



# Signage / Awning Permit Application

If you or the property owner owes real estate or personal property taxes or any other charges on any property within the City, payment arrangement MUST be made before permits are accepted.

<b>Location/Address:</b>		
<b>Tax Assessor's Chart/Block/Lot (CBL)</b>		
Chart: 30	Block: D	Lot: 1
<b>OWNER Name/Address:</b>		<b>Telephone:</b> (207) 831-1180
Name: Stephen Goodrich		
Address: Maine Wharf LLC		
PO BOX 535, Buxton ME 04093		<b>E-Mail:</b> eprojectl@maine-st.com
<b>LEASEE/BUYER Info (if Applicable)</b>		<b>CONTRACTOR</b>
Name: Portland Exhibits LLC		Name: Welch Signs
Address: 68 Commercial St FL2		Address: 295 Forest Ave
Portland ME 04101		Portland, ME 04101
Phone: (978) 520-5949		Phone: (207) 883-6200
E-Mail: eplatz@portlandsciencecenter.com		E-Mail: john@welchusa.com
Awning Fee = Cost of Work: \$ _____		(Total S.F. signage \$ 4,018.00)
		(Sq Ft = 509 x \$2.00)
		SF + \$30 Fee: \$ 30 x 3
		Historic (\$75): \$ N/A
		Awning Fee: \$ N/A
		<b>TOTAL FEE: \$ 4,108.00</b>

**Who should we contact when the permit is ready:** Name: Ethan Platz Phone: (978) 520-5949  
 Address: 42 High St #2 Portland ME 04101 E-Mail: eplatz@portlandsciencecenter.com  
@portlandsciencecenter.com

**Tenant/allocated building space frontage (in feet):** Length: See Attached Height: see Attached  
 Lot frontage (in feet): See Attached Single Tenant or Multi-Tenant Lot: Multi-Tenant

**Current Specific Use:** New Construction  
 If vacant, what was prior use: N/A  
 Proposed Use: Museum/Gallery Space.

**Information on proposed sign(s)**

Freestanding (e.g. pole) sign? YES  NO  Dimensions proposed: \_\_\_\_\_ (sf); Height from grade: \_\_\_\_\_ sf

BLDG Wall Sign (attached to bldg.)? YES  NO  Dimensions proposed: \_\_\_\_\_ sf See Attached

**Proposed Awning:** YES  NO  If yes, is awning backlit? YES  NO

Height of awning \_\_\_\_\_ Length of awning \_\_\_\_\_ Depth of awning \_\_\_\_\_

Is there any communication, message, trademark or symbol on it? YES  NO

If yes, total square footage of panels with communication, message, trademark or symbol on it: \_\_\_\_\_ sf

**Information on existing and previously permitted signage:**

Freestanding (e.g. pole) sign? YES  NO  Dimensions proposed: \_\_\_\_\_ ft X \_\_\_\_\_ ft; Height from grade: \_\_\_\_\_

BLDG Wall Sign (attached to bldg.)? YES  NO  Dimensions proposed: \_\_\_\_\_ ft X \_\_\_\_\_ ft

Awning? YES  NO  total sq ft of panels with communication on it: \_\_\_\_\_ sf

**A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided. Sketches and/or pictures of proposed signage and existing building are also required.**

**Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.**

*In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at [WWW.PORTLANDMAINE.GOV](http://WWW.PORTLANDMAINE.GOV), stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.*

*I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.*

Signature of Applicant: [Signature] Date: 07/31/2015

Revised 07/2014 This is NOT a permit; you may not commence ANY work until the permit is issued