



Signage/Awning Pre-Application Questionnaire

Please complete all of the following information.

Address: 365 FOX ST Zone: B3
 CBL: _____

Single Tenant Lot? Yes No _____
 Multi Tenant Lot? Yes _____ No _____

Tenant/allocated building space frontage (feet): Length: 10 Height: 12

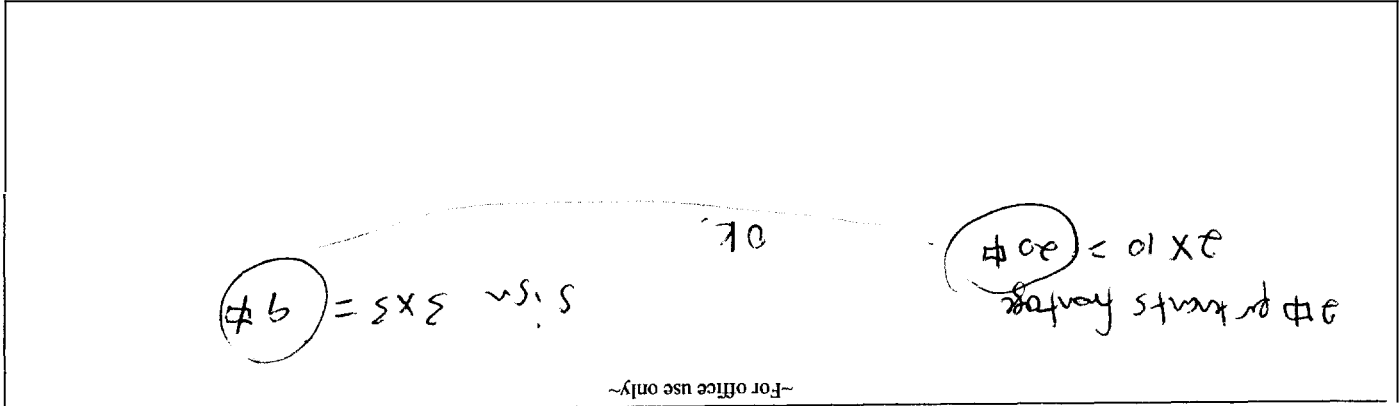
Information on proposed sign(s):
 Freestanding (e.g., pole) sign? Yes No _____
 Bldg. wall sign? (attached to bldg) Yes No _____
 Dimensions proposed: _____

Information on already existing and permitted sign(s):
 Freestanding (e.g., pole) sign? Yes No _____
 Bldg. wall sign? (attached to bldg) Yes No _____
 Dimensions proposed: _____
 Awning? Yes _____ No _____
 Lot frontage (feet): _____

Awning? Yes No _____
 Is awning backlit? Yes _____ No
 Height of awning: _____ Length of awning: _____
 Is there any communication, message, trademark or symbol on it? Yes _____ No _____
 If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.

A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage are also required.

(also showing approval for 1 standard sign 28" x 36" same as signs) long sign
 Signature of applicant: Anthony DeLeon Date: _____





Sidewalk Signs

Design, Location and Construction Standards

Quantity

One sign per establishment for each street frontage having a public entrance, provided that all dimension and location standards are met. When standards would not otherwise permit a sign, a sign may consist of multiple listings.

Sign Dimensions

Single Listing: Maximum width is 24 inches or such lesser width sufficient to retain 4 1/2 feet of unobstructed sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimum height is 30 inches to top of sign in place.

Multiple Listings: Maximum width is 30 inches or such lesser width sufficient to retain 4 1/2 feet of unobstructed sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimum height is 30 inches to top of sign in place.

Location

Minimum distance between signs is 20 feet. Maximum distance of sign from public entrance of advertiser is 20 feet. The City may vary these distances for exceptional physical circumstances where public safety and streetscape aesthetics will be maintained. However, under no circumstances shall signs obstruct vehicular stops, benches, fire hydrants or other street visual amenities. Signs shall be located near the curb rather than the building face.

Materials and Graphics

All signs shall be of an A-frame type design, shall be constructed of durable, weather-resistant materials and finish, shall have no moving parts and shall be non-electrified. All signs shall be maintained in a clean and original appearance. Sign materials, graphics and finish shall be of a unified design and shall be compatible with the local streetscape. All signs shall have horizontal braces spanning each side of the sign to assure rigid support. Lettering shall be legible and consistent.

