

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

PERMIT ISSUED		CBL:
Permit No: 02-0440	Issue Date: MAY 16 2002	032 I041001
City of Portland		
Location of Construction: 401 Fore St	Owner Name: City Of Portland	Owner Address: 389 Congress St
Business Name: n/a	Contractor Name: Leavitt and Paris	Contractor Address: 256 Read St Portland
Lessee/Buyer's Name n/a	Phone: n/a	Permit Type: Awnings
		Zone: B-3

Past Use: Commercial / Retail; Upscale womens clothing store.	Proposed Use: Commercial / Retail; Store front steel frame 17' Awning (no lettering)	Permit Fee: \$44.00	Cost of Work: \$3,000.00	CEO District: 1
Proposed Project Description: Erect 17' Steel Frame Awning		FIRE DEPT: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied Signature: <i>[Signature]</i>		
		INSPECTION: Use Group: U Type: Sign BOCA 1999 Signature: <i>[Signature]</i>		
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____		

Permit Taken By: gg	Date Applied For: 05/01/2002	Zoning Approval		
1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..		Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>OK 5/6/02</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	Historic Preservation <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied to D.A. 5/6/02 Date: _____

DA 5/8/02

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

Casco Neck Inc.

*P.O. Box 169 * Portland, Maine 04112
Tel: 207-775-2228 * Fax: 207-761-8280*

May 2, 2002

Carl Rickett
Leavitt & Parris
256 Read Street
Portland, Maine 04103
Fax# 797-4194

Dear Carl,

This letter shall serve as written permission for Gordon Russell d/b/a "In the Pink" to hang an awning and sign at 425 Fore Street in Portland. Please make sure you complete the permitting process through City Hall. You will need a copy of Gordon's insurance policy to complete that application. Call me if I can be of further assistance.

Sincerely,



Tod Dana
671-5566

THIS IS NOT A PERMIT/CONSTRUCTION MAY NOT COMMENCE UNTIL THE
PERMIT IS ISSUED

Building Permit

Signage Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>425 FORE STREET Portland ME 04103</u>		
Total Square Footage of Proposed Structure <u>51 Sq. Feet</u>		Square Footage of Lot
Tax Assessor's Chart, Block & Lot Chart# <u>030</u> Block# <u>I</u> Lot# <u>041</u>	Owner: <u>Todd Dana</u>	Telephone:
Lessee/Buyer's Name (If Applicable) <u>GORDON RUSSEL</u> <u>IN THE PINK</u>	Applicant name, address & telephone: <u>GORDON RUSSELL</u> <u>62 BRACKSIDE RD</u> <u>WELLSLEY MA</u>	Total s.f. of signage <u>51</u> x 1.00 per s.f. \$ <u>51.00</u> , plus \$30.00 base fee Fee: <u>\$81.00</u>
Current use: <u>UPSCALE WOMEN'S CLOTHING STORE</u>		
If the location is currently vacant, what was prior use: _____		
Approximately how long has it been vacant: _____		
Proposed use: <u>STORE FRONT IDENTIFICATION</u> <u>17' AWNING</u> <u>"NO"</u>		
Project description: <u>STORE FRONT WELDED STEEL FRAME AWNING SAME STYLE AS OTHERS.</u>		
Contractor's name, address & telephone: <u>LEAVITT AND PARSONS INC</u> <u>256 READ STREET</u> <u>Portland ME 04103</u>		
Who should we contact when the permit is ready: <u>CARL M RICKETT III</u>		
Mailing address: <u>256 READ STREET</u> <u>Portland ME 04103</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$50.00 fee if any work starts before the permit is picked up. Phone: <u>207-797-0100</u>		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>[Signature]</u>	Date: <u>4/26/02</u>
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This is NOT a permit, you may not commence ANY work until the permit is issued.
If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall

SIGNAGE PRE-APPLICATION

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 425 Fore Street Portland ME ZONE: B-3

