

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



CITY OF PORTLAND BUILDING PERMIT



This is to certify that

FOUR CITY CENTER PROPERTIES LLC

Located at

4 CITY CTR (1st Floor)

PERMIT ID: 2016-02713

ISSUE DATE: 11/02/2016

CBL: 032 P003001

has permission to **Change of use from Retail to Retail/Personal services. Moving in furniture, painting walls, will be adding three sinks and moving the bathroom door.(permits to be pulled when work is going to be done).**

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be procured prior to occupancy.

/s/ Michael White

/s/ Doug Morin

Fire Official

Building Official

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY
THERE IS A PENALTY FOR REMOVING THIS CARD**

Approved Property Use - Zoning

Retail boutique & personal services/salon

Building Inspections

Use Group: B

Beauty Shop

ENTIRE

MUBEC/IBC 2009

Fire Department

Type: 3B

BUILDING PERMIT INSPECTION PROCEDURES
Please call 874-8703 (ONLY)
or email: buildinginspections@portlandmaine.gov

**Check the Status or Schedule an Inspection On-Line at
<http://www.portlandmaine.gov/planning/permitstatus.asp>**

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the City of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that are attached to this permit! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases 6 months.**
- **If the inspection requirements are not followed as stated below, additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

REQUIRED INSPECTIONS:

Plumbing Only

Electrical Only

Certificate of Occupancy/Final

Final - Electric

Final - Fire

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.

City of Portland, Maine - Building or Use Permit		Permit No: 2016-02713	Date Applied For: 10/17/2016	CBL: 032 P003001
389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716				
Proposed Use: Retail/Personal Service: Women's boutique and beauty bar		Proposed Project Description: Change of use from Retail to Retail/Personal services. Moving in furniture, painting walls, will be adding three sinks and moving the bathroom door.(permits to be pulled when work is going to be done		
Dept: Historic		Status: Approved w/Conditions	Reviewer: Deborah Andrews	Approval Date: 10/19/2016
Note:		Ok to Issue: <input checked="" type="checkbox"/>		
Conditions:		1) Approved with the understanding that no exterior alterations are associated with this permit. Any exterior signage, lighting or vents must received historic preservation approval prior to installation		
Dept: Zoning		Status: Approved w/Conditions	Reviewer: Christina Stacey	Approval Date: 11/01/2016
Note: B-3 zone No off-street parking required		Ok to Issue: <input checked="" type="checkbox"/>		
Conditions:		1) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work. 2) Separate permits shall be required for any new signage. 3) This permit is not approving any lot coverage or setback requirements for the existing structure. It is approving interior work only. 4) This unit shall remain as retail and personal services (salon) use. Any change of use or addition of new uses shall require a separate permit application for review and approval.		
Dept: Building Inspecti		Status: Approved w/Conditions	Reviewer: Doug Morin	Approval Date: 10/31/2016
Note:		Ok to Issue: <input checked="" type="checkbox"/>		
Conditions:		1) The addition of plumbing fixtures,including water lines, drainage and vent piping shall be installed in compliance with the UPC 2009 code. 2) Separate permits are required for any electrical, plumbing, sprinkler, fire alarm, HVAC systems, heating appliances, including pellet/wood stoves, commercial hood exhaust systems, fire suppression and fuel tanks. Separate plans may need to be submitted for approval as a part of this process. 3) Wiring installations for this project or occupancy shall comply with the 2014 National Electric Code. Existing conditions for new occupancies will be required to be upgraded to prescribed standards. Loading calculations may need to be provided prior to any electrical installations. Please contact the City electrical inspectors with any questions. 4) This permit is approved based upon information provided by the applicant or design professional. Any deviation from the final approved plans requires separate review and approval prior to work.		
Dept: Engineering DPS		Status: Not Applicable	Reviewer: Rachel Smith	Approval Date: 10/25/2016
Note:		Ok to Issue: <input checked="" type="checkbox"/>		
Conditions:		1) This approval is non-applicable to Engineering DPW as it relates to approval for Grease Control Equipment for the Fats, Oil, and Grease Program. If approval is needed for this project by the Engineering Department of Public Works for any other reason than FOG, please contact 874-8801.		
Dept: Fire		Status: Approved w/Conditions	Reviewer: Michael White	Approval Date: 10/27/2016
Note:		Ok to Issue: <input checked="" type="checkbox"/>		
Conditions:				

- 1) The property owner or occupant shall not make changes in the occupancy, the use or process, or the materials used or stored in the building without evaluation of the fire protection systems for their capability to protect the new occupancy, use, or materials. (2009 NFPA 1, Chapter 13.3.4.1.5)
- 2) All construction shall comply with City Code, Chapter 10.
- 3) All construction shall comply with 2009 NFPA 1, Fire Code. Review and approval by the AHJ shall not relieve the applicant of the responsibility of compliance with this Code (Chapter 1.14.4).
- 4) All construction shall comply with 2009 NFPA 101, Chapter 43 Building Rehabilitation and Chapter 37 Existing Mercantile Occupancies.
- 5) All means of egress to remain accessible at all times.
- 6) If applicable, all outstanding code violations shall be corrected prior to final inspection.