

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND

BUILDING DEPARTMENT

PERMIT

Please Read
Application And
Notes, If Any,
Attached

Permit Number: 090191

This is to certify that 225 Commercial Street, Inc./Leasehold & Partners
has permission to Install One Awning 2' H, 18'1" W, 6' deep One Hanging Building Sign 3'3"x2'4" Using Existing Brackets

AT 225 Commercial St CB# 032 V008001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lath or other work is closed-in. 24 HOURS NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____
Health Dept. _____
Appeal Board _____
Other _____
Department Name _____

Thomas de Mello 3/19/09
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

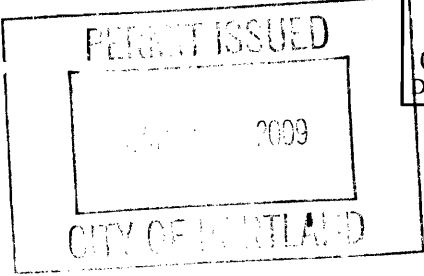
City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 09-0191	Issue Date:	CBL: 032 V008001
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Location of Construction: 225 Commercial St	Owner Name: 225 Commercial Street, Inc.	Owner Address: 225 COMMERCIAL ST, Suite 502	Phone: 207-775-7442
Business Name:	Contractor Name: Leavitt & Parris Inc.	Contractor Address: 256 Read St. Portland	Phone: 2077970100
Lessee/Buyer's Name	Phone:	Permit Type: Awning, no signage	Zone: B-3

Past Use: Retail/Art Gallery	Proposed Use: Retail/Wine Merchant - Install One Awning 2' H, 18'1" L, 3' deep & One Hanging Bulding Sign 3'3"x2'4" Using Existing Brackets	Permit Fee: \$65.60	Cost of Work: \$2,500.00	CEO District: 1
Proposed Project Description: Install One Awning 2' H, 18'1" L, 3' deep & One Hanging Bulding Sign 3'3"x2'4" Using Existing Brackets "Old Port Wine Merchants"		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: <i>B</i> Type: <i>3B</i> <i>IBC 2103</i>	
		Signature: _____ Date: <i>03/19/09</i>		
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____		

Permit Taken By: lmd	Date Applied For: 03/11/2009	Zoning Approval		
<ol style="list-style-type: none">This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.Building permits do not include plumbing, septic or electrical work.Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..		Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> <i>OK w/condition</i> Date: <i>3/12/09</i> <i>ABM</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	Historic Preservation <i>yes</i> <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>3/12/09</i> <i>STH</i>
				

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>223 COMMERCIAL STREET Portland ME</u>		
Tax Assessor's Chart, Block & Lot Chart# <u>032</u> Block# <u>V</u> Lot# <u>005</u> <u>008</u>	Owner: <u>225 COMMERCIAL STREET INC.</u> <u>225 COMMERCIAL STREET SUITE 502</u> <u>04101</u>	Telephone: <u>775-7442</u>
Lessee/Buyer's Name (If Applicable) <u>OLD PORT WINE MERCHANTS</u> <u>432 FORE STREET</u> <u>Portland ME 04104</u>	Contractor name, address & telephone: <u>LEAVITT & PARRIS INC</u> <u>256 READ STREET</u> <u>Portland ME 04103</u> <u>797-0100</u>	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00/\$65.00 For H.D. signage= Total Fee: \$ Awning Fee= cost of work <u>2,500.00</u> Total Fee: \$
Who should we contact when the permit is ready: <u>CARL RICKETT</u> phone: <u>797-0100</u>		
Tenant/allocated building space frontage (feet): Length: <u>20'</u> Height: <u>15' APPROX</u> Lot Frontage (feet): _____ Single Tenant or <u>(Multi)</u> Tenant Lot <u>MULTI</u>		
Current Specific use: _____ If vacant, what was prior use: <u>RETAIL ART GALLERY</u> Proposed Use: <u>RETAIL WINE MERCHANTS</u>		
Information on proposed sign(s): Freestanding (e.g., pole) sign? Yes _____ No _____ Dimensions proposed: _____ Height from grade: _____ Bldg. wall sign? (attached to bldg) Yes <u>X</u> No _____ Dimensions proposed: <u>3'3" H X 2'4" W - see photo</u>		
Proposed awning? Yes <u>X</u> No _____ Is awning backlit? Yes _____ No _____ Height of awning: <u>2'</u> Length of awning: <u>18'1"</u> Depth: <u>3'</u> Is there any communication, message, trademark or symbol on it? Yes _____ No <u>X</u> If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.		
Information on existing and previously permitted sign(s): Freestanding (e.g., pole) sign? Yes _____ No _____ Dimensions: _____ Bldg. wall sign? (attached to bldg) Yes _____ No _____ Dimensions: _____ Awning? Yes _____ No _____ Sq. ft. area of awning w/communication: _____ <u>MAR 17 2009</u>		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.		