Sign Removal

All signs shall be removed when the business is closed or while any snow or ice exists on the walk within eight feet of the sign in any direction.

Insurance

No permit shall be issued unless the applicant has posted in advance with the City a Certificate of Liability listing the City as additional insured in the amount of \$400,000.00.

Enforcement

If the sign does not conform to the standards outlined, the permit may be revoked and once the owner has been notified, the sign could be removed.

To apply for a sign permit, stop by the Inspections Division, Portland City Hall, 389 Congress Street, room 315 with:

- Certificate of liability insurance
- Drawing of sign showing dimensions and design work
- Payment of fees: \$30.00 plus \$2.00 per s.f. of signage
- Complete application with pre-application questionnaire and checklist complete

BM X 367

Sam Gophicstein
for Sidwarkstein

Western Sign attached to
existing bracket



ACORD 25 (2001/08)
INSURED
INSURERS AFFORDING COVERAGE
 INSURER A: ONE BEACON INSURANCE GROU
 INSURER B:
 INSURER C:
 INSURER D:
 INSURER E:
 SCARBOROUGH ME 04074-
 EXPRESSLY Trends
 365 FORE ST
 PORTLAND ME 04101-
 CITY OF PORTLAND MAINE
 389 CONGRESS ST
 PORTLAND
 ME 04101-
 AUTHORIZED REPRESENTATIVE
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

