### DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# **CITY OF PORTLAND**



# **BUILDING PERMIT**

This is to certify that B & C LIMITED

Located At 31 EXCHANGE ST

Job ID: 2011-06-1519-SIGN

CBL: 032 - - E - 009 - 001 - - - - -

has permission to install one wall sign & one hanging sign

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be

Fire Prevention Officer

Code Enforcement Officer / Plan Reviewer

THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY PENALTY FOR REMOVING THIS CARD

### BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.
- Permits expire in 6 months. If the project is not started or ceases for 6 months.
- If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.
  - 1. Call for final inspection when installation is complete

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.

# PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life . www.portlandmaine.gov

Director of Planning and Urban Development Penny St. Louis

Job ID: <u>2011-06-1519-SIGN</u> Located At: <u>31 EXCHANGE</u> CBL: <u>032 - - E - 009 - 001 - - - - - -</u>

### **Conditions of Approval:**

### Zoning

- 1. This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.
- 2. ANY exterior work requires a separate review and approval thru Historic Preservation. This property is located within an Historic District.

### Historic

- 1. Bracket for projecting sign to be simplified, less ornate.
- 2. Approval is based on understanding there will be no sign lighting.

### **Building**

Signage Installation to comply with Chapters 31 & 32 of the IBC 2009 building code.

### City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: 2011-06-1519-SIGN	Date Applied: 6/21/2011		CBL: 032 E - 009 - 00	1		
Location of Construction: 33 EXCHANGE ST	: Owner Name: B & C LIMITED		Owner Address: 31 EXCHANGE ST PORTLAND, ME 04101		Phone: 207-774-8300	
Business Name:	Contractor Name: Burr Signs, Burr Signs – Randy Burr		Contractor Address: 50 DOWNEAST DR YARMOUTH ME 04096		Phone: (207) 846-7622	
Lessee/Buyer's Name: Ten Thousand Villages	Phone:		Permit Type: Signage			Zone:
Past Use:	Proposed Use:		Cost of Work:		CEO District:	
Retail – "Portland Cotton Co."	Retail – "Ten Thousand Villages" install one wall sign 9" x 148" and one hanging sign 30" x 30"		Fire Dept:	Approved Denied N/A		Inspection: Use Group: Type: Signature:
Proposed Project Descriptio Ten Thousand Villages – Install			Pedestrian Activ	ities District (P.A.D	.)	ABOV
Permit Taken By:				Zoning Approv	al	
		Special Zo	one or Reviews	Zoning Appeal	Historic P	reservation
<ol> <li>This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</li> <li>Building Permits do not include plumbing, septic or electrial work.</li> <li>Building permits are void if work is not started within six (6) months of the date of issuance. False informatin may invalidate a building permit and stop all work.</li> </ol>		e to conform to all applicable laws of		this jurisdiction In additi	Does not Requires Approved Denied Date: ###	w/Conditions  w/Conditions  authorized by by the described in
e appication is issued, I certify that the enforce the provision of the code(s)		presentative sna	an nave the authority to	े स्तारम बात बारवड स्वरूपसंच्या है	ry such permit at any	reasonable flour

