

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING INSPECTION

PERMIT

Permit Number: 081145

Please Read Application And Notes, If Any, Attached

This is to certify that GRE CONGRESS CANAL / C/James Parkman
has permission to Erect New 11'x8'6" Dividing Wall, Install New Door, Install New Window
AT 3 CANAL PLAZA L 032 1023001

provided that the person or persons who apply for and accept this permit shall comply with all of the provisions of the Statutes of the State and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission procured before this building or part thereof is started or closed-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. Cross

Health Dept. SEP 17 1978

Appeal Board

Other

Department Name
CITY OF PORTLAND

Thomas M. Mashley 9/17/78
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-1145	Issue Date:	CBL: 032 1023001
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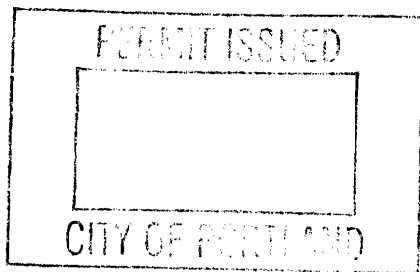
Location of Construction: 3 CANAL PLAZA	Owner Name: GRE CONGRESS CANAL LLC	Owner Address: ONE CANAL PLAZA 5TH FLOOR	Phone: 207-347-2000
Business Name:	Contractor Name: James Backman	Contractor Address: 2 Catar Road Raymond	Phone: 2073181046
Lessee/Buyer's Name	Phone:	Permit Type: Alterations - Commercial	Zone: B-3

Past Use: Commercial/Ste 600	Proposed Use: Commercial/Ste 600 - Forum Trust, LLC - Erect New 11'x8'6" Dividing Wall, Install New Door, Install New Window <i>by reuse of floors</i>	Permit Fee: \$40.00	Cost of Work: \$1,500.00	CEO District: I
Proposed Project Description: Erect New 11'x8'6" Dividing Wall, Install New Door, Install New Window		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <i>see condition</i>	INSPECTION: Use Group: B Type: II IBC 2003 Signature: <i>Corey Case</i> Date: 9/17/08	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____		

Permit Taken By: Imd	Date Applied For: 09/10/2008	Zoning Approval
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- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>9/10/08</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: _____
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CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE



General Building Permit Application

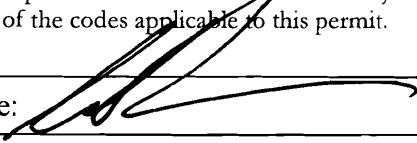
If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>Three Canal Plaza, Grand Floor, Portland</u>		
Total Square Footage of Proposed Structure/Area <u>77</u>	Square Footage of Lot	Number of Stories <u>1</u>
Tax Assessor's Chart, Block & Lot Chart# <u>032-I</u> Block# <u>023</u> Lot# <u>023</u>	Applicant * must be owner, Lessee or Buyer* Name <u>Forum Trust, LLC</u> Address <u>Three Canal Plaza, Ste 600</u> City, State & Zip <u>Portland, ME 04101</u>	Telephone: <u>207-347-2000</u>
Lessee/DBA (If Applicable) <u>Atlantic Fund Administration, LLC</u>	Owner (if different from Applicant) Name <u>Boulos Property Mgmt</u> Address <u>One Canal Plaza</u> City, State & Zip <u>Portland, ME 04101</u>	Cost Of Work: \$ <u>1,500</u> C of O Fee: \$ _____ Total Fee: \$ <u>40-</u>
Current legal use (i.e. single family) <u>Commercial Office</u> Number of Residential Units _____ If vacant, what was the previous use? _____ Proposed Specific use: <u>Office</u> Is property part of a subdivision? _____ If yes, please name _____ Project description: <u>Erect wall to create storage room, Add doorway between offices, Add SEPA to interior office.</u>		
Contractor's name: <u>James Backman</u> Address: <u>2 Canal Road</u> City, State & Zip <u>Raymond, ME 04071</u> Telephone: <u>207-318-1046</u> Who should we contact when the permit is ready: <u>William Robinson</u> x <u>2010</u> Telephone: <u>207-319-2015</u> Mailing address: <u>Three Canal Plaza, Ste 600, Portland, ME 04101</u>		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature:  Date: 8/28/08

