

**City of Portland, Maine – Building or Use Permit Application** 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: 191 Middle St		Owner: 193 Middle St Associates		Phone:	Permit No: 970426
Owner Address:		Lessee/Buyer's Name: Poirtmanteau		Phone:	Business Name: Nancy Lawrence
Contractor Name: Maine Bay Canvas		Address:		Phone: 774-7276	<div style="border: 2px solid black; padding: 5px; text-align: center;"> <b>PERMIT ISSUED</b>                  Permit Issued:  <b>MAY 12 1997</b>  <b>CITY OF PORTLAND</b> </div>
Past Use: Retail		Proposed Use: same		COST OF WORK: \$ 572.00 PERMIT FEE: \$ 26.60 FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied INSPECTION: Use Group: Type: Signature: _____ Signature: _____	
Proposed Project Description: Erect awning & sign (2 x 4)		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied <input type="checkbox"/> Signature: _____ Date: _____		Zone: 103 CBL: 032-n-022 Zoning Approval: <b>Special Zone or Reviews:</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>	
Permit Taken By: Mary Grosik		Date Applied For: 07 May 1997			

- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

- Zoning Appeal**
- Variance
  - Miscellaneous
  - Conditional Use
  - Interpretation
  - Approved
  - Denied

- Historic Preservation**
- Not in District or Landmark
  - Does Not Require Review
  - Requires Review

- Action:**
- Approved
  - Approved with Conditions
  - Denied

Date: \_\_\_\_\_

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

SIGNATURE OF APPLICANT: Nancy Lawrence ADDRESS: \_\_\_\_\_ DATE: 07 May 1997 PHONE: \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE \_\_\_\_\_ PHONE: \_\_\_\_\_

CEO DISTRICT

**City of Portland, Maine – Building or Use Permit Application** 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

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**Zoning Appeal**

Variance  
 Miscellaneous  
 Conditional Use  
 Interpretation  
 Approved  
 Denied

**Historic Preservation**

Not in District or Landmark  
 Does Not Require Review  
 Requires Review

**Action:**

Approved  
 Approved with Conditions  
 Denied

Date: *5/2/97*

**CEO DISTRICT** 2

*MR. ROWE*

Poirtmanteau  
 10 Exchange St  
 Portland, ME 04101

**CERTIFICATION**

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RESPONSIBLE PERSON IN CHARGE OF WORK. TITLE: \_\_\_\_\_ PHONE: \_\_\_\_\_

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

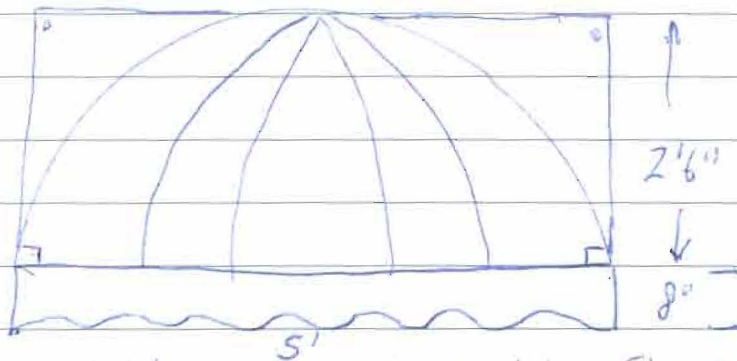
## Maine Bay Canvas, Inc.

53 Industrial Way  
 PORTLAND, MAINE 04103  
 (207) 878-8888 FAX (207) 878-5119

PROPOSAL SUBMITTED TO <i>Portmanteau</i>	PHONE <i>774-7276</i>	DATE <i>5/2/97</i>
STREET <i>18 Exchange</i>	JOB NAME <i>Nancy Lawrence</i>	
CITY, STATE and ZIP CODE <i>Portland, ME 04101</i>	JOB LOCATION <i>191 Middle St</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

*ONE Dome Awning installed at Middle St. location*  
*SIZE: 5' X 2'6" X 2'6"*  
*FRAME: Welded Galvanized tubular Frame.*  
*Valance: 8" with black braid and scalloped (2" Wave)*  
*Fabric: Sunbrella Fircrest Burgundy Flame Retardant awning material*



*Cost 550.00*  
*48.50 tax 22.00*  
*8572.00*

*No Graphics*

*NOTE: Permit not included in quote, FRCert. Provided, Elevation 8' min*

*NOTE: NEED installed Approx 5/19/97 - will call*

**We Propose** hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

*Five hundred seventy two and 00/100* dollars (\$ *572.00* )

Payment to be made as follows:

*50% upon acceptance of proposal, balance due upon installation*  
*Paid \$280.00 5/2/97 JX*

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within  days.

