

- b. Keep petroleum absorbent pad(s) readily available to catch or contain minor spills and drips during fueling.

4. WASTE OIL AND FUEL

- a. Recycle used oil and antifreeze.
- b. Add a stabilizer to fuel tank in the fall or an octane booster to stale fuel in the spring. Use the fuel or bring it to a household hazardous waste collection site.
- c. Absorbent materials soaked with oil or diesel: drain liquid and dispose of in used oil recycling container; double bag absorbent material in plastic and dispose in regular trash receptacle.
- d. Absorbent materials soaked with gasoline (flammable): contact staff immediately for directions regarding proper disposal.
- e. f. Oil filters: drain and recycle the oil; recycle the filter or double bag and put in regular trash.

5. ONBOARD PRACTICES

- a. Maintain oil absorbent pads or socks in bilge. Inspect no less than annually.
- b. Do not discharge bilge water if there is a sheen to it.
- c. Use only low-toxic antifreeze (propylene glycol). Recycle used antifreeze (even low-toxic anti-freeze will contain heavy metals once it has been used).

6. SEWAGE HANDLING

- a. Never discharge raw sewage within Maine waters.
- b. If you have an installed toilet, you must have an approved Marine Sanitation Device (MSD).
- c. Do not discharge Type I or Type II marine sanitation devices within the marina basin.
- d. Use marina restroom facilities when at slip.
- e. Do not empty port-o-potties in the restrooms. Use marina dump facility.
- f. Do not discharge holding tanks overboard; use pump-out facility.
- g. If you must use a holding tank additive, use an enzyme-based product. Avoid products that contain quaternary ammonium compounds (QACs), formaldehyde, formalin, phenal derivatives, alcohol bases, or chlorine bleach.
- h. Liveaboards, place a dye tablet in holding tank after each pumpout. The dye will make any illegal discharges clearly visible.

7. ORGANIC WASTE

- a. Clean fish only in designated areas.
- b. Grind, compost, or double bag fish scraps (*depending on the services offered by your marina*)
- c. Walk pets in specified areas and dispose of their wastes, double bagged, in the dumpster.

8. SOLID WASTE

- a. Recycle plastic, glass, aluminum, newspaper, and used lead batteries (*tailor this section to fit your facilities practices*).
- b. Place trash in covered trash receptacles; replace covers.