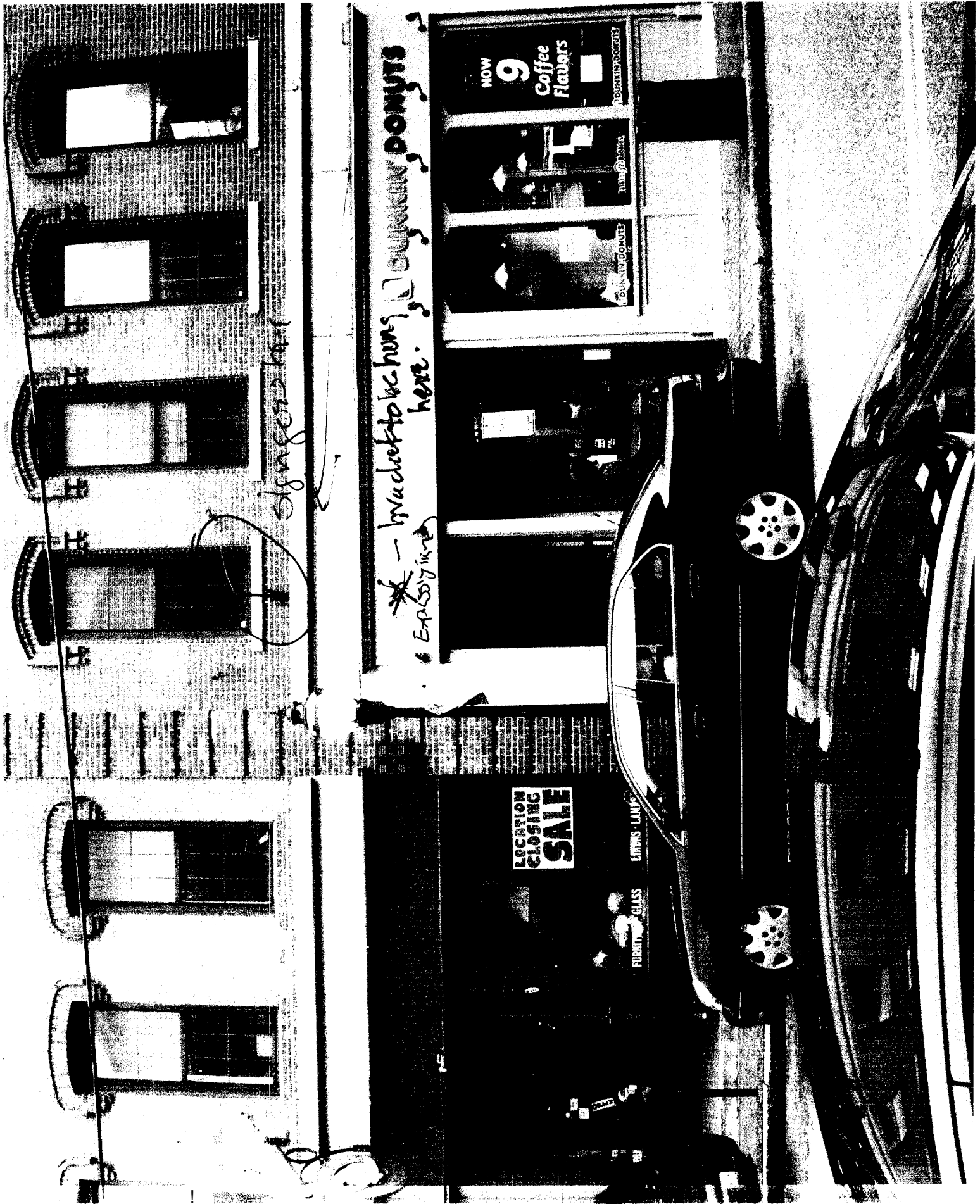
CERTIFICATE HOLDER CANCELLATION

DESCRIPTION OF OPERATIONS/LOCATIONS/SPECIAL PROVISIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS		CITY OF PORTLAND MAINE IS ADDED AS AN ADDITIONAL INSURED AS RESPECTS TO THE WOODEN SIGN	
OTHER			
SPECIAL PROVISIONS below If yes, describe under			
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?			
EMPLOYERS' LIABILITY			
WORKERS COMPENSATION AND			
RETENTION \$			
DEDUCTIBLE			
EXCESS/UMBRELLA LIABILITY			
OCCUR <input type="checkbox"/> CLAIMS MADE			
GARAGE LIABILITY			
ANY AUTO			
AUTOMOBILE LIABILITY			
ANY AUTO			
ALL OWNED AUTOS			
SCHEDULED AUTOS			
HIRED AUTOS			
NON-OWNED AUTOS			
PROPERTY DAMAGE			
(Per accident)			
BODILY INJURY			
(Per person)			
BODILY INJURY			
(Per person)			
COMBINED SINGLE LIMIT			
(Per accident)			
EACH OCCURRENCE			
AGGREGATE			
EACH OCCURRENCE			
E.L. DISEASE - EA EMPLOYEE			
E.L. DISEASE - POLICY LIMIT			
E.L. EACH ACCIDENT			
WORK LIMITS			
CER-L			
AGG			
EA ACC			
OTHER THAN			
AUTO ONLY - EA ACCIDENT			
AUTO ONLY - EA ACCIDENT			
AGG			
EACH OCCURRENCE			
DAMAGE TO RENTED PREMISES (Ea occurrence)			
300,000			
MED EXP (Any one person)			
5,000			
PERSONAL & ADV INJURY			
2,000,000			
GENERAL AGGREGATE			
4,000,000			
PRODUCTS - COMP/OP AGG			
4,000,000			
GENERAL LIABILITY			
COMMERCIAL GENERAL LIABILITY			
CLAIMS MADE <input type="checkbox"/> OCCUR			
GEN'L AGGREGATE LIMIT APPLIES PER:			
POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			
GENERAL LIABILITY			
PENDING			
10/20/2005			
10/20/2006			
EACH OCCURRENCE			
2,000,000			
DAMAGE TO RENTED PREMISES (Ea occurrence)			
300,000			
MED EXP (Any one person)			
5,000			
PERSONAL & ADV INJURY			
2,000,000			
GENERAL AGGREGATE			
4,000,000			
PRODUCTS - COMP/OP AGG			
4,000,000			
LIMITS			

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ACORD™ CERTIFICATE OF LIABILITY INSURANCE
 PRODUCER (207) 885-5522
 INNOVA INSURANCE SERVICES
 25 PLAZA DRIVE, SUITE 1
 SCARBOROUGH ME 04074-
 INSURED
 EXPRESSLY Trends
 365 FORE ST
 PORTLAND ME 04101-
 INSURER A: ONE BEACON INSURANCE GROU
 INSURER B:
 INSURER C:
 INSURER D:
 INSURER E:
 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
 DATE (MM/DD/YYYY) 10/20/2005

location
not
any more
D. Fisher



signage has

DUNKIN' DONUTS

Expected to be here here.

NOW 9 Coffee Flavors
DUNKIN' DONUTS

LOCATION CLOSING SALE
PRIORITY CLASS LITERS - LAMP