Please submit all of the information outlined in the Sign/Awning Application Checklist.
Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>Carl Rickett III</u>	Date: <u>2-23-09</u>
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B-3 multi-tenant
ind. ground floor
20x2 = 40 sq ft

This is not a permit; you may not commence ANY work until the permit is issued.

$$\text{Sign } 3'3" \times 2'4" = 3' \times 28" = 1092 \div 7.58 = 144$$

Sign ^{\$} 15.16
Awning 50.00
Total \$ 65.60

Sign 39" x 28" =
1092 ÷ 144 =
7.58 x 2 =
Total 15.16

Signage/Awning Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

- ☒ Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way.
- ☒ Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- ☒ A sketch plan of lot indicating location of buildings, driveways and any abutting streets or rights of way, lengths of building frontages, street frontages and all existing setbacks. Please indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building façade dimensions for any signage attached to the building.
- ☐ A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, construction method as well as specifics of installation/attachment.
- ☒ Certificate of flammability required for awning or canopy.
- ☒ A UL# is required for lighted signs at the time of final inspection.
- ☐ Pre-application questionnaire completed and attached.
- ☐ Photos of existing signage
- ☒ Details for sign fastening, attachment or mounting in the ground.

Permit fee for signage or awning-with-signage: \$30.00 plus \$2.00 per square foot of sign.

**Permit fee for awning-without-signage is based on cost of work:
\$30.00 for the first \$1,000.00, \$10.00 per additional \$1,000.00 of cost.**

Base application fee for any Historic District signage is \$65.00.

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 09-0191	Date Applied For: 03/11/2009	CBL: 032 V008001
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Location of Construction: 225 Commercial St (223)	Owner Name: 225 Commercial Street, Inc.	Owner Address: 225 COMMERCIAL ST, Suite 502	Phone: 207-775-7442
Business Name:	Contractor Name: Leavitt & Parris Inc.	Contractor Address: 256 Read St. Portland	Phone (207) 797-0100
Lessee/Buyer's Name	Phone:	Permit Type: Awning, no signage	

Proposed Use: Retail/Wine Merchant - Install One Awning 2' H, 18'1" L, 3' deep & One Hanging Bulding Sign 3'3"x2'4" Using Existing Brackets	Proposed Project Description: Install One Awning 2' H, 18'1" L, 3' deep & One Hanging Bulding Sign 3'3"x2'4" Using Existing Brackets - "Old Port Wine Merchants"
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Dept: Historic **Status:** Approved with Conditions **Reviewer:** Scott Hanson **Approval Date:** 03/18/2009**Note:** **Ok to Issue:** ☒

- 1) Awning is to have a loose valance, in place of the rigid valance in the drawings. Have confirmed this verbally with Carl Rickett @Leavitt & Parris.

Dept: Zoning **Status:** Approved with Conditions **Reviewer:** Ann Machado **Approval Date:** 03/12/2009**Note:** **Ok to Issue:** ☒

- 1) This permit is being approved with the condition that the permit is not backlit.
- 2) ANY exterior work requires a separate review and approval thru Historic Preservation. This property is located within an Historic District.

Dept: Building **Status:** Approved with Conditions **Reviewer:** Tom Markley **Approval Date:** 03/19/2009**Note:** **Ok to Issue:** ☒

- 1) Signage Installation to comply with Chapter 31 of the IBC 2003 building code.
- 2) Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approrval prior to work.

Comments:

3/12/2009-lmd: Application included signage and awning-no signage. UI allows on permit type, however in the invoice details the signage is accounted for

3/18/2009-gg: received permit from historic as of 3/18/09. /gg

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

 X **Final inspection required at completion of work.**

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.

