

**Marge Schmuckal - Side walk sign application - 211 Commercial Street**

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**From:** Marge Schmuckal  
**To:** claire@alexandani.com  
**Date:** 6/20/2013 4:56 PM  
**Subject:** Side walk sign application - 211 Commercial Street

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Hi Claire,

I am in receipt of your application for a sidewalk sign. Please note that your insurance company MUST have the City of Portland as an additional insured party. Please talk to your insurance company and return the revised document to the City of Portland to add to your permit file.

This office can not grant a sign permit without the corrected insurance certificate. Your permit is on hold. you have any questions, please feel free to call me at (207) 874-8695.

thank you,  
Marge Schmuckal  
Zoning Administrator  
City of Portland, Maine