



Permitting and Inspections Department
Michael A. Russell, MS, Director

Sidewalk Sign Permit Application

032 E 002001

Project Address: 51 EXCHANGE ST. Tax Assessor's CBL: _____
 Owner Name: LINDA PARKER Phone: (207) 460 - 5515
 Address: 16 BOWLES AVE, BAY HARBOR, ME 04609 Email: lparker@mdiic.com
 Lessee (if applicable): JOE PALALLI Phone: (207) 450 - 9000
 Address: _____ Email: _____
 Contractor Name: _____ Phone: (____) _____ - _____
 Address: _____ Email: _____
 Current Property/Tenant Use: ICE CREAM STORE Is this a new use? Yes No

Sign Information:

This is a (select one): Single listing sign Multiple listing sign
 Proposed dimensions:
 Length: APPROX 25" AT WIDEST POINT
 Width: 24"
 Height: 40"
 Distance from tenant's entrance: 8 FT. Distance from other side walk signs: 12-15 FT.

The following information should be submitted electronically to the Permitting and Inspections Department:

- Completed Sidewalk Sign Permit Application form
- Certificate of liability insurance
- Drawing or picture of proposed signage and existing building with dimensions and design
- Plot plan showing structures, tenant entrance, proposed location of sign and dimensions around the sign

The Permitting and Inspections Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at <http://portlandmaine.gov/1728/Permitting-Inspections>, email permitting@portlandmaine.gov stop by Room 315, City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: _____ Date: 4/17/17

This is not a permit. You may not place any sign until the permit is issued.