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Jeff Levine, AICP, Director Director of Planning and Urban Development Tammy Munson Director, Inspections Division

## Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a *legal signature* per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no permit application can be reviewed until payment

of appropriate of app	riate permit fees are <i>paid in full</i> to the Inspections ow:	office, City of Portland Maine by method	İ	
	Within 24-48 hours, once my complete paperwork has been electronically delivered, 207-874-8703 and speak to an administrative card over the phone.	I intend to call the Inspections Office at		
	Within 24-48 hours, once my permit application and corresponding paperwork has been electronically delivered, I intend to hand deliver a payment method to the Inspections Office, Room 315, Portland City Hall.			
	I intend to deliver a payment method through permit paperwork has been electronically deli			
Applicant !	Signature: Michiel Ley	Date: 9/13/16		
have prov	rided digital copies and sent them on:	Date:		

NOTE: All electronic paperwork must be delivered to <u>buildinginspections@portlandmaine.gov</u> or by physical means ie; a thumb drive or CD to the office.



## Fire Alarm Permit Application Checklist

All of the following information is required and must be submitted. Checking offerch item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

Complete and submit the following	
Design complies with City Code Ch. 10 and Fire Department Regulations Ch 5:	
Life Safety Code Occupancy Classification: R.Z.	
A formal code analysis may be required depending on the complexity of the property:	-
Is the top occupiable floor of the building greater than 75 ft. above the lowest level of fire department access (high-rise)? No	
Is this new work or a renovation to an existing system? New	
Name of company providing programming and certification of system Norris Inc.	
(see <a href="http://www.portlandmaine.gov/fireprevention/firealarmcompanies.asp">http://www.portlandmaine.gov/fireprevention/firealarmcompanies.asp</a> for approved companies):	
Vectored pdf plans and documents included	
Accurate scalable floor plan(s)	
Reflected ceiling or electrical plans are not acceptable. The plans shall be represent only the fire alarm system	
Each plan shall have a graphic scale	
Each plan shall have a 3 in. x 3 in. space reserved in the top right hand corner for city approval stamp	
Each plan shall have FA and a sheet number and a descriptive tile on it	
Each sheet shall be saved as a separate file and named the sheet number and title (ex. FA-01 First Floor FA-04 Wiring Diagram, etc.)	,
In order to review revisions to previously submitted plans, each revision shall have the same file name a the previous version	ıs
✓ Each document shall be a separate file with a descriptive file name	
✓ An example of one document and file is a four page data sheet for one smoke detector	
Designer qualifications (copy of NICET IV certificate or stamped plans and documents)	
Scope of work	
Wiring diagram(s)	
✓ Annunciator details	
Operations matrix	

✓ Battery and voltage calculations
Equipment data sheets
A city electrical permit has been pulled
Master Box Approval (complete all items for approval)
Is this check list applicable?
Will a master box be installed? Yes
AES approved installing contractor? Norris INc.
Documentation of AES approval:
Property Owner? Soll ofter bock Block LLC
Property Owner? Soll otter bock Block LLC Property Owner Billing Address? 104 Grant St, Portland ME 0410
Property common name: 117 Loft3
E-911 Address for protected premises:
Life Safety Code Occupancy Classification: R2
Emergency contact name: PORT PROFERTY MOMT
Emergency contact name: PORT PROPERTY MEMT  Emergency contact phone: (207) 76 (-0832
Additional emergency contact phone: (207) 829 - 4915
Number of stories protected? 6
Number of square feet of structure protected? 37,500 86
Is the building protected by a supervised, automatic sprinkler system? Yes

Separate permits are required for internal and external plumbing, & electrical installations. For questions on Fire Department requirements call the Fire Prevention Officer at (207) 874-8405. Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at <a href="https://www.portlandmaine.gov">www.portlandmaine.gov</a>, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

This is not a Permit; you may not commence any work until the Permit is issued.

<sup>\*</sup> See Applicant Submittal Requirements for Electronic Plan Review.



## Fire Alarm Permit Application

Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Signature:	Date:	2 10 . 10 . 10 . 10 . 10 . 10 . 10 . 10				
hereby certify that I am the Owner of recorposed work and that I have been authorize gree to conform to all applicable laws of the pplication is issued, I certify that the Code Coreas covered by this permit at any reasonable of the conformation of the conformation is issued.	d by the owner to make this applic this jurisdiction. In addition, if a Official's authorized representative	ation as his/her authorized agent. I permit for work described in this shall have the authority to enter all				
n order to be sure the City fully understa Department may request additional informat Iownload copies of this form and o www.portlandmaine.gov, or stop by the Inspec	ion prior to the issuance of a pe- other applications visit the I octions Division office, room 315 City	rmit. For further information or to inspections Division on-line at Hall or call 874-8703.				
	automatic permit denial.	4000				
Telephone: 207-883-3473 x1104 Please submit all of the information of	outlined on the applicable chec	cklist. Failure to do so				
E-mail Address: melissap@norrisinc.com						
City, State & Zip: South Portland, ME. 04106						
Address: 2257 West Broadway						
Who should we contact when the permit is rea	ady: Melissa Peters Norris Ind	,				
Current use (i.e. single family)  If vacant, what was the previous use?  Proposed Specific use: apartments  Is property part of a subdivision? No_ If yes, please name  Project description: install new addressable fire alarm system						
Telephone & E-mail:	Telephone & E-mail:	Total Fees: \$ 220,00				
Address: Schlotlerbech Bloch UC City, State & Zip: Pottland ME 0410	Address: above City, State & Zip:	Fees: first \$1000 = \$30 fee + \$10 for every other \$1000 of Cost of work				
Lossee/Owner Name : (if different than applicant)	Contractor Name: Corey Ele (if different from Applicant) same as	ec. Cost Of Work.				
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#  035 E06 00 (	Applicant Name: Corey Elect Address 609 Main St. Westbrook, I City, State & Zip 04092	dharmon@core				
Total Square Footage of Proposed Struc	0 88					
Address/Location of Construction: 11						

This is not a permit; you may not commence ANY work until the permit is issued.