29-P-32 19 Commercial St. Drive Up teller Kiosk Fire County Credit Union CONCENTRATED

//ORTAR COLORS

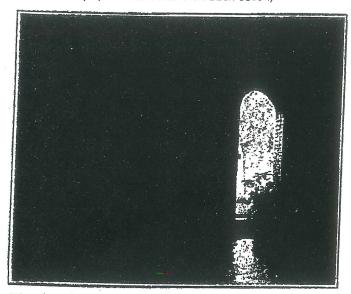


#### Concentrated Mortar Color "A" Series

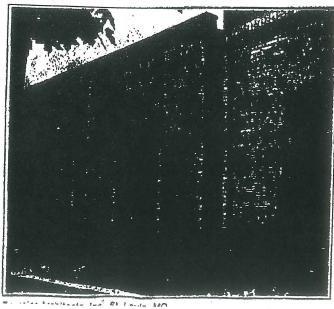
"A" Series colors are full-tone masonry colors of optimum intensity which are formulated to produce pleasing shades that complement or accentuate the wide range of colors found in brick, stone and colored concrete block.

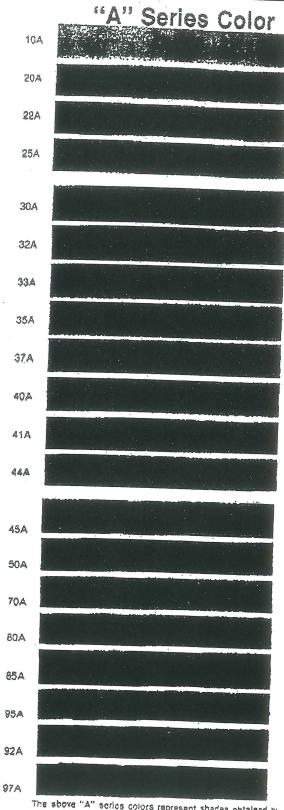
"A" Series colors are shipped in proportioned packages which have been accurately pre-weighed and measured. Each individual package is designated as one "A" Series Color Unit.

The "A" Series mortar colors shown are achieved by the addition of one "A" Series Color Unit to one bag of prepared masonry cement or weight equivalent of portland and lime mortars. Shade variations can occur due to printing limitations, differences in local coments, sand, mix design and workmanship. (See Table No. 1 on back cover.)



Wilson Jones Architects, Inc., St. Louis, MO





The above "A" series colors represent shades obtained by using SGS Concentration Mortar Colors with light gray

AH. 4,6

### **Technical Specification Data**

BASIC USE: SGS Mortar Colors are pure mineral pigments designed to be used with all cementitious material whether it may be a Type N, S, M or O strength masonry cement or portland and lime mixtures. The pre-measured unit concept of SGS colors provides uniform color control with the flexibility of utilizing local masonry and/or portland and lime cements to achieve the proper strength and mix design for brick, block, stucco or stone unit construction. Since 18-20% of the visual surface of the average brick wall is mortal, the proper selection and use of an appropriate mortar color will dramatically enhance the visual impact and beauty of the masonry wall.

COMPOSITION AND MATERIALS: SGS colors are products of pure natural and/or synthetic from oxides which are finely milled (95-98% minus 325 mesh) and blended under strict quality control procedures producing uniform and con-sistently strong tinting strength colors. Each SGS color exceeds the requirements set forth by ASTM C-979 "Pigments for in-tegrally Colored Concrete." SGS colors are each inert, stable to atmospheric conditions, sunfast, weather resistant, alkali resistant, water insoluble, and free of fillers and extenders. All SGS colors comply with ASTM 979 for integrally colored mortar.

SPECIFICATION PROCEDURES: As detailed in Table No. 1, select the proper ASTM C-270 masonry mix design of Type N, S, M or O compressive strength for the masonry unit construction. Then, depending upon the masonry mix design, select the appropriate SGS color and specify the number of "A" Series Color Units to be added to the morter mix.

PACKAGING: All SGS Concentrated Mortar Colors are packaged in sealed unit bags, ranging from one pound to seven pounds. An "A" Series color case contains six unit bags. An "A" Series case of color can lay approximately 900 standard size brick using a 3/8" mortar joint.

COLOR RANGE: In addition to the 505 standard "A" Series colors shown, SGS Combination Series colors have been developed to expand the SGS color spectrum. This offers precise color tones that are needed to complement or accentuate the broad range of color shades found in brick, stone or colored block. The SGS Color Laboratory is also available to assist in custom color matching or developing special color tones to fit your color requirements.

MIXING PROCEDURES: Mortar shall be mixed in a power mixer for not less than five minutes or until a uniform color is obtained. Any change in proportioning the amount of color to cement and/or the type of cement or sand used can result in a variation of color tone in the finished work. Request SGS Spec-Data 4p Morter and SMM-1-82 Data Sheets for complete mixing instructions.

AVAILABILITY: SGS colors are readily available from stocks carried by an extensive network of building material dealers throughout the United States and Canada. Our dealers are also backed by reliable 24 hour factory services in processing and shipment of orders, which in the combination of using locally available cements can further minimize shortages and costs. SGS has local sales representatives covering each state within the continental United States. For names of local dealers, distributors and sales representatives, contact Solomon Grind-Chem Service, Inc. direct at (217) 522-5122 or U.S. WATS 1.800-624-0261.

Anapadala aumin

COST: Retail costs for SGS colors are established by stocking or distributing building material dealers only. Furthermore, the cost for colored masonry is determined by the color and color shade

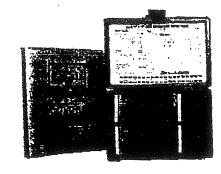
LIMIT OF WARRANTY & LIABILITY: Solomon Grind-Chem Service, Inc. Warrants that their product conforms to the description and standards as stated on the product packaging (specific product literature). If properly mixed and applied, SGS warrants the concentrated mortar color to be uniform, ilmeproof and sun-

The exclusive remedy of the user or buyer and the limit of the liability of this company shall be the purchase price paid by the user or buyer for the quantity of the 369 product involved.

MASONRY CLEANING: In the event that cleaning is required to remove stains and efflorescence, the films may be removed by using an acid based detergent. Avoid using hydrocholoric (muriatic) acid. Use a cleaner" following the directions for the weakest solution recommended by the manufacturer. Request SGS Spec-Data 4p Mortar Data Sheet for complete cleaning instructions.

SAMPLES: Color pigment samples are available for constructing job mock-up panels. Contact your local SGS building materials dealer, or Solomon Grind Chem Service, Inc. direct at (217) 522-3112 or U.S. WATS 1-800-624-0261.

SGS MORTAR COLOR KIT AND CATA-LOG: Samples of SGS standard mortar colors are available in convenient mortar color channels. Each channel is an actual representation of the 8GS color units mixed with either prepared masonry cement or an equivalent portland and lime mix plus a tan builders sand and water. The shown SGS Mortar and Cement Color Binder contains complete specification and technical information covering the complete line of SGS Mortar and Cement Colors. Available on request.



Shipping Address:

Solomon Grand-Chem Service, Inc. Old Waterworks Plant Springfield, IL 62702

Mailing Address: Solomon Grind-Chem Service, Inc. P.O. Box 8288 Springfield, IL 62781 Phone (217) 522-3112 FAX (217) 522-3148 U.S. WATS 1-200-624-0261

#### TABLE NO. 1

ASTM SPECIFICATION FOR MORTAR: Unit Masonry C270 includes the following mortars:	Appropriate number of 8-G-S Color units to be added with the mortar mix. "A" Series Color
PREPARED MASONRY CEMENTS (ASTM C91) Types N, S, or M One 70-80 lb. bag masonry coment (ASTM C91, Type 1). plus 3 cu. it. sand (ASTM C144)	One "A" Unit
PORTLAND CEMENT—LIME MORTARS Type N (750 psi) One 94 lb. bag portland cement (ASTM C150). One 50 lb. bag hydrated lime (ASTM C207), plus six cubic ft. sand (ASTM C144)	Tw¢ "A" Units
TYPE 8 (1800 pai) Two 84 lb. bags portland cement (ASTM C150), One 50 lb. bag hydrated lime (ASTM C207), plus nine cubic ft. sand (ASTM C144) OR One 94 lb. bag portland cement (ASTM G160), Two 70 lb. bags masony cement type 1 (ASTM C91), plus nine cubic ft. sand (ASTM G144)	Three "A" Units Three "A" Units
TYPE M (2500 psi) Two 94 to begs portland cament (ASTM C150), 25 lbs. hydrated lime (ASTM C207), plus six cubic ft. sand (ASTM C144) OR	Three "A" Units
One 94 lb. bag portland cement (ASTM C150), One 70 lb. bag type 1 mesonly cement (ASTM C-91), plus six cubic ft. sand (ASTM C144)	Two "A" Units
TYPE 0 (350 psh) One 94 ib. bag portland cament (ASTM C150), Two 50 lb. bags hydrated limo (ASTM C207), plus nine cubic ft. sand (ASTM C144)	Three "A" Units

#### HISTORIC PRESERVATION COMMITTEE CITY OF PORTLAND, MAINE

## PUBLIC HEARING 19 COMMERCIAL STREET

TO:

Chair Wroth and Members of the Historic Preservation Committee

FROM:

William B. Needelman, Planner

DATE:

May 13, 1999

RE:

May 19, 1999 - New Business

Application For:

Certificate of Appropriateness - Exterior Alteration, Drive-Thru Signage

Address:

19 Commercial Street

Applicant:

B. I. W. Five County Credit Union represented by David Richard

#### Background:

The subject building is the Workingmen's Club building, a 1904 commercial building constructed of granite and brick in a classical motif.

The applicant proposes to install a drive-thru teller tube on the rear of the building. No additional paving will be required, but signage at Commercial Street, on the sides of the building, and an awning on the rear of the building are proposed. The building is highly visible, and all alterations are visible from public streets.

#### Signage:

Three free-standing signs are proposed, as well an application of the company logo to the sides of the building. The free-standing sides are aluminum panels on paired steel poles with lexan faces and vinyl graphics. The drive-thru/parking sign on Commercial Street will be 4 ft. tall with a 1 ft. 6 in. by 3 ft. display panel. The entrance sign (on Commercial Street) and the exit sign (at the rear of the property) will be 5 ft. tall, also with 1 ft. 6 in. by 3 ft. display panels. The color scheme is teal and white.

The signage applied to the building is proposed to be composed of individual aluminum plate letters and logo pieces, also in teal and white.

#### Awning:

A gable shaped canvas awning projecting approximately 4 ft. from the rear of the building is proposed to shelter the teller tube assembly. The bottom of the awning starts at the second floor window sill elevation and a window will be partially obscured as now positioned. "BIW" is applied or painted on the end of the awning.

Remote Teller Tube:

The teller tube itself is less than 1 ft. by 1 ft. in cross section and projects up to the second story window. Protective pipe bollards are proposed along the entire rear of the building.

#### Attachments:

- Project Description to the Zoning Board of Appeals 1.
- 2. Photos
- 3. Signage Details
- Building Elevations; to be supplied 4.

6294

AH. G.1

#### WARRANTY DEED

WILLIAM J. DOWD, of Westbrook, Maine, for valuable consideration, grants to APEX, INC., a Maine corporation with a principal place of business in Portland, Maine, and a mailing address of P. O. Box 9540, Portland, ME 04112, with Warranty Covenants, the following described real property situated in Portland, Cumberland County, Maine:

A certain lot or parcel of land situated in said Portland on Commercial Street, and being more particularly described on Exhibit A attached hereto and made a part hereof.

Meaning and intending to convey the same premises described in a deed from C. Alan Beagle, et al, to the Grantor dated February 12, 1987, and recorded in the Cumberland County Registry of Deeds in Book 7633, Page 308.

The purpose of this deed is to correct and clarify the description contained in the deed from William J. Dowd to Apex, Inc., dated April 22, 1991, recorded in said Registry of Deeds in Book 9532, Page 273.

Witness my hand this 31st day of July, 1991.

May Slemon

William J. Dowd

STATE OF MAINE CUMBERLAND, SS.

July 31, 1991

Personally appeared the above named William J. Dowd and acknowledged the foregoing instrument to be his free act and deed.

Before me,

MARY E. PLUMES NOTARY PUBLIC, MAINE MY CUMMISSION EXPIRES AUGUST 6, 1991

Printed Name of Notary

#### Instr 36294 Bk 9658 Pa 46

AH. 6:2

#### EXHIBIT A

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, County of Cumberland and State of Maine, and bounded and described as follows: BEGINNING at a point on the northerly sideline of Commercial Street, which point is in the southeasterly corner of land now or formerly of Burnham and another and is about two hundred forty and twenty-five hundredths (240.25) feet westerly from the westerly sideline of India Street; thence running northerly by said land of Burnham and another ninety (90) feet, more or less, to the southerly sideline of a twenty (20) foot passageway extending from Franklin Street in the rear of the lot herein described; thence easterly by the southerly sideline of said passageway one hundred one (101) feet, more or less, to the westerly sideline of a passageway sixteen and one-half (16-1/2) feet wide extending back from Commercial Street; thence southerly by the westerly sideline of said passageway extending back from Commercial Street ninetyfive (95) feet, more or less, to a point in the northerly sideline of said Commercial Street; thence westerly by the northerly sideline of Commercial Street one hundred one (101) feet, more or less, to the point of beginning.

Also, all our right, title and interest in and to said passageway running in the rear of said lot from Franklin Street and all our right, title and interest in and to said passageway running back from Commercial Street.

Recorded
Cumberland County
Registry of Deeds
07/31/91 01:48:36PM
Robert P. Titcomb
Register

#### FIRST AMERICAN TITLE INSURANCE COMPANY

OWNERS POLICY SCHEDULE A

CASE NUMBER CL-2137

DATE OF POLICY July 31, 1991 1:53 p.m.

TIME

POLICY AMOUNT \$655,000.00

POLICY NUMBER 30009259

AUTOMATIC INFLATION This policy amount will automatically increase by 10% of the amount shown above on each of the first five anniversaries of the policy date with respect to residential policies. CLAUSE

1. NAME OF INSURED

Clay Cove Corporation

2. THE ESTATE OR INTEREST IN THE LAND DESCRIBED HEREIN AND WHICH IS COVERED BY THIS POLICY IS:

Fee Simple

- 3. THE ESTATE OR INTEREST REFERRED TO HEREIN IS AT DATE OF POLICY VESTED IN: The Insured
- 4. THE LAND REFERRED TO IN THIS POLICY IS DESCRIBED AS FOLLOWS:

All that certain parcel of land described in Exhibit "A" attached hereto and made a part hereof.

Being the same premises conveyed to the insured herein by deed of Apex, Inc. dated July 31, 1991, and recorded in the Cumberland County Registry of Deeds in Book 9658, Page 47.

The land herein described is encumbered by the following mortgage and assignments, if any, and mortgages, if any, shown in schedule B hereof:

Mortgage and Security Agreement from Clay Cove Corporation to Peoples Heritage Savings Bank in the principal amount of \$598,500.00 dated July 31, 1991, and recorded in the Cumberland County Registry of Deeds on July 31, 1991, at 1:51 p.m. in Book 9658, Page 49, and Assignment of Leases and Rentals by Clay Cove Corporation to Peoples Heritage Savings Bank dated July 31, 1991, at 1:53 p.m., recorded in the Cumberland County Registry of Deeds in Book 9658, Page 69.

ISSUED AT: FORTLAND, MAINE

Cumberland Title Company P.O. Box 4865 DTS Portland, Maine 04112

horized Agent or Officer

THIS POLICY IS INVALID UNLESS THE COVER SHEET AND SCHEDULE B ARE ATTACHED.

TILLY DILY WEDDLET

#### EXHIBIT A

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, County of Cumberland and State of Maine, and bounded and described as follows: BEGINNING at a point on the northerly sideline of Commercial Street, which point is in the southeasterly corner of land now or formerly of Eurnham and another and is about two hundred forty and twenty-five hundredths (240.25) feet westerly from the westerly sideline of India Street; thence running northerly by said land of Burnham and another ninety (90) feet, more or less, to the southerly sideline of a twenty (20) foot passageway extending from Franklin Street in the rear of the lot herein described; thence easterly by the southerly sideline of said passageway one hundred one (101) feet, more or less, to the vesterly sideline of h passageway sixteen and one-half (16-1/2) feet wide extending back from Commercial Street; thence southerly by the westerly sideline of said passageway extending back from Commercial Street ninetyfive (95) feet, more or less, to a point in the northerly sideline of said Commercial Street; thence westerly by the northerly sideline of Commercial Street one hundred one (101) feet, more or less, to the point of beginning.

The right in common to use the passageway running in the rear of said lot from Franklin Street and to use the passageway running back from Commercial Street.

#### FIRST AMERICAN TITLE INSURANCE COMPANY

#### OWNERS POLICY SCHEDULE B

CASE NUMBER CL-2137

POLICY NUMBER 30009259

This policy does not insure against loss or damage due to the following:

NOTE: As used herein, recorded shall mean recorded in the Cumberland County Registry of Deeds.

- 1. The dower, curtesy, homestead, community property, or other statutory merital rights, if any, of the spouse of any individual insured.
- 2. Rights or claims of persons in possession and easements or claims of easements not shown by the public records, boundary-line disputes, overlaps, encroachments, title to filled lands (if any) and any matters not of record which would be disclosed by an accurate survey and inspection of the premises.
- 3. Any lien, or right to a lien, for services, labor or material, heretofore or hereafter furnished, imposed by law and not shown by the public records.
- Taxes assessed which are not yet due and payable, and for subsequent years.
- 5. Any exception, reservation, restriction, easement or condition set forth in the attached Exhibit A.
- 6. Title to and rights of the public and others entitled thereto in and to those portions of the insured premises lying within the bounds of adjacent streets, roads and ways.
- 7. Rights of others in and to the use of appurtenant easements insured herein and terms and conditions relative to the use thereof.

NOTE: This policy affirmatively insures the right to use the two passageways adjoining the insured premises along the northeasterly and northwesterly bounds and running to Commercial and Franklin Streets respectively; however, this policy does not insure the underlying fee of said passageways.



#### MORTGAGE LOAN INSPECTION PLAN

TO THE LENDING INSTITUTION AND ITS TITLE INSURER

I HEREBY CERTIFY THAT THE LOCATION OF THE OWELLING SHOWN
HIS PLAN DOES SEE CONFORM WITH THE LOCAL ZONING LAWS
IN EFFECT AT THE TIME OF CONSTRUCTION. THE PROPERTY DOES
NOT FALL WITHIN A SPECIAL FLOOD MAZARD ZONE.

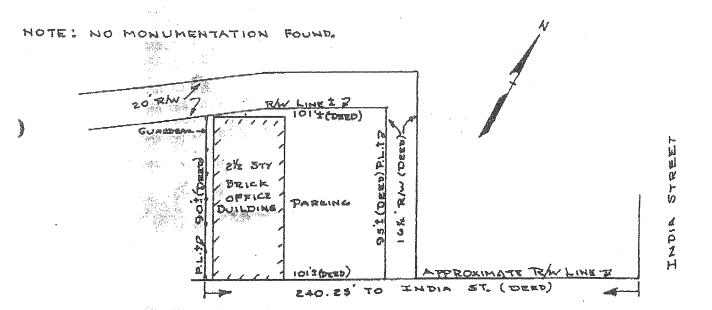
THIS PLAN WAS NOT MADE FROM AN INSTRUMENT SURVEY. THE CERTIFICATIONS ARE FOR MORTGAGE PURPOSES ONLY. THIS PLAN APPLIES ONLY TO CONDITIONS EXISTING AS OF THE DATE SHOWN HEREON, AND DOES NOT SHOW ANY POSSIBLE CONFLICTS WITH ABUTTING DEEDS. THIS PLAN IS NOT FOR RECORDING.

THIS IS NOT A LAND BOUNDARY SURVEY.

DATE JAM. 23, 1987 PROJ. 87027
BOOK/ 6669 PAGE 116
COUNTY CUMBERLAND SCALE 1-50 T

AH. 6.6





#### COMMERCIAL STREET

NOTE: THIS PLAN IS COMPILED FROM DEED, TAX MAP AND FIELD MEASUREMENTS.
THE PROPERTY LINES, RIW LINES AND BUILDINGS AND THEIR RELATIONSHIP TO
EACH OTHER IS APPROXIMATE. IF MORE ACCURATE DETAIL IS REQUIRED
A CLASS A SURVEY IS RECOMMENDED.

PROPERTY OF FORD S. REICHE, C.ALAN BEAGLE AND MARTIN J. RIDGE.
LOCATED AT 17 COMMERCIAL BT., PORTLAND, MAINE.

PURCHASER - WILLIAM J. DOWD.

AH. 7.1

# CITY OF PORTLAND PUBLIC WORKS DEPARTMENT ENGINEERING SECTION

#### MEMORANDUM

TO:

Marge Schmuckal, Zoning Administrator

FROM:

Jon Giles, LSIT, GIS Coordinator

SUBJECT:

Bradbury Court Street Status

DATE:

September 17, 1998

Charlie Lane in Corporation Counsel asked me to communicate to you the results of my research into Bradbury Court's legal status as a City street. Please be advised that I am not providing a legal or surveyor's opinion on this street, but merely a summary of record information.

Records in the Department of Public Work's Archives Vault show no indication that Bradbury Court has ever been accepted as a City street. These same records do not show any previous vacations or discontinuances either. Bradbury Court appears to be an unaccepted, private way due to the lack of any information indicating otherwise.

The City of Portland has never inventoried which streets and/or ways are dedicated versus undedicated. The City's records typically deal only with issues of acceptances, discontinuances, vacations, name changes, and alterations to the right of way lines of accepted streets. As a result City records do not address the issue of whether Bradbury Court was ever dedicated. Please be aware that if further title research was to reveal that Bradbury Court was considered a dedicated way, that it may be subject to the statutory vacation described in 23 MSRA 3032 that occurred on September 29, 1997. Due to the appearance that Bradbury Court is private property, such title research would not be the responsibility of the City of Portland.

If you have any questions or concerns please feel free to contact me at 874-8842.

JAG/jag

Pc:

James Robbins, PLS, Archivist Charlie Lane, Corporation Counsel

AH. 7.2

## Interoffice Memorandum

To:

Alex Jaegerman, Chief Planner

CC:

Jim Robbins, Public Works/Engineering

From:

Marge Schmuckal, Zoning Administrator

Date:

September 17, 1998

Subject: Status of Bradbury Court

Alex,

During your conditional use review for the drive-up teller at 19 Commercial Street, BIW Five County Credit Union, the status of Bradbury Court will most likely come up at some point. I have spoken with Jim Robbins from Public Works/Engineering who is the purveyor of the City's street vault information. He has informed me that Bradbury Court was never a City street or way. It is a private road. This is consistent with the deed and survey that David Richard has shown to me.

If the Planning Board needs any more information on this, I'm sure Jim Robbins or David Richard could supply it.

FROM THE DESK OF...

MARGE SCHMUCKAL ZONING ADMINISTRATOR CITY OF PORTLAND, MAINE 389 Congress Street - City Hall, room 315 PORTLAND, MAINE 04101

(207) 874-8695 Fax: 874-8716

The building setbacks are new in conformity with town zoning requirements.  The dwelling does not appearant tall within the provided look nazard zone as collisated by the adveil Emergency Management Agency.  BUYER: Salt of the Earth, Inc.  SELLER: Erasmo, Inc.  Provided and the Earth, Inc.  SELLER: Erasmo, Inc.  This property is subject to all.			A BUUNDAKY SI	JRVEY	
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	PAFLICTS WITH ABUTTING DEEDS.				

P.O. Box 12 A
Cumberland, Maine 04021
Phone: (207) 829-3959
Fax: (207) 829-3522

THIS PLAN IS NOT FOR RECORDING Drawn by:

756825@

P. 82

Banister Deed Disc

#### SCHEDULE A

A certain lot or parcel of land, located in Portland, County of Cumberland and State of

Beginning at a point that is fifty-nine (59) feet, more or less, distant on a course South 61°. West from the intersection of the northerly sideline of Commercial Street and the systeline of India Street, said beginning point being the center of a party wall of a 128° 53° 32° West, to the exterior of the rear wall of said existing structure; thence along the centerior of the rear wall of said existing structure; thence along for less, to a perpendicular exterior wall of said structure; thence along the exterior surface of said wall in a generally southwesterly direction, a distance of 33 feet, well in a generally northwesterly direction to its terminus; thence on a course North 29° west a distance of 85 feet, more or less, to a point on the rear line of the parcel conveyed y Registry of Deeds in Book 10219, Page 185; thence along said rear line in a generally 29° 01° 34° East, along the southwesterly line of said parcel, a distance of 85.27 feet to a spike; thence continuing along the southwesterly line of said parcel, Sauth 28° 53° 32° 61° 23° 50° East, along the northerly sideline of Commercial Street; thence level or less, to the point of beginning.

Subject to all easements of record.

Subject also to (i) the Declaration of Covenants, dated September 29, 1988, recorded in Comberland County Registry of Deeds in Book 2436, Page 12 and (ii) rights and easement or referred to in the deed from Simba, Inc. to Erasmo, Inc., dated August 4, 1992 and led in the Cumberland County Registry of Deeds in Book 10219, Page 185

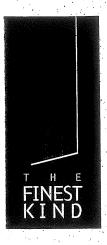
MEANING AND INTENDING to describe a portion of the premises conveyed by inc. to Erasmo, Inc. by deed dated August 4, 1992 and recorded in the Cumberland Registry of Deeds in Hook 10219, Page 185.

ALSO granting all right, title and interest of the Grantor in and to the alleyway that abuts

ALSO granting (i) a right of access over land being retained by Erasmo, Inc. to the size walls of the structure located on the premises described above for the purpose of stenance and repair of such walls and (ii) the right to construct, maintain and repair vents in the area currently used by Grantee as its warehouse to the exterior of the northerly lot wall of Grantee's building.

RESERVING to Erasmo, Inc., its successors or assigns, the night to build and renovate in





June 17, 1999

Mr. William Needleman Planning Office, City of Portland 389 Congress Street Portland, ME 04101

Dear Mr. Needleman:

Again I wish to summarize my objection for the drivethru proposed by BIW Credit Union. It is dangerous for children and adults to step directly into the path of this drive-thru from the rear entrance of my retail store. To think otherwise is foolhardy.

I do not wish to loose my legal right of way from my parking lot to Commercial Street. See attached.

I do not have a legal right of way from my lot to India Street.

Sincerely,

Arthur Banister

9 Commercial Street Portland, Maine 04101

207 772 2155 voice 207 772 5172 fax 800 640 5115 toll free

172 Pleasant Street Brunswick, Maine 04011

207 725 5199 voice 207 725 5568 fax AB/sk Enclosure NORMAN, HANSON & DETROY, LLC

AH. 11.

Davio G. Norman Robert F. Marson Peter J. Butrov Stephen Hebbert Rocerick R. Royala Theodore H. Nichmer Ankk G. Lavour Stephen W. Morlarty Lawes S. Pollogin John M. Hurg. Jr. Paul F. Driecoll Mark M. Driecoll

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DAVID P. VETY
DANIEL L. CUMMINGS
ALEXANDER P. MCCANN
GULGELL B. PURGE, JR.
ANNE M. CARLETISCH
ADRIAN P. KENGALI
ERILY 4. BLOCK
ANNE M. JORDAN

ATTORNEYS AT LAW
415 CONGRESS STREET
P.O BOX #600
PORTLAND, MAINE 04112-4600

AREA CODE 207 774-7000 FAX 775-0806

E-Mall deummings@nhdlaw.com

> Website www.nhdlaw.com

June 30, 1999

VIA FACSIMILE 874-8497

Penny Littell, Esq. City of Portland 389 Congress St. Portland, ME 04101

Re: BIW Five County Credit Union

Dear Penny:

Pursuant to our fairly recent telephone conversation, I am sending you a copy of the actual easement deed upon which BIW Five County Credit Union is relying in connection with its application to the Planning Board. As you can see the deed is from 1853, and it appears that those rights were simply passed down through the years, including to BIW Five County Credit Union's landlord and current owner of the property.