OWNER: _____

APPLICANT: Gordon Russell NO message on it

ASSESSOR NO. _____ per application

PLEASE CIRCLE APPROPRIATE ANSWER

SINGLE TENANT LOT? YES ☐ NO ☒

MULTI-TENANT LOT? YES ☒ NO ☐

FREESTANDING SIGN? (ex. Pole Sign) YES ☐ NO ☐ DIMENSIONS _____ HEIGHT _____

MORE THAN ONE SIGN? YES ☐ NO ☐ DIMENSIONS _____ HEIGHT _____

SIGN ATTACHED TO BLDG.? YES ☐ NO ☐ DIMENSIONS _____

MORE THAN ONE SIGN? YES ☐ NO ☐ DIMENSIONS _____

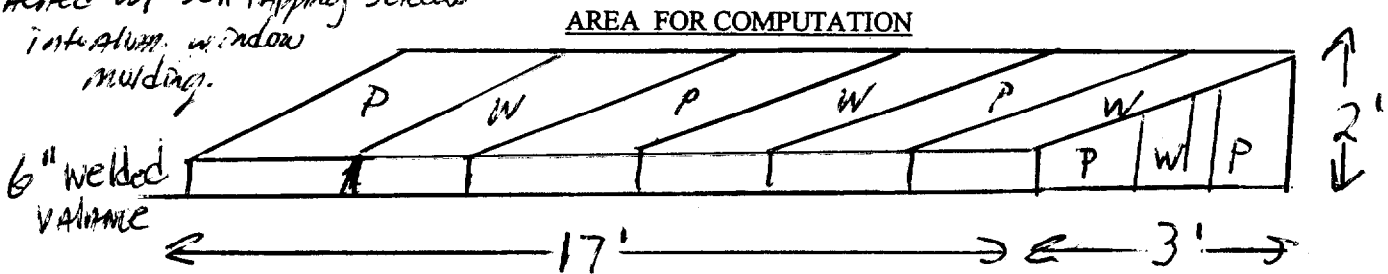
AWNING: YES ☒ NO ☐ IS AWNING BACKLIT? YES ☐ NO ☒ HEIGHT OFF SIDEWALK - over 7'
IS THERE ANY MESSAGE, TRADEMARK OR SYMBOL ON IT?

LIST ALL EXISTING SIGNAGE AND THEIR DIMENSIONS: Window Lettering IN the Pink
Pink Lettering on window. Boston • Marblehead • Portland • Nantucket

*** TENANT BLDG. FRONTAGE (IN FEET): 20'

*** REQUIRED INFORMATION

Attached w/ self-tapping screws
interior window
molding.



SAME SIZE AS OTHERS Beside

Alternating - colors Pink/white cover.

YOU SHALL PROVIDE:

VINYL CAPTIONAL.

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE
EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES
AND/OR PICTURES OF PROPOSED ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: Gordon Russell III DATE: 4/26/02

Side Walk Signs Design/Location/Construction Standards

Quantity

One sign per establishment for each street frontage having a public entrance provided that all dimension and location standards are met. When standards would not otherwise permit a sign, a sign may consist of multiple listings.

Sign Dimensions

Single listing: Maximum width – 24 inches or such lesser width sufficient to retain 4 ½ feet of unobstructed sidewalk width perpendicular to major flow. Maximum height – 40 inches to top of sign in place. Minimum height 30 inches to top of sign in place.

Multiple: Maximum width – 30 inches or such lesser width sufficient to retain 4 ½ feet of unobstructed sidewalk width perpendicular to major flow. Maximum height – 4- inches to top of sign in place. Minimum height 30 inches to top of sign in place.

Location

Minimum distance between signs – 20 feet. Maximum distance of sign from public entrance of advertiser 20 feet. The City may vary these distances for exceptional physical circumstances where public safety and streetscape aesthetics will be maintained. However, under no circumstances shall signs obstruct vehicular stops, benches, fire hydrants, or other street visual amenities. Signs shall be located near the curb rather than the building face.

Materials and Graphics

All signs shall be of an A-Frame type design, shall be constructed of durable, weather-resistant materials and finish, shall have no moving parts, and shall be non-electrified. All signs shall be maintained in a clean and original appearance. Sign materials, graphics, and finish shall be of a unified design and shall be compatible with the local streetscape. All signs shall have horizontal braces spanning each side of the sign to assure rigid support. Lettering shall be legible and consistent.

