



PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life • www.portlandmaine.gov

*Lee Urban- Director of Planning and Development
Marge Schmuckal, Zoning Administrator*

June 11, 2007

2 Note Apothecary Shop
41 Wharf Street
Portland, ME 04101

RE: 41 Wharf Street – 032 R004 – B-3 – sign

To Whom It May Concern:

It has come to the attention of our office that you do not have a sign permit for the sign for your business, 2 Note Apothecary Shop, at 41 Wharf Street. Section 14-369.5, Table 1 of the ordinance states what signs are permitted by zone and when a sign permit is needed. 2 Note Apothecary Shop is located in the B-3 zone. Section 14-369.5, Table 2.8 of the ordinance outlines the requirements for a building sign for an individual ground floor tenant in a multi-tenant building.

You have fourteen days from the date of this letter to submit a sign permit application to legalize the existing sign. If we do not receive an application within the fourteen-day period and the sign is not removed, we will turn the matter over to our corporation counsel. I have enclosed a sign permit application with this letter.

Please feel free to call me at 874-8709 if you have any questions.

Yours Truly,

Ann B. Machado
Zoning Specialist
(207) 874-8709