Based on that easement language, BIW Five County Credit Union believes that is proposed use of the passage as a drive-through is within the scope of those easement rights.

My understanding is that this was all that the Planning Board was looking for on this score. If you have any questions, please feel free to give me a call.

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Daniel I. Olma

DLC/dlc Enclosure

čc:

David Richard

Roderick R. Rovzar, Esq.

Elizabeth 10 Miller Seind Vyar C. D. Dinner Rubert J. Redina Land Vy Com Elizabeth Tyles Jone S. Redison

State of Maine.

Cumberland b. July 18th 1803.

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The following information, although presented informally, is an attempt to address some of the concerns that were raised at the last meeting. Our attorney, Daniel Cummings, along with a summary as to his findings in general will address issues dealing with Rights of easement.

#### Traffic Flow

There have been concerns raised over our intended use, potentially changing or disrupting the traffic flow.

It is our opinion that our proposed use would actually improve the traffic flow and also ensure that these areas are accessible and maintained as to their original purpose.

• These areas, as I have come to know them, are not being used in a manner consistent with proper traffic flow, as the planning board may perceive them to be. In reality, allowing sections of these areas to be used for parking by the abutters and their tenants has generally ignored the intended purpose. The right-of-way that is shared by Mr. Banister is continually blocked and impassible on a daily bases due to vehicles being allowed to park in the right-of-way using it as a parking area. This again, appears to be in direct conflict with the areas intended purpose and also with what is being asked of us.

We fully support what is being asked of us in regard to safety issues and concerns in this matter. We seem to be lacking, however, a basic understanding of the board's request based upon how these areas are being used in actuality.

#### **Engineering Concerns**

- It is our understanding that we have met all engineering requirements as prescribed in section 3 of the R-3 zoning code.
- The City Traffic Engineer, Larry Ash, has stated that he has no concerns with this
  proposal and has personally driven the proposed layout with no concerns.

#### Ability to keep the area free of obstructions

This area represents a shared access for the abutters and therefore all those concerned have it in our best interest to keep this area free and clear from any type of obstruction that would prevent the ability to use these right of ways.

#### Existence of Loading Zone

There is no loading zone located in the right-of-way shared by Mr. Banister and our landlord, Mr. Steven Mcduffie.



AH. 12.2



Bill Needleman City Planning Department City Hall 389 Congress St. Portland, Me, 04102

October 04, 1999

Dear Bill.

The following information presented is to address the concern, as expressed by the board, regarding our intended actions to keep the areas in question free of any obstructions.

It is the hope of BIW Five County Credit Union to join in the shared use of this area and to do so in a cooperative manner. Further more, we recognize, and respect, the fact that this is a *shared* area and as such, we hope that all who share in its use will respect this is as well.

In the event that this area is blocked, however, we do intend to act in accordance with its original purpose, but to do so in a non-aggressive and non-confrontational manner. We feel that the best way to resolve a situation involving an obstruction is to first locate and contact the owner of the vehicle causing the obstruction and make them aware of the situation and ask them to move the vehicle as soon as possible. We do realize that towing a vehicle may be an option but intent to exercise that option only as a last resort when all other alternatives have been exhausted.

We would also like to state that we fully understand, and accept, that our proposal would put us in the unenviable position of ensuring that these areas are kept open for proper vehicle flow. This scenario in turn can, and has, created some concerns from certain abutters who see this as a loss to certain types of usage that they have become accustomed to that currently restrict and or outright block traffic flow. While we have no control over how these areas were used in the past, we strongly feel that our proposal, by the very nature of its existence, would only be an asset by ensuring a constant traffic flow and thereby helping to maintain their original purpose.

Sincerely.

David W. Richard Branch Manager

BIW Five County Credit Union

AH. 13.1

#### NORMAN, HANSON & DETROY, LLC

DAVID C. NORMAN
ROBERT F. HANSON
PÊTER J. DETROY
STEPHEN HESSERT
RODERICK R. ROVZAR
THEODORE H. KIRCHNER
MARK G. LAVOIE
STEPHEN W. MORIARTY
JAMES D. POLIGUIN
JOHN H. KINO, JR.
PAUL F. DRISCOLL
WILLIAM C. LACASE
MARK E. DUNLAP
ROBERT W. BOWER, JR.

JONATHAN W. BROGAN
CHRISTOPHER C. TAINTOR
LAVID P. ZERY
DANIEL L. CUMMINGS
ALEXANDER F. MCCANN
RUSSELL B. PIERGE, JR.
ANNE M. CARNEY
DAVID L. HERZER, JR.
THOMAS S. MARJERISON
ADRIAN P. KENDALL
EMILY A. SLOCH
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E-Mail dcummings@nhdlaw.com

Website www.nhdiaw.com

September 14, 1999

#### VIA FACSIMILE 874-8497

Penny Littell, Esq. City of Portland 389 Congress Street Portland, Maine 04101

Re: BIW Five County Credit Union

Dear Penny:

I am enclosing a copy of a memorandum we recently prepared and sent to BTW Five County Credit Union. It addresses the 16.5' right-of-way that board members had questions about. As you will see from the memorandum, although the source deed itself was not located, evidence of it and the credit union's easement rights is strong, particularly so given the century plus of existence/usage.

With this memorandum (which is also being faxed to Bill Needleman per the request of my client), the credit union believes that it has addressed all of the board's questions and concerns. In addition, my understanding is that the credit union's application is, and has been, complete. If that is not the case, please let me know immediately, as the credit union wants to ensure that the record is complete.

At this point the credit union believes everything is in order and is hopeful that the board votes to approve its application at its meeting on September 28. I thank you for your attention to this matter.

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DLC/lec Enclosure

cc:

David Richard (via fax 774-1667) Bill Needleman (via fax 756-8258))

#### MEMORANDUM

TO:

David Richard, BIW Five County Credit Union

FROM:

**Daniel Cummings** 

DATE:

September 2, 1999

RE:

Easement rights in leased property

#### BACKGROUND

As you know the City of Portland's Planning Board has requested the credit union to provide additional information concerning its easement rights associated with the leased property located at 19 Commercial Street in Portland (the "Property"). The two easements at issue are: (1) the 20 foot passageway running from Franklin Street along the northerly line of the Property, sometimes referred to as Bradbury Court ("Bradbury Court Easement"); and (2) the 16.5 foot passageway running from Commercial Street along the easterly line of the Property (the "Commercial Street Easement"). We previously gave the Board the source deed for the Bradbury Court Easement, which was contained in a deed from Tyler et als. and recorded in Book 282, Page 116 ("Bradbury Court Easement Deed").

As for the Commercial Street Easement, we have searched the records in the Cumberland County Registry of Deeds back to 1760 but have not been able to locate the source deed. It appears that the source deed is one from the Portland Marine Railway to

Lemuel Dyer, who owned the Property back in the 1850's (hereinafter the "Commercial Street Easement Deed"). Although Dyer likely would not have received the fee to the passageway in that deed, he would have received rights to use it, i.e., an easement.

#### EVIDENCE

Our conclusion is based on the following evidence contained in the registry of deeds.

## 1. <u>EASEMENT AND PASSAGEWAY ARE REFERENCED</u> IN VARIOUS DEEDS IN 1853

The Commercial Street Easement Deed is actually referenced in three deeds given by Portland Marine Railway. The first one is dated June 10, 1853 and recorded in Book 246, Page 349, which conveys to a Samuel Tyler and Daniel Tyler a ½ interest in property lying between Fore and Commercial Streets, which abutted the Property to the west. A copy of that deed is attached as Exhibit A. The second and third deeds are ones to Oliver B. Dorrance and Robert Robinson, each of whom received a ¼ interest in the same property and are recorded in Book 246, Pages 465 and 348 respectively (hereinafter collectively the "Tyler Deeds"). Each of the Tyler Deeds reserves from the "conveyance to the heirs and assigns of Lemeul Dyer all the rights they have in and to the use and occupancy of a passageway leading from the said Boothby house to Commercial Street as it is described in a deed from the grantors herein to the said Lemeul Dyer [i.e., the Commercial Street Easement Deed]."

Evidently, for whatever reasons the Commercial Street Easement Deed was never recorded.

#### 2. PASSAGEWAY DEPICTED ON PLAN IN 1870

Subsequent to receipt of the Tyler Deeds, Tyler et al. gave Dyer et al. a deed recorded in Book 248, Page 183 (the "Dyer Deed"). A copy of the Dyer Deed is attached hereto as **Exhibit B**. The Dyer Deed describes a line,<sup>2</sup> and it then grants to Dyer et al. all property rights received in the Tyler Deeds that lay easterly of the described line.<sup>3</sup>

#### 3. Passageway Referenced in Mortgage in 1883

On June 6, 1883 the heirs of Lemeul Dyer granted a mortgage to Maine Savings

Bank for \$6000.00 (recorded in Book 470, Page 192). This mortgage conveyed the

homestead (but not the fee) of the Property, describing the homestead as lying adjacent to
the passageway that is the subject of the Commercial Street Easement.

#### 4. PASSAGEWAY REFERENCED IN DEEDS IN 1897

Augustus P. Fuller conveyed the Property along with the Commercial Street

Easement to James Bradley Jr. on December 30, 1897. (A court judgment awarded this
property back to Augusta P. Fuller's estate after he passed away). Also on December 30,
1897, both Mary C. Dyer and Elizabeth W. Smith conveyed their rights of dower to
Fuller. These two deeds also make specific reference to both the Bradbury Court

Easement and the Commercial Street Easement and include the same description as the
most current deed.

<sup>&</sup>lt;sup>2</sup> The line appears in a plan prepared by T.F. Chappell C.C.E. and recorded in the Cumberland County Registry of Deeds on December 5, 1870 in Book 3, Page 15 (the "Plan"). Attached hereto as Exhibit C is a sketch from of the Plan.

<sup>&</sup>lt;sup>3</sup> It appears that the Dyer Deed was executed to clear up confusion regarding boundary lines, etc. between the Tyler and Dyer properties as originally contained in the deeds to each party from the Portland Marine Railway.

AH. 13.5

#### CONCLUSION

Reference to the reservation of easement rights contained in the Tyler Deeds, in conjunction with evidence of its existence on maps and in various deeds pre-dating the 20<sup>th</sup> Century, and reference to both the Bradbury Court Easement and the Commercial Street Easement in each deed transferring title to the Property from the late 1890's forward, is strong evidence establishing rights in the Commercial Street Easement.<sup>4</sup>

Therefore, if it were necessary, we believe that rights to the Commercial Street Easement, or the fee itself, could be established in court.

<sup>&</sup>lt;sup>4</sup> In fact, it appears likely that the Dyer Deed granted the fee interest in the property over which the Commercial Street Easement runs.

Robinson

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EXHIBIT

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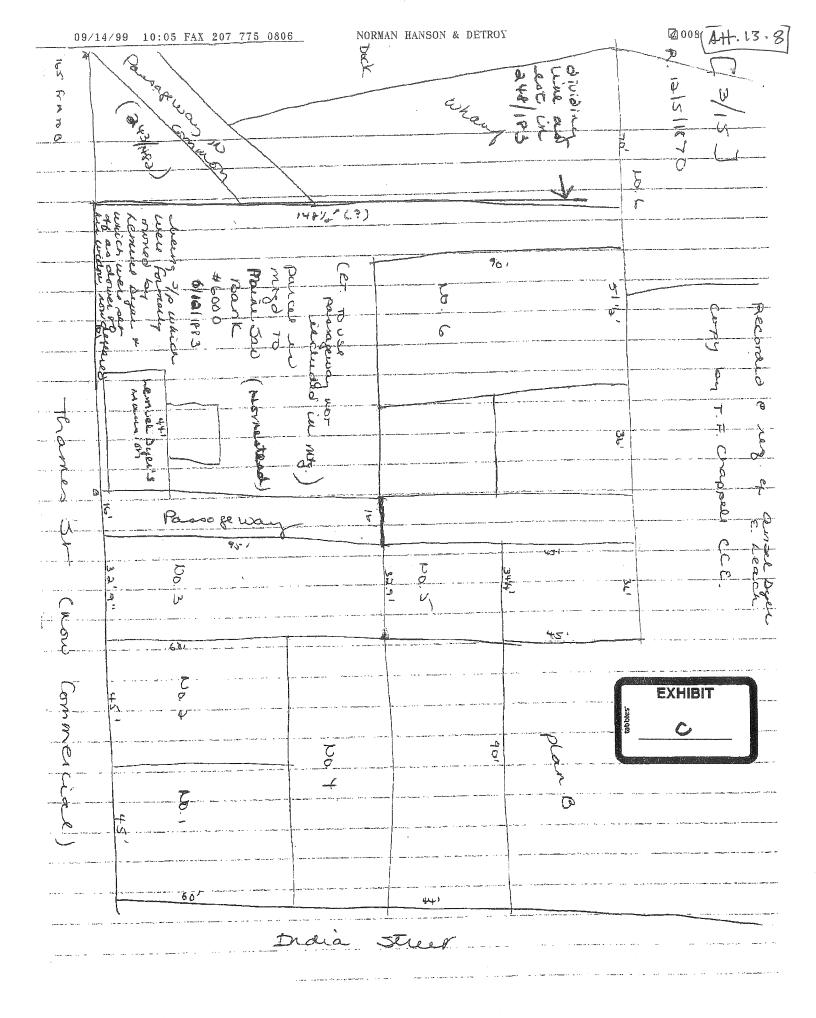
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#### To Whom It May Concern:

At the recommendation of the board, I have met with Mr. Banister with the intent to reach a mutually agreeable understanding. Unfortunately, I regret to inform the planning board that we have not been able to do so. In my opinion, Mr. Banister is unwilling to reach an agreement over the proposed use of the shared right-of-way in question.

Mr. Banisters concerns are based on the premise that our intended use of this space would interrupt or potentially block his access to his parking area located directly behind his property. It should be noted that this parking area is presently inaccessible from the right-of-way. This is due to the existence of a guardrail and also daily parking allowed to exist within the right-of way by Mr. Banister.

Mr. Banister does contend, however, that if for any reason he loses his present access to his parking area, presently located on India St., his only access would then be by use of the right-of-way in question. With respect to Mr. Banister, his concerns are based on a possibility of loosing access from India St., although at this time no threat of that exists. Even under the scenario that he was to lose, for any reason, his present access form India St. then we still see no reason for his concerns based on the following scenario. The entrance to Mr. Banister's parking lot would be from Commercial St. along the shared right-of-way, following anticipated traffic flow, and exiting by way of Bradbury Court, again, following the anticipated traffic flow.

I have reviewed this scenario with Mr. Banister but unfortunately he strongly feels that his vehicles should exit back through the shared right-of way onto Commercial St.. This scenario, In our opinion, creates concern regarding proper vehicle flow and safety, especially when confined to such a narrow passageway.

I fully respect Mr. Banister's position; however, I feel his concerns are unsubstantiated.

Respectfully submitted,

David W. Richard Branch Manager

BIW Five County Credit Union.



PLANNING BOARD REPORT #59-99

BIW FIVE COUNTY CREDIT UNION, DRIVE-THRU TELLER
19 COMMERCIAL STREET
CONDITIONAL USE AND SITE PLAN REVIEW
DAVID RICHARD, APPLICANT

Submitted to:

Portland Planning Board Portland, Maine

November 9, 1999

#### **FORWARD**

I.

This item was tabled from the October 12, 1999 Planning Board Meeting for clarification of traffic circulation issues within the private passage ways from Commercial Street and Franklin Street Arterial. In summary, the applicant is now proposing to retain two way traffic circulation along the majority of both private passage ways, except for a section of one-way circulation directly behind the credit union building. These issues are discussed in Section IV.1 of this report. TRAFFIC

Additionally, the applicant's lawyer has produced an October 20 letter addressing some of the Board's concerns regarding the need for further clarification of the applicant's right, title and interest in the private passage ways from Franklin Street and Commercial Street. See Attachment 15. With the exception of the circulation issues and the October 2D legal letter, the submittals and issues have

remained consistent from previous meetings.

Addtional abotter in Portuntius was also but for our Addtional abotter in Portuntius was also but for our INTRODUCTION to the Work Shop. 5the was not was the completely very ow the The BIW Five County Credit Union has requested conditional use and site plan approval for a sufficient statement of the control of the county Credit Union has requested conditional use and site plan approval for a sufficient statement of the county Credit Union has requested conditional use and site plan approval for a sufficient statement of the county Credit Union has requested conditional use and site plan approval for a sufficient statement of the county Credit Union has requested conditional use and site plan approval for a sufficient statement of the county Credit Union has requested conditional use and site plan approval for a sufficient statement of the county Credit Union has requested conditional use and site plan approval for a sufficient statement of the county Credit Union has requested conditional use and site plan approval for a sufficient statement of the county Credit Union has requested conditional use and site plan approval for a sufficient statement of the county Credit Union has requested conditional use and site plan approval for a sufficient statement of the county Credit Union Drive Thru teller unit on the rear of an existing building at 19 Commercial Street. The property is zoned B-3 and this development will be reviewed for conditional use under City Code 14-218(3). See Attachment 1. This project was approved with conditions for compliance under the Historic Preservation ordinance and the applicant has satisfied the conditions of their Historic Preservation approval.

The site currently occupied by an existing 1904 neoclassical building, known as "The Workingmen's Club." The site is currently totally paved and is occupied by the Applicant.

The proposed drive-up teller is a pneumatic tube structure located on the rear of the building, covered by a fixed canopy, and protected by pipe bollards along the width of the structure. Signage is proposed along Commercial Street and at the rear of the property. See revised Site Plan, Attachment 2.

This hearing was advertised in the Portland Press Herald. No notices were sent to neighbors in the Commercial Street area as this item had been scheduled to a date certain at the previous meeting.

#### Abutter Concerns

The easterly abutter, Mr. Arthur Banister owner of the Finest Kind Stoves, has contacted staff to express his concerns that the proposed use would adversely effect his business and that the previously proposed one-way traffic from Commercial Street along the right-of-way would effectively have landlocked his parcel. In the present condition, it is impossible for traffic to access the Commercial Street right of way from Mr. Bannister's lot due to a guard rail blocking the entrance from the property. The Finest Kind property currently accesses India Street, but this is a temporary arrangement. The revised circulation plan calls for retention of two way traffic along the 16.5 foot right-of way, but Mr. Banister has continued to express his opposition to the proposed use, siting safety concerns.

See the more shop distributed prior

Staff feels that these are private concerns between abetters concerning a private Right of Way. Corporation Council suggests a potential Condition of Approval which removes the City from these private disputes allowing the resolution of the review of this application and allow the abetters to resolve these issues between themselves. See Potential Conditions of Approval.

#### Previous Board Review

Before tabling this project on October 12, the Board requested further clarification on two specific concerns for this project:

- 1. Will this project function while retaining two way traffic flow along the private passage ways? and:
- 2. Provide more information regarding the disposition of abutters toward the proposed use of this facility.

The Applicant has provided an updated site plan with a revised traffic circulation pattern and striping plan, and a supporting letter from traffic engineer, Thomas Erico, in response to concern 1. See the Traffic section of the Site Plan Review below.

In response to Board concern 2., the applicant has produced a letter of support from the Auto Europe abutters and has indicated that BIW has been in contact with the Blake building abutters. See Auto Europe letter, Attachment 16. The Finest Kind abutters are still opposed to this project.

Additionally, the applicant's attorney, Daniel Cummings, has submitted a letter addressing easement rights and abutter concerns in response to Board comments from the previous meeting. See Attachment 15.

#### II. FINDINGS

Zoning:

B-3

Land Area:

+/- 0.21 acres

Number of Parking Spaces:

18 existing spaces

#### III. A. RIGHT OF WAY ISSUES

The use of a drive- up feature on a private right of way is contingent on the applicant's rights to use the right of way. Previous to the July 13 meeting planning staff asked the applicant to present a description of their legal rights as they pertain to this particular use. Daniel Cummings, attorney for the applicant produced a June 30 letter and a copy of an 1853 deed which intended to serve this purpose. See Attachment 11.

Corporation council scrutinized the language of the deed and found that the language described the location and uses for a right of way running from India Street to Franklin Street. This is the passage way commonly known as Bradbury Court. This deed gave no description for a right of way running from Commercial Street to Bradbury Court, the 16.5 foot right of way. As Mr Cumming's June 30 letter did not address this issue, he later produced a September 14 memo reflecting the results of a deed search on the 16.5 foot Commercial Street right-of-way. See Attachment 13.

For the previous meeting, the applicant produced a title insurance document which states that their "policy affirmatively insures the right to use the two passageways adjoining the insured premises along the northeasterly and northwesterly bounds and running to Commercial and Franklin Streets respectively; however, this policy does not insure the underlying fee of said passageways." See Attachment 6.

#### III. B. STAFF REVIEW

The proposal has been reviewed for compliance with the B-3 Zone, Site Plan Ordinance, Historic Preservation Ordinance, and Conditional Use Standards of the Land Use Code. The plan has been reviewed by the Inspections, Traffic, Fire, Public Works, and Planning Department.

#### IV. SITE PLAN REVIEW

1. Traffic/Circulation/Parking

Wy or concern with a revised traffic circulation pattern. Originally, one-way traffic was proposed form Commercial Street to Franklin Arterial. In the revised plan, one way traffic is restricted to the section of Bradbury Court directly behind the credit union building. Additional pavement arrows and signage are proposed to reflect the intended circulation pattern. The result of this traffic pattern would be to retain the present circulation, but would restrict the ability of vehicles to travel from the Franklin Arterial end of Bradbury Court to the Commercial Street right-of way. Parked cars would continue to be a concern, but would be most critical in the Commercial Street right-of way due to the constraints of the 16.5 foot width.

As before, drive-up traffic is proposed to travel along the private right of way which runs from Commercial Street along the easterly boundary at a width of 16.5 ft., turning westerly along the rear property line at a width of 20 ft., proceeding to a right turn only exit at Franklin Street Arterial. This right of way, Bradbury Court, is utilized for access for parking by the tenants of the subject parcel as well as tenants of adjoining Commercial Street and Franklin Street parcels. Currently, two way traffic exists on the right of way sections adjacent to the neighboring properties and informal parking exists along its length.

Larry Ash, City Traffic Engineer, has qualitatively assessed the site, and does not have any concerns with the impact of traffic on Commercial and Franklin Streets, nor does he believe that the proposed use would present a traffic hazard on the private right-of-ways. Speeds are at parking lot levels and sighting is sufficient for adequate driver anticipation. Mr. Ash produced a memo stating that for the proper function of the proposed use, one-way traffic would be needed for the section of Bradbury Court described above. See Larry Ash memo, Attachment 17. The applicant has revised the traffic pattern in accordance with the opinions of their Traffic Engineer, Thomas Erico. See Attachment

18. Mr. Ash has veriewed the Evico letter,

O:/PLAN/DEVREV/COMM19/PBR19E.WBN and is in aggreenent, 4

Staff has not had of fortunity to veriew the

Tom Govoil letter, but the isgoes vansel incorposal tooffic inthe 16/2 BOW

The proposal provides more than adequate stacking for the anticipated drive-up traffic.

#### 2. Bulk, Location, Height of Building and Uses Thereof

With the exception of a canopy, the teller tube and signage, the building is to be unchanged from the present.

#### 3. <u>Utilities</u>

Utility changes are not proposed.

#### 4. <u>Landscaping</u>

As stated above, the site is entirely paved. No landscape improvements are proposed.

#### 5. <u>Drainage</u>

Currently, drainage collects into catch basins near the rear of the property in the private right of way, and sheet flows on to Commercial Street. No changes are proposed in the drainage system and no problems in the present condition are apparent.

#### 6. <u>Lighting</u>

No lighting changes have been submitted. Pole lights currently exist for the parking area.

#### 7. Fire Safety

The site plan has been reviewed and approved by the Fire Department.

#### V. CONDITIONAL USE REVIEW

1. The standards which apply for review of a drive-up teller in the B-3 zone under 14-218(3) state that the features should not extend closer than 25 ft to the street, shall provide adequate stacking, and be in compliance with the applicable standards of the Urban Design Guidelines. The set-backs and vehicle stacking are shown to be compliant and the applicable standards from the Urban Design Guidelines are:

Section 9. Signage, Awnings, Canopies

General; Attitude of reversibility:

Reversibility was an issue raised by the Historic Preservation Committee, and the fastening of sign features was referred to planning staff for review as the applicant proceeds with contracting the work. The applicant has provided preliminary details of the methods of sign and awning fastening, as well as restoration concepts for the removal of existing sidewall signage. See signage elevations and Sign Solutions letter, Attachment 4.

During the Historic Preservation Hearing, the applicant indicated that the teller tube will perforate the brick wall with a 6 in. hole saw.

5.a. Canopies: "Should not obscure architecturally significant elements of the building."

The canopy at the rear of the building has been revised so that architecturally significant features are not obscured.

5.f. On-Site signage: On-site signage should be part of a whole coordinated system.

The proposed signage scheme presents a unified system of materials and colors which addresses this standard. See Attachment 4. The applicant has indicated that additional signage may be added to the canopy. Details for the newly added traffic control signage have not been submitted, but are intended to conform to Federal Highway Administration standards. See Traffic Letter, Attachment 18.

2. The following standards apply for all conditional uses:

Section 14-474(2)

i. There are unique or distinctive characteristics or effects associated with the proposed conditional use.

There are no known unique or distinctive characteristics associated with the proposed use.

ii. There will be an adverse impact upon the health, safety, or welfare of the public or the surrounding area; and

It does not appear that there will be any adverse impacts with the proposed project.

iii. Such impact differs substantially from the impact which would normally occur from such a use in that zone.

The impacts of this site are similar as those normally expected from such a use in this zone.

#### VI. MOTIONS FOR THE BOARD TO CONSIDER

On the basis of plans and materials submitted by the applicant and on the basis of information provided in Planning Board Report #19-99, amended, relevant to standards for site plan and conditional use review, the Board finds:

i. That the plan is/is not in conformance with the Conditional Use Standards of the Land Use Code.

ii. That the plan is/is not in conformance with the Site Plan Standards of the Land Use Code.

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#### Potential Conditions of Approval:

1. That in approving this application, the Planning Board is not deciding or in any way opining on the private rights of the applicant or the abutting land owners to the private passageways shown on the site plan.

