

**City of Portland, Maine – Building or Use Permit Application** 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Permit No: **950184**

Location of Construction: <b>1 Post Office Square</b>		Owner: <b>A &amp; N Partners</b>		Phone:	
Owner Address:		Leasee/Buyer's Name:		Phone:	
Contractor Name: <b>Signature Signs P.O. Box 1023</b>		Address: <b>Portland, ME 04104 883-2500</b>		Phone:	
Past Use: <b>Post Office</b>		Proposed Use: <b>Same w/Signage</b>		BusinessName:	
Proposed Project Description:  <b>Erect Signage as per plans 2 Signs 13.5' x 9" each 19.8 Total sq ft</b>		COST OF WORK: \$		PERMIT FEE: \$ <b>28.96</b>	
		FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: <b>Sign</b> Use Group <b>B</b> Type: <b>10</b> <b>MCA 93</b>	
Permit Taken By: <b>Mary Grenik</b>		Date Applied For: <b>02 March 1995</b>			

**PERMIT ISSUED**  
Permit Issued:  
**MAR 6 1995**  
**CITY OF PORTLAND**

Zone: CBL: **032-G-001**

Zoning Approval: **2/1/95**

**Special Zone or Reviews:**

Shoreland  
 Wetland  
 Flood Zone  
 Subdivision  
 Site Plan maj  minor  mm

**Zoning Appeal**

Variance  
 Miscellaneous  
 Conditional Use  
 Interpretation  
 Approved  
 Denied

**Historic Preservation**

Not in District or Landmark  
 Does Not Require Review  
 Requires Review

**Action:**

Approved  
 Approved with Conditions  
 Denied

Date: **3/2/95**

1. This permit application doesn't preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

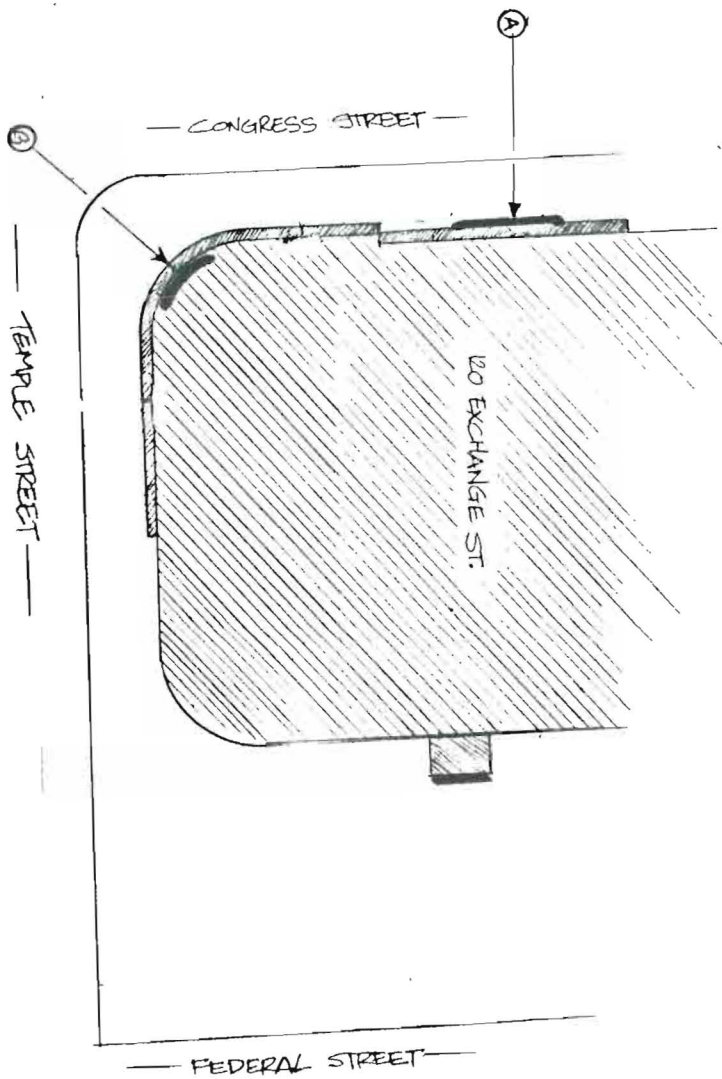
SIGNATURE OF APPLICANT **M Jia Carlson** ADDRESS: DATE: **02 March 95** PHONE:

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE PHONE:

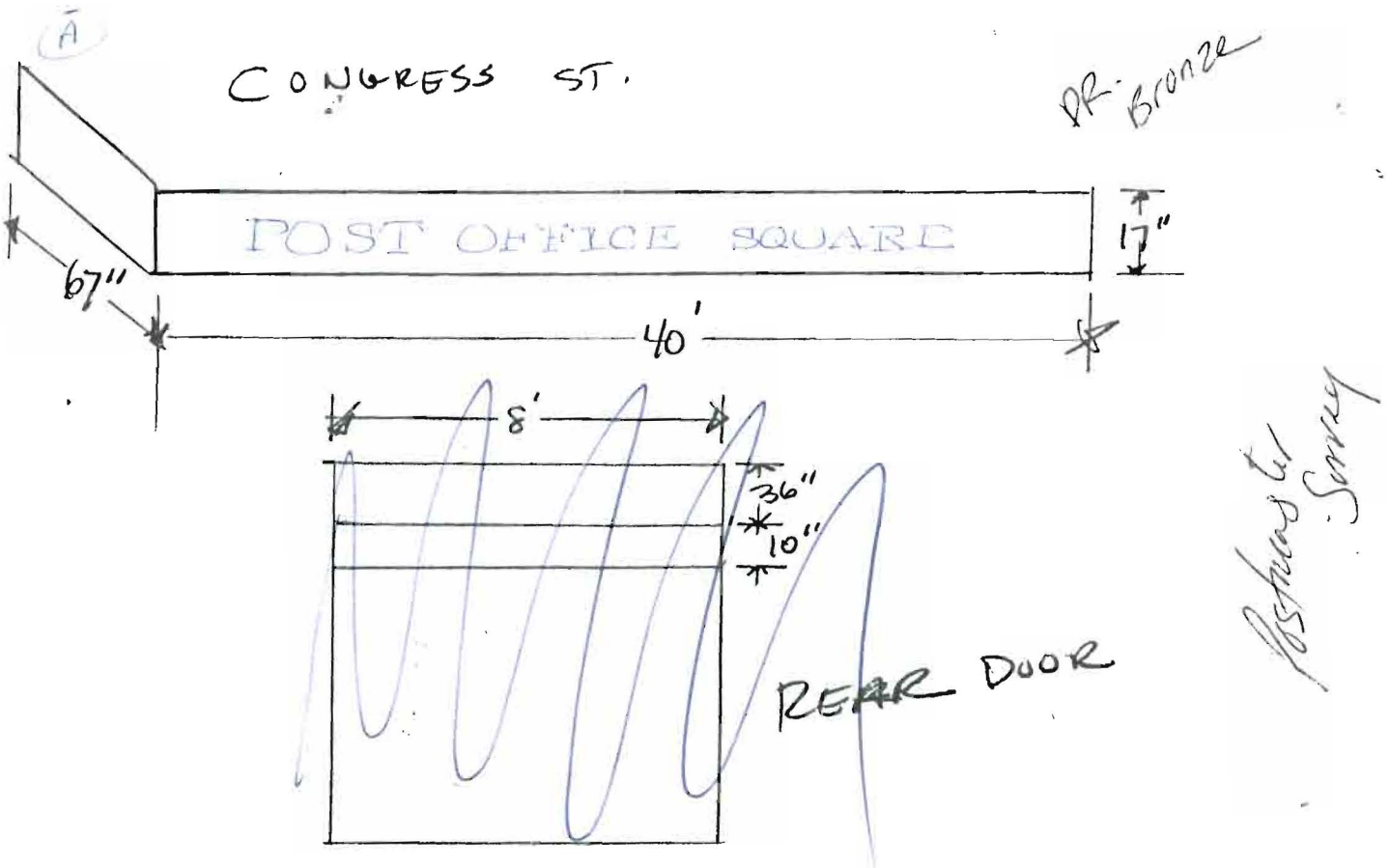
White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