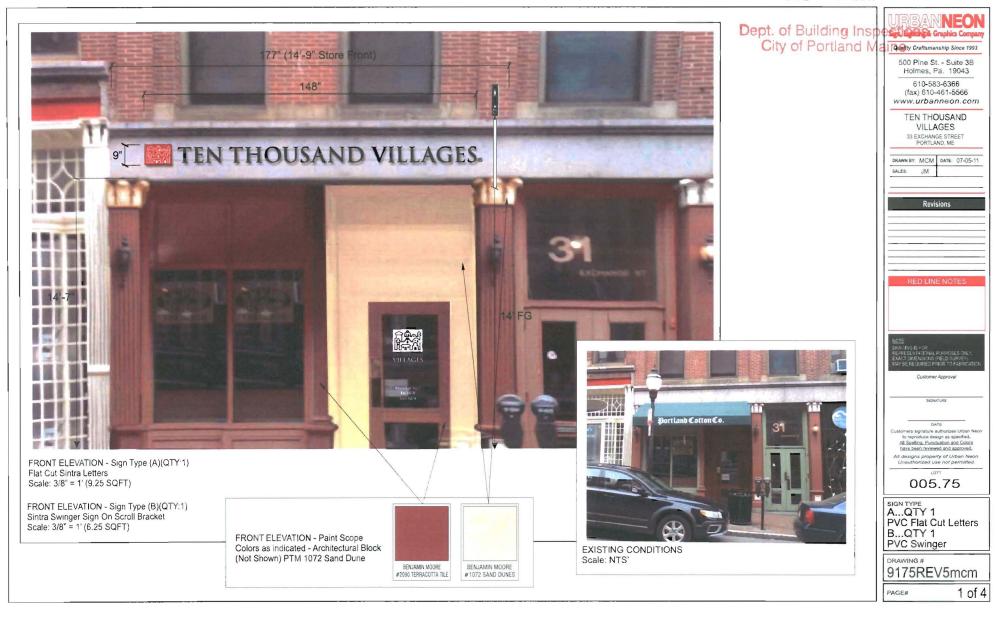
# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 23	EMUNICT	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 32	Owner:  AKEUS XSOCIATES	Telephone: 774-8308
Lessee/Buyer's Name (If Applicable) TENTHOUSAND VILLAGES	Contractor name, address & telephone: BURR SIGNS 50 DOWNEAST DR. YARMOUTH, ME 04096	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00/\$65.00 For H.D. signage= Total Fee: \$ 97.00  Awning I ee= cost of work  Total Fee: \$
Who should we contact when the permit is reac	ly: RANDY BURR phone: 5	746-7622
Tenant/allocated building space frontage (Lot Frontage (feet)	feet): Length: <u>(4'-9"</u> Height <u>17'</u> Single Tenant or Multi Tenant Lot <u></u>	M
Current Specific use:  If vacant, what was prior use: RETAIL  Proposed Use: RETAIL	Portland Colte	(0)
Information on proposed sign(s):  Freestanding (e.g., pole) sign? Yes  Bldg. wall sign? (attached to bldg) Yes  Proposed awning? Yes No Is aw	No Dimensions proposed: <b></b> wning backlit? Yes No	
Height of awning: Length of Is there any communication, message, traden If yes, total s.f. of panels w/communications	nark or symbol on it? Yes No	C PRECEN
Information on existing and previously perrubreestanding (e.g., pole) sign? Yes	No Dimensions:	June 21 20 Pullding In
A site sketch and building sketch showing e Sketches and/or pictures of proposed signa	exactly where existing and new signage is ago and existing building are also required	located must be provided.
Please submit all of the information	outfined in the Sign/Awning Appl	ication Checklist.
Failure to do so may result in the au	tomatic denial of your permit.	
In order to be sure the City fully understands the additional information prior to the issuance of a Building Inspections office, room 315 City Hall	a permit. For further information visit us on-l	
I hereby certify that I am the Owner of record of the authorized by the owner to make this application as a permit for work described in this application is issuareas covered by this permit at any reasonable hour t	his/her authorized agent. Lagree to conform to al ted, Lecrtify that the Code Official's authorized rej	l applicable laws of this jurisdiction. In addition, if presentative shall have the authority to enter all
Signature of applicant:	Da Da	te: 6-16-2011
This is not a permi	it; you may not commence NNY work until the	ne permit is issued

## RECEIVED

JUL - 5 2011



## RECEIVED

JUL - 5 2011

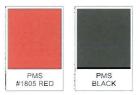
Dept. of Building Inspections City of Portland Maine

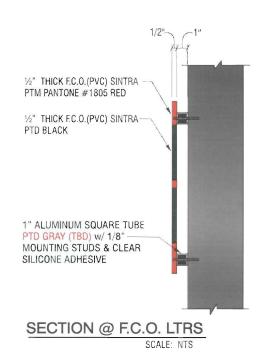
148"



# TEN THOUSAND VILLAGES. 7"

STORE FRONT ELEVATION Sign Type (A) Flat Cut Sintra Letters & Logo Scale: 3/4" = 1' ( 9.25 SQFT)







610-583-6366 (fax) 610-461-5566 www.urbanneon.com

> TEN THOUSAND VILLAGES 33 EXCHANGE STREET

33 EXCHANGE STREET PORTLAND, ME

DRAWN BY: MCM DATE: 07-05-11 SALES: JM

#### Revisions

RED LINE NOTES

NOTE
DRAYING IS FOR
REPRESENTATIONAL PURPOSES ONLY,
EXACT DIMENSIONS FIRED SURVEY,
MAY SER REDURED PRIOR TO FARRICATION.