#### **Attachments**

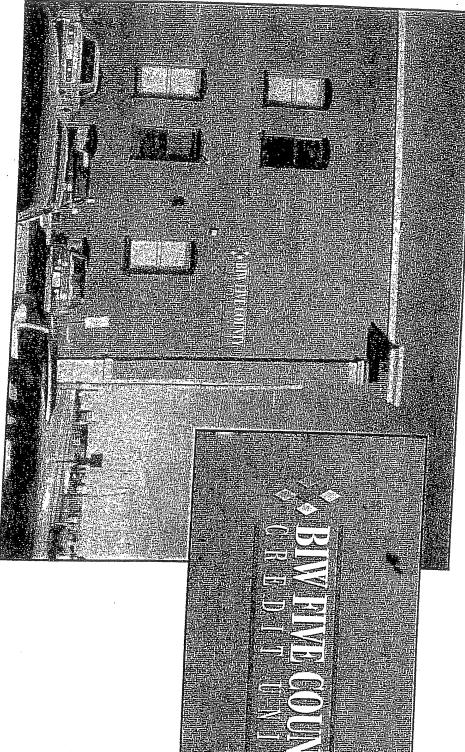
- 1. City Code for Conditional Use in the R-3 Zone, 14-218(3)
- 2. Revised Site Plan
- 3. Elevations
- 4. Sign Elevations and Sign Solutions letter.
- 5. May 19, 1999 Memo to Historic Preservation Committee
- 6. Subject Deed and Title Information
- 7. Bradbury Court Memos
- 8. Bradbury Court Maps
- 9. Abutter's Title Information
- 10. Abutter's Letter
- 11. Letter from Applicant's Attorney (Bradbury Court) dated June 30th
- 12 Applicant's letter describing right of way use and maintenance of use
- 13. Letter from Applicant's Attorney (Commercial Street Right of Way) dated September 14th
- 14. Applicant's letter describing Negotiations with Arthur Banister
- 15. Letter from Applicant's Attorney dated October 20th
- 16. Auto Europe Letter
- 17. Memo from Larry Ash, Traffic Engineer
- 18. Traffic Letter

#### PORTLAND CODE

- ii. Evidence of market, advertising, or real estate brokerage efforts to attract permitted uses.
- b. The approval of any conditional use under this section shall be for the specific tenant proposed for the conditional use approval and shall not run with the space to subsequent tenants. A conditional use approval shall expire at the end of each tenant's use, and a new approval shall be required for new tenants. If the term of a lease is five (5) years or less, the tenant may sublet the area either for the approved conditional use or for any use permitted by section 14-217(b)(1)a.
- c. The planning board may impose reasonable conditions concerning the design, appearance, use and extent of use of the space along the street frontage to ensure maximum pedestrian compatibility and interest.
- d. Notwithstanding the above, the planning board may authorize a reduction in the percentage of required ground floor pedestrian-oriented uses where the physical limitations of an existing building so require. Any such reduction shall be the least necessary to provide relief and shall include mitigating design factors.
- (2) Utility substations, such as water and sewage pumping stations and standpipes, electric power substations, transformer stations, and telephone electronic equipment enclosures and other similar structures, provided that such uses are suitably located, screened and landscaped so as to ensure compatibility with the surrounding neighborhood.
- (3) Drive-up banking services, provided that drive-up features, such as automated teller machines and service windows, shall not extend nearer than twenty-five (25) feet to the street line. The site must have adequate stacking capacity for vehicles waiting to use these service features without impeding vehicular or pedestrian circulation or creating hazards to vehicular or pedestrian circulation on adjoining streets. Such uses shall also be in compliance with the applicable standards contained in the Downtown Urban Design Guidelines, a copy of which is on file in the department of planning and urban development. No other type of drive-up use shall be permitted.
- (4) Light industrial uses, subject to the following requirements:
  - a. The use shall not include any use prohibited in the I-1 zone;
  - Glare, radiation, fumes or smoke shall not be emitted to an obnoxious or dangerous degree beyond lot boundaries;
  - c. The floor area devoted to industrial use shall not exceed ten thousand (10,000) square feet; for a building in existence on March 11, 1991, the floor area shall not exceed ten thousand (10,000) square feet or fifty (50) percent of the total floor area, whichever is greater;
  - d. The use shall be operated within a completely enclosed structure;
  - e. No materials or wastes shall be deposited on any lot in such form or manner that they may be transferred beyond the lot boundaries by natural causes or forces. All

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1 Set of Individual Aluminum Letters

Faces: White, Teal

Materials: Aluminum Plate

Custom Paint Colors

SOLUTIFONS

SOLUTIFONS

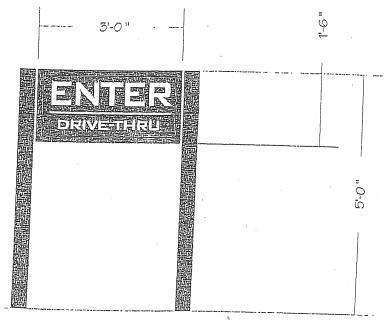
DIVISION:

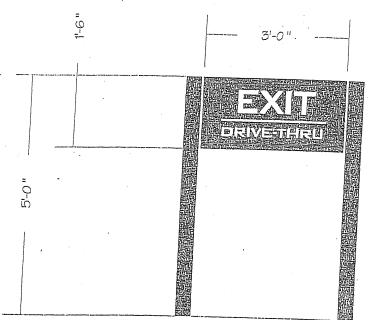
DOPSham, ME

JOPSham, ME

© Copyright 1999

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2	 D	/F	Internally	Illuminated	Directional	Siana
	 				Directional	019110

Faces: Teal Copy: White

Poles: Teal Cabinet: Teal

Materials: Extruded Aluminum Cabinet

Lexan Faces w/ Vinyl Copy & Graphics 4" Steel Poles

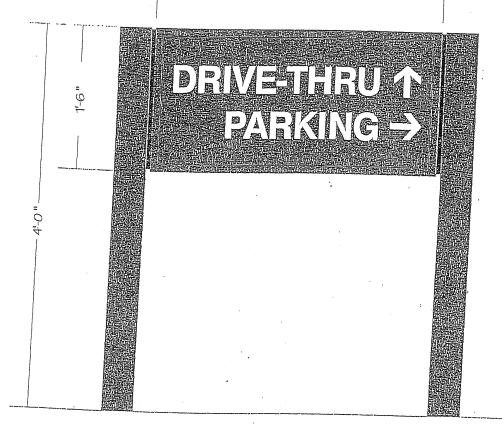
SOLUTAIONS
REVISION;

DATE: 5/11/991	SCALE:
DWG NO:	DESIGNER: Steve Emma
BIW Five Co	

APPROVED:

ATIONE Topeham: ME

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Faces: Teal Copy: White

Poles: Teal Cabinet: Teal

Materials: Extruded Aluminum Cabinet

Lexan Faces w/ Vinyl Copy & Graphics

4" Steel Poles

PERSON FOR A PROPERTY OF
INC. A. S. C. S. C
SOLUTÉONS
I SISTEM OF PENERALL OF MAINE

REVISION:

APPROYED:

DATE: 5/11/99 Mg	SCALE:
DWG NO: 3	DESIGNER: Steve Emmail
CLIENT.	County ECUs
LOCATION	

© Copyright 1998



May 24, 1999

David Richard B I W Five County Credit Union 40A Commercial Street Portland, Maine 04101-4702

Dear David,

Thanks for being patient in regards to the issues on your proposed signage with the Historical Preservation Society. We certainly understand their concerns and have worked very hard to come up with a plan that would preserve the structural integrity of the building as well as the historical significance.

We have a product called SGS that mixes with mortar that can patch any existing holes in the face of the building. When existing signage is removed, this product can be color matched and any existing holes or breaks in the brick work could be patched. We buy the product from LaChance Brick in Gorham and they would be happy to loan us a color swatch book for correct color matching. I've enclosed a technical specifications data sheet on this product.

We have tried to locate an adhesive product to adhere the aluminum letters to the brick face but have not been successful. We did find a product that could work but the chemicals in the adhesive could potentially stain the brick. We feel that the best way to attach the aluminum letters safely while preserving the original brick would be to create

a drilling pattern so the mounting studs in the letters would line up with the mortar lines. This method would keep the original brick from being drilled allowing for mortar touch up should the letters be removed. Mortar touch up or "pointing" is a common practice when dealing with preserving brick work.

We would be happy to hear any suggestions the Historical Preservation Society may have as they probably deal with these issues more than we do. We feel that our attention to detail and the respect we have for the property of our customers make us the sign company of choice.

We look forward to working with you on all your sign projects.

Ron Nevers

75 BISHOP ST.

PORTLAND, ME 04103

(207) 878-8000

1-800-347-6245

FAX (207) 878-7790

20A

22A

25A

30A

32A

33A

35A

37A

40A

41A

SAA

45A

50A

70A

BOA

85A

95A

87A

"A" Series Color

# SGS CONCENTRATED MORTAR COLORS

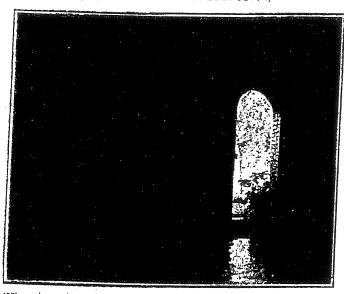


#### Concentrated Mortar Color "A" Series

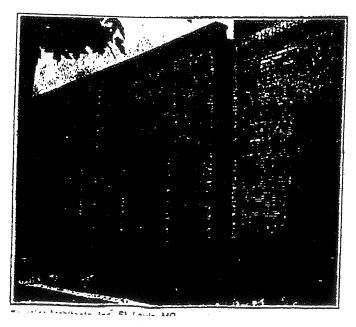
"A" Series colors are full-tone masonry colors of optimum intensity which are formulated to produce pleasing shades that complement or accentuate the wide range of colors found in brick, stone and colored concrete block.

"A" Series colors are shipped in proportioned packages which have been accurately pre-weighed and measured. Each Individual package is designated as one "A" Series Color Unit.

The "A" Series mortar colors shown are achieved by the addition of one "A" Series Color Unit to one bag of prepared masonry cement or weight equivalent of portland and lime mortars. Shade variations can occur due to printing limitations, differences in local cements, sand, mix design and workmanship. (See Table No. 1 on back cover.)



Wilson Jones Architects, Inc., St. Louis, MO



The above "A" sorics colors represent shades obtained by using SGS Concentrated Mortal Colors with light gray masonry cement and light tan builder's sand

### **Technical Specification Data**

BASIC USE: SGS Mortar Colors are pure mineral pigments designed to be used with all cementitious material whether it may be a Type N, S, M or O strength masonry cement or portland and ilme mixtures. The pre-measured unit concept of SGS colors provides uniform color control with the flexibility of utilizing local masonry and/or portland and itme caments to achieve the proper strength and mix design for brick, block, stucco or stone unit construction. Since 18:20% of the visual surface of the average brick wall is mortar, the proper selection and use of an appropriate mortar color will dramatically enhance the visual impact and beauty of the masonry wall.

COMPOSITION AND MATERIALS: SGS colors are products of pure natural and/or synthetic iron exides which are finely milled (95-99% minus 325 mesh) and blended under strict quality control procedures producing uniform and consistently strong linting strength colors. Each SGS color exceeds the requirements set forth by ASTM C-979 "Pigments for integrally Colored Concrete." SGS colors are each inert, stable to atmospheric conditions, sunfast, weather resistant, alkali resistant, water insoluble, and free of fillers and extenders. All SGS colors comply with ASTM 979 for integrally colored mortar.

SPECIFICATION PROCEDURES: As detailed in Table No. 1, select the proper ASTM G-270 masonry mix design of Type N, S, M or O compressive strength for the masonry unit construction. Then, depending upon the masonry mix design, select the appropriate SGS color and specify the number of "A" Series Color Units to be added to the mortar mix.

PACKAGING: All SGS Concentrated Mortar Colors are packaged in sealed unit bags, ranging from one pound to seven pounds. An "A" Series color case contains six unit bags. An "A" Series case of color can lay approximately 900 standard size brick using a 3/8" mortar joint.

COLOR RANGE: In addition to the SGS standard "A" Series colors shown, SGS Combination Series colors have been developed to expand the SGS color spectrum. This offers precise color tones that are needed to complement or accentuate the broad range of color shades found in brick, stone or colored block. The SGS Color Laboratory is also available to assist in custom color matching or developing special color tones to fit your color requirements.

MIXING PROCEDURES: Mortar shall be mixed in a power mixer for not less than five minutes or until a uniform color is obtained. Any change in proportioning the amount of color to cement and/or the type of cement or sand used can result in a variation of color tone in the finished work. Request SGS Spec-Data 4p Mortar and SMM-1-82 Data Sheets for complete mixing instructions.

AVAILABILITY: SGS colors are readily available from stocks carried by an extensive network of building material dealers throughout the United States and Canada. Our dealers are also backed by reliable 24 hour factory services in processing and shipment of orders, which in the combination of using locally available caments can further minimize shortages and costs. SGS has local sales representatives covering each state within the continental United States. For names of local dealers, distributors and sales representatives, contact Solomon Grind-Chem Service, Inc., direct at (217) 522-3122 or U.S. WATS 1-800-624-0261.

AH. 4,6

COST: Retail costs for SGS colors are established by stocking or distributing building material dealers only. Furthermore, the cost for colored masonry is determined by the color and color shade desired.

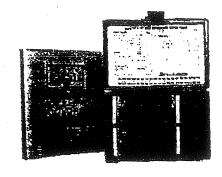
LIMIT OF WARRANTY & LIABILITY: Solomon Grind-Chem Service, inc. warrants that their product conforms to the description and standards as stated on the product packaging (specific product literature). If properly mixed and applied, SGS warrants the concentrated mortar color to be uniform, ilmeproof and sunfast.

The exclusive remedy of the user or buyer and the limit of the liability of this company shall be the purchase price paid by the user or buyer for the quantity of the SGS product involved.

MASONRY CLEANING: In the event that cleaning is required to remove stains and efforescence, the films may be removed by using an acid based detergent. Avoid using hydrocholoric (muriatic) acid. Use a commercially prepared "proprietary cleaner" following the directions for the weakest solution recommended by the manufacturer. Request SGS Spec-Data 4p Mortar Data Sheet for complete cleaning instructions.

SAMPLES: Color pigment samples are available for constructing job mock-up panels. Contact your local SGS building materials dealer, or Solomon Grino-Chem Service, Inc. direct at (217) 522-3112 or U.S. WATS 1-800-824-0261.

8GS MORTAR COLOR KIT AND CATALOG: Samples of SGS standard mortar colors are available in convenient mortar color channels. Each channel is an actual representation of the SGS color units mixed with either prepared masonry cement or an equivalent portiand and lime mix plus a tan builders sand and water. The shown SGS Mortar and Cement Color Binder contains complete specification and technical information covering the complete line of SGS Mortar and Cement Colors. Available on request.



Shipping Address: Solomon Grind-Chem Service, Inc. Old Waterworks Plant Springfield, IL 62702

Mailing Address:
Solomon Grind-Cham Service, Inc.
P.O. Box 8288
Springfield, IL 62781
Phone (217) 522-3112
FAX (217) \$22-3148
U.S. WATS 1-800-624-0261

#### TABLE NO. 1

ASTM SPECIFICATION FOR MORTAR: Unit Masony 0270 includes the following mortars:	Appropriate number of 8-G-S Color units to be added with the mortar mix. "A" Series Color
PREPARED MASONRY CEMENTS (ASTM C91) Types N, S, or M One 70-80 lb. beg masonry coment (ASTM C91, Type 1). plus 3 cu. ft. sand (ASTM C144)	One "A" Unit
PORTLAND CEMENT—LIME MORTARS Type N (750 psi) One 94 lb. bag portland cement (ASTM C150). One 50 lb. bag hydrated lime (ASTM C207), plus six cubic ft. sand (ASTM C144)	Two "A" Units
TYPE 8 (1800 psi) Two 94 lb. bags portland cement (ASTM C190), One 50 lb. bag hydrated lime (ASTM C207), plus nine cubic ft. sand (ASTM C144) OR One 94 lb. bag portland cement (ASTM C160), Two 70 lb. bags masony cement type 1 (ASTM C91), plus nine cubic ft. sand (ASTM C144)	Three "A" Units
TYPE M (2500 psi) Two 94 lb. bags portland cament (ASTM C150), 25 lbs. hydrated lime (ASTM C207), plus six cubic ft. sand (ASTM C144) OR One 94 lb. bag portland cament (ASTM C160), One 70 lb. bag type 1 masony cement	Three "A" Units Two "A" Units
(ASTM C-91), plus six cubic ft. sand (ASTM C144)  TYPE O (350 psh) One 94 lb. bag portland cement (ASTM C150), Two 50 lb. bage hydrated lime (ASTM C207), plus nine cubic ft. sand (ASTM C144)	Three "A" Units

#### HISTORIC PRESERVATION COMMITTEE CITY OF PORTLAND, MAINE

## PUBLIC HEARING 19 COMMERCIAL STREET

TO:

Chair Wroth and Members of the Historic Preservation Committee

FROM:

William B. Needelman, Planner

DATE:

May 13, 1999

RE:

May 19, 1999 - New Business

Application For:

Certificate of Appropriateness - Exterior Alteration, Drive-Thru Signage

Address:

19 Commercial Street

Applicant:

B. I. W. Five County Credit Union represented by David Richard

#### Background:

The subject building is the Workingmen's Club building, a 1904 commercial building constructed of granite and brick in a classical motif.

The applicant proposes to install a drive-thru teller tube on the rear of the building. No additional paving will be required, but signage at Commercial Street, on the sides of the building, and an awning on the rear of the building are proposed. The building is highly visible, and all alterations are visible from public streets.

#### Signage:

Three free-standing signs are proposed, as well an application of the company logo to the sides of the building. The free-standing sides are aluminum panels on paired steel poles with lexan faces and vinyl graphics. The drive-thru/parking sign on Commercial Street will be 4 ft. tall with a 1 ft. 6 in. by 3 ft. display panel. The entrance sign (on Commercial Street) and the exit sign (at the rear of the property) will be 5 ft. tall, also with 1 ft. 6 in. by 3 ft. display panels. The color scheme is teal and white.

The signage applied to the building is proposed to be composed of individual aluminum plate letters and logo pieces, also in teal and white.

#### Awning:

A gable shaped canvas awning projecting approximately 4 ft. from the rear of the building is proposed to shelter the teller tube assembly. The bottom of the awning starts at the second floor window sill elevation and a window will be partially obscured as now positioned. "BIW" is applied or painted on the end of the awning.

Remote Teller Tube:

The teller tube itself is less than 1 ft. by 1 ft. in cross section and projects up to the second story window. Protective pipe bollards are proposed along the entire rear of the building.

#### Attachments:

- 1. Project Description to the Zoning Board of Appeals
- 2. Photos
- 3. Signage Details
- 4. Building Elevations; to be supplied

AH. 6.1

#### WARRANTY DEED

WILLIAM J. DOWD, of Westbrook, Maine, for valuable consideration, grants to APEX, INC., a Maine corporation with a principal place of business in Portland, Maine, and a mailing address of P. O. Box 9540, Portland, ME 04112, with Warranty Covenants, the following described real property situated in Portland, Cumberland County, Maine:

A certain lot or parcel of land situated in said Portland on Commercial Street, and being more particularly described on Exhibit A attached hereto and made a part hereof.

Meaning and intending to convey the same premises described in a deed from C. Alan Beagle, et al, to the Grantor dated February 12, 1987, and recorded in the Cumberland County Registry of Deeds in Book 7633, Page 308.

The purpose of this deed is to correct and clarify the description contained in the deed from William J. Dowd to Apex, Inc., dated April 22, 1991, recorded in said Registry of Deeds in Book 9532, Page 273.

Witness my hand this 31st day of July, 1991.

May Lemon Witness

William J. Dowd

STATE OF MAINE CUMBERLAND, SS.

July 31, 1991

personally appeared the above named William J. Dowd and acknowledged the foregoing instrument to be his free act and deed.

Before me,

Notary Public
MARY E. PLUMES
NOTARY PUBLIC, MAINE
MY CUMMISSION EXPIRES AUGUST 6, 1991

Printed Name of Notary

AH. 6:2

#### EXHIBIT A

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, County of Cumberland and State of Maine, and bounded and described as follows: BEGINNING at a point on the northerly sideline of Commercial Street, which point is in the southeasterly corner of land now or formerly of Burnham and another and is about two hundred forty and twenty-five hundredths (240.25) feet westerly from the westerly sideline of India Street; thence running northerly by said land of Burnham and another ninety (90) feet, more or less, to the southerly sideline of a twenty (20) foot passageway extending from Franklin Street in the rear of the lot herein described; thence easterly by the southerly sideline of said passageway one hundred one (101) feet, more or less, to the westerly sideline of a passageway sixteen and one-half (16-1/2) feet wide extending back from Commercial Street; thence southerly by the westerly sideline of said passageway extending back from Commercial Street ninetyfive (95) feet, more or less, to a point in the northerly sideline of said Commercial Street; thence westerly by the northerly sideline of Commercial Street one hundred one (101) feet, more or less, to the point of beginning.

Also, all our right, title and interest in and to said passageway running in the rear of said lot from Franklin Street and all our right, title and interest in and to said passageway running back from Commercial Street.

Recorded
Cumberland County
Resistry of Deeds
07/31/91 01148:36PM
Robert P. Titcomb
Resister



#### FIRST AMERICAN TITLE INSURANCE COMPANY

#### OWNERS FOLICY SCHEDULE A

CASE NUMBER CL-2137

DATE OF POLICY July 31, 1991 1:53 p.m.

TIME

POLICY AMOUNT

\$655,000.00

POLICY NUMBER 30009259

AUTOMATIC INFLATION This policy amount will automatically increase by 10% of the amount shown above on each of the first five anniversaries of the policy date with respect to residential policies.

I. NAME OF INSURED

Clay Cove Corporation

2. THE ESTATE OR INTEREST IN THE LAND DESCRIBED HEREIN AND WHICH IS COVERED BY THIS POLICY IS:

Fee Simple

- 3. THE ESTATE OR INTEREST REFERRED TO HEREIN IS AT DATE OF POLICY VESTED IN: The Insured
- 4. THE LAND REFERRED TO IN THIS POLICY IS DESCRIBED AS FOLLOWS

All that certain parcel of land described in Exhibit "A" attached hereto and made a part hereof.

Being the same premises conveyed to the insured herein by deed of Apex, Inc. dated July 31, 1991, and recorded in the Cumberland County Registry of Deeds in Book 9658, Page 47.

The land herein described is encumbered by the following mortgage and assignments, if any, and mortgages, if any, shown in schedule B hereof:

Mortgage and Security Agreement from Clay Cove Corporation to Peoples Heritage Savings Bank in the principal amount of \$598,500.00 dated July 1991, and recorded in the Cumberland County Registry of Deeds on July 31, 1991, at 1:51 p.m. in Book 9658, Page 49, and Assignment of Leases and Rentals by Clay Cove Corporation to Peoples Heritage Savings Bank dated July 31, 1991, at 1:53 p.m., recorded in the Cumberland County Registry of Deeds in Book 9658, Page 69.

ISSUED AT: FORTLAND, MAINE

Cumberland Title Company P.O. Box 4865 DTS Portland, Maine d4112

thorized Agent or Officer

THIS POLICY IS INVALID UNLESS THE COVER SHEET AND SCHEDULE B ARE ATTACHED.

DILLY DILL WERDLER

Att. 6.4

#### EXHIBIT A

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, County of Cumberland and State of Maine, and bounded and described as follows: BEGINNING at a point on the northerly sideline of Commercial Street, which point is in the southeasterly corner of land now or formerly of Burnham and another and is about two hundred forty and twenty-live hundredths (240.25) feet westerly from the westerly sideline of India Street; thence running northerly by said land of Burnham and another ninety (90) feet, more or less, to the southerly sideline of a twenty (20) foot passageway extending from Franklin Street in the rear of the lot herein described; thence easterly by the southerly sideline of said passageway one hundred one (101) feet, more or less, to the vesterly sideline of a passageway sixteen and one-half (16-1/2) feet wide extending back from Commercial Street; thence southerly by the westerly sideline of said passageway extending back from Commercial Street ninety-five (95) feet, more or less, to a point in the northerly sideline of said Commercial Street; thence westerly by the northerly sideline of Commercial Street one hundred one (101) feet, more or less, to the point of beginning.

The right in common to use the passageway running in the rear of said lot from Franklin Street and to use the passageway running back from Commercial Street.

#### FIRST AMERICAN TITLE INSURANCE COMPANY

#### OWNERS POLICY SCHEDULE B

CASE NUMBER CL-2137

POLICY NUMBER

This policy does not insure against loss or damage due to the following:

NOTE: As used herein, recorded shall mean recorded in the cumberland County Registry of Deeds.

- The dower, curtesy, homestead, community property, or other statutory marital rights, if any, of the spouse of any individual insured.
- 2. Rights or claims of persons in possession and easements or claims of easements not shown by the public records, boundary-line disputes, overlaps, encroachments, title to filled lands (if any) and any matters not of record which would be disclosed by an accurate survey and inspection of the premises.
- 3. Any lien, or right to a lien, for services, labor or material, heretofore or hereafter furnished, imposed by law and not shown by the public records.
- 4. Taxes assessed which are not yet due and payable, and for subsequent years.
- 5. Any exception, reservation, restriction, essement or condition set forth in the attached Exhibit A.
- 6. Title to and rights of the public and others entitled thereto in and to those portions of the insured premises lying within the bounds of adjacent streets, roads and ways.
- Rights of others in and to the use of appurtenant easements insured herein and terms and conditions relative to the use thereof.

NOTE: This policy affirmatively insures the right to use the two passageways adjoining the insured premises along the northeasterly and northwesterly bounds and running to Commercial and Franklin Streets respectively; however, this policy does not insure the underlying fee of said passageways.



MUKIGAGE LOAN INSPECTION PLAN

TO THE LENDING INSTITUTION AND ITS TITLE INSURER

HEREBY CERTIFY THAT THE LOCATION OF THE OWELLING SHOWN THIS PLAN DOES SEE CONFORM WITH THE LOCAL ZONING LAWS IN EFFECT AT THE TIME OF CONSTRUCTION, THE PROPERTY DOES TOT FALL WITHIN A SPECIAL FLOOD MAZARO ZONE.

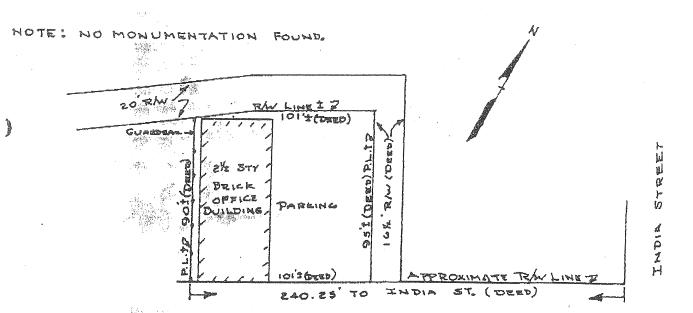
HIS PLAN WAS NOT MADE FROM AN INSTRUMENT SURVEY. THE SERTIFICATIONS ARE FOR MORTGAGE PURPOSES ONLY. THIS PLAN POLICE ONLY TO CONDITIONS EXISTING AS OF THE DATE SHOWN ISREON, AND DOES NOT SHOW ANY POSSIBLE CONFLICTS WITH SUTTING DEEDS. THIS PLAN IS NOT FOR RECORDING.

HIS IS NOT A LAND BOUNDARY SURVEY.

DATE JAH. 23,1987 PROJ. 87027
BOOK/ 6669 PAGE 116
COUNTY CUMBERLAND SCALE 1:50 T

AH. 6.6





#### COMMERCIAL STREET

VOTI: THIS PLAN IS COMPILED FROM DEED, TAX MAP AND FIELD MEASUREMENTS.
THE PROPERTY LINES, R/W LINES AND BUILDINGS AND THEIR RELATIONSHIP TO
EACH OTHER IS APPROXIMATE. IF MORE ACCURATE DETAIL IS REQUIRED
A CLASS A SURVEY IS RECOMMENDED.

PROPERTY OF FORD S. REICHE, C.ALAN BEAGLE AND MARTIN J. RIDGE.

ORCHASER - WILLIAM J. DOWD.

LINTIN W. JENKINS, R.L.S. 13 TITCOMB ROAD YARMOUTH, MAINE 04096 TEL. 846-9617

AH. 7.1

# CITY OF PORTLAND PUBLIC WORKS DEPARTMENT ENGINEERING SECTION

#### MEMORANDUM

TO:

Marge Schmuckal, Zoning Administrator

FROM:

Jon Giles, LSIT, GIS Coordinator

SUBJECT:

Bradbury Court Street Status

DATE:

September 17, 1998

Charlie Lane in Corporation Counsel asked me to communicate to you the results of my research into Bradbury Court's legal status as a City street. Please be advised that I am not providing a legal or surveyor's opinion on this street, but merely a summary of record information.

Records in the Department of Public Work's Archives Vault show no indication that Bradbury Court has ever been accepted as a City street. These same records do not show any previous vacations or discontinuances either. Bradbury Court appears to be an unaccepted, private way due to the lack of any information indicating otherwise.

The City of Portland has never inventoried which streets and/or ways are dedicated versus undedicated. The City's records typically deal only with issues of acceptances, discontinuances, vacations, name changes, and alterations to the right of way lines of accepted streets. As a result City records do not address the issue of whether Bradbury Court was ever dedicated. Please be aware that if further title research was to reveal that Bradbury Court was considered a dedicated way, that it may be subject to the statutory vacation described in 23 MSRA 3032 that occurred on September 29, 1997. Due to the appearance that Bradbury Court is private property, such title research would not be the responsibility of the City of Portland.

If you have any questions or concerns please feel free to contact me at 874-8842.