Signature of Applicant/Designee

Thomas A. Manley

Signature of Inspections Official

Date

3/19/09

Date

ma.121

223 Commercial St

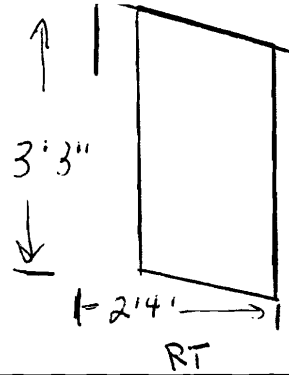
- Awning / sign site -

Union St

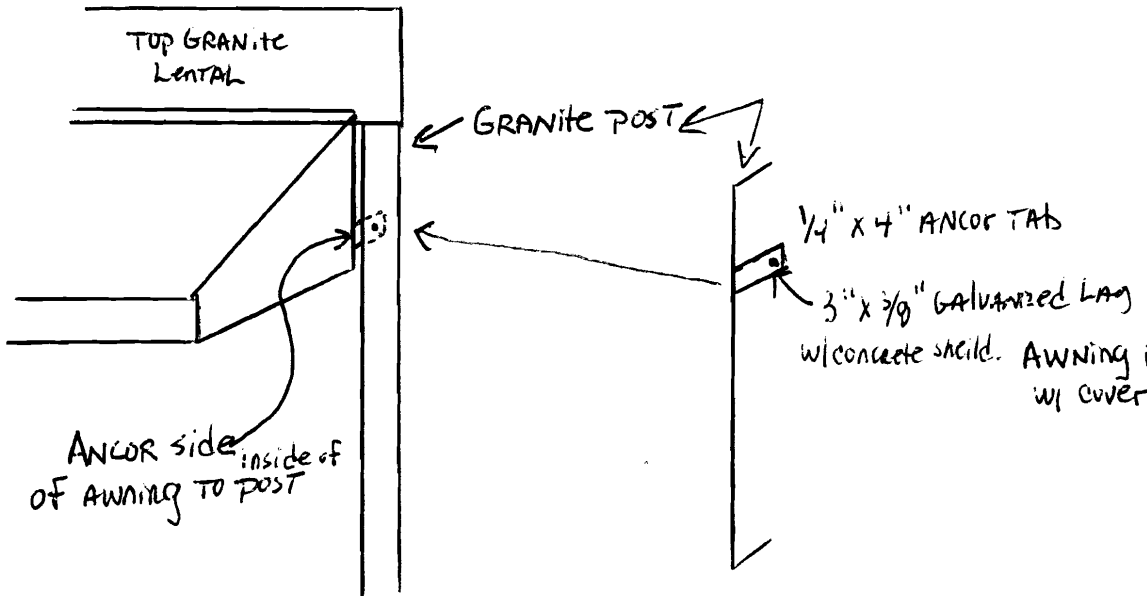
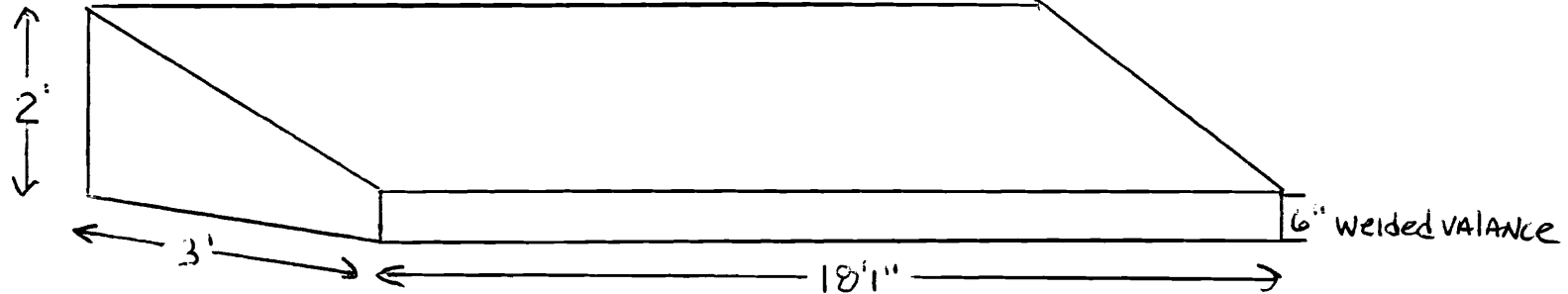
Dana St

