Inspections Division
Date: 05/09/14

Building Inspections - Norway Savings Bank

From: Jeanie Bourke
To: bbridges@perspectivecm.com
Date: 4/28/2014 10:05 AM
Subject: Norway Savings Bank
CC: buildinginspections@portlandmaine.gov

Hi Bill,

In addition to the information you provided, the following is required:

1. A key plan of the tenant space indicating where the associated work is taking place.

2. A scope of work to describe what the project entails.

3. All documents and plans are required in pdf format, no jpegs allowed.
With this information, I will allow this to be submitted as a Fast Track application. I would like to forgo the meeting, you can submit the information as requested to the buildinginspections@portlandmaine.gov email.

Thank you,

Jeanie

Jeanie Bourke
CEO/LPI/Plan Reviewer

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