JAG/jag

Pc:

James Robbins, PLS, Archivist Charlie Lane, Corporation Counsel

## Interoffice Memorandum

To:

Alex Jaegerman, Chief Planner

CC:

Jim Robbins, Public Works/Engineering

From:

Marge Schmuckal, Zoning Administrator

Date:

September 17, 1998

Subject: Status of Bradbury Court

Alex,

During your conditional use review for the drive-up teller at 19 Commercial Street. BIW Five County Credit Union, the status of Bradbury Court will most likely come up at some point. I have spoken with Jim Robbins from Public Works/Engineering who is the purveyor of the City's street vault information. He has informed me that Bradbury Court was never a City street or way. It is a private road. This is consistent with the deed and survey that David Richard has shown to me.

If the Planning Board needs any more information on this, I'm sure Jim Robbins or David Richard could supply it.

FROM THE DESK OF...

MARGE SCHMUCKAL ZONING ADMINISTRATOR CITY OF PORTLAND, MAINE 389 Congress Street - City Hall, room 315 PORTLAND, MAINE 04101

(207) 874-8695 Fax: 874-8716

	INSPECTION OF PREMISES	5.00		
	I HEREBY CERTIFY TO Classic Title Co.	5-9 Commercial Street	Job Number:	300-36
	Simbo Inc. and its Title Insurer	Portland, Maine	Inspection Date:	09-22-97
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	Federal Emergency Management Agency.  The land does not appear fall within the			711
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	Cumberland, Maine 04021 / DEED BOOK 10	0219 PAGE 185 CC	OUNTY Cumbers	
	Phone: (207) 829-3959 Fax: (207) 829-3522 THIS PLAN	IS NOT FOR RE	CORDINIC	2000
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Banister Deed Disc.

#### SCHEDULE A

A certain lot or parcel of land, located in Portland, County of Cumberland and State of

756825#

Beginning at a point that is fifty-nine (59) feet, more or less, distant on a course South 61° West from the Intersection of the northerly sideline of Commercial street and the by sideline of India Street, said beginning point being the center of a party wall of a se now existing; thence along the centerline of said party wall on a bearing approximately 27 53' 32" West, to the exterior of the rear wall of said existing structure; thence along aries surface of said wall in a generally southwesterly direction, a distince of 33 feet, e less, to a perpendicular exterior wall of said structure: thence along the exterior surface wall in a generally northwesterly direction to its terminus; thence on a course North 29° West a distance of 85 feet, more or less, to a point on the rear line of the parcel conveyed ba, Inc. to Erasmo, Inc. in a deed dated August 4, 1992 and recorded in the Cumberland Registry of Deeds in Book 10219, Page 185; thence along said rear line in a generally westerly direction to a set iron pin marking the northwesterly corner of said parcel; thence 29 01 34" East, along the southwesterly line of said parcel, a distance of 85.27 feet to a spike; thence continuing along the southwesterly line of said parcel, South 28° 53' 32" Message of 93.97 feet to a point on the northerly sideline of Commercial Street; thence 61° 23° 50" East, along the northerly sideline of Commercial Street, a distance of 63.75

Subject to all easements of record.

Subject also to (i) the Declaration of Covenants, dated September 29, 1958, recorded in Camberland County Registry of Deeds in Book 2436, Page 12 and (ii) right and ensement and in the deed from Simba, Inc. to Erasmo, Inc., dated August 4, 1992 and in the Cumberland County Registry of Deeds in Book 10219, Page 185

MEANING AND INTENDING to describe a portion of the premises conveyed by inc. to Erasmo, Inc. by deed dated August 4, 1992 and recorded in the Cumberland Registry of Deeds in Book 10219, Page 185.

ALSO granting all right, title and interest of the Grantor in and to the alleyway that abuts

ALSO granting (i) a right of access over land being retained by Erasmo, Inc. to the standard walls of the structure located on the premises described above for the purpose of itemance and repair of such walls and (ii) the right to construct, maintain and repair vents in the area currently used by Grantee as its warehouse to the exterior of the northerly located wall of Grantee's building.

RESERVING to Erasmo, Inc., its successors or assigns, the night to build and renovate in





June 17, 1999

Mr. William Needleman
Planning Office, City of Portland
389 Congress Street
Portland, ME 04101

Dear Mr. Needleman:

Again I wish to summarize my objection for the drivethru proposed by BIW Credit Union. It is dangerous for children and adults to step directly into the path of this drive-thru from the rear entrance of my retail store. To think otherwise is foolhardy.

I do not wish to loose my legal right of way from my parking lot to Commercial Street. See attached.

I do not have a legal right of way from my lot to India Street.

Sincerely,

Arthur Banister

ommercial Street tland, Maine 04101

7 772 2155 voice 7 772 5172 fax ) 640 5115 toll free

AB/sk

Enclosure

2 Pleasant Street nswick, Maine 04011

7 725 5199 voice 7 725 5568 fax NORMAN, HANSON & DETROY, LLC

AH. 11.

Caylo C. Norman Robert F. Faaign Roter J. Diltogn Stephen Hebbert Rogerick R. Royala Theodorie H. Kirchwer Rakk G. Lavoir James S. Polucin John H. Hing, JR. Paul F. Driecoll William G. Lecator

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DAVID P. VERY
DARIEL L. CLIMINIOS
ALEXANDER F. MCCANN
RUGGELL B. PLERCE, JR.
ANNE M. GARNEY
ADRIAN D. KENZEL JR.
THOSAS S. MARJEUJ 20M
ADRIAN D. KENZELJ
ANNE M. JORDAN

ATTORNEYS AT LAW 415 CONGRESS STREET P.C BOX #600 PORTLAND, MAINE 04112-4600

AREA CODE 207 774-7000 FAX 775-0496

E-Mall gcummings@nhdlaw.com

> Website Messwelbhn.www

June 30, 1999

VIA FACSIMILE 874-8497

Penny Littell, Esq. City of Portland 389 Congress St. Portland, ME 04101

Re: BIW Five County Credit Union

Dear Penny:

Pursuant to our fairly recent telephone conversation, I am sending you a copy of the actual easement deed upon which BIW Five County Credit Union is relying in connection with its application to the Planning Board. As you can see the deed is from 1853, and it appears that those rights were simply passed down through the years, including to BIW Five County Credit Union's landlord and current owner of the property.

Based on that easement language, BIW Five County Credit Union believes that is proposed use of the passage as a drive-through is within the scope of those easement rights.

My understanding is that this was all that the Planning Board was looking for on this score. If you have any questions, please feel free to give me a call.

DLC/dlc

Enclosure

cc: David Richard

Roderick R. Rovzar, Esq.

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Elijabeth 110 Miller Seine Myar C. D. Lanning Rubert J. Helin Land Ville Elizabeth Tyler John B. Rubisan

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The following information, although presented informally, is an attempt to address some of the concerns that were raised at the last meeting. Our attorney, Daniel Cummings, along with a summary as to his findings in general will address issues dealing with Rights of easement.

#### Traffic Flow

There have been concerns raised over our intended use, potentially changing or disrupting the traffic flow.

It is our opinion that our proposed use would actually improve the traffic flow and also ensure that these areas are accessible and maintained as to their original purpose.

These areas, as I have come to know them, are not being used in a manner consistent with proper traffic flow, as the planning board may perceive them to be. In reality, allowing sections of these areas to be used for parking by the abutters and their tenants has generally ignored the intended purpose. The right-of-way that is shared by Mr. Banister is continually blocked and impassible on a daily bases due to vehicles being allowed to park in the right-of-way using it as a parking area. This again, appears to be in direct conflict with the areas intended purpose and also with what is being asked of us.

We fully support what is being asked of us in regard to safety issues and concerns in this matter. We seem to be lacking, however, a basic understanding of the board's request based upon how these areas are being used in actuality.

#### Engineering Concerns

- It is our understanding that we have met all engineering requirements as prescribed in section 3 of the R-3 zoning code.
- The City Traffic Engineer, Larry Ash, has stated that he has no concerns with this proposal and has personally driven the proposed layout with no concerns.

#### Ability to keep the area free of obstructions

This area represents a shared access for the abutters and therefore all those concerned have it in our best interest to keep this area free and clear from any type of obstruction that would prevent the ability to use these right of ways.

#### Existence of Loading Zone

There is no loading zone located in the right-of-way shared by Mr. Banister and our landlord, Mr. Steven Mcduffie.



AH. 12.2



Bill Needleman City Planning Department City Hall 389 Congress St. Portland, Me. 04102

October 04, 1999

Dear Bill.

The following information presented is to address the concern, as expressed by the board, regarding our intended actions to keep the areas in question free of any obstructions.

It is the hope of BIW Five County Credit Union to join in the shared use of this area and to do so in a cooperative manner. Further more, we recognize, and respect the fact that this is a *shared* area and as such, we hope that all who share in its use will respect this is as well.

In the event that this area is blocked, however, we do intend to act in accordance with its original purpose, but to do so in a non-aggressive and non-confrontational manner. We feel that the best way to resolve a situation involving an obstruction is to first locate and contact the owner of the vehicle causing the obstruction and make them aware of the situation and ask them to move the vehicle as soon as possible. We do realize that towing a vehicle may be an option but intent to exercise that option only as a last resort when all other alternatives have been exhausted.

We would also like to state that we fully understand, and accept, that our proposal would put us in the unenviable position of ensuring that these areas are kept open for proper vehicle flow. This scenario in turn can, and has, created some concerns from certain abutters who see this as a loss to certain types of usage that they have become accustomed to that currently restrict and or outright block traffic flow. While we have no control over how these areas were used in the past, we strongly feel that our proposal, by the very nature of its existence, would only be an asset by ensuring a constant traffic flow and thereby helping to maintain their original purpose.

Sincerely,

David W. Richard Branch Manager

BIW Five County Credit Union

AH. 13.1

#### NORMAN, HANSON & DETROY, LLC

INDEREST TRANSPORT OF PRINCES

DAVID C. NORMAM
ROBERT F. HANSON
PETER J. DETROY
STEPHEN HESSERT
RODERICK R. ROVZAR
THEODORE H. KIRCHNER
MARK G. LAYOIE
STEPHEN W. MORIARTY
JAMES D. FOLIGUIN
JOHN H. KING, JR.
PAUL F. DRIBCOLL
WILLIAM C. LACASSE
MARK E. DUNLAP
ROBERT W. BOWER, JR.

JONATHAN W. BROGAN
CHRISTOPHER C. TAINTOR
DAVID P. JERY
DANIEL L. CUMMINGS
ALEXANDER F. MCCANN
RUSSELL B. PIERCE, JR.
ANNE M. CARNEY
THOMAS S. MARJERISON
ADRIAN F. KENDALL
EMILY A. SLOCH
ANNE H. JORDAN
AARON K. BALTES

TAYAR MAN TIN ACAN

ATTORNEYS AT LAW
415 CONGRESS STREET
P.O. BOX 4600
PORTLAND, MAINE 04112-4600

AREA CODE 207 774-7000 FAX 775-0806

E-Mall dcummings@nhdlaw.com

Website www.nhdiaw.com

September 14, 1999

#### VIA FACSIMILE 874-8497

Penny Littell, Esq. City of Portland 389 Congress Street Portland, Maine 04101

Re: BIW Five County Credit Union

Dear Penny:

I am enclosing a copy of a memorandum we recently prepared and sent to BIW Five County Credit Union. It addresses the 16.5' right-of-way that board members had questions about. As you will see from the memorandum, although the source deed itself was not located, evidence of it and the credit union's easement rights is strong, particularly so given the century plus of existence/usage.

With this memorandum (which is also being faxed to Bill Needleman per the request of my client), the credit union believes that it has addressed all of the board's questions and concerns. In addition, my understanding is that the credit union's application is, and has been, complete. If that is not the case, please let me know immediately, as the credit union wants to ensure that the record is complete.

At this point the credit union believes everything is in order and is hopeful that the board votes to approve its application at its meeting on September 28. I thank you for your attention to this matter.

1

Daniel L. Cumming

DLC/lec Enclosure

cc:

David Richard (via fax 774-1667) Bill Needleman (via fax 756-8258))

#### MEMORANDUM

TO:

David Richard, BIW Five County Credit Union

FROM:

Daniel Cummings

DATE:

September 2, 1999

RE:

Easement rights in leased property

#### BACKGROUND

As you know the City of Portland's Planning Board has requested the credit union to provide additional information concerning its easement rights associated with the leased property located at 19 Commercial Street in Portland (the "Property"). The two easements at issue are: (1) the 20 foot passageway running from Franklin Street along the northerly line of the Property, sometimes referred to as Bradbury Court ("Bradbury Court Easement"); and (2) the 16.5 foot passageway running from Commercial Street along the easterly line of the Property (the "Commercial Street Easement"). We previously gave the Board the source deed for the Bradbury Court Easement, which was contained in a deed from Tyler et als. and recorded in Book 282, Page 116 ("Bradbury Court Easement Deed").

As for the Commercial Street Easement, we have searched the records in the Cumberland County Registry of Deeds back to 1760 but have not been able to locate the source deed. It appears that the source deed is one from the Portland Marine Railway to

Lemuel Dyer, who owned the Property back in the 1850's (hereinafter the "Commercial Street Easement Deed"). Although Dyer likely would not have received the fee to the passageway in that deed, he would have received rights to use it, i.e., an easement.

#### **EVIDENCE**

Our conclusion is based on the following evidence contained in the registry of deeds.

#### 1. <u>EASEMENT AND PASSAGEWAY ARE REFERENCED</u> IN VARIOUS DEEDS IN 1853

The Commercial Street Easement Deed is actually referenced in three deeds given by Portland Marine Railway. The first one is dated June 10, 1853 and recorded in Book 246, Page 349, which conveys to a Samuel Tyler and Daniel Tyler a ½ interest in property lying between Fore and Commercial Streets, which abutted the Property to the west. A copy of that deed is attached as Exhibit A. The second and third deeds are ones to Oliver B. Dorrance and Robert Robinson, each of whom received a ¼ interest in the same property and are recorded in Book 246, Pages 465 and 348 respectively (hereinafter collectively the "Tyler Deeds"). Each of the Tyler Deeds reserves from the "conveyance to the heirs and assigns of Lemeul Dyer all the rights they have in and to the use and occupancy of a passageway leading from the said Boothby house to Commercial Street as it is described in a deed from the grantors herein to the said Lemeul Dyer [i.e., the Commercial Street Easement Deed]."

Evidently, for whatever reasons the Commercial Street Easement Deed was never recorded.

#### 2. PASSAGEWAY DEPICTED ON PLAN IN 1870

Subsequent to receipt of the Tyler Deeds, Tyler et al. gave Dyer et al. a deed recorded in Book 248, Page 183 (the "Dyer Deed"). A copy of the Dyer Deed is attached hereto as **Exhibit B**. The Dyer Deed describes a line,<sup>2</sup> and it then grants to Dyer et al. all property rights received in the Tyler Deeds that lay easterly of the described line.<sup>3</sup>

#### 3. Passageway Referenced in Mortgage in 1883

On June 6, 1883 the heirs of Lemeul Dyer granted a mortgage to Maine Savings

Bank for \$6000.00 (recorded in Book 470, Page 192). This mortgage conveyed the

homestead (but not the fee) of the Property, describing the homestead as lying adjacent to
the passageway that is the subject of the Commercial Street Easement.

#### 4. Passageway referenced in deeds in 1897

Augustus P. Fuller conveyed the Property along with the Commercial Street

Easement to James Bradley Jr. on December 30, 1897. (A court judgment awarded this
property back to Augusta P. Fuller's estate after he passed away). Also on December 30,
1897, both Mary C. Dyer and Elizabeth W. Smith conveyed their rights of dower to

Fuller. These two deeds also make specific reference to both the Bradbury Court

Easement and the Commercial Street Easement and include the same description as the
most current deed.

<sup>&</sup>lt;sup>2</sup> The line appears in a plan prepared by T.F. Chappell C.C.E. and recorded in the Cumberland County Registry of Deeds on December 5, 1870 in Book 3, Page 15 (the "Plan"). Attached hereto as Exhibit C is a sketch from of the Plan.

<sup>&</sup>lt;sup>3</sup> It appears that the Dyer Deed was executed to clear up confusion regarding boundary lines, etc. between the Tyler and Dyer properties as originally contained in the deeds to each party from the Portland Marine Railway.

AH. 13.5

#### **CONCLUSION**

Reference to the reservation of easement rights contained in the Tyler Deeds, in conjunction with evidence of its existence on maps and in various deeds pre-dating the 20<sup>th</sup> Century, and reference to both the Bradbury Court Easement and the Commercial Street Easement in each deed transferring title to the Property from the late 1890's forward, is strong evidence establishing rights in the Commercial Street Easement.<sup>4</sup>

Therefore, if it were necessary, we believe that rights to the Commercial Street Easement, or the fee itself, could be established in court.

<sup>&</sup>lt;sup>4</sup> In fact, it appears likely that the Dyer Deed granted the fee interest in the property over which the Commercial Street Easement runs.

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EXHIBIT AH. 13.7

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All that part of a facel of land and at situated near blay love in said Fortland conveyed by the Mitland Marine Railway to us as tenants in comme - deeds dated June 6th 1853 which lies eastwardly of excited as follows. Beginning on or near themost f Thames street at a red stake set against the front ence of the late Lemuel Dyer deceased, and about distant westwardly from the South come of house of the said Limited Dyer deceased thence in said stake morthwesterly by a line Karallet with the It side line of India street about 169 feet to the most line of the parcel of land conveyed to us by the said Sortland marine railways

To have and to hold, the sere-ranted and bargained premises, with all the private appartenances thereof to the said I nomited their heirs and assigns, to their use and behoof foreger.

And With the courses with the said I arrued Tyler, Oliver B. Doronce Boker & Holin heirs and assigns, that we are lawfully seized in fee of the premises; that they are free as all incumbrances; that we have good right to sell and convey the same to the said I innter their and we hoirs shall and will warrant and defend the same to the said Societies

We sull theira heirs and assigns forever, against the lawful

claims and demands of all persons.

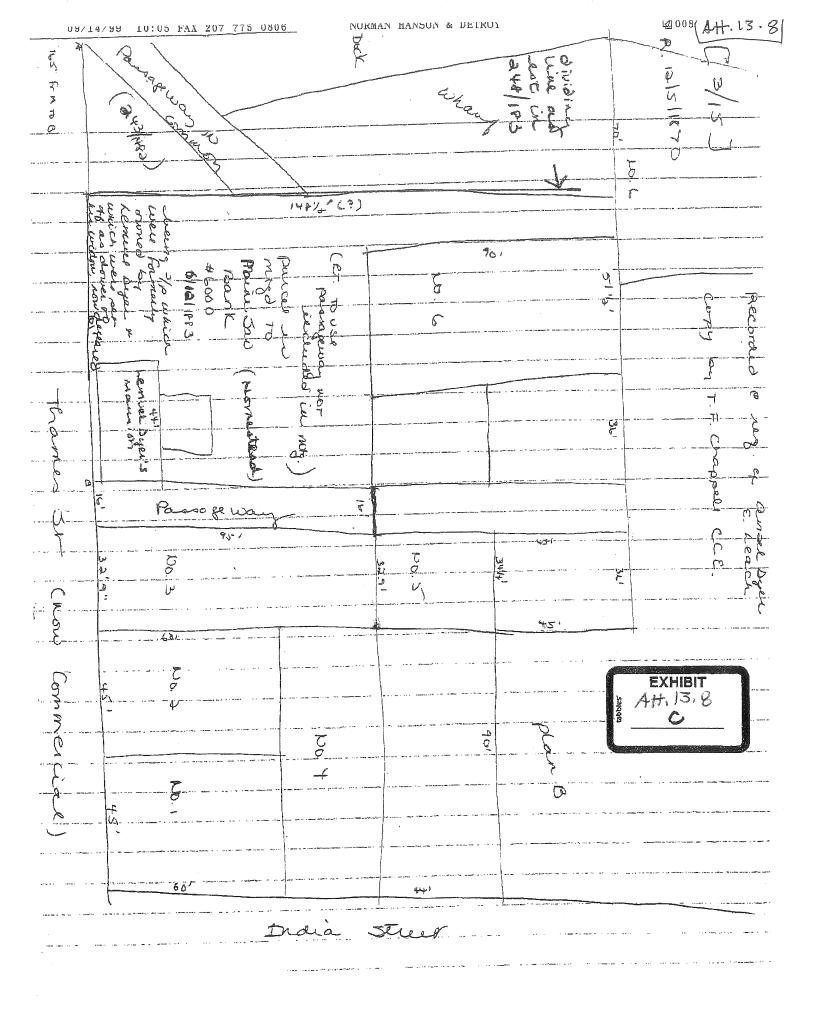
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James J. Me Colle Justice of the Prace.
1353 at 4 o'clock, 45 m. S. M., and recorded from the
By William ( Medical Register.)





To Whom It May Concern:

At the recommendation of the board, I have met with Mr. Banister with the intent to reach a mutually agreeable understanding. Unfortunately, I regret to inform the planning board that we have not been able to do so. In my opinion, Mr. Banister is unwilling to reach an agreement over the proposed use of the shared right-of-way in question.

Mr. Banisters concerns are based on the premise that our intended use of this space would interrupt or potentially block his access to his parking area located directly behind his property. It should be noted that this parking area is presently inaccessible from the right-of-way. This is due to the existence of a guardrail and also daily parking allowed to exist within the right-of way by Mr. Banister.

Mr. Banister does contend, however, that if for any reason he loses his present access to his parking area, presently located on India St., his only access would then be by use of the right-of-way in question. With respect to Mr. Banister, his concerns are based on a possibility of loosing access from India St., although at this time no threat of that exists. Even under the scenario that he was to lose, for any reason, his present access form India St. then we still see no reason for his concerns based on the following scenario. The entrance to Mr. Banister's parking lot would be from Commercial St. along the shared right-of-way, following anticipated traffic flow, and exiting by way of Bradbury Court, again, following the anticipated traffic flow.

I have reviewed this scenario with Mr. Banister but unfortunately he strongly feels that his vehicles should exit back through the shared right-of way onto Commercial St.. This scenario, In our opinion, creates concern regarding proper vehicle flow and safety, especially when confined to such a narrow passageway.

I fully respect Mr. Banister's position; however, I feel his concerns are unsubstantiated.

Respectfully submitted,

David W. Richard Branch Manager

BIW Five County Credit Union.



AH 13,1

## NORMAN, HANSON & DETROY, LLC

DAVID C. NORMAN ROBERT F. HANSON DAVID P. VERY PETER J. DETROY STEPHEN HESSERT RODERICK R. ROVZAR THEODORE H. KIRCHNER RUSSELL B. PIERCE, JR. ANNE M. CARNEY MARK G. LAVOIE STEPHEN W. MORIARTY JAMES D. POLIQUIN JOHN H. KING, JR. EMILY A. BLOCH PAUL F. DRISCOLL ANNE H. JORDAN WILLIAM O. LACASSE AARON K. BALTES MARK E. DUNLAP ROBERT W. BOWER, JR.

JONATHAN W. BROGAN CHRISTOPHER C. TAINTOR DANIEL L. CUMMINGS ALEXANDER F. MCCANN DAVID L. HERZER, JR. THOMAS S. MARJERISON ADRIAN P. KENDALL

ATTORNEYS AT LAW AREA CODE 207 415 CONGRESS STREET 774-7000 FAX P.O. BOX 4600 775-0806 PORTLAND, MAINE 04112-4600

> E-Mail dcummings@nhdlaw.com

> > Website www.nhdlaw.com

OCT 21 1999

October 20, 1999

Penny Littell, Esq. City of Portland 389 Congress Street Portland, ME 04101

> **BIW Five County Credit Union** Re:

Dear Penny:

I wanted to address a couple of issues that surfaced at the Planning Board meeting on October 12, assuming you will pass this along to the Board members for their consideration.

The first issue involves Board member Erin Rodriguez's concerns that the City's ordinances put the Board in the untenable position of having to decide the scope of BIW Five County Credit Union's easement rights. Understandably, Mr. Rodriguez is uncomfortable with that role and believes that it should be beyond the scope of what the Board's role. I agree with that whole-heartedly. He also believes, however, that the Board is "stuck" with that role because the ordinance in effect mandates it. I respectfully disagree with that conclusion. Let me explain.

Section 14-524(c) of the City's ordinance requires that the Credit Union submit written statements containing, among other things, a "general summary of existing and proposed easements or other burdens now existing or to be placed upon the property," as contained in Subsection 14-524(c)(3), and "evidence of the applicant's title, right, or interest in the property, including without limitation deeds, leases, purchase options or any other documentation," as found in Subsection 14-524(c)(10).

I do not believe that that language mandates the conclusion that Mr. Rodriguez has reached, i.e., that the Board must also make a legal ruling that the proposed use falls within the scope of the "applicant's title, right or interest in the property." I agree with your assessment that once such evidence is produced, which the Credit Union has Penny Littell, Esq. City of Portland October 20, 1999 Page 2

produced, the fight over the scope of such rights falls on private parties. The Credit Union has always realized that any other party that can establish rights in the Dassageways would have the right to assert, in court if necessary, that the Credit Union's passageways would have the right to assert, in court if necessary, that the Credit Union's use is beyond the scope of its easement rights, even if the City approves the Credit Union's site plan. As you put it, the Credit Union would have to proceed "at its own risk."

I can appreciate Mr. Rodriguez's discomfort with the notion that the Board has to make a legal ruling on the scope of the Credit Union's easement rights. Again, the Credit Union believes that it has submitted sufficient evidence establishing that it has easement rights in the subject property. The Credit Union also believes that it has a strong legal argument that the scope of those easement rights are such to allow it to utilize the passageway as a drive-through teller unit. We believe that the Credit Union's position is supported by, among other cases, the case of Guild v. Hinman, 695 A.2d 1190 (Me. 1997). In that case, the Law Court stated that the "use of an easement 'may vary from time-to-time with what is necessary to constitute full enjoyment of the premises[,]' ... and an express easement may accommodate modern developments." Id. at 1192-93. As you know, the Law Court has stated that the "construction of language in an easement deed is a question of law that we independently review." Fine Line, Inc. v. Blake, 677 A.2d 1061, 1063 (Me. 1996). Thus, given the fact that the property is located in a commercial zone, and given modern uses, the Credit Union believes that it has a strong argument that the scope of its easement rights are sufficient to accommodate use for a drive-through teller window.

The second issue that I want to address is the position taken by Board member Cyrus Hagge. In essence, Mr. Hagge's position is that he refuses to approve any site plan that appears likely to engender litigation by other parties. Such a standard cannot be found anywhere in the City's ordinances and is wholly inappropriate. First, there is no evidence that litigation will necessarily flow from the Board's approval of the Credit evidence that litigation. Mr. Hagge assumes that abutting property owners would institute Union's application. Mr. Hagge assumes that Stove Shop would institute litigation litigation, most likely thinking that The Finest Kind Stove Shop would institute litigation based on its stated objection to the Credit Union's application. That may not necessarily be the case. In effect, Mr. Hagge is stating that, because there is a possibility that The Finest Kind will institute suit, he will not approve the Credit Union's application.

Alternatively, he may be implicitly stating that he believes that the Credit Union's request goes beyond the scope of its rights and that he is going to take it upon himself to somehow protect what he sees as The Finest Kind's rights.

Penny Littell, Esq. City of Portland October 20, 1999 Page 3

It is important to remember, however, that Section 14-526(a)(1)-(26) of the City's ordinances contains the standards for site plan approval. The Credit Union strongly ordinances that it has met each of those standards for approval, and thus, it is entitled to believes that it has met each of those standards for approval, and thus, it is entitled to have its project approved. Therefore, I respectfully direct Mr. Hagge to the standards contained in Section 14-526(a)(1)-(26) to govern his decision-making as to the approval of the Credit Union's application.

