



COMMONWEALTH HOTELS, LLC

March 29, 2013

Mr. Greg Shinberg
Shinberg Consulting, LLC
477 Congress Street, Suite 1012
Portland, ME 04101

Subject: Hotel Deliveries

Dear Greg,

In reference to the plan for managing deliveries at the Hyatt Place – Portland Old Port, we will follow a similar protocol to our other thirty five hotel properties. Like all of our neighbors in the Old Port, we will focus on maintaining traffic flow on Fore and Union Streets.

We will make a policy of negotiating deliveries from smaller trucks whenever possible and utilize the service entrance behind the hotel.

We will schedule deliveries whenever possible for times when traffic is lighter.

We will coordinate staff to assist with the delivery process as needed and ensure efficiency and minimal disruption to our business and those of our neighbors.

As you know we find it essential to our business to not disrupt the primary means of egress to our hotel. Our guests will stay with us to experience the charm of Portland's Old Port and keeping our property accessible and the traffic around our hotel moving smoothly is critical.

Sincerely,



Brian Fry

Vice President Development