



# General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

<b>Address/Location of Construction:</b> 8 Exchange St Portland ME		
<b>Total Square Footage of Proposed Structure:</b>		2000 SF
<b>Tax Assessor's Chart, Block &amp; Lot</b> Chart#      Block#      Lot#  022 I 012001	<b>Applicant Name:</b> Liza Gonzaga <b>Address:</b> 23 Hines Rd <b>City, State &amp; Zip:</b> Poland ME 04274	<b>Telephone:</b> 207 890 9760 <b>Email:</b> LC074@yahoo.com
<b>Lessee/Owner Name:</b> 10 Exchange Properties LLC (if different than applicant) <b>Address:</b> 10 Exchange St <b>City, State &amp; Zip:</b> Portland ME 04112 <b>Telephone &amp; E-mail:</b>	<b>Contractor Name:</b> N/A (if different from Applicant) <b>Address:</b> <b>City, State &amp; Zip:</b> <b>Telephone &amp; E-mail:</b>	<b>Cost Of Work:</b> \$ _____ <b>C of O Fee:</b> \$ _____ <b>Historic Rev \$:</b> _____ <b>Total Fees :</b> \$ _____
<b>Current use (i.e. single family)</b> _____ <b>If vacant, what was the previous use?</b> Retail Space <b>Proposed Specific use:</b> Hair Salon <b>Is property part of a subdivision?</b> _____ <b>If yes, please name</b> _____ <b>Project description:</b> NO changes to the building.		
<b>Who should we contact when the permit is ready:</b> Liza Gonzaga		
<b>Address:</b> 23 Hines Rd		
<b>City, State &amp; Zip:</b> Poland ME 04274		
<b>E-mail Address:</b> LC074@yahoo.com		
<b>Telephone:</b> 207 890 9760		

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

**Signature:** Liza Gonzaga      **Date:** 1/26/15

This is not a permit; you may not commence ANY work until the permit is issued.