Commercial Street

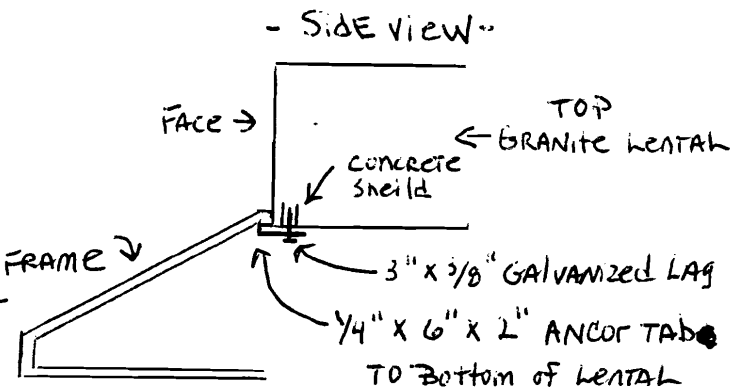
Old Port Wine Merchants
223 Commercial Street
Portland ME 04104



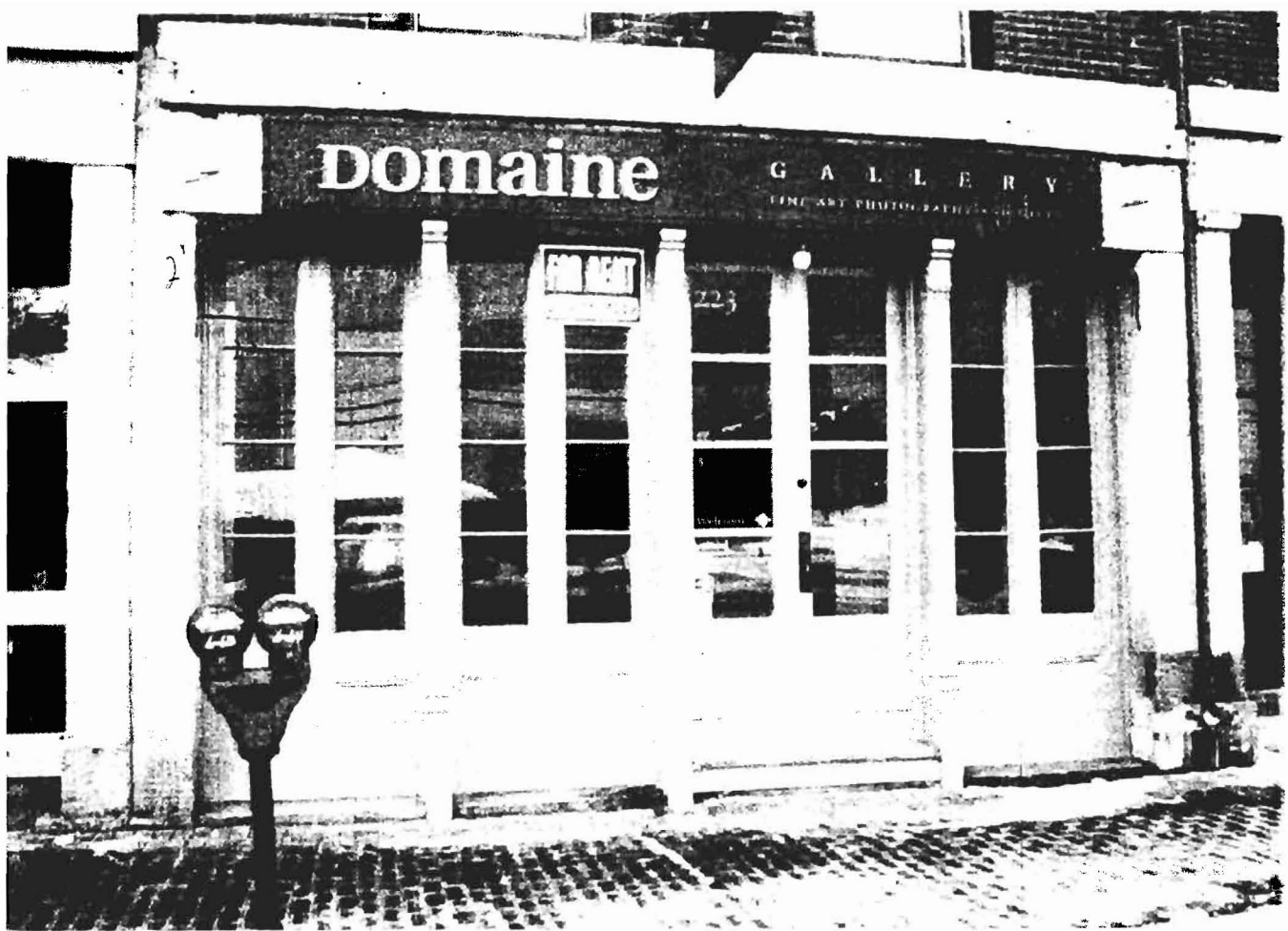
Hanging Wall Sign - (Old Port Wine Merchants)
Reuse existing sign bracket
& install sign onto bracket
@ existing location



ATTACHMENT DETAIL



ATTACHMENT DETAIL



~~223~~ Previous Building

→ INSTALL EXISTING SIGN

- NEW AWNING -

223

223

Certificate of Flame Resistance



ISSUED BY
Glen Raven Custom Fabrics, LLC
1831 North Park Avenue
Glen Raven, NC 27217

(Phone) 336/227-6211 (Fax) 336/229-4039

Date treated or
manufactured

1-12-2008

This is to certify that the materials described below have been flame-retardant treated (or are inherently nonflammable).