Sincerely,

Daniel L. Cumming

DLC:kls

cc: Mr. David Richard



39 Commercial St., P.O. Box 7006 Portland, ME 04112 Reservations: 1-800-223-5555 Fax: 1-800-235-6321 www.autoeurope.com

To:

City of Portland

From: Robert C. Hood

Auto Europe, LLC. VP Finance

11/03/99

RE:

Drive-Through Proposal

We have been made aware that the present Drive-Through proposal as put forth by BIW Five County Credit Union would create a one-way traffic area limited to the section of Bradbury Court located directly behind the building at 19 Commercial Street. We further understand that this would, in turn, limit our access to that particular section of Bradbury Court. We do not see this proposal as a concern. Our vehicles exit by the way of either Franklin Street or through our own parking areas onto Commercial Street.

Best Regards

Robert C. Hood

Cc:

David W. Richard

BIW Five County Credit Union

AH. 17

From:

Larry Ash

To:

William Needleman

Date:

Wed, Oct 27, 1999 2:50 PM

Subject:

**BIW Driveup Window** 

Bill:

After reviewing the proposed driveup window, parking and access to/from Commercial St and Franklin Arterial I have the following recommendation.

There should be one-way traffic in advance of the driveup window beginning at the edge of the BIW building and the one-way should continue only so far as the end of the BIW building. I do not believe safety is compromised with this plan and parking may remain as it presently exists. How BIW wishes to make it known that this is one-way is their responsibility.

The lane off Commercial Street(16.5 ft wide) and east of the existing parking lot should be a two-way lane to facilitate access to the parking lot in the rear of the building should that lot become available in the future as well as facilitate access to the adjacent parking lot and access/egress to Commercial Street.

Should you have any questions please call.

## WILBUR SMITH ASSOCIATES

ENGINEERS . ECONOMISTS . PLANNERS

107 INDIA STREET · PORTLAND, ME · 04101 · (207) 871-1785 · FAX (207) 871-5825

November 3, 1999

Mr. David Richard BIW Five County Credit Union 19 Commercial Street Portland, Maine 04101

Subject: Proposed Drive-Up Banking Service @ 19 Commercial Street

Dear Mr. Richard:

In response to your request I have reviewed traffic issues relative to the proposed Drive-Up Banking Window at the existing BIW Five County Credit Union at 19 Commercial Street in Portland. My review was based upon the site plan prepared by Royal Design-Builder dated March 15, 1999 and a brief field review of the project location.

In my professional opinion the proposed Bank Drive-Up facility can be implemented without negatively impacting traffic safety and circulation. It is recommended that traffic circulation be limited to one-way flow from the parking aisle east of the Credit Union to the westerly edge of the Credit Union Building. Designation of this roadway section as a one-way street will need to be provided with signs and pavement markings that conform to the Manual on Uniform Traffic Control Devices, Federal Highway Administration.

I hope the above is satisfactory. Please call me if you have any questions.

Sincerely-

WILBUR SMITH ASSOCIATES

Thomas A. Errico, P.E.

Senior Transportation Engineer

## PLANNING BOARD REPORT #59-99

# BIW FIVE COUNTY CREDIT UNION, DRIVE-THRU TELLER 19 COMMERCIAL STREET CONDITIONAL USE AND SITE PLAN REVIEW DAVID RICHARD, APPLICANT

Submitted to:

Portland Planning Board Portland, Maine

November 9, 1999

### **FORWARD**

This item was tabled from the October 12, 1999 Planning Board Meeting for clarification of traffic circulation issues within the private passage ways from Commercial Street and Franklin Street Arterial. In summary, the applicant is now proposing to retain two way traffic circulation along the majority of both private passage ways, except for a section of one-way circulation directly behind the credit union building. These issues are discussed in Section IV.1 of this report.

Additionally, the applicant's lawyer has produced an October 20 letter addressing some of the Board's concerns regarding the need for further clarification of the applicant's right, title and interest in the private passage ways from Franklin Street and Commercial Street. See Attachment 15. With the exception of the circulation issues and the October 21 legal letter, the submittals and issues have remained consistent from previous meetings.

## I. INTRODUCTION

The BIW Five County Credit Union has requested conditional use and site plan approval for a Drive Thru teller unit on the rear of an existing building at 19 Commercial Street. The property is zoned B-3 and this development will be reviewed for conditional use under City Code 14-218(3). See Attachment 1. This project was approved with conditions for compliance under the Historic Preservation ordinance and the applicant has satisfied the conditions of their Historic Preservation approval.

The site currently occupied by an existing 1904 neoclassical building, known as "The Workingmen's Club." The site is currently totally paved and is occupied by the Applicant.

The proposed drive-up teller is a pneumatic tube structure located on the rear of the building, covered by a fixed canopy, and protected by pipe bollards along the width of the structure. Signage is proposed along Commercial Street and at the rear of the property. See revised Site Plan, Attachment 2.

This hearing was advertised in the Portland Press Herald. No notices were sent to neighbors in the Commercial Street area as this item had been scheduled to a date certain at the previous meeting.

## Abutter Concerns

The easterly abutter, Mr. Arthur Banister owner of the Finest Kind Stoves, has contacted staff to express his concerns that the proposed use would adversely effect his business and that the previously proposed one-way traffic from Commercial Street along the right-of-way would effectively have landlocked his parcel. In the present condition, it is impossible for traffic to access the Commercial Street right of way from Mr. Bannister's lot due to a guard rail blocking the entrance from the property. The Finest Kind property currently accesses India Street, but this is a temporary arrangement. The revised circulation plan calls for retention of two way traffic along the 16.5 foot right-of way, but Mr. Banister has continued to express his opposition to the proposed use, siting safety concerns.

Corporation council scrutinized the language of the deed and found that the language described the location and uses for a right of way running from India Street to Franklin Street. This is the passage way commonly known as Bradbury Court. This deed gave no description for a right of way running from Commercial Street to Bradbury Court, the 16.5 foot right of way. As Mr Cumming's June 30 letter did not address this issue, he later produced a September 14 memo reflecting the results of a deed search on the 16.5 foot Commercial Street right-of-way. See Attachment 13.

For the previous meeting, the applicant produced a title insurance document which states that their "policy affirmatively insures the right to use the two passageways adjoining the insured premises along the northeasterly and northwesterly bounds and running to Commercial and Franklin Streets respectively; however, this policy does not insure the underlying fee of said passageways." See Attachment 6.

## III. B. STAFF REVIEW

The proposal has been reviewed for compliance with the B-3 Zone, Site Plan Ordinance, Historic Preservation Ordinance, and Conditional Use Standards of the Land Use Code. The plan has been reviewed by the Inspections, Traffic, Fire, Public Works, and Planning Department.

### IV. SITE PLAN REVIEW

## 1. <u>Traffic/Circulation/Parking</u>

The Applicant has produced an updated site plan with a revised traffic circulation pattern. Originally, one-way traffic was proposed form Commercial Street to Franklin Arterial. In the revised plan, one way traffic is restricted to the section of Bradbury Court directly behind the credit union building. Additional pavement arrows and signage are proposed to reflect the intended circulation pattern. The result of this traffic pattern would be to retain the present circulation, but would restrict the ability of vehicles to travel from the Franklin Arterial end of Bradbury Court to the Commercial Street right-of way. Parked cars would continue to be a concern, but would be most critical in the Commercial Street right-of way due to the constraints of the 16.5 foot width.

As before, drive-up traffic is proposed to travel along the private right of way which runs from Commercial Street along the easterly boundary at a width of 16.5 ft., turning westerly along the rear property line at a width of 20 ft., proceeding to a right turn only exit at Franklin Street Arterial. This right of way, Bradbury Court, is utilized for access for parking by the tenants of the subject parcel as well as tenants of adjoining Commercial Street and Franklin Street parcels. Currently, two way traffic exists on the right of way sections adjacent to the neighboring properties and informal parking exists along its length.

Larry Ash, City Traffic Engineer, has qualitatively assessed the site, and does not have any concerns with the impact of traffic on Commercial and Franklin Streets, nor does he believe that the proposed use would present a traffic hazard on the private right-of-ways. Speeds are at parking lot levels and sighting is sufficient for adequate driver anticipation. Mr. Ash produced a memo stating that for the proper function of the proposed use, one-way traffic would be needed for the section of Bradbury Court described above. See Larry Ash memo, Attachment 17. The applicant has revised the traffic pattern in accordance with the opinions of their Traffic Engineer, Thomas Erico. See Attachment 18.

The proposal provides more than adequate stacking for the anticipated drive-up traffic.

## 2. Bulk, Location, Height of Building and Uses Thereof

With the exception of a canopy, the teller tube and signage, the building is to be unchanged from the present.

### 3. Utilities

Utility changes are not proposed.

## 4. <u>Landscaping</u>

As stated above, the site is entirely paved. No landscape improvements are proposed.

## 5. <u>Drainage</u>

Currently, drainage collects into catch basins near the rear of the property in the private right of way, and sheet flows on to Commercial Street. No changes are proposed in the drainage system and no problems in the present condition are apparent.

## 6. <u>Lighting</u>

No lighting changes have been submitted. Pole lights currently exist for the parking area.

## 7. Fire Safety

The site plan has been reviewed and approved by the Fire Department.

## V. CONDITIONAL USE REVIEW

1. The standards which apply for review of a drive-up teller in the B-3 zone under 14-218(3) state that the features should not extend closer than 25 ft to the street, shall provide adequate stacking, and be in compliance with the applicable standards of the Urban Design Guidelines. The set-backs and vehicle stacking are shown to be compliant and the applicable standards from the Urban Design Guidelines are:

Section 9. Signage, Awnings, Canopies

General; Attitude of reversibility:

Reversibility was an issue raised by the Historic Preservation Committee, and the fastening of sign features was referred to planning staff for review as the applicant proceeds with contracting the work. The applicant has provided preliminary details of the methods of sign and awning fastening, as well as restoration concepts for the removal of existing sidewall signage. See signage elevations and Sign Solutions letter, Attachment 4.

During the Historic Preservation Hearing, the applicant indicated that the teller tube will perforate the brick wall with a 6 in. hole saw.

5.a. Canopies: "Should not obscure architecturally significant elements of the building."

The canopy at the rear of the building has been revised so that architecturally significant features are not obscured.

5.f. On-Site signage: On-site signage should be part of a whole coordinated system.

The proposed signage scheme presents a unified system of materials and colors which addresses this standard. See Attachment 4. The applicant has indicated that additional signage may be added to the canopy. Details for the newly added traffic control signage have not been submitted, but are intended to conform to Federal Highway Administration standards. See Traffic Letter, Attachment 18.

2. The following standards apply for all conditional uses:

Section 14-474(2)

- i. There are unique or distinctive characteristics or effects associated with the proposed conditional use.
  - There are no known unique or distinctive characteristics associated with the proposed use.
- ii. There will be an adverse impact upon the health, safety, or welfare of the public or the surrounding area; and
  - It does not appear that there will be any adverse impacts with the proposed project.
- iii. Such impact differs substantially from the impact which would normally occur from such a use in that zone.

The impacts of this site are similar as those normally expected from such a use in this zone.

## VI. MOTIONS FOR THE BOARD TO CONSIDER

On the basis of plans and materials submitted by the applicant and on the basis of information provided in Planning Board Report #19-99, amended, relevant to standards for site plan and conditional use review, the Board finds:

- i. That the plan is/is not in conformance with the Conditional Use Standards of the Land Use Code.
- ii. That the plan is/is not in conformance with the Site Plan Standards of the Land Use Code.

## Potential Conditions of Approval:

1. That in approving this application, the Planning Board is not deciding or in any way opining on the private rights of the applicant or the abutting land owners to the private passageways shown on the site plan.

## **Attachments**

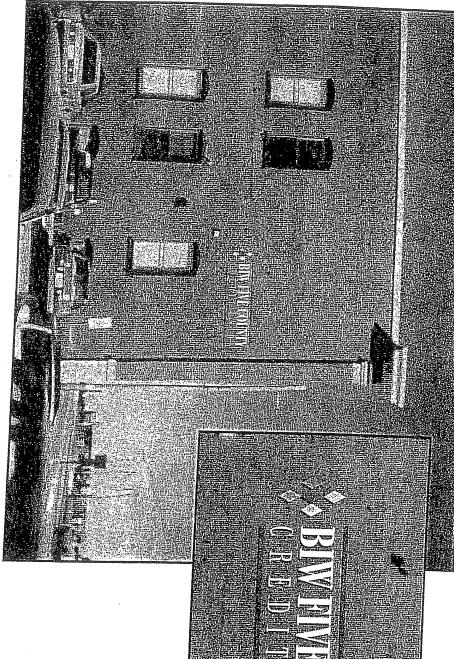
- 1. City Code for Conditional Use in the R-3 Zone, 14-218(3)
- 2. Revised Site Plan
- 3. Elevations
- 4. Sign Elevations and Sign Solutions letter.
- 5. May 19, 1999 Memo to Historic Preservation Committee
- 6. Subject Deed and Title Information
- 7. Bradbury Court Memos
- 8. Bradbury Court Maps
- 9. Abutter's Title Information
- 10. Abutter's Letter
- 11. Letter from Applicant's Attorney (Bradbury Court) dated June 30th
- 12 Applicant's letter describing right of way use and maintenance of use
- 13. Letter from Applicant's Attorney (Commercial Street Right of Way) dated September 14th
- 14. Applicant's letter describing Negotiations with Arthur Banister
- 15. Letter from Applicant's Attorney dated October 20th
- 16. Auto Europe Letter
- 17. Memo from Larry Ash, Traffic Engineer
- 18. Traffic Letter

## PORTLAND CODE

- ii. Evidence of market, advertising, or real estate brokerage efforts to attract permitted uses.
- b. The approval of any conditional use under this section shall be for the specific tenant proposed for the conditional use approval and shall not run with the space to subsequent tenants. A conditional use approval shall expire at the end of each tenant's use, and a new approval shall be required for new tenants. If the term of a lease is five (5) years or less, the tenant may sublet the area either for the approved conditional use or for any use permitted by section 14-217(b)(1)a.
- c. The planning board may impose reasonable conditions concerning the design, appearance, use and extent of use of the space along the street frontage to ensure maximum pedestrian compatibility and interest.
- d. Notwithstanding the above, the planning board may authorize a reduction in the percentage of required ground floor pedestrian-oriented uses where the physical limitations of an existing building so require. Any such reduction shall be the least necessary to provide relief and shall include mitigating design factors.
- (2) Utility substations, such as water and sewage pumping stations and standpipes, electric power substations, transformer stations, and telephone electronic equipment enclosures and other similar structures, provided that such uses are suitably located, screened and landscaped so as to ensure compatibility with the surrounding neighborhood.
- (3) Drive-up banking services, provided that drive-up features, such as automated teller machines and service windows, shall not extend nearer than twenty-five (25) feet to the street line. The site must have adequate stacking capacity for vehicles waiting to use these service features without impeding vehicular or pedestrian circulation or creating hazards to vehicular or pedestrian circulation on adjoining streets. Such uses shall also be in compliance with the applicable standards contained in the Downtown Urban Design Guidelines, a copy of which is on file in the department of planning and urban development. No other type of drive-up use shall be permitted.
- (4) Light industrial uses, subject to the following requirements:
  - The use shall not include any use prohibited in the I-1 zone;
  - Glare, radiation, fumes or smoke shall not be emitted to an obnoxious or dangerous degree beyond lot boundaries;
  - c. The floor area devoted to industrial use shall not exceed ten thousand (10,000) square feet; for a building in existence on March 11, 1991, the floor area shall not exceed ten thousand (10,000) square feet or fifty (50) percent of the total floor area, whichever is greater;
  - d. The use shall be operated within a completely enclosed structure;
  - e. No materials or wastes shall be deposited on any lot in such form or manner that they may be transferred beyond the lot boundaries by natural causes or forces. All

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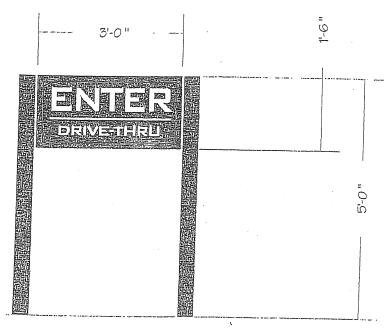
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Custom Paint Colors

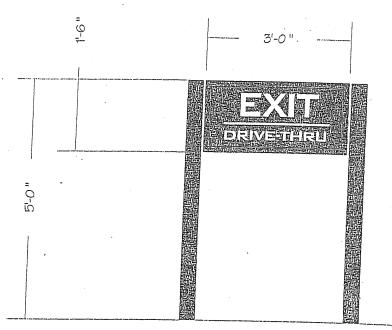
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REVISION:

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© Copyright 1999

AH:#4.2





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Lexan Faces w/ Vinyl Copy & Graphics

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| © Copyright 1999 |                              |  |  |  |  |

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# DIWELLUA PARRIVERS

1 - S/F Freestanding Post & Panel Sign

Faces: Teal Copy: White

Poles: Teal Cabinet: Teal

Materials: Extruded Aluminum Cabinet

Lexan Faces w/ Vinyl Copy & Graphics

4" Steel Poles

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REVISION: .

APPROVED:

Topsham, ME

© Copyright 1998



a division of printmail of maine May 24, 1999

David Richard B I W Five County Credit Union 40A Commercial Street Portland, Maine 04101-4702

Dear David,

Thanks for being patient in regards to the issues on your proposed signage with the Historical Preservation Society. We certainly understand their concerns and have worked very hard to come up with a plan that would preserve the structural integrity of the building as well as the historical significance.

We have a product called SGS that mixes with mortar that can patch any existing holes in the face of the building. When existing signage is removed, this product can be color matched and any existing holes or breaks in the brick work could be patched. We buy the product from LaChance Brick in Gorham and they would be happy to loan us a color swatch book for correct color matching. I've enclosed a technical specifications data sheet on this product.

We have tried to locate an adhesive product to adhere the aluminum letters to the brick face but have not been successful. We did find a product that could work but the chemicals in the adhesive could potentially stain the brick. We feel that the best way to attach the aluminum letters safely while preserving the original brick would be to create

a drilling pattern so the mounting studs in the letters would line up with the mortar lines. This method would keep the original brick from being drilled allowing for mortar touch up should the letters be removed. Mortar touch up or "pointing" is a common practice when dealing with preserving brick work.

We would be happy to hear any suggestions the Historical Preservation Society may have as they probably deal with these issues more than we do. We feel that our attention to detail and the respect we have for the property of our customers make us the sign company of choice.

We look forward to working with you on all your sign projects.

Ron Nevers

追随

75 BISHOP ST.

PORTLAND, ME 04103

(207) 878-8000

1-800-347-6245

FAX (207) 878-7790

AH, 4,5

# SGS CONCENTRATED MORTAR COLORS

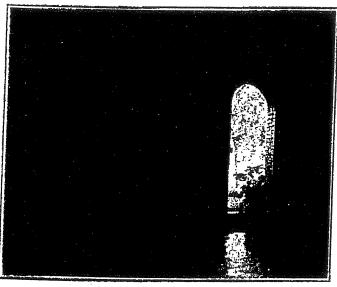


## Concentrated Mortar Color "A" Series

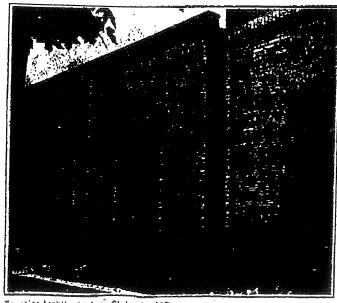
"A" Series colors are full-tone mesonry colors of optimum intensity which are formulated to produce pleasing shades that complement or accentuate the wide range of colors found in brick, stone and colored concrete block.

"A" Series colors are shipped in proportioned packages which have been accurately pre-weighed and measured. Each individual package is designated as one "A" Series Color Unit.

The "A" Series mortar colors shown are achieved by the addition of one "A" Series Color Unit to one bag of prepared masonry cement or weight equivalent of portland and lime mortars. Shade variations can occur due to printing limitations, differences in local cements, sand, mix design and workmanship. (See Table No. 1 on back cover.)



Wilson Jones Architects, Inc., St. Louis, MO

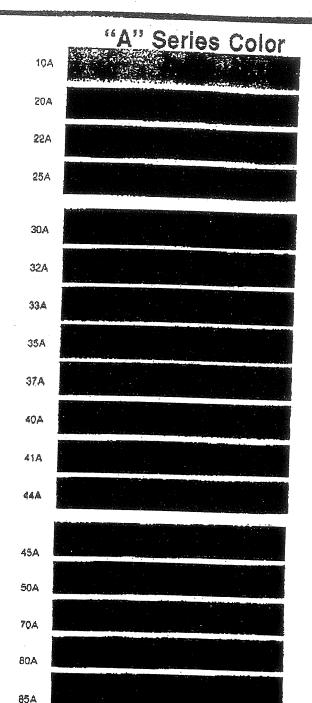


The above "A" scrics colors represent shades obtained by using SGS Concentrated Morts: Colors with light grading sonry cement and light tan United spand

95A

92A

87A



# AH. 4,6

## **Technical Specification Data**

BASIC USE: SGS Mortar Colors are pure mineral pigments designed to be used with all cementitious material whether it may be a Type N, 6, M or O strength masonry cement or portland and lime mixtures. The pre-measured unit concept of SGS colors provides uniform color control with the flexibility of utilizing local masonry and/or portland and time cements to achieve the proper strength and mix design for brick, block, stucco or stone unit construction. Since 18-20% of the visual surface of the average brick wall is mortar, the proper selection and use of an appropriate mortar color will dramatically enhance the visual impact and beauty of the masonry wall.

COMPOSITION AND MATERIALS: SGS colors are products of pure natural and/or synthetic iron exides which are finely milled (95-99% minus 325 mesh) and bended under strict quality control procedures producing uniform and consistently strong tinting strength colors. Each-SGS color exceeds the requirements set forth by ASTM C-979 "Pigments for integrally Colored Concrete." SGS colors are each inert, stable to atmospheric conditions, sunfast, weather resistant, alkali resistant, water insoluble, and free of fillers and extenders. All SGS colors comply with ASTM 979 for integrally colored mortar.

SPECIFICATION PROCEDURES: As detailed in Table No. 1, select the proper ASTM C-270 mesonry mix design of Type N, S, M or O compressive strength for the masonry unit construction. Then, depending upon the masonry mix design, select the appropriate SGS color and specify the number of "A" Series Color Units to be added to the mortar mix.

PACKAGING: All SGS Concentrated Mortar Colors are packaged in sealed unit

bags, ranging from one pound to seven pounds. An "A" Series color case contains six unit bags. An "A" Series case of color can lay approximately 900 standard size brick using a 3/8" mortar joint.

COLOR RANGE: In addition to the EGS standard "A" Series colors shown, SGS Combination Series colors have been developed to expand the SGS color spectrum. This offers precise color tones that are needed to complement or accentuate the broad range of color shades found in brick, stone or colored block. The SGS Color Laboratory is also available to assist in custom color matching or developing special color tones to fit your color requirements.

MIXING PROCEDURES: Mortar shall be mixed in a power mixer for not less than five minutes or until a uniform color is obtained. Any change in proportioning the amount of color to cement and/or the type of cement or sand used can result in a variation of color tone in the finished work. Request SGS Spec-Data 4p Mortar and SMM-1-82 Data Sheets for complete mixing instructions.

AVAILABILITY: SGS colors are readily available from stocks carried by an extensive network of building material dealers throughout the United States and Canada. Our dealers are also backed by reliable 24 hour factory services in processing and shipment of orders, which in the combination of using locally available coments can further minimize shortages and costs. SGS has local sales representatives covering each state within the continental United States. For names of local dealers, distributors and sales representatives, contact 861cmon Grind-Chem Service, Inc., direct at (217) 522-3122 or U.S. WATS 1-800-624-0261.

Appropriate number of

COST: Retail costs for SGS colors are established by stocking or distributing building material dealers only. Furthermore, the cost for colored masonry is determined by the color and color shade desired.

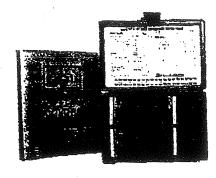
LIMIT OF WARRANTY & LIABILITY: Solomon Grind-Chem Service, inc. warrants that their product conforms to the description and standards as stated on the product packaging (specific product literature). If properly mixed and applied, SGS warrants the concentrated mortar color to be uniform, ilmeproof and sunfast.

The exclusive remedy of the user or buyer and the limit of the liability of this company shall be the purchase price paid by the user or buyer for the quantity of the SGS product involved.

MASONRY CLEANING: In the event that cleaning is required to remove stains and elflorescence, the films may be removed by using an acid based detargent. Avoid using hydrocholoric (murlatic) acid. Use a commercially prepared "proprietary cleaner" following the directions for the weakest solution recommended by the manufacturer. Request SGS Spec-Data 4p Mortar Data Sheet for complete cleaning instructions.

SAMPLES: Color pigment samples are available for constructing job mock-up panels. Contact your local SGS building materials dealer, or Solomon Grind-Chem Service, Inc. direct at (217) 522-3112 or U.S. WATS 1-800-624-0261.

SGS MORTAR COLOR KIT AND CATA-LOG: Samples of SGS standard mortar colors are available in convenient mortar color channels. Each channel is an actual representation of the SGS color units mixed with either prepared masonry cement or an equivalent portiand and time mix plus a tan builders sand and water. The shown SGS Mortar and Cement Color Binder contains complete specification and technical information covering the complets line of SGS Mortar and Cement Colors. Available on request.



Shipping Address: Solomon Grind-Chem Service, Inc. Old Waterworks Plant Springfield, IL 62702

Mailing Address:
Solomon Grind-Chem Service, Inc.
P.O. Box 8288
Springfield, IL 62781
Phone (217) 522-3112
FAX (217) 522-3148
U.S. WATS 1-800-624-0261

#### TABLE NO. 1

| ASTM SPECIFICATION FOR MORTAR:<br>Unit Masonry C270 includes the following mortars:                                                                                                          | 8-G-S Color units to be added with the mortar mix. "A" Series Color |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| PREPARED MAJORRY CEMENTS (ASTM C91) Types N, S, or M<br>One 70-80 lb. beg masonry coment (ASTM C91, Type 1).<br>plus 3 cu. ft. sand (ASTM C144)                                              | One "A" Unit                                                        |
| PORTLAND CEMENT—LIME MORTARS Type N (750 psi) One 94 ib. bag portland cament (ASTM C150). One 50 ib. bag hydrated lime (ASTM C207), plus six cubic ft. sand (ASTM C144)                      | Two "A" Units                                                       |
| TYPE 8 (1800 psi) Two 94 lb, bags portland cement (ASTM C150), One 50 lb, bag hydrated lime (ASTM C207), plus nine cubic ft. sand (ASTM C144) OR One 94 lb, bag portland cement (ASTM C160), | Three "A" Units                                                     |
| Two 70 lb. bags masonry coment type 1 (ASTM C91), plus nine cubic ft. sand (ASTM C144)                                                                                                       | Three "A" Units                                                     |
| TYPE M (2500 psi) Two 94 ib. bags portland cament (ASTM C150), 25 ibs. hydrated lime (ASTM C207), plue six cubic ft. sand (ASTM C144) OR                                                     | Three "A" Units                                                     |
| One 94 (b. bag portland cement (ASTM C160),<br>One 70 lb. bag type 1 mesonry cement<br>(ASTM C-91), plus six cubic ft. sand (ASTM C144)                                                      | Two "A" Units                                                       |
| TYPE O (350 psh) One 94 lb. bag portland cament (ASTM C150), Two 50 lb. bags hydrated lime (ASTM C207), plus nine cubic ft. send (ASTM C144)                                                 | Three "A" Units                                                     |

AH, #5,1

## HISTORIC PRESERVATION COMMITTEE CITY OF PORTLAND, MAINE

## PUBLIC HEARING 19 COMMERCIAL STREET

TO:

Chair Wroth and Members of the Historic Preservation Committee

FROM:

William B. Needelman, Planner

DATE:

May 13, 1999

RE:

May 19, 1999 - New Business

Application For:

Certificate of Appropriateness - Exterior Alteration, Drive-Thru Signage

Address:

19 Commercial Street

Applicant:

B. I. W. Five County Credit Union

represented by David Richard

## Background:

The subject building is the Workingmen's Club building, a 1904 commercial building constructed of granite and brick in a classical motif.