CEO DISTRICT **2**  
**MSP Munson**

ITEM	DESCRIPTION
A	9" Plastic galls litter post office Square
B	4" Plastic galls litter post office Square

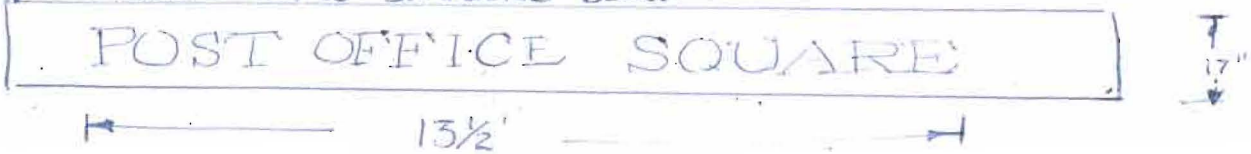


POST OFFICE SQUARE



(B)

CONTINUOUS BAND SURROUNDING BLDG.





**CERTIFICATE OF INSURANCE:**

CSR AP 02/01/95

PRODUCER  
**PRATT INSURANCE AGENCY INC**  
 P O BOX 439  
 WESTBROOK, ME  
 04098  
 PHONE 207-854-9745

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**COMPANIES AFFORDING COVERAGE**

INSURED

**Neptune Properties Inc**  
 Michael Scarks  
 120 EXCHANGE STREET  
 Portland ME  
 04101

COMPANY LETTER A Peerless Insurance Company

COMPANY LETTER B

COMPANY LETTER C

COMPANY LETTER D

COMPANY LETTER E

COVERAGES <===== >  
 THIS IS TO CERTIFY THAT POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

DO/ LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF DATE	POLICY EXP DATE	LIMITS
	<b>GENERAL LIABILITY</b>				GENERAL AGGREGATE <b>2000000</b>
A	<input checked="" type="checkbox"/> COMMERCIAL GEN LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCC. <input type="checkbox"/> OWNERS'S & CONTRACTOR'S PROTECTIVE <input type="checkbox"/> <input type="checkbox"/>	CPP 4313674	12/15/94	12/15/95	PRDD-COMP/OP AGG. <b>2000000</b> PERS. & ADV. INJURY <b>1000000</b> EACH OCCURRENCE <b>1000000</b> FIRE DAMAGE (ANY ONE FIRE) <b>50000</b> MED. EXPENSE (ANY ONE PERSON) <b>5000</b>
	<b>AUTOMOBILE LIAB</b>				CORS. SINGLE LIMIT BODILY INJURY (PER PERSON) BODILY INJURY (PER ACCIDENT) PROPERTY DAMAGE
	<b>EXCESS LIABILITY</b> <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM				EACH OCCURRENCE AGGREGATE
	<b>WORKERS' COMP AND EMPLOYERS' LIAB</b>				STATUTORY LIMITS EACH ACCIDENT DISEASE-POL. LIMIT DISEASE-EACH EMP.
	<b>OTHER</b>				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

FAX 883-1634

CERTIFICATE HOLDER <===== > CANCELLATION <===== >  
 = SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

SIGNATURE SIGNS  
 ATTN: PATTI  
 P.O. BOX 1023  
 PORTLAND ME  
 04104  
 ACORD 25-S (7/90)

= AUTHORIZED REPRESENTATIVE

Alexander T Pratt III



SIGNAGE APPLICATION

Zone B-3

ADDRESS: POST OFFICE SQUARE

OWNER: NEPTUNE PROPERTIES

APPLICANT: SIGNATURE SIGNS

ASSESSORS NO.: \_\_\_\_\_

SINGLE TENANT LOT? YES: \_\_\_\_\_ NO: \_\_\_\_\_

MULTI-TENANT LOT? YES: X NO: \_\_\_\_\_

FREESTANDING SIGN? YES: \_\_\_\_\_ NO: X

DIMENSIONS: \_\_\_\_\_

MORE THAN ONE SIGN? DIMENSIONS: \_\_\_\_\_

BLDG. WALL SIGN? YES: X NO: \_\_\_\_\_

DIMENSIONS: 9" X 13 1/2"

MORE THAN ONE SIGN? YES 2 DIMENSIONS: = .85 #

Building Marker -  
14-370, 7 (d)

LIST ALL EXISTING SIGNAGE, INCLUDING THEIR DIMENSIONS: \_\_\_\_\_

U.S. POST OFFICE SIGN ON OPPOSITE SIDE OF BLDG. (FACING FEDERAL ST.)  
2' X 14'

LOT FRONTAGE (IN FEET): 210' ON CONGRESS / 56' ON TEMPLE ST.

