Signage / Awning Permit Application

If you or the property owner owes real estate or personal property taxes or any other charges on any p within the City, payment arrangement MUST be made before permits are accepted.

Reviewed for Code Compliance Inspections Division Approved with Conditions

Date: 03/03/17

Location/Address: 38 Market Street Portland, ME 04101

Tax Assessor's Chart/Block/Lot (CBL)
Chart: 032 Block: F001 Lot: 001
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OWNER Name/Address:
Name: Ocean Associates LLC
Address: 42 Market St
Portland, ME 04101

Telephone: 774-1000
Dshackleye portlandproperties.com
E-Mail:

LEASEE/BUYER Info (if Applicable)

CONTRACTOR
Name:
Address:
Phone: E-Mail:

Total S.F. signage $ 8
(Sq Ft = 4 x $2.00)
SF + $30 Fee: **$ 30**
Historic ($75): $ 75
Awning Fee: $ N/A

Awning Fee = Cost of Work: $ ($25/first $1000; $15 each additional $1000) TOTAL **FEE: $** 113

Who should we contact when the permit is ready: Name: Kaitlyn McCarthy Phone: 978-995-0333
Address 362 Knowlton Corner Rd. Farmington, ME 04938 E-Mail: kaitlyn@krucialcos.com

Tenant/allocated building space frontage (in feet): Length: Height:
Lot frontage (in feet): Single Tenant or Multi-Tenant Lot:

Current Specific Use:
If vacant, what was prior use: Resession Skate shop
Proposed Use:

Information on proposed sign(s)
Freestanding (e.g. pole) sign? YES ☐ NO ☒ Dimensions proposed: Height from grade:
BLDG Wall Sign (attached to bldg.)? YES ☐ NO ☐ Dimensions proposed:

Proposed Awning: YES ☐ NO ☒ If yes, is awning backlit? YES ☐ NO ☐
Height of awning Length of awning Depth of awning
Is there any communication, message, trademark or symbol on it? YES ☐ NO ☐
If yes, total square footage of panels with communication, message, trademark or symbol on it: sf

Information on *existing and previously permitted* signage:
Freestanding (e.g. pole) sign? YES ☐ NO ☒ Dimensions existing: X Height from grade:
BLDG Wall Sign (attached to bldg.)? YES ☒ NO ☐ Dimensions existing: X Blade sign - existing pole
Awning? YES ☐ NO ☒ total sq. ft. of panels with communication on it: sf

A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided.
Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: *Date:* 10/23/2016

This is NOT a permit; you may not commence ANY work until the permit is issued