

City of Portland, Maine - Building or Use Permit Application
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 09-0790	Issue Date: 7/29/09	CBL: 032 D005002
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Location of Construction: 0 MIDDLE ST	Owner Name: CITY OF PORTLAND	Owner Address: 389 CONGRESS ST	Phone: 732-493-4210
Business Name:	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Tents	Zone:

Past Use: ROS "Tommy's Park"	Proposed Use: ROS "Tommy's Park" - "Got Milk" Live Well, Drink Well - Tent Permit, Event 7/30/2009	Permit Fee: \$30.00	Cost of Work: \$0.00	CEO District: 1
Proposed Project Description: "Got Milk" Live Well, Drink Well - Tent Permit, Event 7/30/2009		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: <i>TENT</i> <i>IBC-2003</i>	
		Signature: <i>[Signature]</i> 7/29		
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)				
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied				
Signature: _____ Date: _____				

Permit Taken By: lmd	Date Applied For: 07/29/2009	Zoning Approval		
1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..		Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <i>O.K.</i> <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>7/29/09 CSK</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	Historic Preservation <input type="checkbox"/> Not in District or Landmark <input checked="" type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>7/29/09 CSK</i>
		JUL 29 2009		

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND

BUILDING PERMIT

Permit Number: 090790

Please Read Application And Notes, If Any, Attached

This is to certify that CITY OF PORTLAND
has permission to "Got Milk" Live Well, Drink Milk - Tent Permit, Expires 7/30/2009
AT 0 MIDDLE ST CL 032-D005002

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lath or other work is set-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____
Health Dept. _____
Appeal Board _____
Other _____
Department Name

[Signature] 7/29/09
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

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Dept: Zoning	Status: Approved	Reviewer: Chris Hanson	Approval Date: 07/29/2009
Note:	Ok to Issue: <input checked="" type="checkbox"/>		
Dept: Building	Status: Approved with Conditions	Reviewer: Chris Hanson	Approval Date: 07/29/2009
Note:	Ok to Issue: <input checked="" type="checkbox"/>		
1) This permit DOES NOT authorize any construction activities. The tent/stage must be removed at the end of the event.			



Tent/Canopy or Temporary Event Staging Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address/Park of Installation: TOMMINS PARK EXCHANGE & MIDDLE ST. PORTLAND, ME		
Date of Set up/Event: 7/30/09		Date of Breakdown/ End of Event: 7/30/09
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	Property Owner:	Telephone:
Lessee/Buyer's Name (If Applicable):		Applicant name, address & telephone: LEANN WILBUR 802 W PARK AVE #224 PORTLAND, ME 04112
		Fee: \$30.00

The permit holder shall be responsible for the following items:

1. Certificate of Flammability ✓
2. Letter of approval from property owner.
(If the City is the property owner, this is not required.)
3. Company name of installer (contact info).
4. Plot Plan showing the following:
Tent/Canopy or temporary event staging locations, including dimensions, exits and entrances of proposed and existing, parking and existing building locations. If this is temporary staging, you will need to include product information. (Applicant may call Parks & Recreation for maps of Portland's Parks @ 736-8275).
5. If the City is the property owner, Certificate of Insurance listing the City as additional insured. Minimum amount of coverage is \$400,000.00.

Who should we contact when permit is ready: **LEANN WILBUR**
 Address: **802 W PARK AVE #224** Telephone: **732-493-4210 X222**
PORTLAND, ME 04112

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us online at www.portmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-5103.

I hereby certify that I am the Owner of record of the named property, or that the issuer of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: Date: **7/27/09**

This is not a permit; you may not commence ANY work until the permit is issued.

