Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 02/09/16

Building Inspections - Re: 39 Exchange Street HVAC upgrade

From: Pat Coon <pat@sparkae.com>
To: Building Inspections <buildinginspections@portlandmaine.gov>
Date: 1/19/2016 3:56 PM
Subject: Re: 39 Exchange Street HVAC upgrade

Hello,

I just got word from the client, apparently he stopped into the office. He says to reapply under the following name;

Mr Palacci
4761 broadway
nyc ny 10034

This is the son, who now owns the buildings, but they're still in his Father's name, who recently passed.

Is this sufficient information, or do you want a new electronic copy with the new name on them?

Cheers,

On Tue, Jan 19, 2016 at 3:25 PM, Building Inspections <buildinginspections@portlandmaine.gov> wrote:

> We still have not received the information requested on this permit application. Please provide it ASAP so the permit can move forward. We look forward to seeing this information soon; thank you. This is not an approval of your permit. Work cannot commence until the permit is issued.
>
> >>> Building Inspections 1/13/2016 3:06 PM >>>
> Hi Pat
> All applications must show right, title & interest for the proposed work. The owner information on your application does not match what is on the assessor's information for ownership of this property. Right, title & interest can be proven in a number of ways; providing documentation showing the changing of ownership (usually by providing a copy of the first page of the purchase and sales agreement) If this is a lease, then a copy of the lease showing they have right, title, and interest to do the work performed, or a letter or note expressing approval from the owner.
> Your application will stay on hold until this information has been received.
>
> >>> Pat Coon <pat@sparkae.com> 1/13/2016 12:30 PM >>>
> Dear Inspections,
>
> Attached please find several documents relating to an electrical and HVAC installation at 39 Exchange Street on the 2nd floor.
>
> The building was two units, due to a lack of egress, the City has made the landlord change this to a single space. It will be offices as I understand it. Previously, it was served by two air handlers for cooling with resistive electric heat. One of the two units is currently broken, and one half of the space is not leased. Soon, the whole space will be leased to a new tenant, hopefully with heat.

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Our plan is to install one heat pump that does both heating and cooling for the whole space. We also pla changing the electrical service. There were 3 meters; one house, and one for each unit. Now there will be one meter for the whole space, so the electrical permit is to install a new, single panel to serve the whole space and to discontinue the other two meters.

We need to coordinate the tenant switch with the work, so having a timely permit is critical. Please let me know what else you might need.

Cheers,

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Pat Coon
Spark Applied Efficiency
(207) 323-1805

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