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Permitting and Inspections Department  
Michael A. Russell, MS, Director

**FAST TRACK ELIGIBLE PROJECTS  
SCHEDULE C**

(Please note: The appropriate Submission Checklist and General Building Permit Application must be submitted with any Fast Track application.)

**Type of Work:**

- One/two family garage, addition, or dormer with plans stamped by a licensed architect or engineer
- Home occupation other than day care
- Commercial sign or awning
- Commercial exterior propane tank
- Retaining walls higher than 4 feet with stamped plans by a structural engineer
- Site work only (with approved site plan or does not trigger site plan review)

Zone: NCZ

- Shoreland zone?  Yes  No
- Stream protection zone?  Yes  No
- Historic district?  Yes  No
- Flood zone (if known)?  Yes  No

This information may be found on the city's online map portal at <http://click.portlandmaine.gov/gisportal/>

1. Setbacks to project:	Proposed Project	Ordinance Requirement
a. Front	_____	_____
b. Rear	_____	_____
c. Left side	_____	_____
d. Right side	_____	_____
e. Side street	_____	_____
f. Other structures (for pools only)	_____	_____
2. Lot coverage or impervious surface coverage (total after project):	_____	_____
3. Landscaped open space (R-6 zone only):	_____	_____
4. Height of structure:	_____	_____

*N/A Building Sign.*

**I certify that** (all of the following must be initialed for this application to be accepted):

- I am the owner or authorized owner's agent of the property listed below. Initials \_\_\_\_\_
- I assume responsibility for compliance with all applicable codes, bylaws, rules and regulations. \_\_\_\_\_
- I assume responsibility for scheduling inspections of the work as required, and agree that the inspector may require modifications to the work completed if it does not meet applicable codes. \_\_\_\_\_

Project Address: Beauty Mark Co. 250 Commercial St. Portland.

Print Name: Jennifer L. Ross-Boshes Date: 5/15/17

*This is a legal document and your electronic initials are considered a legal signature per Maine state law.*

**Note:** The following activities under this schedule may require Site Plan review by the Planning & Urban Development Department:

- Commercial footprint additions, including concrete or other impervious pads
- Residential or commercial retaining walls
- Site work located in the shoreland zone or site work, such as grading, filling or clearing which requires Site Plan Review.

For more information, please contact [planning@portlandmaine.gov](mailto:planning@portlandmaine.gov) or (207)874-8719.