

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

## BUILDING DEPARTMENT

### PERMIT

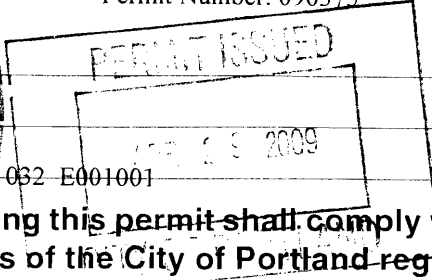
Please Read Application And Notes, If Any, Attached

Permit Number: 090375

This is to certify that 57 EXCHANGE STREET LLC MRT  
has permission to install a temporary banner for special event April 30, 2009

AT 57 EXCHANGE ST CE 032 E001001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.



Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lathed or otherwise worked-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

#### OTHER REQUIRED APPROVALS

- Fire Dept. \_\_\_\_\_
- Health Dept. \_\_\_\_\_
- Appeal Board \_\_\_\_\_
- Other \_\_\_\_\_  
Department Name

*[Signature]*  
4/29/09  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 09-0375	Issue Date:	CBL: 032 E001001
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Location of Construction: 57 EXCHANGE ST	Owner Name: 57 EXCHANGE STREET LLC	Owner Address: 1 CITY CENTER	Phone:
Business Name:	Contractor Name: SMRT	Contractor Address: Portland	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Temporary	Zone: B-3

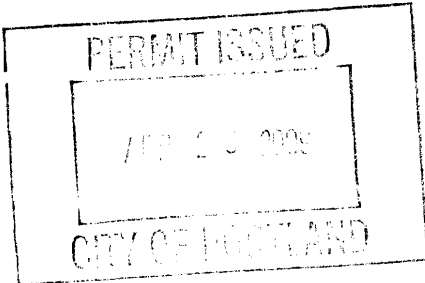
Past Use: Commercial	Proposed Use: Commercial - install a temporary banner for special event April 30, 2009	Permit Fee: \$321.00	Cost of Work: \$321.00	CEO District: 1
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**Proposed Project Description:**  
install a temporary banner for special event April 30, 2009

FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <i>N/A</i>	INSPECTION: Use Group: <i>U</i> Type: <i>Temp Sign</i> <i>IBC 2003</i>
Signature: <i>[Signature]</i>	Signature: <i>[Signature]</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)	
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied	
Signature:	Date:

Permit Taken By: Ldobson	Date Applied For: 04/27/2009	<b>Zoning Approval</b>	
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- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..



<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <i>gone to planning under section 14-313.5(g)</i> <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan <i>(exception) approved</i> Maj <input type="checkbox"/> Minor <input checked="" type="checkbox"/> MM <input type="checkbox"/> Date: <i>4/29/09</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied Date:	<b>Historic Preservation</b> <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>4/29/09</i>
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

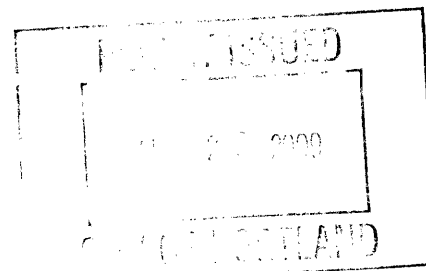
<b>Permit No:</b> 09-0375	<b>Date Applied For:</b> 04/27/2009	<b>CBL:</b> 032 E001001
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<b>Business Name:</b>	<b>Contractor Name:</b> SMRT	<b>Contractor Address:</b> Portland	<b>Phone:</b>
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Temporary	

<b>Proposed Use:</b> Commercial - install a temporary banner for special event April 30, 2009	<b>Proposed Project Description:</b> install a temporary banner for special event April 30, 2009
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<b>Dept:</b> Historic	<b>Status:</b> Approved	<b>Reviewer:</b> Deborah Andrews	<b>Approval Date:</b> 04/28/2009
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
<b>Dept:</b> Zoning	<b>Status:</b> Approved	<b>Reviewer:</b> Ann Machado	<b>Approval Date:</b> 04/28/2009
<b>Note:</b> Deb Andrews approved it under section 14-368.5(g).			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
<b>Dept:</b> Building	<b>Status:</b> Approved with Conditions	<b>Reviewer:</b> Tammy Munson	<b>Approval Date:</b> 04/29/2009
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
1) Signage Installation to comply with Chapter 31 of the IBC 2003 building code.			
<b>Dept:</b> Planning	<b>Status:</b> Approved	<b>Reviewer:</b> Deborah Andrews	<b>Approval Date:</b> 04/28/2009
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>

**Comments:**  
4/28/2009-amachado: Gave permit to planning under section 14-368.5(g). Temporary banner is larger than section 14-370 of the ordinance allows for temporary signs.





# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>57 Exchange Street</u>		
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot# <u>32</u> <u>E</u> <u>1</u>	Owner: <u>Drigo Management Company</u>	Telephone: <u>(207) 871-1080</u>
Lessee/Buyer's Name (If Applicable)	Contractor name, address & telephone:	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00/\$65.00 For H.D. signage= Total Fee: \$ <u>321</u> Awning Fee= cost of work _____ Total Fee: \$ _____
Who should we contact when the permit is ready: <u>Kati Stacey</u> phone: <u>772-3119</u> <u>Carrie Riley</u>		
Tenant/allocated building space frontage (feet): Length: <u>8</u> Height: <u>16</u> Lot Frontage (feet) _____ Single Tenant or Multi Tenant Lot _____		
Current Specific use: _____ If vacant, what was prior use: _____ Proposed Use: _____		
<b>Information on proposed sign(s):</b> Freestanding (e.g., pole) sign? Yes ___ No ___ Dimensions proposed: _____ Height from grade: _____ Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No ___ Dimensions proposed: <u>16' x 8'</u>		
<b>Proposed awning?</b> Yes ___ No <input checked="" type="checkbox"/> Is awning backlit? Yes ___ No ___ Height of awning: _____ Length of awning: _____ Depth: _____ Is there any communication, message, trademark or symbol on it? Yes ___ No ___ If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.		
<b>Information on existing and previously permitted sign(s):</b> Freestanding (e.g., pole) sign? Yes ___ No ___ Dimensions: _____ Bldg. wall sign? (attached to bldg) Yes ___ No ___ Dimensions: _____ Awning? Yes ___ No ___ Sq. ft. area of awning w/communication: _____		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.		

128 x 2 + 65

128¢

APR 27 2009

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>Kati Stacey</u>	Date: <u>4/27/09</u>
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This is not a permit; you may not commence ANY work until the permit is issued.



**DIRIGO  
MANAGEMENT  
COMPANY**

April 23, 2009

City of Portland  
Recreation and Facilities Management  
389 Congress Street  
Portland, Maine 04101

Dear Sir or Madame:

On behalf of Dirigo Management Company, I am writing to you to grant permission to SMRT to hang a 16' high x 8' wide banner on the front of the building at 57 Exchange Street, on the corner of Middle Street and Exchange Street. The tenant/space building frontage is 152.5 feet along Exchange St. and Middle Street. The banner will hang for one day only on Thursday, April 30<sup>th</sup>, 2009 in celebration of the legacy of John Calvin Stevens, who opened his first office in the very same building in 1884.

Thank you for considering SMRT's request to display the banner.

Sincerely,

Peter Skapinsky, CPM

Dirigo Management Company  
One City Center, 4th Floor  
Portland, Maine 04101  
(207) 871-1080 (Work)  
(207) 871-7189 (FAX)  
Email: [peter@dirigomgmt.com](mailto:peter@dirigomgmt.com)  
Website: [www.dirigomgmt.com](http://www.dirigomgmt.com)

APR 27 2009



*Individual Member*



ONE CITY CENTER, PORTLAND, MAINE 04101-4009  
TEL: (207) 871-1080 • FAX (207) 871-7189  
E-MAIL: [info@dirigomgmt.com](mailto:info@dirigomgmt.com)  
WEB SITE: [www.dirigomgmt.com](http://www.dirigomgmt.com)

*John Calvin Stevens*



[www.smrtinc.com](http://www.smrtinc.com)