BLDG FRONTAGE (IN FEET): SAME

AWNING? YES: \_\_\_\_\_ NO: X IS AWNING BACKLIT? YES: \_\_\_\_\_ NO: \_\_\_\_\_

HEIGHT OF AWNING: \_\_\_\_\_

IS THERE ANY COMM. MESSAGE, TRADEMARK, OR SYMBOL ON IT? \_\_\_\_\_

PLEASE PROVIDE A SITE SKETCH AND A BUILDING SKETCH, SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED.

WE WILL NEED SKETCHES AND/OR PICTURES OF THE PROPOSED SIGNS INCLUDING STRUCTURAL COMPONENTS.

## Information Requirements for Sign Permit Application

Applicants for a sign permit will be asked to submit the following information to the Building Inspection Office:

- 1) Proof of insurance
- 2) Letter of permission from the owner
- 3) A sketch plan of the lot, indicating location of buildings, driveways, and any abutting streets or right of ways. Lengths of building frontages and street frontages should be noted (see attached)
- 4) Indication on plan of all existing and proposed signs
- 5) Computation of the following:
  - a) The sign area of each existing and proposed building sign
  - b) The sign area, height and setback of each existing and proposed freestanding sign
- 6) A sketch of any proposed sign(s), indicating dimensions, materials, source of illumination and construction method (see attached)
- 7) Fee remains the same - \$25.00 plus .20 per sq. ft.

Note: Once a sketch plan has been filed for a property, the Inspections Office will keep a record of the plan so that a new sketch plan will not be required for later changes to signage on the property. In such an instance, applicants will only be required to submit information applicable to the new signs

Inspection Services  
P. Samuel Hoffses  
Chief



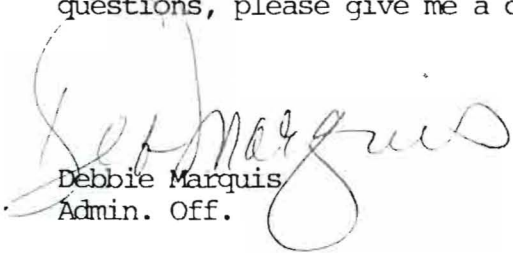
Planning and Urban Development  
Joseph E. Gray Jr.  
Director

## CITY OF PORTLAND

February 15, 1995

Signature Sign Company

This amount of \$13.60 will be credited to your next Sign permit, this was due to an overpayment on 2/14/95. If you have any questions, please give me a call at 874-8717.

  
Debbie Marquis  
Admin. Off.



OWNERS CONSENT AND AGREEMENT

I, \_\_\_\_\_, being the owner of the premises located at  
(print property owners name)

120 Exchange Street in Portland, Maine, hereby give consent to the  
(print property address)

erection of a certain sign/awning/banner owned by United States Postal Services  
(print lessee's name)

over the sidewalk or on building from said premises as described in  
application to the Division of Inspection Services.

And in consideration of the issuance of said permit, owner of said premises,  
in event said sign shall cease to serve the purpose for which it was erected  
or shall become dangerous and in event the owner of said sign shall fail to  
remove said sign or make it permanently safe in case the sign still serves  
the purpose for which it was erected, hereby agrees for himself or itself,  
for his heirs, its successors, and his or its assigns, to completely remove  
said sign.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Signature of Lessee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date





Exterior & Interior Signage

FACSIMILE COVER LETTER

TO: Neptune Properties DATE: 3/1 95

TIME: \_\_\_\_\_

ATT: Mike

FROM: Patti

COMMENTS: Please sign the following  
owners consent form for the two  
sets of gold plastic letters for  
the U.S.P.S. and return to me.

Thanks  
Patti

3 Pages including this page

If you have any problems with this fax, please call

(207) 883-2500

FAX # 883 1634