

Building Inspections - Re: Building Sign Permit

From: Brenda <brenda@adorerouge.com>
To: Building Inspections <buildinginspections@portlandmaine.gov>
Date: 10/2/2014 10:58 AM
Subject: Re: Building Sign Permit

We met with Rob W. To go over the sign and what would be acceptable. We shall went over the size and that we needed to use the already existing holes to attach it to the building. Let me know what, if any, other information you need.

Brenda Poole
Adore Rouge LLC
6 City Center, 2nd Floor
Portland, ME 04101
207.200.4884

Sent from smartphone, please excuse any typos or auto corrects.

----- Original message -----

From: Building Inspections
Date: 10/02/2014 10:46 AM (GMT-05:00)
To: Brenda Poole-Kessler
Subject: Re: Building Sign Permit

resend...

>>> Building Inspections 10/1/2014 1:47 PM >>>

The Inspections Division has made repeated attempts to reach you by telephone and e-mail regarding your application but has been unsuccessful. Please provide an updated application as required or contact our office at (207) 874-8703 within the next 48 hours. If no response is received your permit application will be terminated.

>>> Building Inspections 9/24/2014 11:17 AM >>>

Brenda, I have reviewed the additional items sent. We are still missing items and details for your sign. The property is in the historic district. Please call Ann Machado at 874-8709 to make an appointment to discuss your application. Thank you, Lannie Dobson

>>> Brenda Poole-Kessler <brenda@adorerouge.com> 9/18/2014 2:26 PM >>>

Hello

There is no existing signage and the sign is to be made out of wood. No illumination or construction needed. I have attached this.

Brenda

On 9/18/2014 9:10 AM, Building Inspections wrote:

your requirement for information on the sign is missing. Please provide:

A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, construction method as well as specifics of installation/attachment.

Photos of existing signage (if appropriate).

Once we receive a complete permit application, we can enter it. Thank you.

>>> Brenda Poole-Kessler <brenda@adorerouge.com> 9/12/2014 5:40 PM >>>

I have attached what I think are all the necessary documents, I could not electronically sign them so I printed them, signed them and then scanned them back in as a pdf - I hope that works.

Notice: Under Maine law, documents - including e-mails - in the possession of public officials or city employees about government business may be classified as public records. There are very few exceptions. As a result, please be advised that what is written in an e-mail could be released to the public and/or the media if requested.