

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 2013-00591	<b>Date Applied For:</b> 03/26/2013	<b>CBL:</b> 031 L034001
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<b>Location of Construction:</b> 250 Commercial St	<b>Owner Name:</b> CM WATERFRONT PROPRTIE	<b>Owner Address:</b> PO BOX 7467	<b>Phone:</b> (207) 772-8160
<b>Business Name:</b> Page One Web Design	<b>Contractor Name:</b> CM Waterfront Properties LLC	<b>Contractor Address:</b> 36 Union Wharf Box 7467 Portland	<b>Phone:</b> (207) 772-8160
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Alterations - Commercial	

<b>Proposed Use:</b> 2nd floor, left side -Change of use: Photo Studio/ Office to Office for web design.	<b>Proposed Project Description:</b> Build two 12' x 12' offices in existing space, add interior wall & door to conference room, add two exterior windows & change opaque glass to clear glass in existing windows
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**Dept:** Zoning      **Status:** Approved w/Conditions      **Reviewer:** Ann Machado      **Approval Date:** 04/12/2013

**Note:** **Ok to Issue:**

- 1) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.
- 2) Separate permits shall be required for any new signage.

**Dept:** Building      **Status:** Approved w/Conditions      **Reviewer:** Jeanie Bourke      **Approval Date:** 04/29/2013

**Note:** **Ok to Issue:**

- 1) Separate permits are required for any electrical, plumbing, sprinkler, fire alarm, HVAC systems, heating appliances, including pellet/wood stoves, commercial hood exhaust systems and fuel tanks. Separate plans may need to be submitted for approval as a part of this process.
- 2) Permit approved based upon information provided by the applicant or design professional. Any deviation from approved plans requires separate review and approval prior to work.
- 3) Permit approved based on the plans submitted and reviewed w/owner/ contractor, with additional information as agreed on and as noted on plans.

**Dept:** Fire      **Status:** Approved w/Conditions      **Reviewer:** Ben Wallace Jr      **Approval Date:** 05/01/2013

**Note:** **Ok to Issue:**

- 1) Notice: The first scheduled final inspection fee is at no charge. Additional inspections shall be billed at \$75 for each inspector.
- 2) **\*\*The fire alarm system design shall be evaluated for the renovated areas by an NICET IV certified interior fire alarm designer or a licensed engineer for compliance with the code. A compliance letter is required prior to the final inspection.\*\***  
**\*\*A current inspection sticker from an approved fire alarm inspection company is required prior to the final inspection.\*\***
- 3) Through-penetrations and membrane penetrations in fire walls, fire barrier walls, and fire resistance rated horizontal assemblies shall be protected by firestop systems or devices in conformance with NFPA 101:8.3.5 (ASTM E 814 or ANSI/UL 1479). Providing firestop labels at each firestop system or device and an onsite manual containing the detail for each firestop system or device used for the project will streamline final inspection approvals.
- 4) Any cutting and welding done will require a Hot Work Permit from Fire Department.
- 5) Emergency lights and exit signs are required. Emergency lights and exit signs are required to be labeled in relation to the panel and circuit and on the same circuit as the lighting for the area they serve.
- 6) All means of egress to remain accessible at all times.
- 7) Fire extinguishers are required per NFPA 1.
- 8) A separate Suppression System Permit is required for all new suppression systems, including standpipe systems, and sprinkler work effecting more than 20 heads. This review does not include approval of system design or installation.
- 9) A separate Fire Alarm Permit is required for new systems; or for work effecting more than 5 fire alarm devices; or replacement of a fire alarm panel with a different model. This review does not include approval of fire alarm system design or installation.
- 10) Construction or installation shall comply with City Code Chapter 10.

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