Sign Removal

All signs shall be removed when the business is closed or while any snow or ice exists on the walk within eight feet of the sign in any direction.

Insurance

No permit shall be issued unless the applicant has posted in advance with the City a suitable public liability insurance certificate in an amount adequate to protect the City.

Enforcement

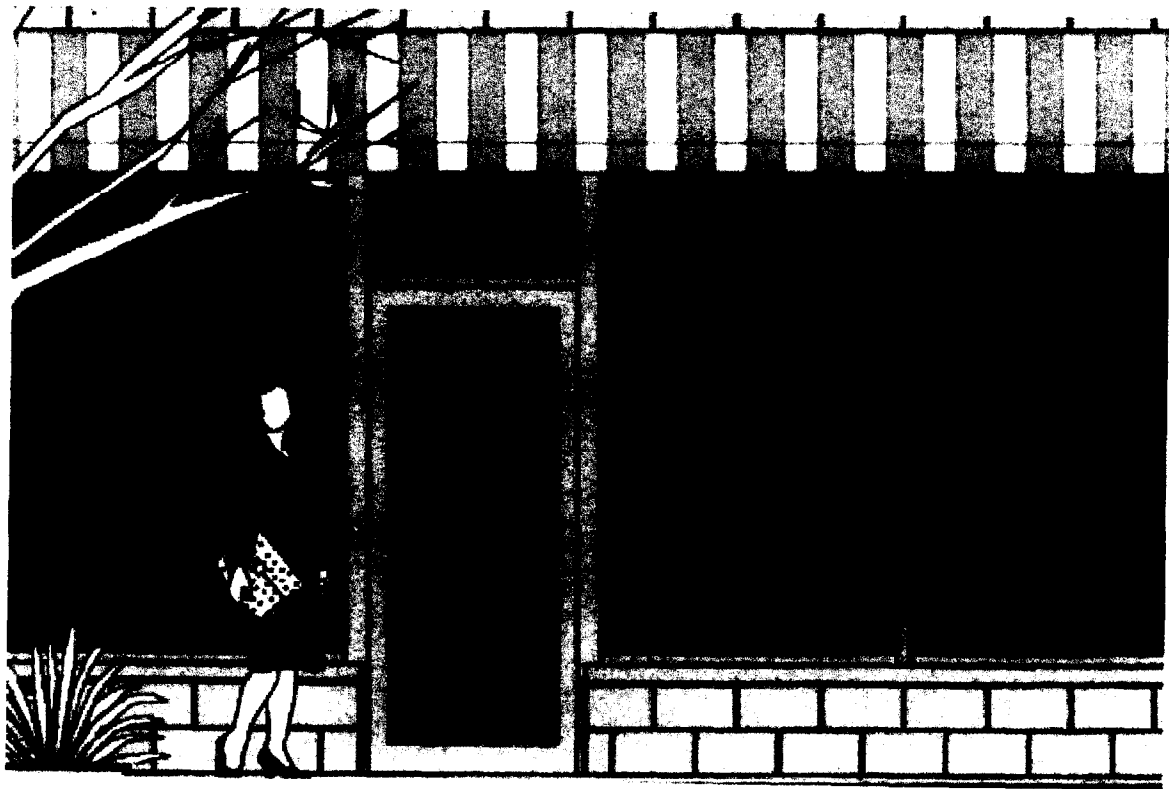
A sign may be removed after notice to the owner and the permit, if issued, may be revoked if the sign does not conform to the standards herein.

For permit come to City Hall 389 Congress Street room 315 with:

1. Certificate of liability insurance
2. Drawing of sign showing dimensions
3. Payment of ~~1.00~~ per sq. ft. plus \$30.00



Awning
Location



John and Lucretia Hutchins

From: "In The Pink Info" <info@inthepinkonline.com>
To: <ileavitt@maine.rr.com>
Sent: Friday, April 05, 2002 4:43 PM
Attach: inthepink_window.jpg; helvetica.exe
Subject: attn: John Hutchins - in the pink

Attached is a picture of the store window with lettering. You can get the measurements of the glass from the store to appropriately size the lettering. Across the top are the words "in the pink" and across the bottom are the store locations: boston, marblehead, portland, nantucket. The words "in the pink" are in the font Helvetica Neue Medium Extended with some spacing between the letters. I have attached the installer for that font also in case you don't have it. The store locations should be in a different font. Please e-mail any further information to
Thanks.