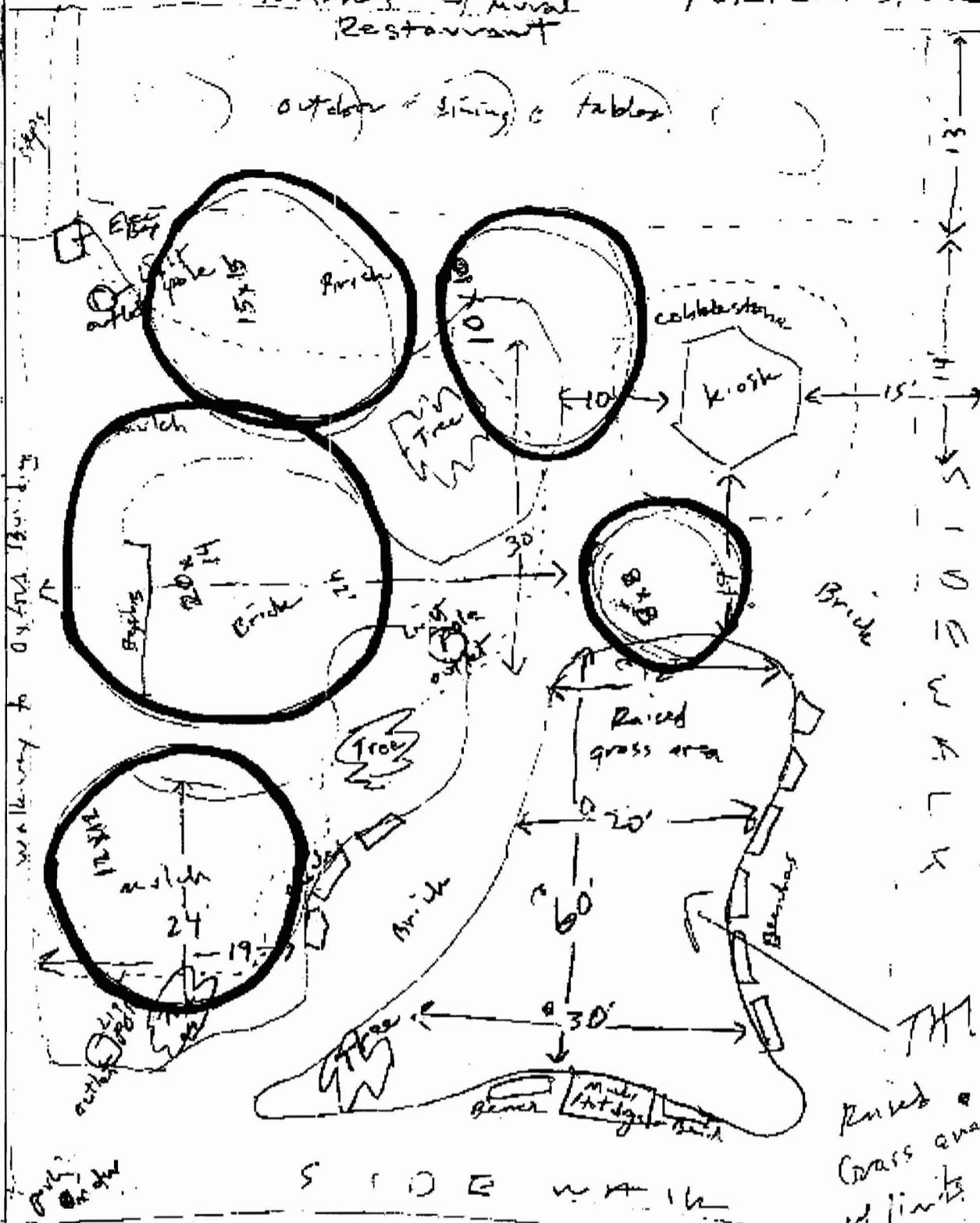
License 732-423-3156
G-T 11667

Nazha's W. mural
Restaurant

FANNY'S PARK OF
PORTLAND, ME

Cyprus Building

Brick Building



BRICK BUILDING

MIDDLE STREET

MAGILL LABORATORIES, INC.

P.O. Box 967 • One Railroad Street
Slatersville, Rhode Island 02878

Tel (401) 768-7872 Fax (401) 768-7874
www.magilllaboratories.com

10/31/04
* FOR 10X10' TENTS

LABORATORY REPORT

QLL 18030

TEST REPORT #1001

DATE: 27 OCTOBER 2004

COATERS, INCORPORATED
305 NASH ROAD
NEW BEDFORD, MA 02746

ATTENTION: RICHARD ARNOLD

P.O. #4926

SUBJECT: ONE (1) SAMPLE TESTED FOR FLAME RESISTANCE IN ACCORDANCE
WITH CALIFORNIA TECHNICAL BULLETIN 117, SECTION E.

