDougall, PFD  
 Marge Schmuckal, Zoning Administrator

PSH 7.24.99

\*\*On the basis of plans submitted and conditions placed on these plans any deviations shall require a separate approval.