Outdoor Dining Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Check all that apply: ☐ **New** Application for Outdoor Dining

      or   ☑ **Renewal** Application for Outdoor Dining

            ☐ Application for dining on **Private Property**

☐ Outdoor Dining in a **Public Park**   ☐ If **Renewal**, are there changes to previous permit?

☐ Outdoor Dining in a **Historic District** ☐Yes ☐No

☐ **Petition** for Exception for Special Circumstances

☑ **Liquor License** required?

City Clerk signature for liquor license approval: _____

OR Pending Council Date: _____

Location Name & Address:	Chart	Block	Lot
Grill Room 84 Exchange Street Portland ME	032 H 001001		

Owner Name: Mural Associates **Owner Phone #:** 207-773-8084	**Total Square Footage of Proposed Outdoor Dining Area:[1]** 714
Applicant *must* be owner or lessee Name: Harding Smith Address: 73 Congress Street Apt 1 City, State & Zip: Portland, ME 04101 E-Mail: hardingleesmith@gmail.com	Fee: $80 (Public-Annual) $125 (Private 1X) Total Sq. Ft.: 714 Sq. Ft. Fee: (sq ft x $2) $ 4284.00 (sq ft x $6 for public parks) **Total Fees:** $ 4364.00 **(Permit not issued until all fees are paid)**

Current use: restaurant _____

Business name: The Grill Room _____

Seating area dimensions: 51 X 14 _____

How many chairs? 34   How many tables? 12 _____

    ☑   **Yes** Alcohol is served.

    ☐   **No** Alcohol being served.

Who should we contact: Elizabeth Jochems	Phone: 2078099314
Address: 123 Highland Cliff Rd Windham ME	E Mail: roomsaccounting@gmail.co

Please submit all of the information outlined in the Outdoor Dining Application Checklist. Failure to do so will result in the automatic denial of your permit. New applications and renewals are reviewed on an annual basis and should be submitted no later than June 1st.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: _____   Date: August 2, 2016

[1] *In no instance shall the total square footage of dining area equal more than 10% of park space, unless the applicant receives a waiver from the Director of Parks and Recreation or his or her designee.*

Revised 04-02-15   **This is not a permit; you may not commence ANY work until the permit is issued.**

032 H 001001