



CITY OF PORTLAND

Property Name: Post Office Square

Property Address: 400 Congress St.

Date: Aug 24 2015

Dear Owner / Manager / Occupant,

While responding to an alarm from your facility it was determined that your fire alarm system had been reset without authorization. You are hereby notified that it is a violation of the National Fire Protection Association 1: Fire Code, as adopted by the City of Portland pursuant to Chapter 10, Article II of the Portland City Code to tamper with a fire protection system. Fire alarm systems shall not be reset without fire department authorization. In addition, occupants must evacuate the building when a fire alarm sounds and may not reenter with out fire department authorization.

As provided by §10-25 of the Portland City Code, failure to comply with the Fire Code will result in a five hundred dollar (\$500.00) fine on the first occurrence; one thousand dollar (\$1,000) fine on the second occurrence; and one thousand five-hundred dollar (\$1,500) fine on the third and subsequent occurrences. This notice shall serve as your one warning of the Fire Code violation and possible enforcement action regarding future violations. These fines are in addition to any false alarm fees assessed on the property.

Thank you in advance for your prompt attention to this matter. Please contact us at (207) 874-8400 with any questions.

Sincerely,

L. W. David E-305

The Portland Fire Department

[Handwritten signature]

Owner / Manager / Occupant signature

8.24.15

Date