The applicant proposes to install a drive-thru teller tube on the rear of the building. No additional paving will be required, but signage at Commercial Street, on the sides of the building, and an awning on the rear of the building are proposed. The building is highly visible, and all alterations are visible from public streets.

#### Signage:

Three free-standing signs are proposed, as well an application of the company logo to the sides of the building. The free-standing sides are aluminum panels on paired steel poles with lexan faces and vinyl graphics. The drive-thru/parking sign on Commercial Street will be 4 ft. tall with a 1 ft. 6 in. by 3 ft. display panel. The entrance sign (on Commercial Street) and the exit sign (at the rear of the property) will be 5 ft. tall, also with 1 ft. 6 in. by 3 ft. display panels. The color scheme is teal and white.

The signage applied to the building is proposed to be composed of individual aluminum plate letters and logo pieces, also in teal and white.

## Awning:

A gable shaped canvas awning projecting approximately 4 ft. from the rear of the building is proposed to shelter the teller tube assembly. The bottom of the awning starts at the second floor window sill elevation and a window will be partially obscured as now positioned. "BIW" is applied or painted on the end of the awning.

AH. 5.Z

Remote Teller Tube:

The teller tube itself is less than 1 ft. by 1 ft. in cross section and projects up to the second story window. Protective pipe bollards are proposed along the entire rear of the building.

## Attachments:

- 1. Project Description to the Zoning Board of Appeals
- 2. Photos
- 3. Signage Details
- 4. Building Elevations; to be supplied

,6294

AH. 6.1

## WARRANTY DEED

WILLIAM J. DOWD, of Westbrook, Maine, for valuable consideration, grants to APEX, INC., a Maine corporation with a principal place of business in Portland, Maine, and a mailing address of P. O. Box 9540, Portland, ME 04112, with Warranty Covenants, the following described real property situated in Portland, Cumberland County, Maine:

A certain lot or parcel of land situated in said Portland on Commercial Street, and being more particularly described on Exhibit A attached hereto and made a part hereof.

Meaning and intending to convey the same premises described in a deed from C. Alan Beagle, et al, to the Grantor dated February 12, 1987, and recorded in the Cumberland County Registry of Deeds in Book 7633, Page 308.

The purpose of this deed is to correct and clarify the description contained in the deed from William J. Dowd to Apex, Inc., dated April 22, 1991, recorded in said Registry of Deeds in Book 9532, Page 273.

Witness my hand this 31st day of July, 1991.

May Witness

William J. Dowd

STATE OF MAINE CUMBERLAND, SS.

July 31, 1991

Personally appeared the above named William J. Dowd and acknowledged the foregoing instrument to be his free act and deed.

Before me,

Notary Public
MARY E. PLUMES
NOTARY PUBLIC MAINE
MY CUMMISSION EXPIRES AUGUST 8, 1981

Printed Name of Notary

## Instr 36294 Bk 9658 Pa 46

AH. 6,2

## EXHIBIT A

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, County of Cumberland and State of Maine, and bounded and described as follows: BEGINNING at a point on the northerly sideline of Commercial Street, which point is in the southeasterly corner of land now or formerly of Burnham and another and is about two hundred forty and twenty-five hundredths (240.25) feet westerly from the westerly sideline of India Street; thence running northerly by said land of Burnham and another ninety (90) feet, more or less, to the southerly sideline of a twenty (20) foot passageway extending from Franklin Street in the rear of the lot herein described; thence easterly by the southerly sideline of said passageway one hundred one (101) feet, more or less, to the westerly sideline of a passageway sixteen and one-half (16-1/2) feet wide extending back from Commercial Street; thence southerly by the westerly sideline of said passageway extending back from Commercial Street ninetyfive (95) feet, more or less, to a point in the northerly sideline of said Commercial Street; thence westerly by the northerly sideline of Commercial Street one hundred one (101) feet, more or less, to the point of beginning.

Also, all our right, title and interest in and to said passageway running in the rear of said lot from Franklin Street and all our right, title and interest in and to said passageway running back from Commercial Street.

Recorded Cumbarland County Registry of Deeds 07/31/91 01:48:36PM Robert P. Titcomb Register



## FIRST AMERICAN TITLE INSURANCE COMPANY

## OWNERS POLICY SCHEDULE A

CASE NUMBER CL-2137

DATE OF POLICY July 31, 1991 1:53 p.m.

TIME

POLICY AMOUNT

\$655,000.00

POLICY NUMBER 30009259

AUTOMATIC This policy amount will automatically increase by 10% of the INFLATION amount shown above on each of the first five anniversaries of the policy date with respect to residential policies.

1. NAME OF INSURED

Clay Cove Corporation

2. THE ESTATE OR INTEREST IN THE LAND DESCRIBED HEREIN AND WHICH IS COVERED BY THIS POLICY IS:

Fee Simple

- 3. THE ESTATE OR INTEREST REFERRED TO HEREIN IS AT DATE OF POLICY VESTED IN: The Insured
- 4. THE LAND REFERRED TO IN THIS POLICY IS DESCRIBED AS FOLLOWS:

All that certain parcel of land described in Exhibit "A" attached hereto and made a part hereof.

Being the same premises conveyed to the insured herein by deed of Apex, Inc. dated July 31, 1991, and recorded in the Cumberland County Registry of Deeds in Book 9658, Page 47.

The land herein described is encumbered by the following mortgage and assignments, if any, and mortgages, if any, shown in schedule B hereof:

Mortgage and Security Agreement from Clay Cove Corporation to Peoples Heritage Savings Bank in the principal amount of \$598,500.00 dated July 31, 1991, and recorded in the Cumberland County Registry of Deeds on July 31, 1991, at 1:51 p.m. in Book 9658, Page 49, and Assignment of Leases and Rentals by Clay Cove Corporation to Peoples Heritage Savings Bank dated July 31, 1991, at 1:53 p.m., recorded in the Cumberland County Registry of Deeds in Book 9658, Page 69.

ISSUED AT: FORTLAND, MAINE

Cumberland Title Company P.O. Box 4865 DTS Portland, Maine d4112

Authorized Agent or Officer

POLICY IS INVALID UNLESS THE COVER SHEET AND SCHEDULE B ARE ATTACHED.

ALINE DILY WERLDLEMAN

Att. 6.4

## EXHIBIT A

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, County of Cumberland and State of Maine, and bounded and described as follows: BEGINNING at a point on the northerly sideline of Commercial Street, which point is in the southeasterly corner of land now or formerly of Burnham and another and is about two hundred forty and twenty-live hundredths (240.25) feet westerly from the westerly sideline of India Street; thence running northerly by said land of Burnham and another ninety (90) feet, more or less, to the southerly sideline of a twenty (20) foot passageway extending from Franklin Street in the rear of the lot herein described; thence easterly by the southerly sideline of said passageway one hundred one (101) feet, more or less, to the vesterly sideline of passageway sixteen and one-half (16-1/2) feet wide extending back from Commercial Street; thence southerly by the westerly sideline of said passageway extending back from Commercial Street ninetyfive (95) feet, more or less, to a point in the northerly sideline of said Commercial Street; thence westerly by the northerly sideline of Commercial Street one hundred one (101) fest, more or less, to the point of beginning.

The right in common to use the passageway running in the rear of said lot from Franklin Street and to use the passageway running back from Commercial Street.

## FIRST AMERICAN TITLE INSURANCE COMPANY

#### OWNERS POLICY SCHEDULE B

CASE NUMBER CL-2137

POLICY NUMBER

This policy does not insure against loss or damage due to the following:

NOTE: As used herein, recorded shall mean recorded in the dumberland County Registry of Deeds.

- The dower, curtesy, homestead, community property, or other statutory marital rights, if any, of the spouse of any individual insured.
- Rights or claims of persons in possession and easements or claims of easements not shown by the public records, boundary-line disputes, overlaps, encroachments, title to filled lands (if any) and any matters not of record which would be disclosed by an accurate survey and inspection of the premises.
- 3. Any lien, or right to a lien, for services, labor or material, heretofore or hereafter furnished, imposed by law and not shown by the public records.
- 4. Taxes assessed which are not yet due and payable, and for subsequent years.
- 5. Any exception, reservation, restriction, easement or condition set forth in the attached Exhibit A.
- 6. Title to and rights of the public and others entitled thereto in and to those portions of the insured premises lying within the bounds of adjacent streets, roads and ways.
- 7. Rights of others in and to the use of appurtenant easements insured herein and terms and conditions relative to the use thereof.

NOTE: This policy affirmatively insures the right to use the two passageways adjoining the insured premises along the northeasterly and northwesterly bounds and running to Commercial and Franklin Streets respectively; however, this policy does not insure the underlying fee of said passageways.



## MORTGAGE LOAN INSPECTION PLAN

TO THE LENDING INSTITUTION AND ITS TITLE INSURER

I MEREBY CERTIFY THAT THE LOCATION OF THE OWELLING SHOWN
THIS PLAN DOES SEED CONFORM WITH THE LOCAL ZONING LAWS
IN EFFECT AT THE TIME OF CONSTRUCTION. THE PROPERTY DOES
NOT FALL WITHIN A SPECIAL FLOOD MAZARD ZONE.

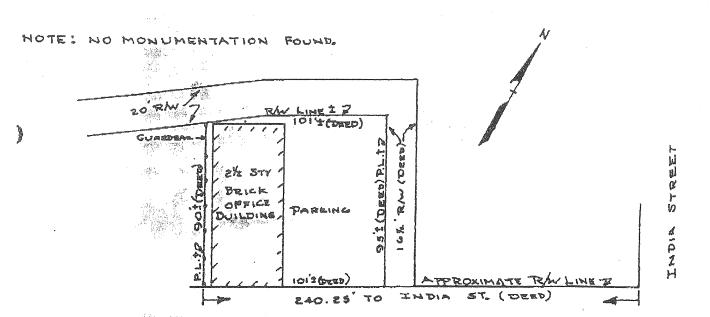
THIS PLAN WAS NOT MADE FROM AN INSTRUMENT SURVEY. THE CERTIFICATIONS ARE FOR MORTGAGE PURPOSES ONLY. THIS PLAN APPLIES ONLY TO CONDITIONS EXISTING AS OF THE DATE SHOWN HEREON, AND DOES NOT SHOW ANY POSSIBLE CONFLICTS WITH ASUITING DEEDS. THIS PLAN IS NOT FOR RECORDING.

THIS IS NOT A LAND BOUNDARY SURVEY.

DATE JAM. 23, 1987 PROJ. 87027
BOOK/ 6609 PAGE 116
COUNTY CUMBERLAMD SCALE 1:50 T

AH. 6.6





## COMMERCIAL STREET

NOT: THIS PLAN IS COMPILED FROM DEED, TAX MAP AND FIELD MEASUREHENTS.
THE PROPERTY LINES, RIW LINES AND BUILDINGS AND THEIR RELATIONSHIP TO
EACH OTHER IS APPROXIMATE. IF MORE ACCURATE DETAIL IS REQUIRED
A CLASS A SURVEY IS RECOMMENDED.

PROPERTY OF FORD S. REICHE, C.ALAN BEAGLE AND MARTIN J. RIDGE.
LOCATED AT 17 COMMERCIAL BT., PORTLAND, MAINE.

PURCHABER - WILLIAM J. DOWD.

CLINTIN W. JENKINS, R.L.S. 13 TITCOMB ROAD YARMOUTH, MAINE 04096 TEL. 846-9617

AH. 7.1

## CITY OF PORTLAND PUBLIC WORKS DEPARTMENT ENGINEERING SECTION

### MEMORANDUM

TO:

Marge Schmuckal, Zoning Administrator

FROM:

Jon Giles, LSIT, GIS Coordinator

SUBJECT:

Bradbury Court Street Status

DATE:

September 17, 1998

Charlie Lane in Corporation Counsel asked me to communicate to you the results of my research into Bradbury Court's legal status as a City street. Please be advised that I am not providing a legal or surveyor's opinion on this street, but merely a summary of record information.

Records in the Department of Public Work's Archives Vault show no indication that Bradbury Court has ever been accepted as a City street. These same records do not show any previous vacations or discontinuances either. Bradbury Court appears to be an unaccepted, private way due to the lack of any information indicating otherwise.

The City of Portland has never inventoried which streets and/or ways are dedicated versus undedicated. The City's records typically deal only with issues of acceptances, discontinuances, vacations, name changes, and alterations to the right of way lines of accepted streets. As a result City records do not address the issue of whether Bradbury Court was ever dedicated. Please be aware that if further title research was to reveal that Bradbury Court was considered a dedicated way, that it may be subject to the statutory vacation described in 23 MSRA 3032 that occurred on September 29, 1997. Due to the appearance that Bradbury Court is private property, such title research would not be the responsibility of the City of Portland.

If you have any questions or concerns please feel free to contact me at 874-8842.

JAG/jag

Pc:

James Robbins, PLS, Archivist

Charlie Lane, Corporation Counsel

AH. 7.2

## Interoffice Memorandum

To:

Alex Jaegerman, Chief Planner

CC:

Jim Robbins, Public Works/Engineering

From:

Marge Schmuckal, Zoning Administrator

Date:

September 17, 1998

Subject: Status of Bradbury Court

Alex,

During your conditional use review for the drive-up teller at 19 Commercial Street, BIW Five County Credit Union, the status of Bradbury Court will most likely come up at some point. I have spoken with Jim Robbins from Public Works/Engineering who is the purveyor of the City's street vault information. He has informed me that Bradbury Court was never a City street or way. It is a private road. This is consistent with the deed and survey that David Richard has shown to me.

If the Planning Board needs any more information on this, I'm sure Jim Robbins or David Richard could supply it.

FROM THE DESK OF...

MARGE SCHMUCKAL ZONING ADMINISTRATOR CITY OF PORTLAND, MAINE 389 Congress Street - City Hall, room 315 PORTLAND, MAINE 04101

(207) 874-8695 Fax: 874-8716

|                                                                                                                                                            | OI A BOUNDARY S                        | URVEY              | •                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| INSPECTION OF PREMISES                                                                                                                                     |                                        | Job Number:        | 300-36                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| I HEREBY CERTIFY TO Classic Title Co.                                                                                                                      | Portland, Maine                        | Inspection Date:   | 09-22-97                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Simba Inc. and its Title Insurer                                                                                                                           |                                        | Scale: 1           | = 30' -                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| The monumentation is in harmony with current deed description.                                                                                             |                                        | apland for         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| The building setbacks are net in conformity with town zoning requirements.                                                                                 |                                        |                    | /                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| The dwelling does not appeared fall within the special flood hazard zone as delineated by the                                                              | 126<br>2                               | 4                  | 14 91                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| rederal Emergency Management Agency.                                                                                                                       |                                        |                    | 311.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| The land does not appear fall within the special flood hazard zone as indicated on                                                                         |                                        |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| community-panel #                                                                                                                                          | 75.                                    |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| THIS PROPERTY IS SUBJECT TO ALL RIGHTS AND EASEMENTS OF RECORD.                                                                                            | To India Str                           | reet .             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| THIS PLAN MIGHT NOT REVEAL CONFLICTS WITH ABUTTING DEEDS.                                                                                                  |                                        |                    | Company of the Compan |
| BRUCE R. BOWMAN, INC. PLAN BOOK                                                                                                                            | PAGE L                                 | OT                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Cumberland, 12 A  Cumberland, 1071, 200 2007                                                                                                               | PAGE L 10219 PAGE 185                  | COUNTY Cumber      | land                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Phone: (207) 829-3959<br>Fax: (207) 829-3522 THIS PL                                                                                                       | AN IS NOT FOR R                        | FCOPDING           | Deaue L. 177                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

THE PROPERTY OF THE

P. 82

Banister Deed Disc.

AH. 9.Z

## SCHEDULE A

A certain lot or purcel of land, located in Portland, County of Cumberland and State of

West from the intersection of the northerly sideline of Commercial Street and the later section of the northerly sideline of Commercial Street and the later now existing; thence along the centerline of said party wall on a bearing approximately later surface of said wall in a generally southwesterly direction, a distance of 33 feet, wall in a generally northwesterly direction, a distance of 33 feet, wall in a generally northwesterly direction to its terminus; thence along the exterior surface wall in a generally northwesterly direction to the rear line of the parcel conveyed wall in a deed dated August 4, 1992 and recorded in the Cumberland of Registry of Deeds in Book 10219, Page 185; thence along said rear line in a generally line of 34° East, along the southwesterly line of said parcel, a distance of 85.27 feet to a spike; thence continuing along the southwesterly line of said parcel, South 28° 53° 32° 51° 23° 50° East, along the northerly sideline of Commercial Street, thence of 63.75

Subject to all easements of record,

Subject also to (i) the Declaration of Covenants, dated September 29, 1988, recorded in County Registry of Deeds in Book 2436, Page 12 and (ii) righted and casement and in the deed from Simba, Inc. to Erasmo, Inc., dated August 4, 1992 and in the Cumberland County Registry of Deeds in Book 10219, Page 185

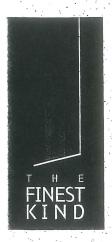
MEANING AND INTENDING to describe a portion of the premises conveyed by inc. to Erasmo, Inc. by deed dated August 4, 1992 and recorded in the Cumberland Registry of Deeds in Book 10219, Page 185.

ALSO granting all right, title and interest of the Grantor in and to the alleyway that abuts

ALSO granting (i) a right of access over land being retained by Erasmo, Inc. to the size walls of the structure located on the premises described above for the purpose of tenance and repair of such walls and (ii) the right to construct, maintain and repair vents in the area currently used by Grantee as its warehouse to the exterior of the northerly wall of Grantee's building.

RESERVING to Erasmo, Inc., its successors or assigns, the right to build and renovate in





June 17, 1999

Mr. William Needleman
Planning Office, City of Portland
389 Congress Street
Portland, ME 04101

Dear Mr. Needleman:

AB/sk

Enclosure

Again I wish to summarize my objection for the drivethru proposed by BIW Credit Union. It is dangerous for children and adults to step directly into the path of this drive-thru from the rear entrance of my retail store. To think otherwise is foolhardy.

I do not wish to loose my legal right of way from my parking lot to Commercial Street. See attached.

I do not have a legal right of way from my lot to India Street.

Sincerely,

Arthur Banister

9 Commercial Street Portland, Maine 04101

**207 772 2155 voice** 207 772 5172 fax 800 640 5115 toll free

172 Pleasant Street Brunswick, Maine 04011

**207 725 5199 voice** 207 725 5568 fax

NORMAN, HANSON & DETROY, LLC

AH. 11.1

CAMO C. NORMAN
ROBERT F HARJON
POTER J. BUT ROY
STEPHEN HEBBERT
ROGERICK R. ROYZAR
THEODORE H. NICKMER
ANK G. LAVOUE
DYEPHEN W. MOMLARTY
LAWIS S. POLICIEN
PAUL F. DRISCOLL
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JONATHAN AY DROCAN
CHRISTOPHER C. TAINTOR
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RUSCHEL B. PIERGE, JR.
ANNE M. CARNATY
THOMAS E. MARJERIECH
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ENLY A. BUSCH
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PORTLAND, MAINE 04112-4600

AREA CODE 207 774-7000 FAX 775-0496

E-Mall deummings@nndlaw.com

> Website www.nhdlaw.com

June 30, 1999

VIA FACSIMILE 874-8497

Penny Littell, Esq. City of Portland 389 Congress St. Portland, ME 04101

Re: BIW Five County Credit Union

Dear Penny:

Pursuant to our fairly recent telephone conversation, I am sending you a copy of the actual easement deed upon which BIW Five County Credit Union is relying in connection with its application to the Planning Board. As you can see the deed is from 1853, and it appears that those rights were simply passed down through the years, including to BIW Five County Credit Union's landlord and current owner of the property.

Based on that easement language, BIW Five County Credit Union believes that is proposed use of the passage as a drive-through is within the scope of those easement rights.

My understanding is that this was all that the Planning Board was looking for on this score. If you have any questions, please feel free to give me a call.

DLC/dlc Enclosure

cc:

David Richard

Roderick R. Rovzar, Esq.

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[AH.11.7]

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editor William & Mitchell

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The following information, although presented informally, is an attempt to address some of the concerns that were raised at the last meeting. Our attorney, Daniel Cummings, along with a summary as to his findings in general will address issues dealing with Rights of easement.

### Traffic Flow

There have been concerns raised over our intended use, potentially changing or disrupting the traffic flow.

It is our opinion that our proposed use would actually improve the traffic flow and also ensure that these areas are accessible and maintained as to their original purpose.

These areas, as I have come to know them, are not being used in a manner consistent with proper traffic flow, as the planning board may perceive them to be. In reality, allowing sections of these areas to be used for parking by the abutters and their tenants has generally ignored the intended purpose. The right-of-way that is shared by Mr. Banister is continually blocked and impassible on a daily bases due to vehicles being allowed to park in the right-of-way using it as a parking area. This again, appears to be in direct conflict with the areas intended purpose and also with what is being asked of us.

We fully support what is being asked of us in regard to safety issues and concerns in this matter. We seem to be lacking, however, a basic understanding of the board's request based upon how these areas are being used in actuality.

### **Engineering Concerns**

- It is our understanding that we have met all engineering requirements as prescribed in section 3 of the R-3 zoning code.
- The City Traffic Engineer, Larry Ash, has stated that he has no concerns with this
  proposal and has personally driven the proposed layout with no concerns.

### Ability to keep the area free of obstructions

This area represents a shared access for the abutters and therefore all those concerned have it in our best interest to keep this area free and clear from any type of obstruction that would prevent the ability to use these right of ways.

### Existence of Loading Zone

There is no loading zone located in the right-of-way shared by Mr. Banister and our landlord, Mr. Steven Mcduffie.



AH. IZ.Z



Bill Needleman City Planning Department City Hall 389 Congress St. Portland, Me. 04102

October 04, 1999

Dear Bill,

The following information presented is to address the concern, as expressed by the board, regarding our intended actions to keep the areas in question free of any obstructions.

It is the hope of BIW Five County Credit Union to join in the shared use of this area and to do so in a cooperative manner. Further more, we recognize, and respect the fact that this is a *shared* area and as such, we hope that all who share in its use will respect this is as well.

In the event that this area is blocked, however, we do intend to act in accordance with its original purpose, but to do so in a non-aggressive and non-confrontational manner. We feel that the best way to resolve a situation involving an obstruction is to first locate and contact the owner of the vehicle causing the obstruction and make them aware of the situation and ask them to move the vehicle as soon as possible. We do realize that towing a vehicle may be an option but intent to exercise that option only as a last reson when all other alternatives have been exhausted.

We would also like to state that we fully understand, and accept, that our proposal would put us in the unenviable position of ensuring that these areas are kept open for proper vehicle flow. This scenario in turn can, and has, created some concerns from certain abutters who see this as a loss to certain types of usage that they have become accustomed to that currently restrict and or outright block traffic flow. While we have no control over how these areas were used in the past, we strongly feel that our proposal, by the very nature of its existence, would only be an asset by ensuring a constant traffic flow and thereby helping to maintain their original purpose.

Sincerely,

David W. Richard

Branch Manager

AH. 13.1

## NORMAN, HANSON & DETROY, LLC

DAVID C. NORMAN
ROBERT F. HANSON
PETER J. DETROY
STEPHEN HESSERT
RODERICK R. ROVZAR
THEODORE H. KIRCHNER
MARK G. LAYOIE
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E-Mail dcummings@nhdlaw.com

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September 14, 1999

#### VIA FACSIMILE 874-8497

Penny Littell, Esq. City of Portland 389 Congress Street Portland, Maine 04101

Re: BIW Five County Credit Union

Dear Penny:

I am enclosing a copy of a memorandum we recently prepared and sent to BIW Five County Credit Union. It addresses the 16.5' right-of-way that board members had questions about. As you will see from the memorandum, although the source deed itself was not located, evidence of it and the credit union's easement rights is strong, particularly so given the century plus of existence/usage.

With this memorandum (which is also being faxed to Bill Needleman per the request of my client), the credit union believes that it has addressed all of the board's questions and concerns. In addition, my understanding is that the credit union's application is, and has been, complete. If that is not the case, please let me know immediately, as the credit union wants to ensure that the record is complete.

At this point the credit union believes everything is in order and is hopeful that the board votes to approve its application at its meeting on September 28. I thank you for your attention to this matter.

/ \

Janiel I. Cummin

DLC/lec Enclosure

cc: David Richard (via fax 774-1667)

Bill Needleman (via fax 756-8258))

AH. 13.2

### **MEMORANDUM**

TO:

David Richard, BIW Five County Credit Union

FROM:

Daniel Cummings

DATE:

September 2, 1999

RE:

Easement rights in leased property

# **BACKGROUND**

As you know the City of Portland's Planning Board has requested the credit union to provide additional information concerning its easement rights associated with the leased property located at 19 Commercial Street in Portland (the "Property"). The two easements at issue are: (1) the 20 foot passageway running from Franklin Street along the northerly line of the Property, sometimes referred to as Bradbury Court ("Bradbury Court Easement"); and (2) the 16.5 foot passageway running from Commercial Street along the easterly line of the Property (the "Commercial Street Easement"). We previously gave the Board the source deed for the Bradbury Court Easement, which was contained in a deed from Tyler et als. and recorded in Book 282, Page 116 ("Bradbury Court Easement Deed").

As for the Commercial Street Easement, we have searched the records in the Cumberland County Registry of Deeds back to 1760 but have not been able to locate the source deed. It appears that the source deed is one from the Portland Marine Railway to

Lemuel Dyer, who owned the Property back in the 1850's (hereinafter the "Commercial Street Easement Deed"). Although Dyer likely would not have received the fee to the passageway in that deed, he would have received rights to use it, i.e., an easement.

### EVIDENCE

Our conclusion is based on the following evidence contained in the registry of deeds.

# 1. <u>EASEMENT AND PASSAGEWAY ARE REFERENCED</u> <u>IN VARIOUS DEEDS IN 1853</u>

The Commercial Street Easement Deed is actually referenced in three deeds given by Portland Marine Railway. The first one is dated June 10, 1853 and recorded in Book 246, Page 349, which conveys to a Samuel Tyler and Daniel Tyler a ½ interest in property lying between Fore and Commercial Streets, which abutted the Property to the west. A copy of that deed is attached as Exhibit A. The second and third deeds are ones to Oliver B. Dorrance and Robert Robinson, each of whom received a ¼ interest in the same property and are recorded in Book 246, Pages 465 and 348 respectively (hereinafter collectively the "Tyler Deeds"). Each of the Tyler Deeds reserves from the "conveyance to the heirs and assigns of Lemeul Dyer all the rights they have in and to the use and occupancy of a passageway leading from the said Boothby house to Commercial Street as it is described in a deed from the grantors herein to the said Lemeul Dyer [i.e., the Commercial Street Easement Deed]."

Evidently, for whatever reasons the Commercial Street Easement Deed was never recorded.

### 2. PASSAGEWAY DEPICTED ON PLAN IN 1870

Subsequent to receipt of the Tyler Deeds, Tyler et al. gave Dyer et al. a deed recorded in Book 248, Page 183 (the "Dyer Deed"). A copy of the Dyer Deed is attached hereto as **Exhibit B**. The Dyer Deed describes a line, and it then grants to Dyer et al. all property rights received in the Tyler Deeds that lay easterly of the described line.

# 3. PASSAGEWAY REFERENCED IN MORTGAGE IN 1883

On June 6, 1883 the heirs of Lemeul Dyer granted a mortgage to Maine Savings

Bank for \$6000.00 (recorded in Book 470, Page 192). This mortgage conveyed the

homestead (but not the fee) of the Property, describing the homestead as lying adjacent to
the passageway that is the subject of the Commercial Street Easement.

### 4. PASSAGEWAY REFERENCED IN DEEDS IN 1897

Augustus P. Fuller conveyed the Property along with the Commercial Street

Easement to James Bradley Jr. on December 30, 1897. (A court judgment awarded this
property back to Augusta P. Fuller's estate after he passed away). Also on December 30,
1897, both Mary C. Dyer and Elizabeth W. Smith conveyed their rights of dower to

Fuller. These two deeds also make specific reference to both the Bradbury Court

Easement and the Commercial Street Easement and include the same description as the
most current deed.