Customer Approval

SICNATING

DATE
Customers signature authorizes Urban Neot
All Spelling. Punctuation and Colors
have been reviewed and approved.

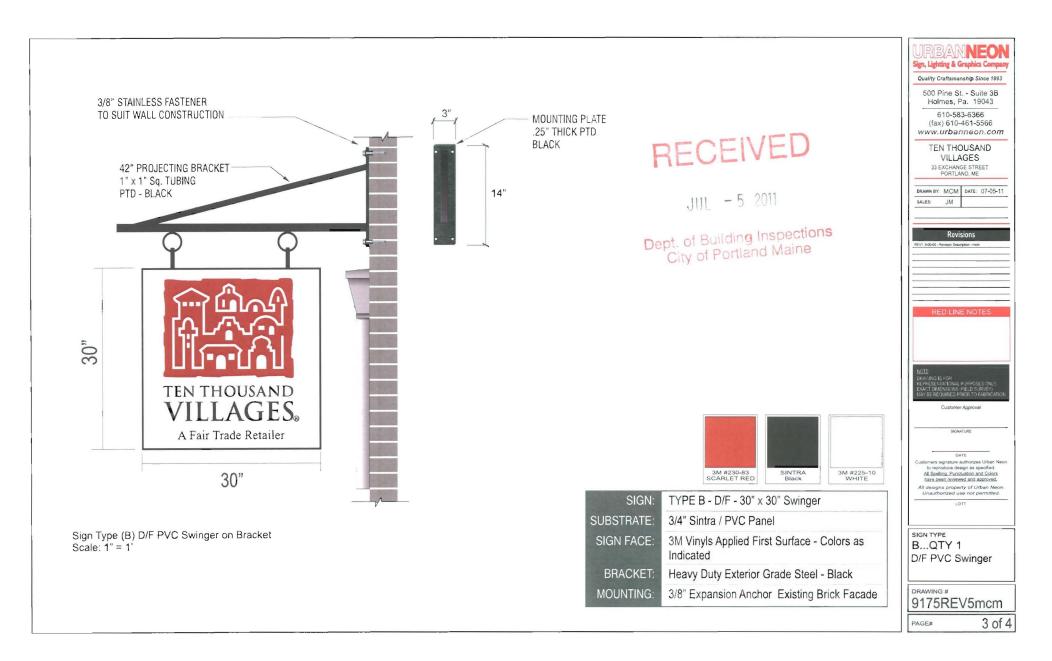
All designs property of Urban Neon Unauthorized use not permitted

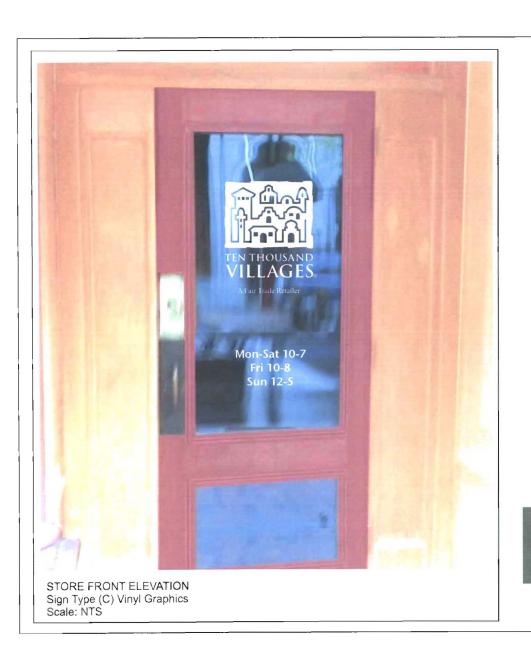
A...QTY 1
PVC Flat Cut
Letters

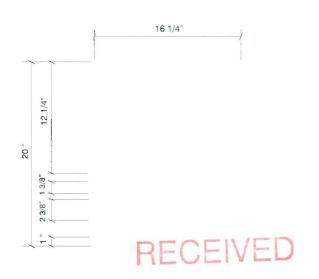
DRAWING # 9175REV5mcm

PAGE#

2 of 4







JUL - 5 2011

Dept. of Building Inspections City of Portland Maine

SIGN: TYPE (C) - Window / Door Graphics

**GRAPHICS:** 

MOUNTING:

3M # 225-10 Opaque White Applied Second Surface (Interior Application)



C...QTY 1 Vinyl Graphics

DRAWING # 9175REV5mcm

4 of 4

### SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

### PLEASE ANSWER ALL QUESTIONS

ADDRESS: 33 Exchange ST	ZONE:				
CBL:	-				
	D MULTI TENANT LOT? YES NO DPOSED SIGN? YES NO				
	NO DIMENSIONS PROPOSED:  2 NO DIMENSIONS PROPOSED: 5+				
BLDG. WALL SIGN(attached to bidg)? YES	G AND PERMITTED SIGN(S):  NO DIMENSIONS:  NO DIMENSIONS:  MENSIONS:				
	FRONTAGE (FEET): / / / / / / / / / / / / / / / / / / /				
	IS AWNING BACKLIT? YES NO				
	LENGTH OF AWNING: DEPTH:				
	GE, TRADEMARK OR SYMBOL ON IT? YES NO				
A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.					
SIGNATURE OF APPLICANT:	DATE: 6-16-2011				
B-3 Individual	* * FOR OFFICE USE ONLY * * * * *				
14.75 x2= 295	masign 9"×148" =1332 = 9.250				
	Lagrysia 30"x30"= 900 to = 6.25				
	15.50				

### Akers Associates, Inc. 408 Fore Street Portland, ME 04101 207-774-8300

June 15, 2011

Mr. Richard Liberatore Urban Neon, Sign, Lighting & Graphics Company 500 Pine Street Suite 3B Holmes, PA 19043

RE: Ten Thousand Villages-33 Exchange Street, Portland, ME 04101

VIA: Electronic Mail rich@urbanneon.com

Dear Mr. Liberatore:

I write this letter to give formal approval by Akers Associates for the attached sign plan designed for Ten Thousand Villages to be installed at 33 Exchange Street, Portland, ME 04101.

Please feel free to e-mail or call with any questions or concerns.

Sincerely

Andrew P. Juris Akers Associates, Inc.

408 Fore Street

Portland, ME 04101

OF ID: BK



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/15/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(jes) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). PRODUCER 570-473-4302 Keystone Risk Managers PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER FAX (A/C, No): 570-473-2927 1995 Point Township Drive Northumberland, PA 17857 Lehman Insurance Agency, Inc. CUSTOMER ID #: MENNONI INSURER(S) AFFORDING COVERAGE NAIC # INSURED Ten Thousand Villages 25674 INSURER A: Travelers Mennonite Central Committee INSURER B 21 South 12th Street INSURER C: Akron, PA 17501 INSURER D INSURER E INSURER F : COVERAGES CERTIFICATE NUMBER: REVISION NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS ADDL SUBR POLICY EFF POLICY EXP
(MM/DD/YYYY) (MM/DD/YYYY) TYPE OF INSURANCE LIMITS LTR POLICY NUMBER GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED 1,000,000 A X COMMERCIAL GENERAL LIABILITY 11/15/10 11/15/11 100,000 P630280D4551TIL PREMISES (Ea occurrence) 10,000 CLAIMS-MADE X OCCUR MED EXP (Any one person) 1,000,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER PRODUCTS - COMP/OP AGG \$ X POLICY PRO-AUTOMOBILE LIABILITY COMBINED SINGLE LIMIT 5 (Ea accident) ANY AUTO BODILY INJURY (Per person) ALL OWNED AUTOS BODILY IN ILIRY (Per accident) SCHEDULED AUTOS PROPERTY DAMAGE \$ HIRED AUTOS (Per accident) NON-OWNED AUTOS UMBRELLA LIAB 10.000,000 X OCCUR EACH OCCURRENCE \$ 10,000,000 EXCESS LIAB CLAIMS-MADE AGGREGATE \$ A PSMCUP280D4551TIL 11/15/10 11/15/11 DEDUCTIBLE \$ X RETENTION \$ 10,000 WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? EL EACH ACCIDENT (Mandatory in NH) E L DISEASE - EA EMPLOYEE \$ If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT \$ DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) CERTIFICATE HOLDER CANCELLATION CITYOFP SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. City of Portland 389 Congress Street AUTHORIZED REPRESENTATIVE

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Portland, ME 04101

Lehman Insurance Agency Inc.