FOR

LEAVITT & PARRIS INC
256 READ STREET
PORTLAND
ME 041033446

Certification is hereby made that: (Check "a" or "b")



- (a) The articles described below this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.

Name of chemical used _____ Chem. Reg. No. _____

Method of application _____



- (b) The articles described below are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.

Trade name of flame-resistant fabric or material used

88031
FIRESIST HUV BURGUNDY

Reg. No. F-368.05

The Flame-Retardant Process Used WILL NOT Be Removed By Washing

Glen Raven Custom Fabrics, LLC

Name of Applicator or Production Superintendent

By

Steven L. Ellington

General Manager/Steven L. Ellington

Control Number 14415

225 Commercial Street, Inc.
225 Commercial Street, Suite 502
Portland, Maine 04101-4613
207-775-7442
FAX 207-761-0922
~~chagge@mac.com~~
chagge@mac.com

February 23, 2009

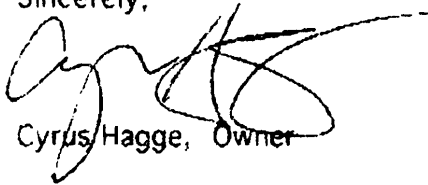
City Of Portland
389 Congress Street
Portland, ME 04101

Re: Sign and Awning Permit 32-V-8

To Whom It May Concern:

Please accept this letter as my permission granted to Jacques deVillier of Old Port Wine Merchants for signage and awning, as proposed, at 223 Commercial Street. As the owner of the building, I give my approval.

Sincerely,



Cyrus Hagge, Owner

ACORD™ CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 2/24/2009		
PRODUCER (207) 780-1677 FAX: (207) 780-6377 Cross Insurance-Portland 2331 Congress Street PO Box 567 Portland ME 04112		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.		
INSURED Leavitt & Parris, Inc. JJ&L, Corp. 256 Read Street Portland ME 04103		INSURERS AFFORDING COVERAGE INSURER A: One Beacon Ins Co INSURER B: Maine Employers Mutual INSURER C: INSURER D: INSURER E:	NAIC # 20621 11149	
COVERAGES				
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.				
INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY) POLICY EXPIRATION DATE (MM/DD/YY)	
A	GENERAL LIABILITY	7100110630002	4/30/2008 4/30/2009	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR			
	<input checked="" type="checkbox"/> PD Ded: \$1,000			
	GEN'L AGGREGATE LIMIT APPLIES PER:			
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			
A	AUTOMOBILE LIABILITY	7100110630002	4/30/2008 4/30/2009	
	<input type="checkbox"/> ANY AUTO			
	<input type="checkbox"/> ALL OWNED AUTOS			
	<input checked="" type="checkbox"/> SCHEDULED AUTOS			
	<input checked="" type="checkbox"/> HIRED AUTOS			
<input checked="" type="checkbox"/> NON-OWNED AUTOS				
<input checked="" type="checkbox"/> Drive Other Car				
	GARAGE LIABILITY			
	<input type="checkbox"/> ANY AUTO			
A	EXCESS/UMBRELLA LIABILITY	7100110630002	4/30/2008 4/30/2009	
	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE			
	<input type="checkbox"/> DEDUCTIBLE			
	<input type="checkbox"/> RETENTION \$			
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	1810063708	4/30/2008 4/30/2009	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?			
	If yes, describe under SPECIAL PROVISIONS below			
	OTHER			

LIMITS EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000	
COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$	
EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ \$ \$	
WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000	

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS
 *10 Day notice for nonpayment of premium except for Workers' Compensation. Certificate Holder is an Additional Insured as respects to Commercial General Liability only.
 Job: Old Port Wine Merchants, 223 Commercial Street, Portland, ME

CERTIFICATE HOLDER City of Portland 389 Congress St. Portland, ME 04101	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30*</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Hope Cote/EJG
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