This is not a permit; you may not commence ANY work until the permit is issued

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-1145	Date Applied For: 09/10/2008	CBL: 032 I023001
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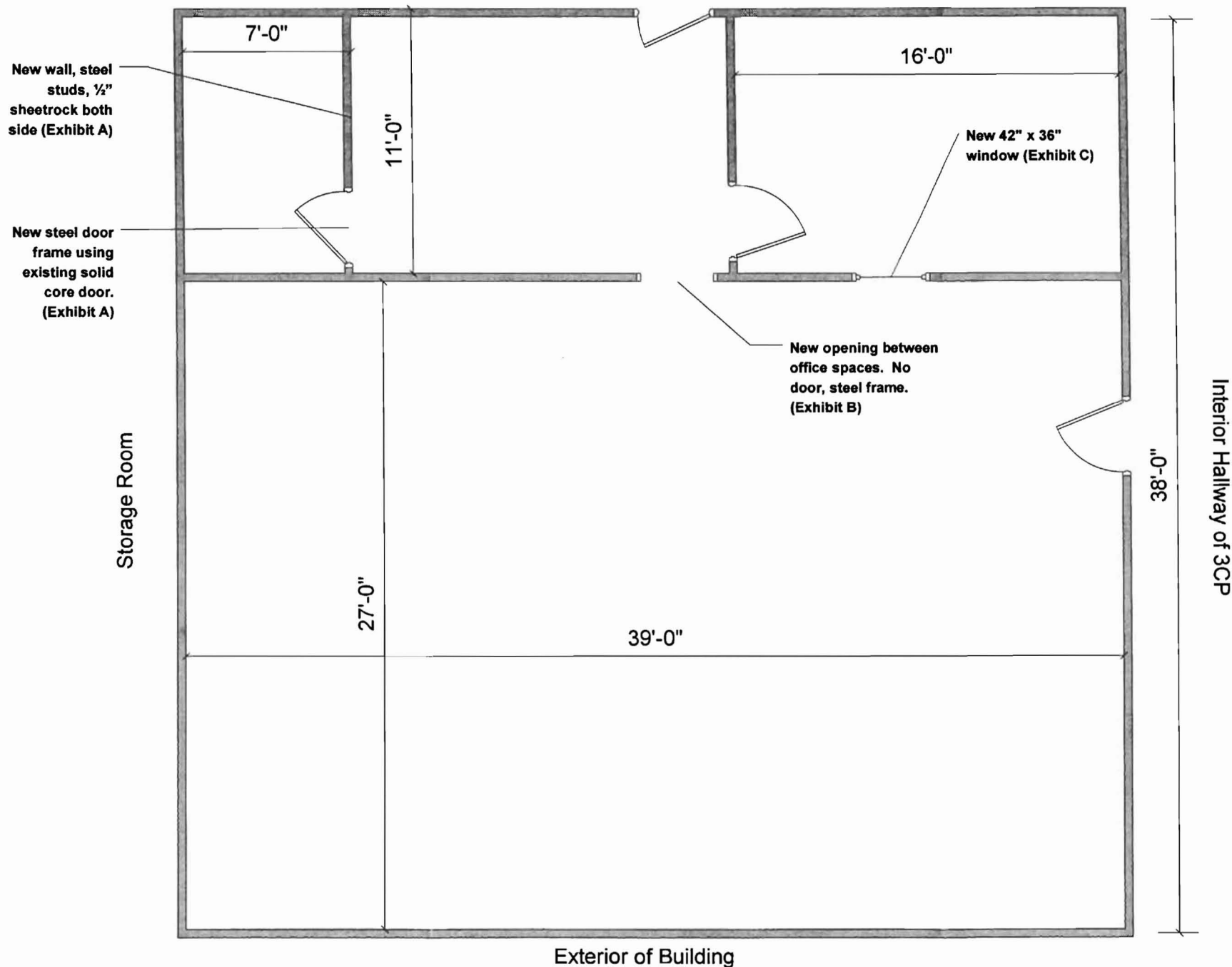
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Proposed Use: Commercial/Ste 600 - Forum Trust, LLC - Erect New 11'x8'6" Dividing Wall, Install New Door, Install New Window	Proposed Project Description: Erect New 11'x8'6" Dividing Wall, Install New Door, Install New Window
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Dept: Zoning	Status: Approved with Conditions	Reviewer: Marge Schmuckal	Approval Date: 09/10/2008
Note:			Ok to Issue: <input checked="" type="checkbox"/>
1) This property shall remain a commercial offices above the first floor. Any change of use shall require a separate permit application for review and approval.			
2) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.			
Dept: Building	Status: Approved with Conditions	Reviewer: Tom Markley	Approval Date: 09/17/2008
Note:			Ok to Issue: <input checked="" type="checkbox"/>
1) Separate permits are required for any electrical, plumbing, or HVAC systems. Separate plans may need to be submitted for approval as a part of this process.			
2) Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approval prior to work.			
Dept: Fire	Status: Approved with Conditions	Reviewer: Capt Greg Cass	Approval Date: 09/12/2008
Note:			Ok to Issue: <input checked="" type="checkbox"/>
1) General storage shall be seperated by 1 hr. Rated constructin OR protected with an automatic sprinkler system. Unable to contact contractor to verify sprinkler.			

