



Signage / Awning Permit Application

If you or the property owner owes real estate or personal property taxes or any other charges on any property within the City, payment arrangement **MUST** be made before permits are accepted.

Location/Address: <u>46 Market St</u>		
Tax Assessor's Chart/Block/Lot (CBL) Chart: <u>032</u> Block: <u>E010</u> Lot: <u>001</u>	OWNER Name/Address: Name: <u>Joseph Porta</u> Address: <u>One Canal Plaza</u> Telephone: <u>207 553 1701</u> E-Mail: <u>jporta@boules.com</u>	
LEASEE/BUYER Info (if Applicable) Name: <u>Portland Patisserie</u> Address: <u>46 Market St</u> Phone: <u>207 321 8052</u> E-Mail: <u>ewkay@gmail.com</u>	CONTRACTOR Name: <u>Mike Sine H</u> Address: <u>75 Mighty St</u> <u>Gorham</u> Phone: <u>650-0472</u> E-Mail: _____ Total S.F. signage \$ <u>32</u> (Sq Ft = <u>16</u> x \$2.00) SF + \$30 Fee: \$ <u>30</u> Historic (\$75): \$ _____ Awning Fee: \$ _____	
Awning Fee = Cost of Work: \$ _____ (\$25/first \$1000; \$11 each additional \$1000) TOTAL FEE: \$ _____		

Who should we contact when the permit is ready: Name: Liz Keith Phone: 207 321 8052
Address: 190 State St E-Mail: ewkay@gmail.com

Tenant/allocated building space frontage (in feet): _____ Height: _____
Lot frontage (in feet): _____ Single Tenant or Multi-Tenant Lot: multi

Current Specific Use: Cafe

If vacant, what was prior use: _____
Proposed Use: _____

Information on proposed sign(s)

Freestanding (e.g. pole) sign? YES ☐ NO ☒ Dimensions proposed: _____ (sf); Height from grade: _____
BLDG Wall Sign (attached to bldg.)? YES ☒ NO ☐ Dimensions proposed: 16 sf

Proposed Awning:

Height of awning _____ Length of awning _____ If yes, is awning backlit? YES ☐ NO ☐
Is there any communication, message, trademark or symbol on it? YES ☐ NO ☐
If yes, total square footage of panels with communication, message, trademark or symbol on it: _____ sf

Information on existing and previously permitted signage:

Freestanding (e.g. pole) sign? YES ☐ NO ☒ Dimensions proposed: _____ ft X _____ ft; Height from grade: _____
BLDG Wall Sign (attached to bldg.)? YES ☒ NO ☐ Dimensions proposed: 3.5 ft X 2.6 ft
Awning? YES ☐ NO ☐ total sq ft of panels with communication on it: _____ sf

A site sketch and building sketch showing exactly where existing and proposed signage is located **MUST** be provided.
Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: E. Keith

Date: _____