Gordon Russell
in the pink

4/5/2002

ACORD. CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YY)
04/10/02

PRODUCER
Cross Insurance -CL/Bnds-P
(Formerly D&P/ARI)
P.O.Box 567
Portland, ME 04112

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED
Leavitt & Parris, Inc.
256 Read Street
Portland, ME 04103

INSURER A: One Beacon Insurance Company

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	YMR609379	04/30/01	04/30/02	EACH OCCURRENCE	\$1,000,000
					FIRE DAMAGE (Any one fire)	\$100,000
					MED EXP (Any one person)	\$5,000
					PERSONAL & ADV INJURY	\$1,000,000
					GENERAL AGGREGATE	\$2,000,000
					PRODUCTS - COMP/OP AGG	\$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	YMAH89854	04/30/01	04/30/02	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
					BODILY INJURY (Per person)	\$
					BODILY INJURY (Per accident)	\$
					PROPERTY DAMAGE (Per accident)	\$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
					OTHER THAN EA ACC	\$
					AUTO ONLY: AGG	\$
	EXCESS LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE	\$
					AGGREGATE	\$
						\$
						\$
						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	YM01H169454	04/30/01	04/30/02	WC STATUTORY LIMITS	OTH-ER
					E.L. EACH ACCIDENT	\$500,000
					E.L. DISEASE - EA EMPLOYEE	\$500,000
					E.L. DISEASE - POLICY LIMIT	\$500,000
	OTHER					

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

CERTIFICATE HOLDER**ADDITIONAL INSURED-INSURER LETTER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Jennifer Shold

Certificate of Flame Resistance



REGISTERED
APPLICATION
CONCERN No.

F-69

ISSUED BY

WEBLON INC.
FOX ISLAND ROAD
PO BOX 190
PORT CHESTER
914-937-3900

NY 10573

Date Work Performed

6/29/99

This is to certify that the materials described on the reverse side hereof have been flame-retardant treated (or are inherently nonflammable).

FOR ASTRUP COMPANY AT 2937 WEST 25th STREET

CITY CLEVELAND STATE OHIO 44113

Certification is hereby made that: (Check "a" or "b")

- ☐ (a) The articles described on the reverse side of this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.

Name of chemical used _____ Chem. Reg. No. _____

Method of application _____

- ☒ (b) The articles described on the reverse side hereof are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.

Trade name of flame-resistant fabric or material used WEBLON-DACRON Reg. No. F-69

The flame Retardant Process Used WILL NOT Be Removed By Washing
(will or will not)

PETER COHAN

Name of Production Superintendent

By ROBERT F. BUEHLER, PRESIDENT

Title

We hereby certify this to be a true copy of the original "CERTIFICATE OF FLAME RESISTANCE" issued to us, "original copy" of which has been filed with the California State Fire Marshal.

The ASTRUP COMPANY

By 

20.000 YD

Control/lot # _____

Quantity _____

Customer order # NEIL

Description WEBLON CP2790-62 SAIL WHITE

Astrup Invoice # 1110986

Product Code 857290

LEAVITT & PARRIS
256 READ ST
PORTLAND

ME 04103-3446

Certificate of Flame Resistance



REGISTERED
APPLICATION
CONCERN No.

F-69

ISSUED BY

WEBLON INC.
FOX ISLAND ROAD
PO BOX 190
PORT CHESTER NY 10573
914-937-3900

Date Work Performed

4/21/97

This is to certify that the materials described on the reverse side hereof have been flame-retardant treated (or are inherently nonflammable).

FOR ASTRUP COMPANY AT 2937 WEST 25th STREET

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PETER COHAN

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Title

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The ASTRUP COMPANY

By [Signature]

5.000 YD

Control/lot # _____

CARL

Customer order # _____

446965

Astrup Invoice # _____

Quantity _____

Description WEBLON CP2892-62 JADE/PINK

Product Code 857292

LEAVITT & PARRIS
256 READ ST
PORTLAND

ME 04103-3446