



PORTLAND MAINE

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*Lee Urban- Director of Planning and Development
Marge Schmuckal, Zoning Administrator*

July 5, 2007

Daniel Dostie
J Dostie Jewelers
22 Milk Street
Portland, ME 04101

RE: 22 Milk Street – 032 F001 – B3 – sidewalk sign

Dear Mr. Dostie,

It has come to our attention that you have a sidewalk sign for your business, “J Dostie Jewelers” at 22 Milk Street. Our records show that a permit (#05-1411) was issued on October 24, 2005 for the hanging sign on the building, but there is no permit in our records for the sidewalk (A-frame) sign. According to the ordinance under section 14-369.5, Table 1, a permit is required for a sidewalk sign in the B3 zone.

You need to apply for a permit for your sidewalk sign. You have twenty-four hours to remove the existing sidewalk sign, and you may not display it until you have applied for and received the permit. I have enclosed a sign permit application. The last page of the permit is a sheet that outlines Design, Location and Construction Standards for Sidewalk Signs. Pay particular attention to the location of the sign. The maximum distance the sign can be located from your public entrance is twenty feet. The location of the present sidewalk sign is in violation of this standard.

Please feel free to call me at 874-8709 if you have any questions.

Yours Truly,

Ann B. Machado
Zoning Specialist
(207) 874-8709