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature *JX*

Signature \_\_\_\_\_



# CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)

5/06/97

## PRODUCER

Morse, Payson & Noyes  
100 Middle Street Plaza  
Portland, ME 04101

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## COMPANIES AFFORDING COVERAGE

COMPANY LETTER	A	Middlesex Mutual Assurance Co.
COMPANY LETTER	B	
COMPANY LETTER	C	
COMPANY LETTER	D	
COMPANY LETTER	E	

CLH

## INSURED

Nancy Lawrence dba Portmanteau  
191 Middle St.  
Portland, ME 04101-5020

## COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS												
A X	GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR OWNER'S & CONTRACTOR'S PROT	3802591	8/15/96	8/15/97	<table border="1"> <tr><td>GENERAL AGGREGATE</td><td>\$1,000,000</td></tr> <tr><td>PRODUCTS-COMP/OP AGG</td><td>\$1,000,000</td></tr> <tr><td>PERSONAL &amp; ADV. INJURY</td><td>\$1,000,000</td></tr> <tr><td>EACH OCCURRENCE</td><td>\$1,000,000</td></tr> <tr><td>FIRE DAMAGE (Any one fire)</td><td>\$ 100,000</td></tr> <tr><td>MED EXPENSE (Any one person)</td><td>\$ 5,000</td></tr> </table>	GENERAL AGGREGATE	\$1,000,000	PRODUCTS-COMP/OP AGG	\$1,000,000	PERSONAL & ADV. INJURY	\$1,000,000	EACH OCCURRENCE	\$1,000,000	FIRE DAMAGE (Any one fire)	\$ 100,000	MED EXPENSE (Any one person)	\$ 5,000
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	WORKER'S COMPENSATION AND EMPLOYERS LIABILITY				<table border="1"> <tr><td>STATUTORY LIMITS</td><td></td></tr> <tr><td>EACH ACCIDENT</td><td>\$</td></tr> <tr><td>DISEASE POLICY LIMIT</td><td>\$</td></tr> <tr><td>DISEASE-EACH EMPLOYEE</td><td>\$</td></tr> </table>	STATUTORY LIMITS		EACH ACCIDENT	\$	DISEASE POLICY LIMIT	\$	DISEASE-EACH EMPLOYEE	\$				
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	OTHER																

## DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

As required for proof of insurance.  
City of Portland is named as Additional Insured for General Liability.

CERTIFICATE HOLDER 00001

City of Portland  
389 Congress St.  
Portland, ME 04101

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Cheri Hobbs*  
Cheri Hobbs

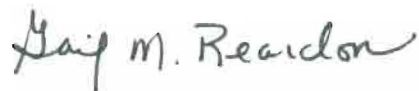
May 7, 1997

City of Portland  
Department of Planning & Urban Dev.  
389 Congress Street  
Portland, ME 04101

To Whom It May Concern:

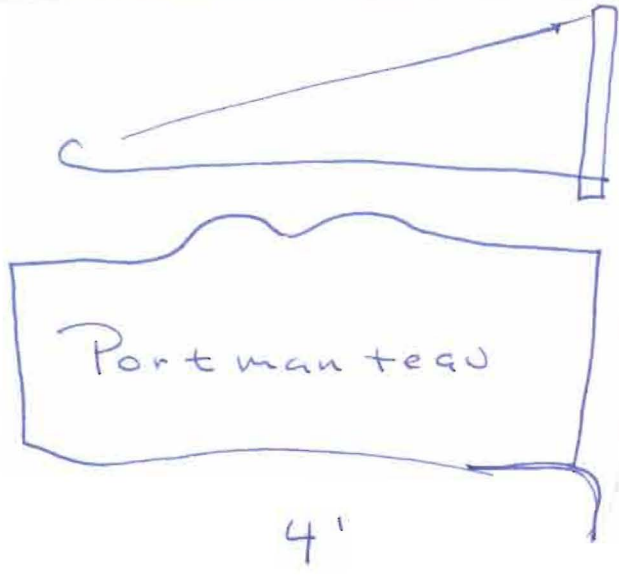
Portmanteau has leased a portion of our first floor and wishes to put up an awning at their Middle Street entrance and hang a sign with their name on it. They have my permission and that of the partners to carry this out.