<sup>&</sup>lt;sup>2</sup> The line appears in a plan prepared by T.F. Chappell C.C.E. and recorded in the Cumberland County Registry of Deeds on December 5, 1870 in Book 3, Page 15 (the "Plan"). Attached hereto as Exhibit C is a sketch from of the Plan.

It appears that the Dyer Deed was executed to clear up confusion regarding boundary lines, etc. between the Tyler and Dyer properties as originally contained in the deeds to each party from the Portland Marine Railway.

AH. 13.5

## CONCLUSION

Reference to the reservation of easement rights contained in the Tyler Deeds, in conjunction with evidence of its existence on maps and in various deeds pre-dating the 20<sup>th</sup> Century, and reference to both the Bradbury Court Easement and the Commercial Street Easement in each deed transferring title to the Property from the late 1890's forward, is strong evidence establishing rights in the Commercial Street Easement.<sup>4</sup>

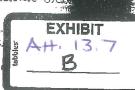
Therefore, if it were necessary, we believe that rights to the Commercial Street Easement, or the fee itself, could be established in court.

<sup>&</sup>lt;sup>4</sup> In fact, it appears likely that the Dyer Deed granted the fee interest in the property over which the Commercial Street Easement runs.

246/348 Robinson 14 246/465 (nonauco) 14

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Thankful lotton Transt W\_ Wotton atrick M

d recorded from the Register.

KNOW ALL MEN BY THESE PRESENTS. THAT m consideration of the count time during of a ford & Thate aforeact paid by Henry Dyer boself W. Dun augustus a Dyer and I D. D. W. Dyer all of Dock Tortland and Drekel Dyer of bake Object the said to the proper whereof is de heroby acknowledged to hereby give grant have a long control while and the the receipt whereof is to hereby acknowledged to hereby give, granic bargain, sell and control was the said benny, bough, augustus, and the Samuel bligabeth, a heart of exclude their heirs and assigns forever,

All that part of a facel of land and Tata situated near blay love in said Portland conveyed by the totland Marine Railway to us as tenants in common by would deeds dated stone 6th 1953 which lies eastwardly of line described as follows. Beginning on or near the north to line of Thames street at a red stake set against the front Then fence of the late Lemuel Dyer deceased and about ect distant westwardly from the South come of house of the said Dennuel Diger deceased thence said stake northwesterly by a line Karallet with the It side line of India street about 169 feet to the most side line of the parcel of land conveyed to us as esaid by the said Tortland marine railways.

To have and to hold, the slove ranted and bargained premises, with all the partieges at appartenances beroof to the said Is nameles their heirs and assigns, to their use and behoof foreger.

here and assigns, that we are lawfully seized in see of the precises; that they are tree and incumbrances; that we have good right to sell and convey the same to the said Siantes their heirs and assigns to hard a particular to held as aforesaid; and there and we have so their shall and will warrant and defend the name to the said shoutes

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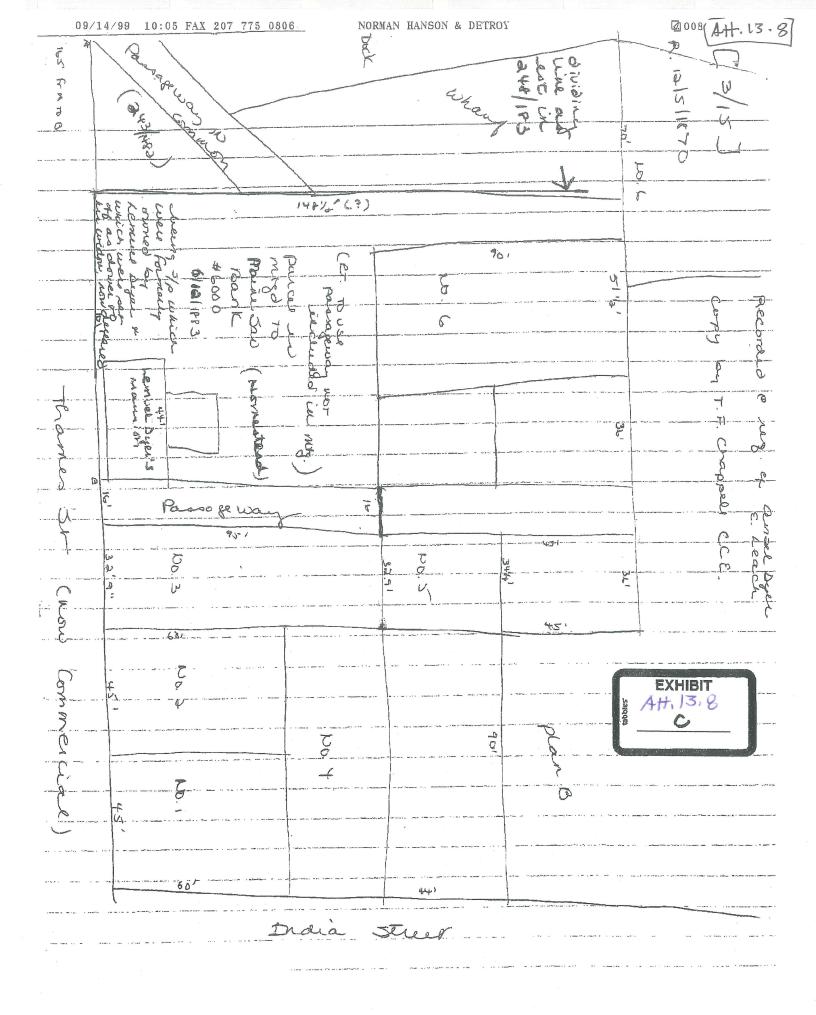
in the Witness whereof, we the said Is contino and the alich wife of the soil Bon for the said higher of another on the said of soil Borbert & Arthur with have presented so our band said scalp this thinking the day of Sally the year of our Lord one thousand eight hundred and fifty three Es. A Pracilificate, witness to \$ I. J. B. + R. J. R. D. T. E. T. Box.

8 . A Pracilificate, witness to \$ S. G. D.

G. J. Northam Popular of the Same of Robert of Robinson and David Time where a and acknowledged the above instrument to be thunfree act and deed. Before Mr.

Received auch 16 original

James, J. Me Colle Question of the Death 1953 at 4 O'clock, 45 m. S. M., and recorded from By William C. He tolack Register. Justice ef the Prace. M., and recorded from the





### To Whom It May Concern:

At the recommendation of the board, I have met with Mr. Banister with the intent to reach a mutually agreeable understanding. Unfortunately, I regret to inform the planning board that we have not been able to do so. In my opinion, Mr. Banister is unwilling to reach an agreement over the proposed use of the shared right-of-way in question.

Mr. Banisters concerns are based on the premise that our intended use of this space would interrupt or potentially block his access to his parking area located directly behind his property. It should be noted that this parking area is presently inaccessible from the right-of-way. This is due to the existence of a guardrail and also daily parking allowed to exist within the right-of way by Mr. Banister.

Mr. Banister does contend, however, that if for any reason he loses his present access to his parking area, presently located on India St., his only access would then be by use of the right-of-way in question. With respect to Mr. Banister, his concerns are based on a possibility of loosing access from India St., although at this time no threat of that exists. Even under the scenario that he was to lose, for any reason, his present access form India St. then we still see no reason for his concerns based on the following scenario. The entrance to Mr. Banister's parking lot would be from Commercial St. along the shared right-of-way, following anticipated traffic flow, and exiting by way of Bradbury Court, again, following the anticipated traffic flow.

I have reviewed this scenario with Mr. Banister but unfortunately he strongly feels that his vehicles should exit back through the shared right-of way onto Commercial St.. This scenario, In our opinion, creates concern regarding proper vehicle flow and safety, especially when confined to such a narrow passageway.

I fully respect Mr. Banister's position; however, I feel his concerns are unsubstantiated.

Respectfully submitted,

David W. Richard Branch Manager



AH 15.1

# NORMAN, HANSON & DETROY, LLC

DAVID C. NORMAN
ROBERT F. HANSON
PETER J. DETROY
STEPHEN HESSERT
RODERICK R. ROYZAR
THEODORE H. KIRCHNER
MARK G. LAVOIE
STEPHEN W. MORIARTY
JAMES D. POLIQUIN
JOHN H. KING, JR.
PAUL F. DRISCOLL
WILLIAM O. LACASSE
MARK E. DUNLAP
ROBERT W. BOWER, JR.

JONATHAN W. BROGAN
CHRISTOPHER C. TAINTOR
DAVID P. VERY
DANIEL L. CUMMINGS
ALEXANDER F. MCCANN
RUSSELL B. PIERCE, JR.
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OCT 2 I 1000

October 20, 1999

Penny Littell, Esq. City of Portland 389 Congress Street Portland, ME 04101

Re: BIW Five County Credit Union

Dear Penny:

I wanted to address a couple of issues that surfaced at the Planning Board meeting on October 12, assuming you will pass this along to the Board members for their consideration.

The first issue involves Board member Erin Rodriguez's concerns that the City's ordinances put the Board in the untenable position of having to decide the scope of BIW Five County Credit Union's easement rights. Understandably, Mr. Rodriguez is uncomfortable with that role and believes that it should be beyond the scope of what the Board's role. I agree with that whole-heartedly. He also believes, however, that the Board is "stuck" with that role because the ordinance in effect mandates it. I respectfully disagree with that conclusion. Let me explain.

Section 14-524(c) of the City's ordinance requires that the Credit Union submit written statements containing, among other things, a "general summary of existing and proposed easements or other burdens now existing or to be placed upon the property," as contained in Subsection 14-524(c)(3), and "evidence of the applicant's title, right, or interest in the property, including without limitation deeds, leases, purchase options or any other documentation," as found in Subsection 14-524(c)(10).

I do not believe that that language mandates the conclusion that Mr. Rodriguez has reached, *i.e.*, that the Board must also make a legal ruling that the proposed use falls within the scope of the "applicant's title, right or interest in the property." I agree with your assessment that once such evidence is produced, which the Credit Union has

Penny Littell, Esq. City of Portland October 20, 1999 Page 2

produced, the fight over the scope of such rights falls on private parties. The Credit Union has always realized that any other party that can establish rights in the passageways would have the right to assert, in court if necessary, that the Credit Union's passageways would have the right to assert, in court if necessary, that the Credit Union's use is beyond the scope of its easement rights, even if the City approves the Credit Union's site plan. As you put it, the Credit Union would have to proceed "at its own risk."

I can appreciate Mr. Rodriguez's discomfort with the notion that the Board has to make a legal ruling on the scope of the Credit Union's easement rights. Again, the Credit Union believes that it has submitted sufficient evidence establishing that it has easement rights in the subject property. The Credit Union also believes that it has a strong legal argument that the scope of those easement rights are such to allow it to utilize the passageway as a drive-through teller unit. We believe that the Credit Union's position is supported by, among other cases, the case of Guild v. Hinman, 695 A.2d 1190 (Me. 1997). In that case, the Law Court stated that the "use of an easement 'may vary from time-to-time with what is necessary to constitute full enjoyment of the premises[,]' ... and an express easement may accommodate modern developments." Id. at 1192-93. As you know, the Law Court has stated that the "construction of language in an easement deed is a question of law that we independently review." Fine Line, Inc. v. Blake, 677 A.2d 1061, 1063 (Me. 1996). Thus, given the fact that the property is located in a commercial zone, and given modern uses, the Credit Union believes that it has a strong argument that the scope of its easement rights are sufficient to accommodate use for a drive-through teller window.

The second issue that I want to address is the position taken by Board member Cyrus Hagge. In essence, Mr. Hagge's position is that he refuses to approve any site plan that appears likely to engender litigation by other parties. Such a standard cannot be found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no evidence that litigation will necessarily flow from the Board's approval of the Credit Union's application. Mr. Hagge assumes that abutting property owners would institute Union's application, most likely thinking that The Finest Kind Stove Shop would institute litigation litigation its stated objection to the Credit Union's application. That may not necessarily based on its stated objection to the Credit Union's application. That may not necessarily be the case. In effect, Mr. Hagge is stating that, because there is a possibility that The Finest Kind will institute suit, he will not approve the Credit Union's application.

<sup>&</sup>lt;sup>1</sup> Alternatively, he may be implicitly stating that he believes that the Credit Union's request goes beyond the scope of its rights and that he is going to take it upon himself to somehow protect what he sees as The Finest Kind's rights.

Penny Littell, Esq. City of Portland October 20, 1999 Page 3

It is important to remember, however, that Section 14-526(a)(1)-(26) of the City's ordinances contains the standards for site plan approval. The Credit Union strongly believes that it has met each of those standards for approval, and thus, it is entitled to have its project approved. Therefore, I respectfully direct Mr. Hagge to the standards have its project approved. Therefore, I respectfully direct Mr. Hagge to the approval contained in Section 14-526(a)(1)-(26) to govern his decision-making as to the approval of the Credit Union's application.

Sincerely,

Daniel L. Cummin

DLC:kls

cc: Mr. David Richard



To:

City of Portland

From:

Robert C. Hood

Auto Europe, LLC. VP Finance

5.8

11/03/99

RE:

Drive-Through Proposal

We have been made aware that the present Drive-Through proposal as put forth by BIW Five County Credit Union would create a one-way traffic area limited to the section of Bradbury Court located directly behind the building at 19 Commercial Street. We further understand that this would, in turn, limit our access to that particular section of Bradbury Court. We do not see this proposal as a concern. Our vehicles exit by the way of either Franklin Street or through our own parking areas onto Commercial Street.

Best Regards,

Robert C Hood

Cc:

David W. Richard

AH. 17

From:

Larry Ash

To:

William Needleman

Date:

Wed, Oct 27, 1999 2:50 PM

Subject:

**BIW Driveup Window** 

Bill:

After reviewing the proposed driveup window, parking and access to/from Commercial St and Franklin Arterial I have the following recommendation.

There should be one-way traffic in advance of the driveup window beginning at the edge of the BIW building and the one-way should continue only so far as the end of the BIW building. I do not believe safety is compromised with this plan and parking may remain as it presently exists. How BIW wishes to make it known that this is one-way is their responsibility.

The lane off Commercial Street(16.5 ft wide) and east of the existing parking lot should be a two-way lane to facilitate access to the parking lot in the rear of the building should that lot become available in the future as well as facilitate access to the adjacent parking lot and access/egress to Commercial Street.

Should you have any questions please call.

AH. 18

# WILBUR SMITH ASSOCIATES

ENGINEERS • ECONOMISTS • PLANNERS

107 INDIA STREET . PORTLAND, ME . 04101 . (207) 871-1785 . FAX (207) 871-5825

November 3, 1999

Mr. David Richard BIW Five County Credit Union 19 Commercial Street Portland, Maine 04101

Subject: Proposed Drive-Up Banking Service @ 19 Commercial Street

Dear Mr. Richard:

In response to your request I have reviewed traffic issues relative to the proposed Drive-Up Banking Window at the existing BIW Five County Credit Union at 19 Commercial Street in Portland. My review was based upon the site plan prepared by Royal Design-Builder dated March 15, 1999 and a brief field review of the project location.

In my professional opinion the proposed Bank Drive-Up facility can be implemented without negatively impacting traffic safety and circulation. It is recommended that traffic circulation be limited to one-way flow from the parking aisle east of the Credit Union to the westerly edge of the Credit Union Building. Designation of this roadway section as a one-way street will need to be provided with signs and pavement markings that conform to the Manual on Uniform Traffic Control Devices, Federal Highway Administration.

I hope the above is satisfactory. Please call me if you have any questions.

Sincerely,

WILBUR SMITH ASSOCIATES

Thomas A. Errico, P.E.



To:

City of Portland

From: Robert C. Hood

Auto Europe, LLC. VP Finance

11/03/99

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November 3, 1999

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Sincerely-

VILBUR SMITH ASSOCIATES

Thomas A. Errico, P.E.



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107 INDIA STREET · PORTLAND, ME · 04101 · (207) 871-1785 · FAX (207) 871-5825

November 3, 1999

Mr. David Richard BIW Five County Credit Union 19 Commercial Street Portland, Maine 04101

Subject: Proposed Drive-Up Banking Service @ 19 Commercial Street

Dear Mr. Richard:

In response to your request I have reviewed traffic issues relative to the proposed Drive-Up Banking Window at the existing BIW Five County Credit Union at 19 Commercial Street in Portland. My review was based upon the site plan prepared by Royal Design-Builder dated March 15, 1999 and a brief field review of the project location.

In my professional opinion the proposed Bank Drive-Up facility can be implemented without negatively impacting traffic safety and circulation. It is recommended that traffic circulation be limited to one-way flow from the parking aisle east of the Credit Union to the westerly edge of the Credit Union Building. Designation of this roadway section as a one-way street will need to be provided with signs and pavement markings that conform to the Manual on Uniform Traffic Control Devices, Federal Highway Administration.

I hope the above is satisfactory. Please call me if you have any questions.

Sincerely-

WILBUR SMITH ASSOCIATES

Thomas A. Errico, P.E.

#### WILBUR SMITH ASSOCIATES

ENGINEERS . ECONOMISTS . PLANNERS

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Sincerely,

WILBUR SMITH ASSOCIATES

Thomas A. Errico, P.E.

February 26, 1999

Mr. David Richard
BIW Five County Credit Union
40A Commercial Street
Portland, ME 04101

Re:

19 Commercial Street Lease Agreement

Dear Dave:

In follow-up to our prior telephone conversations, enclosed please find a modified Lease agreement depicting the agreed-upon changes between the parties to date. While I believe we are in agreement regarding most outstanding issues, I offer the following comments based on Rod Rovzar's notes and our subsequent discussions:

- 1. Memorandum recording of the Lease document is acceptable to Steve. Please copy us on any such recording.
- 2. Exhibit A shall serve as the plan for the demised premises.
- 3. Upon return receipt of this Lease document, please attach a copy of the full-sized rendering depicting the anticipated construction of the ATM drive-thru and night depository, including building additions and traffic patterns. We will attach it to the Lease as Exhibit #1 in keeping with the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> paragraphs outlined on page 4 of the Lease agreement. Please be sure to review these paragraphs as we have added language depicting the attachment of the plan and clarifying that the Landlord is perfectly content with your plans for these two additions as discussed to date, but that he cannot guarantee the City of Portland will permit the installation of a drive-thru at such time you make application with the City. (Also note that Steve will happily support and assist you with any application you file with the City regarding this project.)
- 4. Attached to the Lease as Exhibit #2 is an accounting of year-end 1998 operating expenses for the subject premises. Should BIW remain in this property beyond its initial five-year term, the Tenant shall be responsible for its pro ratu share of annual increases in these expenses.

David Richard February 26, 1999 Page 3

Finally, with regard to your request regarding additional rent abatement, please note that the Lease agreement arready provides for a 2 ½-month free rent period versus the two-month period you and I discussed the other day.

Should there be any further discussion required as it relates to "damage of premises" and Landlord obligations or the "purchase option," please ask Rod to give me a call directly and I am certain that we can reach a mutually acceptable understanding with regard to these matters.

Thank you and, as always, please call me with any questions.

Very truly yours

DEBRA R. NAPOLÍTANO

DRN/kah Enclosures

cc: Terri Hanson (via fax: 773-4914)

Roderick R. Rovzar, Esq. (via fax: 775-0806)

January of the state of the sta

## Site Review Pre-Application Multi-Family/Attached Single Family Dwellings/Two-Family Dwelling or Commercial Structures and Additions Thereto

In the interest of processing your application in the quickest possible manner, please complete the Information below for Site Plan Review

NOTE\*\*If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.

| BIW FIVE COUNTY CREDIT UNION                                                                                                                                                                                                                                                                                                                                                                             | May 4 1999                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| Applicant 40 A COMMERCIAL ST. PORTLAND ME                                                                                                                                                                                                                                                                                                                                                                | Application Date BIW Five County C.                                                                                          |
| Applicant's Mailing Address ROYAL DESIGN BUILDERS, INC.                                                                                                                                                                                                                                                                                                                                                  | Project Name/Description  19 Commercial St.                                                                                  |
| Consultant/Agent 603 924 4533 FAX 603 924 5901                                                                                                                                                                                                                                                                                                                                                           | Address Of Proposed Site Map 29, BLOCK P, LOT 32                                                                             |
| Applicant/Agent Daytime telephone and FAX                                                                                                                                                                                                                                                                                                                                                                | Assessor's Reference, Chart#, Block. Lot#                                                                                    |
| Proposed Development (Check all that apply)New Building Building Addition                                                                                                                                                                                                                                                                                                                                | Change of Use Residential Office Retail                                                                                      |
| Manufacturing Warehouse/Distribution Other(Specify) BRA                                                                                                                                                                                                                                                                                                                                                  | NCH BANKING OFFICE                                                                                                           |
| Proposed Building Square Footage and /or # of Units  Acreage of Site                                                                                                                                                                                                                                                                                                                                     | Zoning                                                                                                                       |
| You must Include the following with you application:  1) A Copy of Your Deed or Purchase and Sale Agreement  2) 7 sets of Site Plan packages containing the information for checklist.  (Section 14-522 of the Zoning Ordinance outlines the process counter, photocopies are \$ 0.25 per page)                                                                                                          |                                                                                                                              |
| I hereby certify that I am the Owner of record of the named property, or that the that I have been authorized by the owner to make this application as his/her authorised this jurisdiction. In addition, if an approval for the proposed project or use described official's authorized representative shall have the authority to enter all areas continuous of the codes applicable to this approval. | horized agent. I agree to conform to all applicable laws or<br>cribed in this application is issued, I certify that the Code |
| Signature of applicant:                                                                                                                                                                                                                                                                                                                                                                                  | Date: May 4, 1999                                                                                                            |
| Site Review Fee: Major \$500.00                                                                                                                                                                                                                                                                                                                                                                          | 0 Minor 400.00                                                                                                               |

This application is for site review ONLY, a Building Permit application and associated fees will be required

prior to construction.

BOARD OF APPEALS



#### CONDITIONAL USE APPEAL APPLICATION

| Applicant's name and address: BIW FIVE COUNTY CREDIT UNION                                                                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 40A COMMERCIAL ST PORTLAND, ME (BRANCH) PO BOX 598 BATH, ME.                                                                                                                                                             |
| Applicant's interest in property (e.g., owner, purchaser, etc.):                                                                                                                                                         |
| POTENTIAL LEASEF                                                                                                                                                                                                         |
|                                                                                                                                                                                                                          |
| Owner's name and address(If different): STEVEN McDUFFIE                                                                                                                                                                  |
| CLAY COVE INC. 52 WELLWOOD RD. PORTLAND, ME.                                                                                                                                                                             |
| Address of property and Assessor's chart, block and lot number:                                                                                                                                                          |
| 19 COMMERCIAL ST. PORTLAND, ME. MAP 29, BLOCK P, LOT 32                                                                                                                                                                  |
| Zone: B-3 Present use:                                                                                                                                                                                                   |
| Type of conditional use proposed: Drive-up Banking Sermes                                                                                                                                                                |
| Conditional use authorized by: Section 14-218(3)                                                                                                                                                                         |
| NOTE: If site plan approval is required, attached preliminary or final site plan.                                                                                                                                        |
| The undersigned hereby makes application for a conditional use permit as above described, and certifies that all information herein supplied by his/her is true and correct to the best of his/her knowledge and belief. |
| Date: SEPTEMBER 17, 1998  Signature of Applicant DAVID W PICHARD                                                                                                                                                         |



#### Dear Board of Appeals:

It is our request to establish a credit union drive through area located at 19 Commercial St. in the City of Portland, Maine. This would be utilizing an existing *Right of Way* as documented and shown on the accompanying documents.

Our understanding is that a drive up at this location would meet all necessary requirements of as stated in section 3 of the B-3 Zoning code. Stacking capacity offers an approximate total of over One Hundred (100) feet while the set back of the actual service window more than meets the Twenty Five (25) street set back. The vehicle path would follow the *Right of Way* by entering from Commercial St. and exiting onto Franklin St. At the service area itself, as demonstrated in the photograph, ample room is available for not only the transaction vehicle but also room for another vehicle to pass if required. It should also be noted that the Commercial Street area has had established drive up locations by both Key Bank at 172 Commercial St. and the former Casco Northern Bank located at 145 Commercial St.

In regard to alteration to the area, it is our intent to not add any structural element that would alter the area as it is known, the only exception would consist of a few small signs for the proper flow of drive up traffic. The service window would be operated through a tube system as a remote drive up, so that there would be no teller stationed at the drive up itself but rather located well within the building. The advantage to a remote drive up is that the changes to the building would be minor (This would be done by utilizing existing window areas, currently covered by wood, that are presently unused). The drive up service window would consist of an extending drawer to facilitate member transactions and a possible drive up ATM. The placement of a video camera would also be necessary for security purposes and to aid in the transaction itself. Our intent is to preserve the integrity of the area as it is now, creating a minimal impact both visually and architecturally.

On behalf of BIW Five County Credit Union, I thank you for taking this proposal into consideration. Some of this information is informal, due to time constraints, and may not meet your criteria. If so, I would be happy to provide any additional paperwork deemed necessary by the Board.

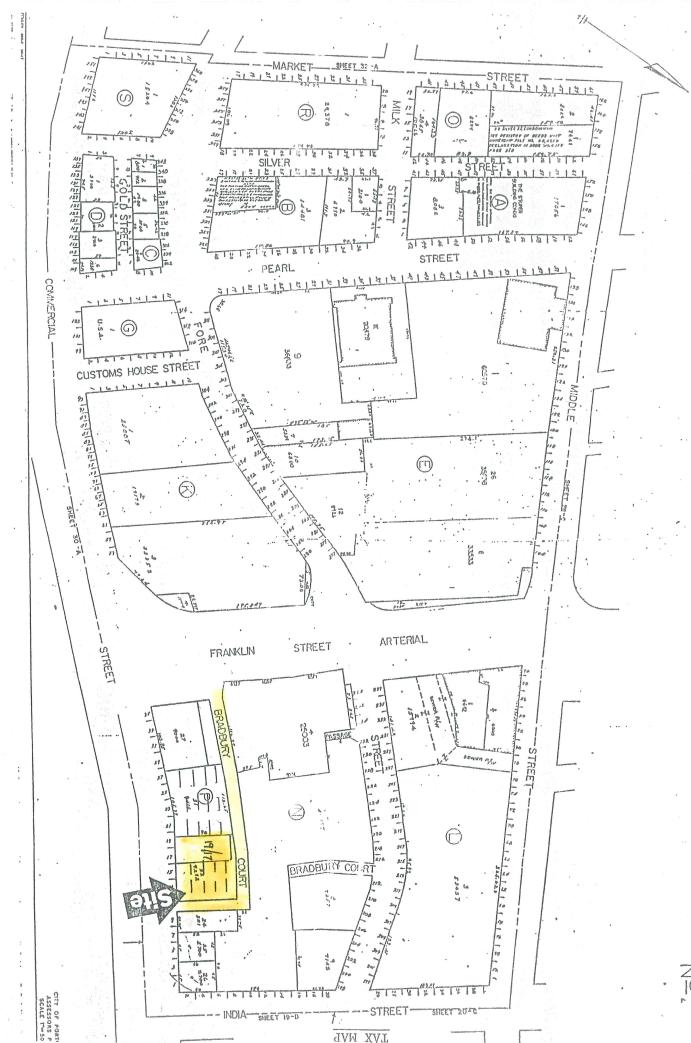
Sincerely,

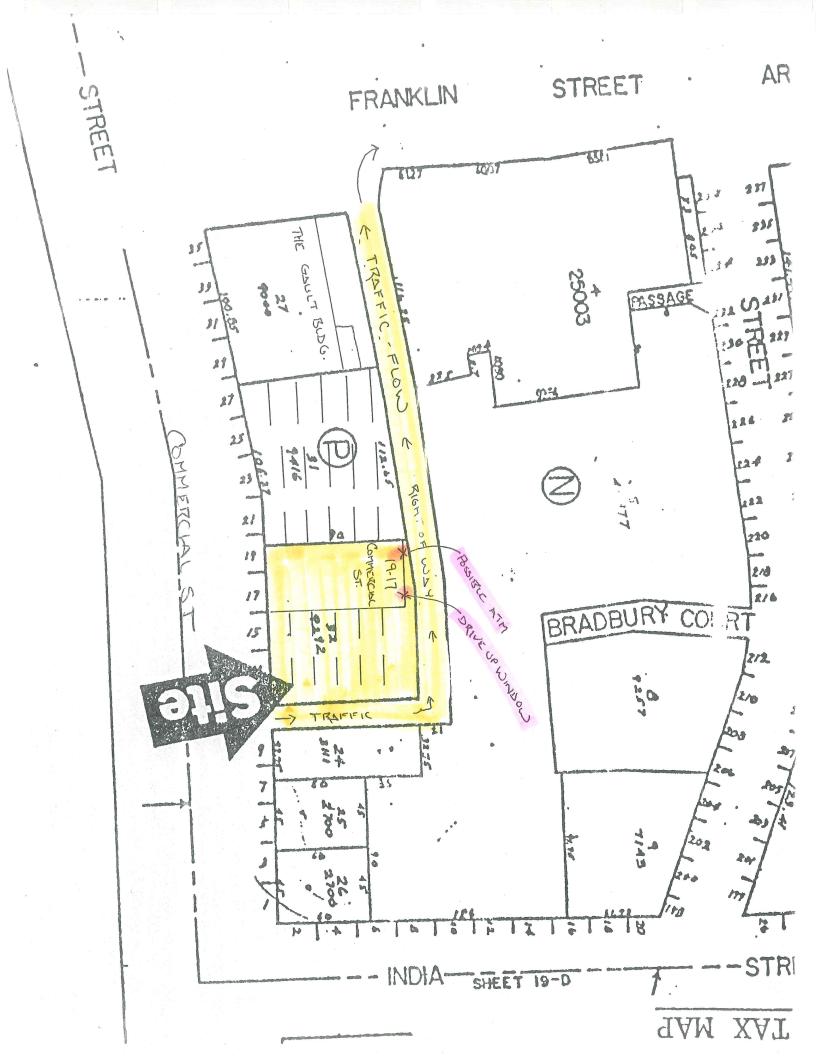
David W. Richard Branch Manager

BIW Five County Credit Union

PS I will on vacation and away from work until October 5<sup>th</sup>, 1998. However, I can be reached through September 24<sup>th</sup>, 1998 at (503) 331-7116, please feel free to call if there are any questions or concerns.