IDENTIFIED AS: V42 VINYL PRINTED

TESTING COMPLETED: 27 OCTOBER 2004

TESTS, UNIT OF MEASURE	RESULTS		REQUIREMENTS
	WARP	FILL	
Flame Resistance, seconds (Calif. 117, Section E) (CS-191-53)	DNI	DNI	
	DNI	DNI	
	DNI	DNI	
	DNI	DNI	
	DNI	DNI	
Average:	DNI	DNI	3.5 MINIMUM

DNI = DID NOT IGNITE

THE SAMPLE TESTED ABOVE MEETS THE REQUIREMENTS
FOR CLASS 1 OUTLINED IN 3.1.1.1 OF CS-191-53.

I certify that the above tests were performed under my supervision in accordance with the specification test requirements and that the reported test results are true, valid and applicable to the samples tested. I further certify that these samples are the only samples tested from the lot of components identified above.

Signed Edward L. Magill, Jr.
Edward L. Magill, Jr.
President

This report is for the exclusive use of the client to whom it is addressed and its communication to any others or use of the name Magill Laboratories must receive our prior written approval. This report is applicable only to the sample or samples tested.



CITY OF PORTLAND, RECREATION and FACILITIES MANAGEMENT
PUBLIC PARK & SPACE APPLICATION (3 pages)
 134 Congress St. ~ Suite 2 ~Portland ~ ME ~ 04101
 207-756-8275 ~ Fax 207-756-8279
 tvn@portlandmaine.gov

**For uses of city property, there are typically: 1. fees charged for use of the area
 2. a security deposit required 3. insurance required
 (There may be fees due and applications required from other City Departments)**

TODAY'S DATE	6/16/09	ORGANIZATION NAME	Synergy Events				
ORGANIZATION ADDRESS	802 West Park Ave, Suite 224	CITY	Ocean	STATE	NJ	ZIP	07712
CONTACT NAME(S)	Leann Wilbur Acct. Coordinator						
HOME #	WORK	CELL	FAX				
	732-493-4210 x222	732-720-4013	732-493-3156				
EMAIL	lwilbur@synergyevents.com		EMAIL				

PARK AREA OR PUBLIC SPACE REQUESTED	Tommy's Park and any parking available				
EVENT DAY & DATE(S)	7/30/09 (Thursday)	RAIN DAY & DATE(S)	N/A		
EVENT START TIME (i.e. set-up start time)	8am	EVENT END TIME (i.e. when event cleanup is complete)	4pm	ACTUAL START & END TIME OF EVENT	11am-2pm

EVENT NAME	EXPECTED ATTENDANCE
Got milk? Drink Well. Live Well. Tour	150-200 (not at same time)

DESCRIPTION OF EVENT: Please be specific regarding area of public space/park and describe Event in detail.

This tour will promote Milk as Nature's Original Wellness Drink. Event activities will include: 16x16' canopy PA system generators

- **got milk? Wellness Area**
 - Participants can have conversations with or have their questions answered by a Health Professional/Registered Dietician on site.
 - Engage local health experts and have several different interactive stations where consumers can learn about the various benefits of drinking milk, such as maintaining a healthy weight, preventing osteoporosis and promoting heart health. Suggested health assessments include weight and bone density and BMI testing.
- **Sampling Area**
 - Consists of a gazebo tent where processors can sample their products and interact with the consumers.
- **Milk Mustache Blending Area**
 - Consists of a gazebo tent where low fat white milk and vanilla ice cream are blended together to form the "milk mustache" mixture.
 - Smoothie Blending (when applicable) to give the public 3oz. cup samples of the Vanilla-Banana Smoothie.
- **Milk Mustache Photo Area**
 - Participants are invited to show their best Milk Mustache smile to receive a branded digital photo as a souvenir.
 - Each digital picture will be printed on-site for the participants to take home. They will also receive a photo locator number with retrieval instructions if they wish to view their photo online (which will draw consumers to the www.whymilk.com website).

POP (Point of Purchase) – Consumer who buys 2 gallons of milk and shows their receipt to the got milk? team receives a FREE got milk? t-shirt.