Sincerely,

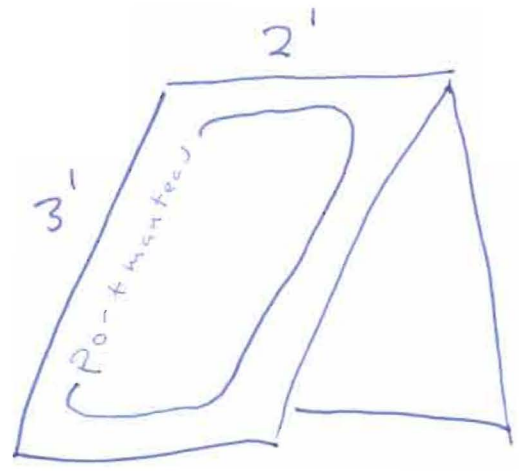


Gail M. Reardon  
Property Manager  
193 Middle Street Associates  
193 Middle Street  
Portland, ME 04101  
(207)775-3581





Wooden Sign  
 with metal  
 banding + bracket  
 Carved quilt lettering  
 to be hung with 12' clearance  
 to street.  
 See photo



Sandwich board  
 2' x 3' A frame construction  
 hinged at top - wood

SIGNAGE

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 191 Middle St ZONE: \_\_\_\_\_

OWNER: Amerling + Burns 193 Middle St

APPLICANT: Nancy L. Lawrence dba Portmanteau

ASSESSOR NO.: \_\_\_\_\_

SINGLE TENANT LOT? YES \_\_\_\_\_ NO L

MULTI TENANT LOT? YES L NO \_\_\_\_\_

FREESTANDING SIGN? YES \_\_\_\_\_ NO L DIMENSIONS \_\_\_\_\_  
(ex. pole sign..)

MORE THAN ONE SIGN? YES \_\_\_\_\_ NO L DIMENSIONS \_\_\_\_\_

BLDG. WALL SIGN? YES L NO \_\_\_\_\_ DIMENSIONS \_\_\_\_\_  
(attached to bldg)

MORE THAN ONE SIGN? YES \_\_\_\_\_ NO L DIMENSIONS 2' x 4'

LIST ALL EXISTING SIGNAGE AND THEIR DIMENSIONS: this is an existing sign (just taken down to be refurbished) at 10 Exchange St to be moved to 191 Middle St

LOT FRONTAGE (FEET) \_\_\_\_\_

BLDG FRONTAGE (FEET) store front = 24'

AWNING YES L NO \_\_\_\_\_ IS AWNING BACKLIT? YES \_\_\_\_\_ NO L

HEIGHT OF AWNING: 2' 6" with 8" drop (valance)

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? no

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF THE PROPOSED SIGNS ARE ALSO REQUIRED.



INFORMATION REQUIREMENTS FOR SIGN PERMIT APPLICATION



APPLICANTS FOR A SIGN PERMIT WILL BE ASKED TO SUBMIT THE FOLLOWING INFORMATION TO THE CODE ENFORCEMENT OFFICE:

1. PROOF OF INSURANCE
2. LETTER OF PERMISSION FROM THE OWNER
3. A SKETCH PLAN OF THE LOT, INDICATING LOCATION OF BUILDINGS, DRIVEWAYS AND ANY ABUTTING STREETS OR RIGHT OF WAYS. LENGTHS OF BUILDING FRONTAGES AND STREET FRONTAGES SHOULD BE NOTED (SEE ATTACHED)
4. INDICATE ON THE PLAN ALL EXISTING AND PROPOSED SIGNS
5. COMPUTATION OF THE FOLLOWING:

A) SIGN AREA OF EACH EXISTING AND PROPOSED BUILDING SIGN

*859 ft*

B) SIGN AREA HEIGHT AND SETBACK OF EACH EXISTING AND PROPOSED FREESTANDING SIGN

A SKETCH OF ANY PROPOSED SIGN(S), INDICATING DIMENSIONS, MATERIALS, SOURCE OF ILLUMINATION AND CONSTRUCTION METHOD (SEE ATTACHED)

