

Michael Charek Architects  
25 Hartley St.  
Portland, ME 04103

October 4, 2016  
Job No. 2016-141  
Pg. 1 of 1

Attention: Michael Charek

Subject: Special Inspections for 6 City Center Renovation Project, Portland, ME

Michael:

Regarding the structural work to the exterior wall at 6 City Center, I plan on the following inspections and submittals:

**Materials:**

- Test Data / specification of the grout to be used for both the brick and block work. (contractor supplied to SEI)


**Inspections by SEI during progress of construction:**

- CMU Wall grouting
- Steel framing installation.
- Wood framing installations.
- Final visual inspection.

**Inspection letter to the City of Portland**

Please let me know if you have any questions.

Sincerely:

  
Timothy G. Shelley, P.E.