IS THERE A REGISTRATION FEE?	No	
IF YES, HOW MUCH?	FEE	\$
	STUDENT FEE	\$

WHAT WILL BE THE ANTICIPATED NEED FOR PARKING AND WHAT IS YOUR PARKING PLAN?
Will need to park approximately 5 cars and a 24' trailer

PLEASE CHECK OFF AND ANSWER:

PLEASE SEE ATTACHED FEE SCHEDULE / DEPT. INFORMATION IF YOU ANSWER YES

	X-YES	X-NO	X-NOT SURE
* Are you setting up a canopy(s) ? (canopy is 10x10 size) How many: Canopies in large areas (Monument Square, Deering Oaks, Payson Park, Lincoln Park, Preble Street Grass Area), do not need Recreation's review. For smaller parks and squares (such as Congress Square, Tommy's Park, Post Office Park) review and permission is needed from Recreation.	X		
* Do you wish to set up a tent(s) ? (a canopy or tent larger than 10x10 needs to be approved by Recreation and a Tent Permit issued from Inspections Division; please call Inspections for information on their application process / PLEASE give them at least a 2-week notice). Recreation will contact Inspections once the tent location is approved so that the Tent Permit Application may go forward. State size(s): 16x16' Exact Location(s) of Tent Placement Requested: In order to drive tent stakes into the ground, DIG SAFE must be contacted: 888-344-7233.	X		
* Will you be setting up tables and/or chairs ? How many tables: 3 chairs: 0	X		
* Are other items or equipment being placed on City property? (i.e. Moon Bounce, Dunk Tank, Radio Station Van, Helium Tank, etc.) Please List:		X	
* Will there be refreshments at the event? Do you wish to sell food ? no (If so, you will need approval from Recreation) List food and drink: please see attached A Temporary Food Service License (from the City Clerk's Office) is needed, even if food is given away (and even if it is pre-packaged). PLEASE give the Clerk's Office at least a 2-week notice.	X		
* Do you wish to sell non-food items (like T-shirts, crafts, cd's, etc.)? If so, you will need approval from Recreation, and you will need to apply for a Street Goods Vendor License(s) at the City Clerk's Office. List items you wish to sell:		X	
* Are you setting up a PA (sound) system ? Are you planning on having Amplified Music ? If so, your event requires a concert license from the City Clerk's Office. (Just voice – i.e. Press Conference, would not require the license because it is not music). For amplified music/speech, there are time restrictions for the Downtown Parks & Squares (music limited to 11:45am – 1:15pm, and 1 hour between 5pm - 8pm).	X		
* Will your event require electricity ? Electricity is available at some of the parks & squares (Deering Oaks Park, Monument Square, Congress Square, Tommy's Park, Post Office Park, Payson Park, Preble Street Grass Area, Eastern Prom, Fort Allen Park). Some of these electrical boxes need a key for access.		X	USE OF GENERATORS
* Are you planning on bringing a Grill for a Barbecue ? Only Gas Grills are allowed in the parks (NO CHARCOAL). Grilling is subject to weather conditions and possibly Fire Dept. review.		X	
* Will the event require reserved parking spaces / parking meters ? How many? 5+ "No Parking" signs may be purchased at Public Services, 55 Portland Street.	X		
* Will your event need safety vests, signs, barricades and/or cones ? Please list what you would like to borrow: A few orange vests and cones may usually be borrowed from Recreation. Barricades and signs are borrowed from Public Services, Customer Service.		X	
* Will your event require street closures ? (Please be specific under "Description of Event")		X	
* Will your event require Police assistance? An event such as a road race, march in the street, or parade would typically require police assistance.		X	
* Will your event require Fire/EMS assistance?		X	
* Will your event require porta-restroom rental(s) or need existing porta-restrooms cleaned? (Some of the parks already have porta-restrooms. Event participants may use these, but a \$25 fee is assessed for events where attendance is 150 or more.)		X	
* Do you wish to have a banner over the street to advertise your event? (Banners hung over Congress St. or Baxter Blvd). Banner inquiries directed to Vicki Allen, Recreation.		X	

INSURANCE CERTIFICATE INFORMATION			
*	Will your event require liability Insurance? (For an event such as a walkathon, race, festival, press conference, concert, etc., the city requires insurance coverage - general liability. The City of Portland needs to be named as additional insured in regards to the event activities on that date). If your event has been approved for serving food, Product Liability is also required, in addition to General Liability.	X	
♦ If you answered yes, please have "City of Portland, Maine" listed as additional insured on the certificate (minimum coverage: \$400,000) and have your insurance company fax a copy to Recreation: 207-756-8279 or e-mail to: tvn@portlandmaine.gov			

RECREATION POLICIES

ELECTRICITY
All cords in the public way must be covered by rugs, mats or orange cones to avoid public hazard. If weather is inclement (drizzle, rain, snow, etc.) we require that you not use electricity.

