

From: Jean Fraser
To: Silas Canavan
CC: Audra Wrigley; Barbara Barhydt; Evan Carroll
Date: 2/10/2016 2:53 PM
Subject: Key questions for discussion RE: Mtg confirmed: 9am Thurs 2.11.16 RE: 88 Preble Street meeting

Silas

I met with the site plan reviewers this morning and these are the preliminary questions/issues that came up- I undertook to follow them up with you at the meeting tomorrow at 9:00am and hope you can bring any additional information as relevant.

- 1. Fire Department- Fire Prevention:** Assistant Chief Keith Gautreau has asked to attend this meeting to discuss his concerns. A **Building Code Reviewer** has been requested to attend as well. I think we need to understand how the 3 foot separation from the abutting property can work safely without adverse impacts on the abutter. Also questions re construction of the new building; maintenance of both buildings; and ventilation access to existing windows.
- 2. Traffic- Loading and Deliveries:** How is the kitchen served now and what would be the delivery routes in the proposals (where would delivery truck park; where would hand trucks go). **Bike parking:** needs to be included.
- 3. Site Plan approvals in the past:** What approvals are in place and does the number of parking spaces meet Land Use ordinance standards or a previous approval requirement?
- 4. Uses:** What use is going into the space vacated by the cafeteria/kitchen; who will be using the new entrance on Alder Street?
- 5. Snow and Ice loading and removal:** It appears snow is going to slide onto abutting property (?alley appears to be on abutters land)....rights? removal? Elevation does not show the roof sloped.

This is not an exhaustive list of site plan issues, but ones that we would like to understand better in order to review the project.

Thank you
Jean

*Jean Fraser, Planner
City of Portland
874 8728*

>>> Silas Canavan <silas@walsh-eng.com> 2/9/2016 11:13 AM >>>

Thanks you, Jean. See you on Thursday morning.

Silas

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From: Jean Fraser [mailto:JF@portlandmaine.gov]
Sent: Tuesday, February 09, 2016 11:05 AM
To: Silas Canavan <silas@walsh-eng.com>
Cc: Audra Wrigley <audra@bildarchitecture.com>; Evan Carroll <evan@bildarchitecture.com>; Barbara Barhydt <BAB@portlandmaine.gov>
Subject: Mtg confirmed: 9am Thurs 2.11.16 RE: 88 Preble Street meeting

Hello Silas

I am writing to confirm that we can meet at 9am on thursday.

I have booked the Planning Conference Room, 4th floor City Hall.

If I have any further comments after the review meeting tomorrow, I will let you know tomorrow afternoon.

See you on Thursday

Thank you

Jean

Jean Fraser, Planner

City of Portland

874 8728

>>> Silas Canavan <silas@walsh-eng.com> 2/9/2016 8:34 AM >>>

Hi Jean,

Thanks for reaching out to schedule this meeting. The best time for us would be on Thursday at 9 am. If that is full, I can do the 10 am slot as well.

Thanks,

Silas

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From: Jean Fraser [mailto:JF@portlandmaine.gov]
Sent: Monday, February 08, 2016 12:18 PM
To: silas@walsh-eng.com
Cc: Barbara Barhydt <BAB@portlandmaine.gov>
Subject: 88 Preble Street meeting

Hello Silas,

I am the Planner coordinating the review of the proposed Salvation Army addition.

I understand that Barbara has given you some preliminary comments and that you have requested a meeting to run through some of these issues asap.

Barbara Barhydt is out of the office today but I believe the meeting is to be with her, Ann Machado (Zoning Administrator) and me.

The following "slots" appear to be possible - hopefully a couple of them (at least) will work for you so that if one has been taken we can go forward with the other. Please indicate which are convenient for you and then I will get back to you to confirm.

thursday
9-10 am 10-11 am 1-2 pm 2-3 pm

friday
9-10 am 10-11 am 1-2 pm 3-4 pm

We will be discussing this project with all the reviewers on Wednesday morning, so a thursday or friday meeting will mean we should be able to give you any other review comments on or before the meeting.

Thank you

Jean

Jean Fraser, Planner

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2/24