SMRT

**CELEBRATING  
125 YEARS  
of DESIGN**

ARCHITECTURE ENGINEERING PLANNING INTERIOR DESIGN COMMISSIONING

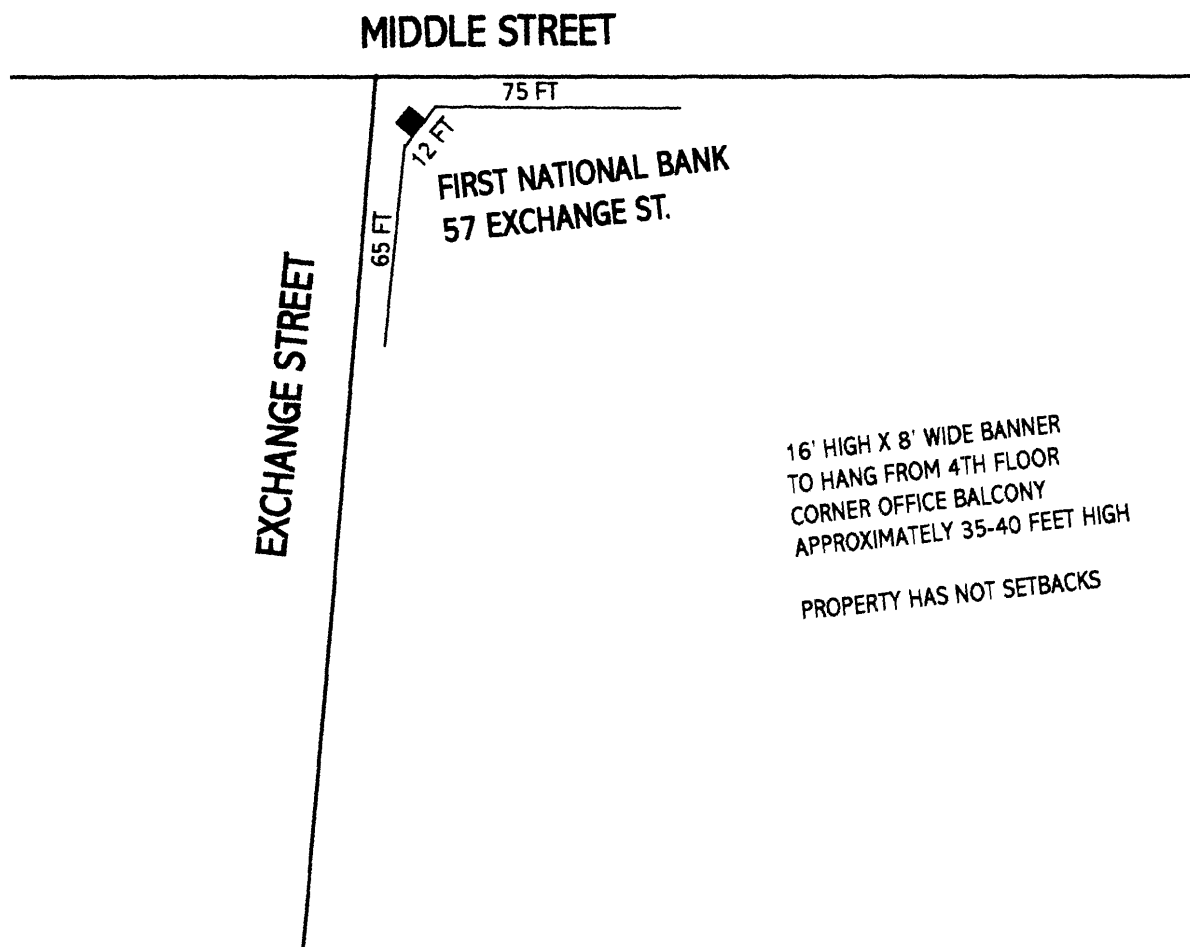


**Dirigo  
Office**

**First National Bank Building  
Portland, ME (circa 1890s)**

APR 27 2000

Sketch of Banner Location



Mesh banner that is anchored to the balcony rail and has ropes off of the 2 lower corners that would be anchored to 2 simple i-bolts in the building.



# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/24/2009

PRODUCER (617)328-6555 FAX: (617)328-6888  
Ames and Gough  
859 Willard St  
Suite 320  
Quincy MA 02169

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED  
SMRT Inc.  
144 Fore Street  
Portland ME 04101

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: National Fire Insurance	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	CNP 4014187963	12/1/2008	12/1/2009	EACH OCCURRENCE \$ 1,000,000								
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000												
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY AGG \$								
	<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$								
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<table border="1"> <tr> <td>WC STATU-TORY LIMITS</td> <td>OTH-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$</td> </tr> </table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$
WC STATU-TORY LIMITS	OTH-ER												
E.L. EACH ACCIDENT	\$												
E.L. DISEASE - EA EMPLOYEE	\$												
E.L. DISEASE - POLICY LIMIT	\$												
	OTHER												

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS  
 Project: Display of banner on 57 Exchange St. 4/30/09  
 City of Portland is listed as an additional insured with respect to the display of a banner on 57 Exchange St. building on 4/30/09.