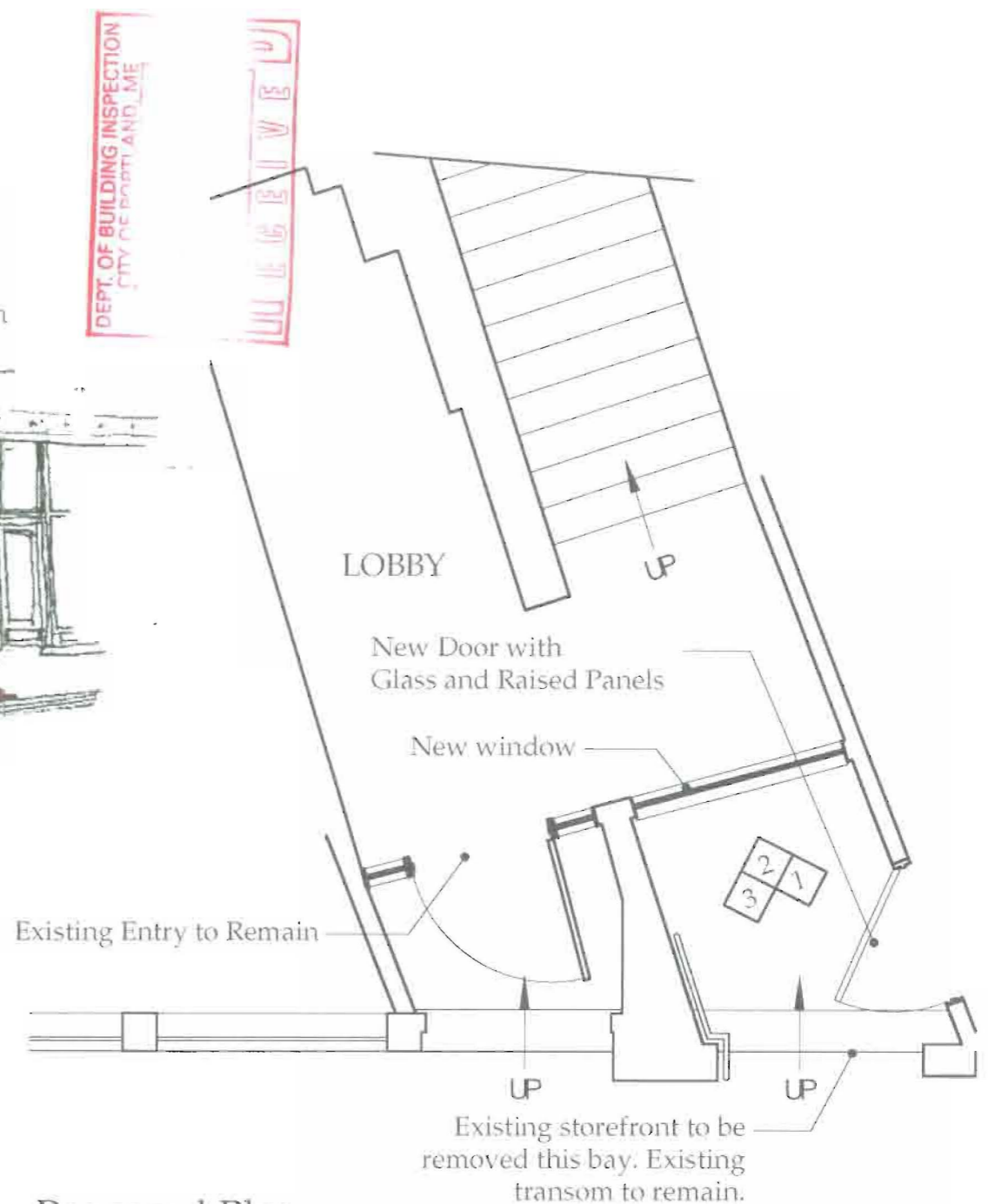
*Awning - Certificate of flammability*

FEE FOR PERMIT - \$25.00 PLUS \$0.20 PER SQUARE FOOT

**NOTE:** ONCE A SKETCH PLAN HAS BEEN FILED FOR A PROPERTY, THE CODE ENFORCEMENT OFFICE WILL KEEP A RECORD OF THE PLAN SO THAT A NEW SKETCH PLAN WILL NOT BE REQUIRED FOR LATER CHANGES TO SIGNAGE ON THE PROPERTY. IN SUCH AN INSTANCE, APPLICANTS WILL ONLY BE REQUIRED TO SUBMIT INFORMATION APPLICABLE TO THE NEW SIGNS.



