

# **Outdoor Dining Permit Application**

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

within the City, payment arrangements must be made belo	re permits of	any kind are ac	cepteu.	
Check all that apply: New Application for Outdoor Dinin	g			
or Renewal Application for Outdoor Dining				
Application for dining on Private Property				
Outdoor Dining in a Public Park If Renewal, a	re there cha	nges to previo	ous permit?	
Outdoor Dining in a Historic District DYes VNo				
Petition for Exception for Special Circumstances				
Liquor License required?	11.	1 1 /1	<b>1</b>	
City Clerk signature for liquor license approval:  OR Pending Council Date:	Mouho.	A JOHNSON	A.	
	Chart	Block	Lot	
Location Name & Address: Griffy Me Duff's  376 Forc. St. Portland, ME 04/0/	Спат	Diock	200	
	Total Squar	re Footage of Pr	oposed Outdoor	
Owner Name: Beer Guys LLC	Dining Are	a:1 280		
Owner Phone #: Richard Pfeffer 207.232.1042				
Applicant *must* be owner or lessee			25 (Private 1X)	
Name: Richard Pfeffer	Total Sq. Ft.:			
Name: Archara 1764		for public parks)		
Address: 376 Fore St.			1110	
City, State & Zip: Portland, ME 04/0/	Total Fees:	_\$_ t issued until all	640	
E-Mail: richard & gritys. com	(Permit no	t issued until an		
Current use:				
Business name: Grity MeDiffs				
Seating area dimensions: 280 F72				
How many chairs? How many tables?				
Yes Alcohol is served.				
No Alcohol being served.			400	
Who should we contact: <u>Jacob Constant</u>			<u> 7. 409. 5</u> 334	
Address: 394 fore St. Portland 04/01 EM	Iail: <u>jak</u>	egrifys.	com	
and the state of the state of the Court door	. Dining A	nnlication Ch	ecklist Failu	

Please submit all of the information outlined in the Outdoor Dining Application Checklist. Failure to do so will result in the automatic denial of your permit. New applications and renewals are reviewed on an annual basis and should be submitted no later than June 1<sup>st</sup>.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at <a href="https://www.portlandmaine.gov">www.portlandmaine.gov</a>, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant:

In no instance shall the total square footage of dining area equal more than 10% of park space, unless the applicant receives a waiver from the Director of Parks and Recreation or his or her designee.



### **Department of Permitting and Inspections**

## RECEIVED

MAY 05 2016

Dept. of Building Inspections
City of Portland Maine

# OUTDOOR DINING Permit Application & Checklist

Permits are required for expanding food service to the outside on *all properties*. For public properties, the annual fee for Outdoor Dining is \$80.00, with an additional fee of \$2.00 per square foot of dining area on *streets*, *sidewalks or other public ways* and \$6.00 per square foot of dining area in *city parks*. The total fee for private property placement is \$125.00 (\$25 application fee and \$100 for the Certificate of Occupancy). The fee is due when you drop off your permit application. The square footage fee may be paid when you pick up your permit. For purposes of fee calculation, the area abutting the buildings which border Monument Square and extending ten (10) feet from the facade of said buildings shall be considered a sidewalk. The ten (10) foot area shall be measured from that portion of the facade that protrudes furthest into the sidewalk. The area beyond the ten (10) foot sidewalk shall be considered park space.

Outdoor dining is permitted for the period April 1 - November 15. Barriers must be removed no later than November 15; however, furniture must be removed in inclement weather to allow for sidewalk snow removal. Requests to extend beyond the standard permit period require approval by the City Manager and should include explanation of installation and snow removal plan.

Outdoo	or dining permits located on <u>public</u> property are only valid for a year.  For dining permits located on <u>private</u> property are valid permanently with the establishment.  For ation Checklist: All of the following information is required and must be submitted.
-	Outdoor Dining Permit Application Form
	A plot plan that shows:  □The lot lines, where the building sits on the lot, and the lot and building dimensions  □The street location, and if it's a corner lot, the intersecting streets  □The sidewalk location, width, and curbing location  □The setback dimension from the sidewalk to the building  □The location of proposed outdoor dining area and its components (tables, chairs, barriers, planters, etc.) placement, including dimensions and total outdoor dining area (in square feet)  (NOTE: Under no circumstances shall an outdoor dining installation prevent a clear passageway for pedestrians.  See Outdoor Dining Conditions below for dimensional requirements.)
A	A drawing and/or specification of any proposed barrier solution
$\boxtimes$	<b>Proof of public liability insurance coverage (Not Required for Private Property):</b> The permit holder is required to produce at the time of submission and maintain public liability insurance coverage in an amount of not less than four hundred thousand dollars (\$400,000) combined single limit for bodily injury, death and property damage, naming the City as an additional insured thereon.
	All documents provided in electronic form according to established Electric Documents Submittal Process.



### **Department of Permitting and Inspections**

#### Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding that this is a legal document and your electronic signature is considered a legal signature per Maine state law. You are also signifying your intent on paying your fees by the selections below.

- 1. Once the complete application package has been received by us, and entered into the system
- 2. You will receive an e-mailed invoice from our office which signifies that your electronic permit

proc	ication and corresponding paperwork have been entered, ready for papers.  I then have the following four (4) payment options:	ayment, t	o begin the
	provide an on-line electronic check or credit/debit card (we accept An Express, Discover, VISA, and MasterCard) payment	nerican	
	call the Inspections Office at (207) 874-8703 and speak to an admirepresentative to provide a credit/debit card payment over the phone	nistrati	ve
	hand-deliver a payment method to the Inspections Office, Room 315, P Hall	ortland (	City
	deliver a payment method through the U.S. Postal Service, at the follow	ing addr	ess:
	City of Portland Department of Permitting and Inspections 389 Congress Street, Room 315 Portland, Maine 04101		
all appr	ing below, I understand the review process starts only once my paymen rovals have been met and completed, I will then be issued my permit an low work shall be started until I have received my permit.	t has bee d it will	n received. After be sent via e-
		Date:	5-5-16
I have p	provided digital copies and sent them on:	Date:	5-5-16
NOTE: building	All electronic paperwork must be delivered to ginspections@portlandmaine.gov or by physical means ie; a thumb driv	e or CD	to the

I/We fully understand that the City of Portland, its agents, officers and employees accept no responsibility and will not be liable for any injury, harm or damage to my/our person or property arising out of the establishment's occupancy of the sidewalk or park space. To the fullest extent permitted by law, I/We do hereby agree to assume all risk of injury, harm or damage to my/our person or property (including but not limited to all risk of injury, harm or damage to my/our property cause by the negligence of the City of Portland, its agents, officers or employees) arising out of the establishment's occupancy of the sidewalk or park space. I/We hereby agree, to the fullest extent permitted by law, to defend, indemnify and hold harmless the City of Portland, its agents, officers and employees, from and against all claims, damages, losses and expenses, just or unjust, including, but not limited to costs of defense and attorney's fees, arising out of the establishment's occupancy of the sidewalk or park space, provided that any such claims, damage, loss or expense (1) is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property including the loss of use there from, and (2) is caused in whole or in part by any negligent act or omission of the establishment, anyone directly or indirectly employed by it, or anyone for whose act it may be liable.

Signed and acknowledged:	Date: 5/87/6
Printed name	
Establishment Griffy McDiff's	
Location 31/2 for St. Partland ME 04101	