Three Canal Plaza, Ground Floor

Interior Hallway of 3CP



Exterior of Building

Exhibit A
New steel stud wall, 16" on center
½" sheetrock both sides
Steel door frame
Solid core door

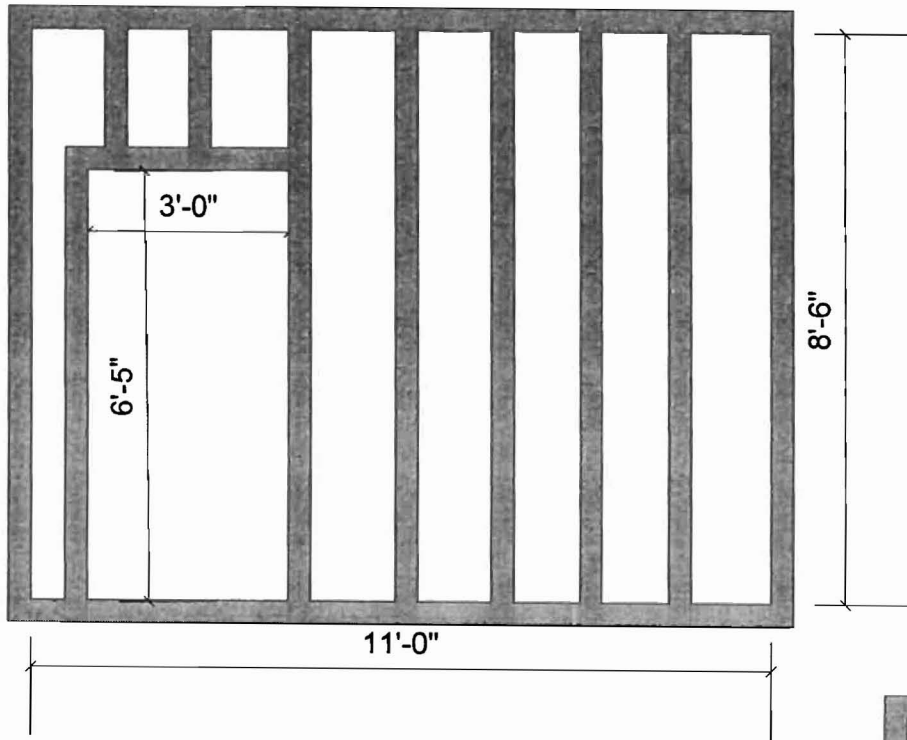


Exhibit B
Cut doorway into existing steel stud wall. Steel door frame, no door

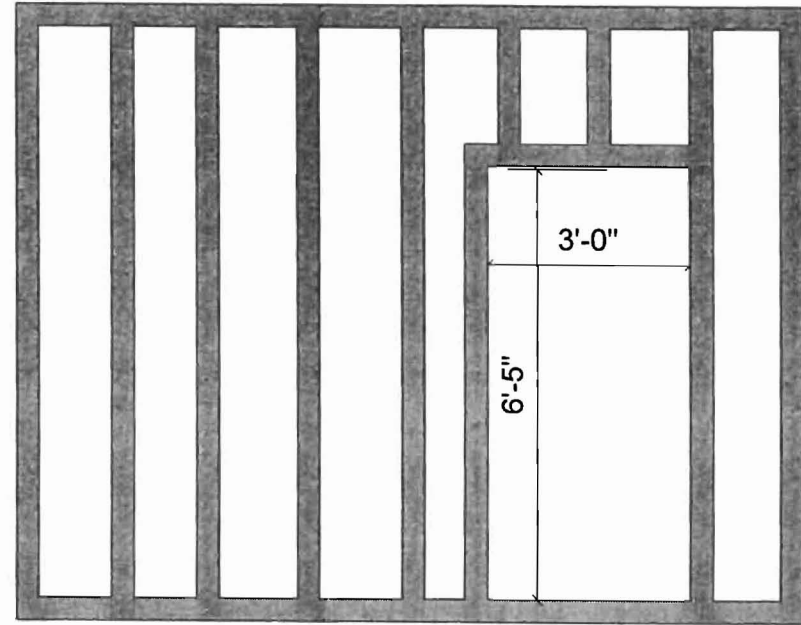
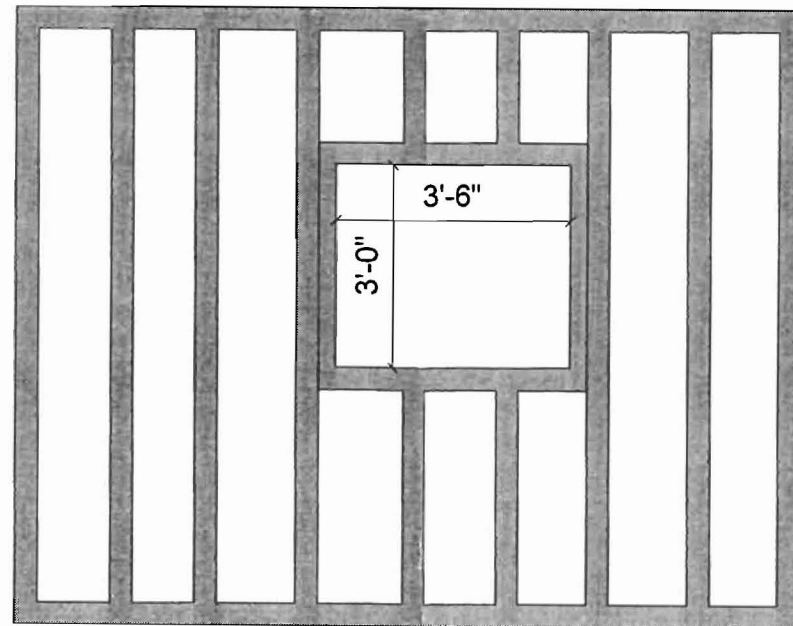


Exhibit C
Cut window into existing steel stud wall. Wood frame and trim, single pane of laminated glass



BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

Framing/Rough Plumbing/Electrical: Prior to Any Insulating or drywalling

Final inspection required at completion of work.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.

Keith Orly

Signature of Applicant/Designee

9/17/08

Date

Thomas W. Mandley

Signature of Inspections Official

9/17/08

Date