View From Middle Street



Proposed Plan

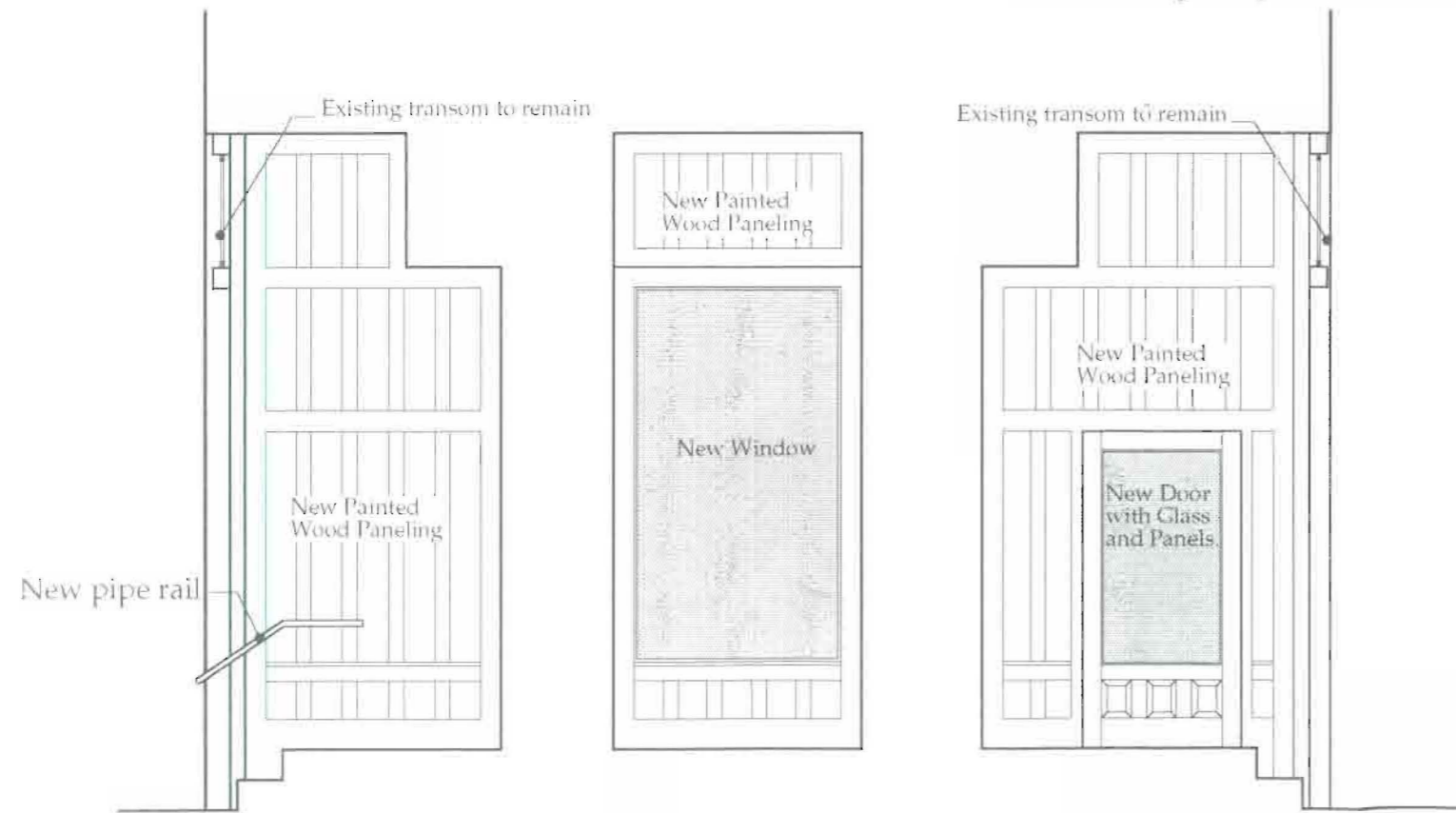
1/4"=1'-0"

## New Entrance at 193 Middle Street

Renovation to Existing Storefront for Portmanteau

April 30, 1997

Van Dam & Renner Architects  
66 West Street  
Portland, Maine  
207-775-0443



Elevations at New Vestibule  
1/4"=1'-0"