BARBECUES - GAS GRILLS ONLY
Only GAS GRILLS are allowed in parks/public spaces – i.e. No Charcoal Grills. Barbecuing must first be approved by Recreation and is subject to weather conditions, and possible further review by the Fire Dept. Grills must be set up away from children's activities. You must bring a fire extinguisher with you to the grilling area.

PORTA-RESTROOMS / BATHROOM FACILITIES
Porta-Restrooms are required for large events and events where food is being served. Some of Portland's parks already have portable restrooms (*Preble Street Grass Area at the Preble Street Parking Lot – across from Hannafords, *Entrance to Dyer's Flat – beside Payson Park, *Deering Oaks Park – across from the Playground, *East End Beach). If over 150 people are expected to attend the event, a \$25 user fee is required (paid to Recreation). The restrooms are cleaned M, W, & F. If you would like to guarantee that they are cleaned just prior to your event, then you need to call the porta-restroom company (Royal Flush, 883-0884, M-F) to request and pay for a cleaning. Cleanings are \$45.

TRASH
All groups must abide by our Carry In/ Carry Out Policy. Please bring extra trash bags and/or trash receptacles and remove all trash. You will need to haul all of your trash out of the park/public space or forfeit the security deposit(s). The area will be checked following your event and if the park is clean and conditions for use adhered to, your security deposit will be returned to you. Thank you in advance!

PARKING ON GRASS AREAS
Portland Recreation has a strict policy that prohibits vehicles from parking on grass areas. \$10 will be deducted from your security deposit for each vehicle parked on grass. Any tire ruts/damage to the grass areas would mean a forfeit of your security deposits.

TOBACCO FREE ZONES
By city ordinance, smoking is prohibited at and within 20 feet of the following outdoor recreation and event areas: downtown squares and plazas, trails, parks, playgrounds, beaches, and athletic facilities. Please make sure you pass this information along to participants / spectators at the event.

NOTIFICATION
Please keep a copy of this permit on site at all times. City staff may require proof of permit.

REVOCABLE PERMIT
♦ The City reserves the unconditional right to control or cancel events to protect and/or prohibit damage to public property. ♦ The City reserves the unconditional right to revoke or revise an issued permit.

I HAVE READ AND UNDERSTAND ALL OF THE ABOVE POLICIES	TYPE INITIALS	LW	DATE	6/16/09

ASSUMPTION OF RISK & LIABILITY				
Users of the area agree to accept the grounds in an "as is" condition and shall be responsible for all risk and liability in using the park/public space area for the said event. By returning this form, (should permission be granted to use city property), the above parties agree to indemnify and hold harmless the City of Portland, its employees and agents, from and against all claims arising out of activities during said event.				
I have read the Assumption of Risk & Liability Agreement	TYPE INITIALS	LW	DATE	6/16/09

CREDIT CARD INFORMATION			
Visa or MasterCard Number			Exp Date (Mon/Yr)
CREDIT CARD WILL ONLY BE CHARGED FOR SECURITY DEPOSIT(S) AS NEEDED			

PLEASE MAKE CHECKS PAYABLE TO "CITY OF PORTLAND"	
◆ Please make out security deposit checks separate from permit fees.	

PLEASE RETURN FORM AT LEAST 30 DAYS IN ADVANCE TO:	
◆ Portland Recreation ~ 134 Congress Street ~ Suite 2 ~ Portland ~ ME ~ 04101 or email to: tvm@portlandmaine.gov	

TOTAL AMOUNT(S) DUE TO RECREATION (Please make all security deposit checks out separately)	
Permit Fee for use of area: \$40 first hr. plus \$35 each additional hr. (i.e. a 3 hour event totals \$110) If your event is rained out / cancelled, the bulk of the fee is returned (however \$40 is non-refundable) Number of Hours of Use: 8 hours	Vest, Barricade, Cone Deposit: \$10 per/item
Electricity: \$5per/hr	Public Space / Park Security Deposit: \$100
Key Deposit: \$50 per key	Other (Porta-Restroom User Fee, etc.)

PLEASE BE SURE AND INITIAL, DATE AND/OR ANSWER ANY HIGH-LIGHTED YELLOW BOXES.

FOR OFFICE USE ONLY							
DATE REC'D APPLICATION	6-16-2009	DATE REC'D INSURANCE	NEEDED	PERMIT FEE AMT REC'D	\$ NEEDED	SECURITY DEPOSIT	\$ NEEDED
PAYMENT TYPE							
VISA	\$	MC	\$	CK #	CK AMOUNT	\$	CASH AMT \$