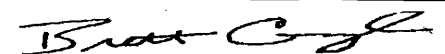
## CERTIFICATE HOLDER

City of Portland  
Inspection Services  
room 315  
389 Congress St.  
Portland, ME 04101

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE  
Brett Gough/BOSTON



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## **IMPORTANT**

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## **DISCLAIMER**

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



DEPT. OF THE CITY OF NEW YORK  
 APR 28 2009  
**Technical Data Sheet**  
**Normandy® Pro FL**

Normandy® Pro FL is a 13 oz. quality, economical front-lit banner or billboard material for UV, solvent or screen-printing. Recommended by printer manufacturers across the globe, Normandy Pro FL is tear and fade resistant, strong, durable and prints vibrantly and consistently. Available in both matte and gloss finishes in widths ranging from 98"-196". In 80" widths and below this product is called JetFlex® FL.

**Material Details**

CHARACTERISTICS	TEST METHOD	METRIC	ENGLISH
Support Cloth	DIN 60001	Polyester	Polyester
Yarn dtex	DIN 53830	1100 x 1100 dtex	1000 x 1000 denier
Type of Coating	N/A	PVC	PVC
Total Weight	DIN EN ISO 2286-2	440 g/m <sup>2</sup>	13 oz/yd <sup>2</sup>
Tensile Strength	ASTM D 751:2006, C.R.E	151 X 128 kgF	333 X 281 lbs/in
Tear Strength (warp/weft)	ASTM D 4830:1988, C.R.E	15 X 10 kgF	39 X 21 lbs/in
Flame Resistance	DIN 4102	NFPA701, CA Fire Marshall, NYC (MEA)	
Low Temperature (No Crack at:)	ASTM D 2137	Low at -40°C	Low at -40°F
RF Weldable (Heat Sealable)	DIN 53354	Yes	Yes
Fungus Resistant	ASTM G21		Treated

**Applications**

	Backlit	Banner	Billboard	Blockout	Building Wrap	Display Systems	Truckside
Applications		■	■			■	

**Ink Printability**

Solvent	Eco Solvent	UV	Screen Printing	Dye Transfer	Dye Direct
■	□	■	■		

**Available Sizes**

Metric (m)	English (inches)
2.50, 2.60, 3.20, 3.81, 4.50, 5.00	98, 102, 126, 150, 177, 197

Key: ■ - Excellent □ - Good

The information on physical and chemical characteristics is based upon tests believed to be reliable. The values are intended only as a source of information. A legally binding guarantee of specific properties is not to be inferred from our specifications. They are given without guaranty and do not constitute a warranty. The purchaser should independently determine, prior to use, the suitability of this material for his/her specific purpose. (Data represents averages and is not intended for use as a specification.)

**ULTRAFLEX**  
 www.ultraflexXX.com  
 Updated: 07/2008

**Ultraflex Headquarters**  
 1578 Sussex Turnpike, Building 4  
 Randolph, NJ 07869  
 P. 973-627-8608 F. 973-627-8508

**Ultraflex Europe Ltd.**  
 Hardwick Rd Industrial Park  
 Great Gransden  
 Bedfordshire, England SG193BJ  
 P. +44 1767 677100 F. +44 1767 677190

**Ultraflex Mexico**  
 Avona 316-B Col. Granjas Mexico  
 Mexico City, 08400  
 P. +52 5531-823-632 F. +52 5558-037-809

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GARRAND

FAX COVER SHEET

Date: 4/29/09

To: Building Inspections

FAX Number (207) 874-8716

Number of Pages (including cover): 3/2

From: Kati Stacey -  
Garrand

Message:

This is the last certificate needed to approve the hanging of SM&T's 125th Anniversary banner tomorrow (4/30) on 57 Exchange St.



## Technical Data Sheet Normandy® Pro FL

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### Applications

	Backlit	Banner	Billboard	Blockout	Building Wrap	Display Systems	Truckside
Applications		■	■			■	

### Ink Printability

Solvent	Eco Solvent	UV	Screen Printing	Dye Transfer	Dye Direct
■	□	■	■		

### Available Sizes

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**ULTRAFLEX**  
www.ultraflex.com  
Updated: 07/2008

Ultraflex Headquarters  
1578 Sussex Turnpike, Building 4  
Randolph, NJ 07869  
P. 973-627-8608 F. 973-627-8506

Ultraflex Europe Ltd.  
Hardwick Rd Industrial Park  
Great Gransden  
Bedfordshire, England SG193BJ  
P. +44 1767 677100 F. +44 1767 677190

Ultraflex Mexico  
Avenida 316-B Col. Granjas Mexico  
Mexico City, 08400  
P. +52 5531-823-832 F. +52 5558-037-809