One Canal Plaza Portland, ME 04101 (207) 772-1333 Fax: (207) 871-1288 E-Mail: info@boulos.com w/w/boulos.com

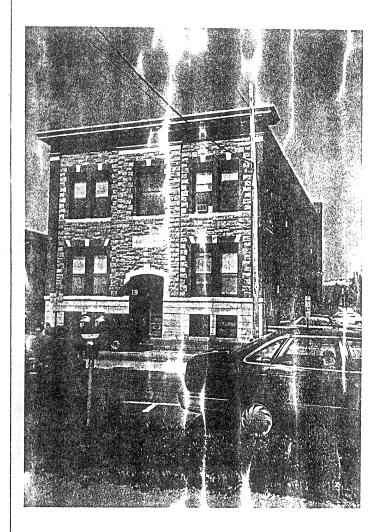


Individual Member



Initi idual Membership Spricialist, Industrial and Office Real Estate

#### FOR LEASE 1,619± S.F. OFFICE SPACE

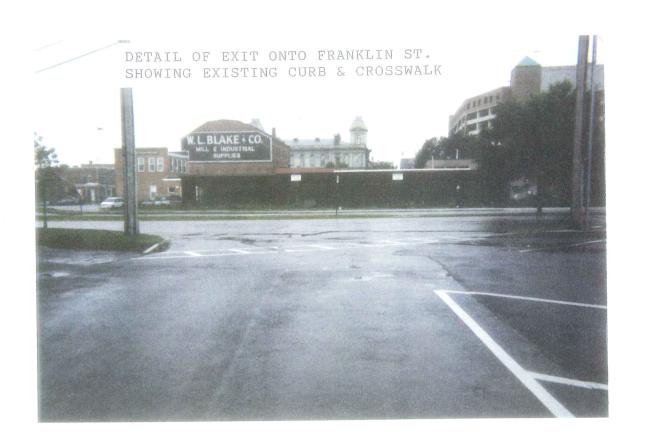


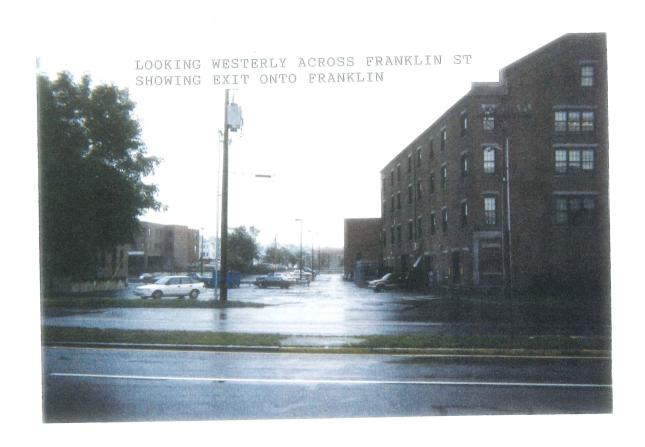
### 19 COMMERCIAL STREET PORTLAND, MAIL E

Information furnished is from ources deemed reliable, but no warranty is made as to the accuracy thereof. All information should be independently verified.

This Agency/Licensee represents the Seller's/Landlord's interest and, as such, has a fiduciary duty to disclose to the Sell-r/Landlord information which is material to the sale/lease, acquired from the Buyer/Tenant or any other source, except in cases of disclosed dual agency.

DRN/ady Ver.II





#### September 16, 1998



One Canel Plaza Portland, ME 04101 (207) 772-1333 Fax: (207) 871-1288 E-Mall: Info@boulos.com www.boulos.com



Individual Member



Mr. David Richard BIW Five County Credit Union 40A Commercial Street Portland, ME 04101 VIA FACSIMILE (207)774-1667

Re:

19 Commercial Street Portland, Maine

Dear David:

As a follow up to our last conversation, this letter shall serve to confirm that BIW Five County Credit Union is working with The Boulos Company to lease potential office space at the above referenced location.

Should the City of Portland have any questions with regard to this matter, please have them contact me at (207)772-1333.

I look forward to speaking with them.

Very truly yours,

JMR/ady

pc: Craig S. Young

Debra R. Napolitano

#### MORTGAGE LOAN INSPECTION PLAN

TO THE LENDING INSTITUTION AND ITS TITLE INSURER

I HEREBY CERTIFY THAT THE LOCATION OF THE OWELLING SHOWN THIS PLAN DOES SEES CONFORM WITH THE LOCAL ZONING LAWS IN EFFECT AT THE TIME OF CONSTRUCTION, THE PROPERTY DOES NOT FALL WITHIN A SPECIAL FLOOD HAZARD ZONE.

THIS PLAN WAS NOT MADE FROM AN INSTRUMENT SURVEY. THE CENTIFICATIONS ARE FOR MORTGAGE PURPOSES ONLY. THIS PLAN APPLIES ONLY TO CONDITIONS EXISTING AS OF THE DATE SHOWN MEFTON, AND DOES NOT SHOW ANY POSSIBLE CONFLICTS WITH ABUTTING CEEDS. THIS PLAN IS NOT FOR RECORDING.

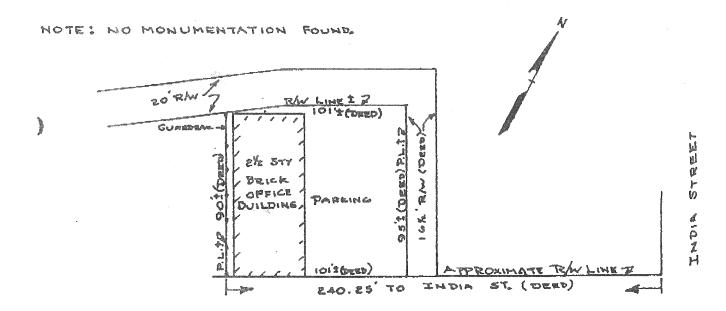
#### THIS IS NOT A LAND BOUNDARY SURVEY.

DATE JAN. 23, 1981 PROJ. 87027

BOOK/ 6669 PAGE 116

COUNTY CUMBERLAND SCALE 1°50 1





#### COMMERCIAL STREET

NOTE: THIS PLAN IS COMPILED FROM DEED, TAX MAP AND FIELD MEASUREMENTS.
THE PROPERTY LINES, RIW LINES AND BUILDINGS AND THEIR RELATIONSHIP TO
EACH OTHER IS APPROXIMATE. IF MORE ACCURATE DETAIL IS REQUIRED
A CLASS A SURVEY IS RECOMMENDED.

PROPERTY OF FORD S. REICHE, C.ALAN BEAGLE AND MARTIN J. RIDGE.
LOCATED AT " IT COMMERCIAL BT., PORTLAND, MAINE.

PURCHASER - WILLIAM J. DOWD.

26294

#### WARRANTY DEED

WILLIAM J. DOWD, of Westbrook, Maine, for valuable consideration, grants to APEX, INC., a Maine corporation with a principal place of business in Portland, Maine, and a mailing address of P. O. Box 9540, Portland, ME 04112, with Warranty Covenants, the following described real property situated in Portland, Cumberland County, Maine:

A certain lot or parcel of land situated in said Portland on Commercial Street, and being more particularly described on Exhibit A attached hereto and made a part hereof.

Meaning and intending to convey the same premises described in a deed from C. Alan Beagle, et al, to the Grantor dated February 12, 1987, and recorded in the Cumberland County Registry of Deeds in Book 7633, Page 308.

The purpose of this deed is to correct and clarify the description contained in the deed from William J. Dowd to Apex, Inc., dated April 22, 1991, recorded in said Registry of Deeds in Book 9532, Page 273.

Witness my hand this 31st day of July, 1991.

May Plemes

William J. Dowd

STATE OF MAINE CUMBERLAND, SS.

July 31, 1991

Personally appeared the above named William J. Dowd and acknowledged the foregoing instrument to be his free act and deed.

Before me,

MARY E. PLUMES NOTARY PUBLIC. MAINE MY CUMMISSION EXPIRES AUGUST 6, 1991

Printed Name of Notary

#### EXHIBIT A

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, County of Cumberland and State of Maine, and bounded and described as follows: BEGINNING at a point on the northerly sideline of Commercial Street, which point is in the southeasterly corner of land now or formerly of Burnham and another and is about two hundred forty and twenty-five hundredths (240.25) feet westerly from the westerly sideline of India Street; thence running northerly by said land of Burnham and another ninety (90) feet, more or less, to the southerly sideline of a twenty (20) foot passageway extending from Franklin Street in the rear of the lot herein described; thence easterly by the southerly sideline of said passageway one hundred one (101) feet, more or less, to the westerly sideline of a passageway sixteen and one-half (16-1/2) feet wide extending back from Commercial Street; thence southerly by the westerly sideline of said passageway extending back from Commercial Street ninetyfive (95) feet, more or less, to a point in the northerly sideline of said Commercial Street; thence westerly by the northerly sideline of Commercial Street one hundred one (101) feet, more or less, to the point of beginning.

Also, all our right, title and interest in and to said passageway running in the rear of said lot from Franklin Street and all our right, title and interest in and to said passageway running back from Commercial Street.

Recorded
Cumbarland County
Registry of Deeds
07/31/91 01:48:36PM
Robert P. Titcomb
Register

#### CITY OF PORTLAND, MAINE

**BOARD OF APPEALS** 



#### TO APPLY FOR AN APPEAU, YOU THAT NEED:

- 1. APPLICATION FEE OF \$50.00 PLUS \$25 TO TOVIA US A BUILDING PERMIT, IF NECESSARY. PLEASE NOTE THAT THE APPEAR AT THE APPEAR AT
- 2. ELEVEN 11) SEPARATE PACKETS OF THE FOLL 1 VI 1G:\*\*\*
  - (A) COF OF THE APPEAL APPLICATION Y
  - (B) A COVER LETTER ADDRESSED TO THE BOYRD OF APPEALS STATING WHAT IT IS YOU WANT TO DO
  - (C) A PLOT PLAN SHOWING THE SITE AND LOCUTION OF ALL STRUCTURES, EXISTING AND PROPOSED, IN RELATION TO THE LOT LINES AND, IF APPLICABLE, INDICATE PARKING. LOT SIZE AND SETBACK DIMENSIONS MUST ALSO BE SHOWN.
  - (D) A FLOOR PLAN. IF APPLICABLE, SHOWING DIMENSIONS, EXISTING AND NOT REPORT OSED ROOMS AND/OR STRUCTURES V. TH DIMENSIONS
  - ( ) PHOTOS OF PROPERTY  $\checkmark$
  - (P) DEED, SALE AGREEMENT, LEASE OR INTENTITO LEASE Y
- 3. OWNER, LESSEE, PROSPECTIVE PURCHASE OR DEGAUREPRESENTATIVE MUST SIGN VITHE APPLICATION.
- 4. COPIES OF OTHER DOCUMENTS MAY PEREQUIED. IF SO, YOU WILL BE NOTIFED.

\*\*\*BE SURE YOU HAVE AN EXTRA PACKET FOR \ DURSELF TO REFER TO AT THE MEETING:

YOU CAN APPLY FOR AN APPEAL/PERMIT AT CITY HALL, I DOM 315 MONDAY THROUGH FRIDAY BET WEEN 7:00 A.M. AND 4:00 P.M. IF YOU CHOOSE TO FILL ON THE DEADLINE DATE, PLEASE NOTE THAT APPLICATIONS ARE A CCEPTED ONLY UNTIL NOON ON THAT DAY.

May 4, 1999

Ms. Kandice Talbot, Planner City of Portland Planning & Urban Development 389 Congress Street Portland, ME 04101

Re: BIW Five County Credit Union 19 Commercial Street Conditional use application for a drive-up unit

Dear Ms. Talbot,

Enclosed is the application for site review. Also enclosed is additional information we are submitting in reference to your letter to the Credit Union dated September 29, 1998.

Clarification is necessary to explain this drive-up situation. There will not be a drive-up window or a drive-up ATM. We propose a tube system with a small kiosk unit set outside the building. A tube is extended from this kiosk unit into the building to conduct the banking transaction.

If you have any questions, please don't hesitate to contact me.

8-7-6

Sincerely,

James C. Schwartz VP Operations



May 20, 1999

Mr. William Needleman, Planner City of Portland Planning & Urban Development 389 Congress Street Portland, ME 04101

Dear Bill,

Enclosed are the copies we discussed for the BIW Five County Credit Union.

Please call me if you have any questions.

Schurtz

Sincerely,

James C. Shewartz

One Canal Plaza Portland, ME 04101 (207) 772-1333 Fax: (207) 871-1288 E-Mail: info@boulos.com www.houlos.com

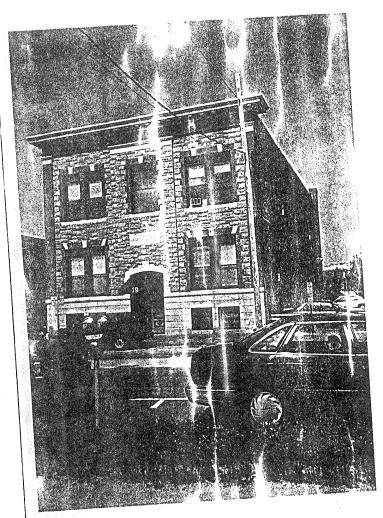


Individual Member



Individual i Aembership Specialist, Industrial and Office Real Estate

#### FOR LEASE 1,619± S.F. OFFICE SPACE



### 19 COMMERCIAL STREET PORTLAND, MAII E

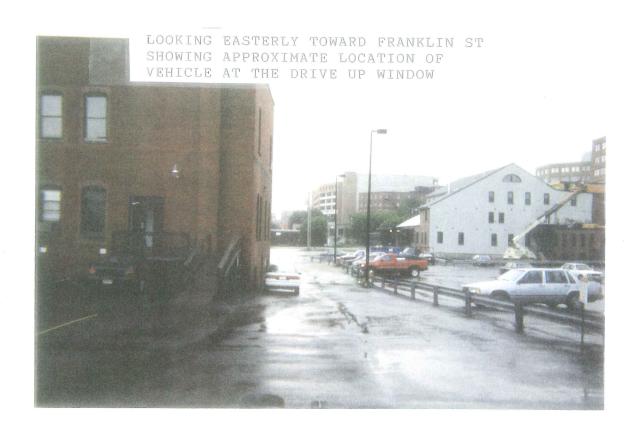
Information furnished is from ources deemed reliable, but no warranty is made as to the accuracy thereof. All information should be independently verified.

This Agency/Licensee represents the Seller's/Landlord's interest and, as such, has a fiduciary duty to disclose to the Sell r/Landlord information which is material to the sale/lease, acquired from the Buyer/Tenant or any other source, except in cases of disclosed dual agency. DRN/ady

Ver.II

LOOKING NORTHERLY SHOWING ENTRANCE FROM COMMERCIAL ST.

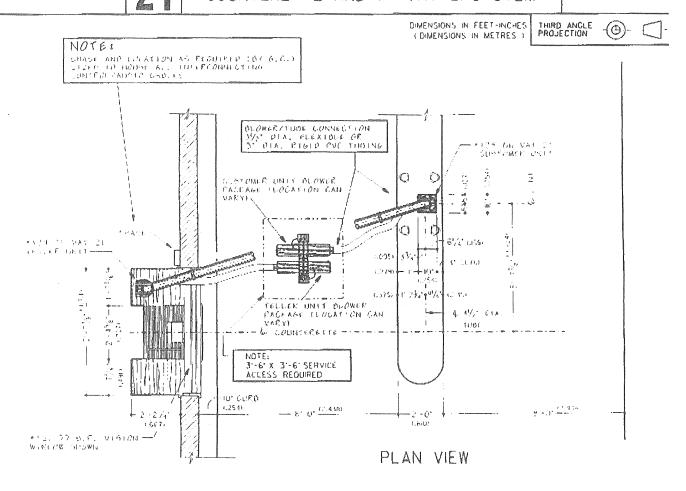




# INCORPORATEM ( CAMTON ONIO 44711

# VISUAL AUTO TELLER 21 TYPICAL DRIVE-UP INSTALLATION USING COUNTERETTE AND (1) VAT 21 SYSTEM

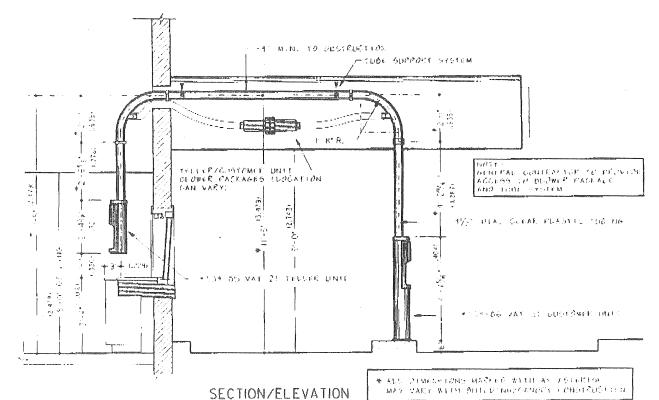
PAGE 1.2





UTHO IN U.S.A. 0692\*19

TO THE PROPERTY OF THE PARTY OF



#### \*134-86 CUSTOMER UNIT DETAILS BUMPER SUAKOS-3/5" OLAL PIPE (4) 0.0.3 SIDLED WITH CONCRETE TALL BY U.C. .. RUDSEK SLEEVE LOPTIONAL EXIEN) SLIFS DVER 4" D.D. MAX. P.PE L'COMODIT TU STUB OF 7" ABOVE TOP OF SLAND TESK Liorn CONTROL/ADDIO CABLEST 0.1973 DUTLING OF CUSTOMER UNIT 9A5E 1/11/2 (,84) 13AFF16 FLOW. 47/2 COF CUSTOMER 9. (.228) Car Canopia 9817 013) /2 —10:1.2541 /≥ (.o(3) DETAIL A CLOR WHEN CONTROL ZATING TABLES ARE TO BE RUN UNDER TO UNDER T PLAN VIEW TOENTIFICATION PANEL TAMBER AND -COLOR GODED TO MATCH TELLER UNIT -- GONOSIT TO HOUSE --CONTROL/AUDIO CABLES 1.0761 0.2791 \*3 5% " CONDUIT (SEE DETAIL A ) FOR LINDERGROUND ROUTING OF CONTROL/AUDIQ CABLES SIDE VIEW FRONT VIEW FIRE BACK OF 19460 1

ApI:80 66-31-75M

p.04

V A T 2 1 X. Simplicity and reliability in a



To: Portland Planning Board

It is my opinion that this proposal has gone from bad to worse.

As I understand the proposal, the drive thru will initiate on Commercial Street entering a 16.5 ft. wide two way passageway along the side of a brick building for approximately 90 ft., taking a sharp 900 left turn which also will be an entrance/exit for a parking lot, traveling approximately 45 ft., still in the right lane, then abruptly turning into the left lane for approximately 30 ft. and again abruptly turning back to the right lane and continuing to Franklin Street.

It appears that people are so desparate to make this work that all logic is thrown to the wind.

At present the passageway is hardly used. The impact of drastically increasing the traffic raises significant safety issues from cars and trucks passing each other in a space of 16.5 ft. to abruptly changing lanes to face head on traffic.

Even Mr. David Richard, Branch Manager of the Credit Union, raises these safety issues in a letter (attachment 14 last paragraph of his proposal) when he states "I have reviewed this scenario with Mr. Banister but unfortunately he strongly feels that his vehicles should exit back through the shand right-of-way onto Commercial Street. This scenario, in our opinion, creates concern regarding proper vehicle flow and safety, especially when confined to such a narrow passageway."

Isn't is strange that BIW Credit Union is proposing two way traffic from Commercial Street, but agrees that it is unsafe? How can one approve this proposal when both parties raise safety issues?

9 Commercial Street Portland, Maine 04101

**207 772 2155 voice** 207 772 5172 fax 800 640 5115 toll free

172 Pleasant Street Brunswick, Maine 04011

**207 725 5199 voice** 207 725 5568 fax

Sincerely,

Art Banister

# GP Gorrill-Palmer Consulting Engineers, Inc.

PO Box 1237 31 Main St. Gray, ME 04039

Traffic and Civil Engineering Services

November 8, 1999

207-657-6910 FAX: 207-657-6912 E-Mail:gocel@maine.rr.com

Mr. Art Banister The Finest Kind 9 Commercial Street Portland, Me 04101

Subject: BIW Five County Credit Union Drive-Thru

Dear Mr. Banister:

In response to your request, we have reviewed the potential traffic issues regarding the addition drive-up window to the BIW Five County Credit Union adjacent to your property at 9 Confidercial Street. Our review was based upon information that you faxed to us including: the site plan, a letter dated November 3, 1999 from Wilbur Smith Associates (WSA), and an e-mail dated October 27, 1999 from Larry Ash, Portland City Traffic Engineer. We also conducted a brief site visit.

The Finest Kind building is adjacent to the 16.5 foot lane. It is our understanding from you that the lane width is 16.0 feet, however the site plan shows 16.5 feet and we have based our review on this width. You may wish to check your deed to verify this width. The Finest Kind has a parking lot behind the building with the lane being the only legal access to the parking lot. You are currently accessing the parking lot through the neighbors parking lot via India Street, but this may change at anytime, leaving the lane as the your only access. The Finest Kind has delivery vans that also would be using the lane.

The Finest Kind building is adjacent to the lane on one side and parking is located on the other side. The parking is separated from the lane with a chain that is suspended on pipe mounted in moveable granite blocks. There are also some obtrusions that stick out from the building approximately 6 inches. From our field visit and review of the site plan, we identified the following concerns with regard to use of the lane:

- The average width of today's passenger vehicles are approximately 7 feet(mirror to mirror), with some passenger vehicles being even wider. When two 7 foot passenger vehicles meet in the 16.5 foot lane they will only have approximately 6 inches of clearance on each side of their vehicle, with a foot in between the vehicles. While the lane is two way today, it is less of a concern since the traffic volume is low. With the addition of the drive-thru the volumes will increase significantly.
- When a vehicle is turning into the lane from Congress Street it will encroach into the opposing side of the lane. When a vehicle is exiting the lane and another vehicle is entering the lane there will be a potential conflict.

#### Gorrill-Palmer Consulting Engineers, Inc.

Mr. Art Banister November 8, 1999 Page 2

• The Finest Kind has a building entrance adjacent to the lane and the door opens to the inside. The entrance is flush with the side of the building, therefore a vehicle will not be able to see the pedestrian until they have stepped into the lane.

We concur with both WSA and Larry Ash there should be one-way traffic adjacent to the north side of the bank at the proposed drive-up window and be appropriately marked.

We also concur with WSA and Larry Ash that the 16.5 foot lane should remain two way so that access can be made to the parking area behind your building at 9 Commercial Street. However we have concerns over the safety of the lane because increased level of traffic associated with the drive-thru, poor turning radii and potential pedestrian vehicular conflicts.

I will be happy to attend the planning board meeting on November 9, 1999 if you desire.

Sincerely,

Gorrill-Palmer Consulting Engineers, Inc.

Thomas L. Gorrill, P.E.

President

TLG/aw/JN99

#### **OLAFSEN & BUTTERFIELD**

Attorneys at Law

75 PEARL STREET P.O. BOX 130 PORTLAND, MAINE 04112

Phone: (207) 761-4411 • Fax: (207) 761-4489 • E-mail: kolblaw@cybertours.com

KURT E. OLAFSEN

LOUIS B. BUTTERFIELD

November 8, 1999

#### VIA FAX (874-8497) AND U.S. MAIL

Penny Littell, Esq.
Corporation Counsel's Office
City of Portland
389 Congress Street
Portland, ME 04101

RE: BIW Five County Credit Union Conditional Use Application for Drive-Through Teller

Dear Ms. Littell:

I represent Salt of the Earth, Inc., which is owned by Art Bannister. Salt of the Earth owns the real property abutting the property which is the subject of the conditional use application and has rights in and to the passageways in question. Mr. Bannister participated in the prior meeting held by the Planning Board.

In a letter to you dated September 14, 1999, Dan Cummings addressed the legal basis for the alleged right of the BIW Five County Credit Union to use the passageway from Commercial Street to Bradbury Court. Mr. Cummings conceded that he could not locate any deed granting an easement over this passageway. He goes on to state, however, that he has evidence that such a deed existed at one time.

A review of the "evidence" cited by Dan Cummings does not reveal any legal basis for the credit union's claim that it has a valid right of way. Mere references to a passageway in deeds and a mortgage from the 1800s cannot establish a legal right to use this area. An express right of way must be granted by the property owner to the easement holder. According to Mr. Cummings, there is no express right of way recorded in the registry of deeds, and therefore it is reasonable to assume that none exists.

This issue is important because under the applicable City ordinance, the credit union must provide evidence of its legal right to use the passageway. The credit union has no such evidence. As a result, it has not met its burden and the application should be denied.

Penny Littell, Esq. November 8, 1999 Page Two

I understand that a meeting has been scheduled for tomorrow before the Planning Board. As a result, I would appreciate it if you would pass this letter along to the Board members for their consideration. If you have any questions, do not hesitate to give me a call.

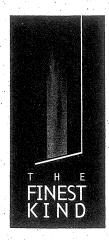
Sincerely,

Kurt E. Olafsen

KEO/mfm

cc: Daniel Cummings, Esq.

Art Bannister



To: Portland Planning Board

It is my opinion that this proposal has gone from bad to worse.

As I understand the proposal, the drive thru will initiate on Commercial Street entering a 16.5 ft. wide two way passageway along the side of a brick building for approximately 90 ft., taking a sharp 900 left turn which also will be an entrance/exit for a parking lot, traveling approximately 45 ft., still in the right lane, then abruptly turning into the left lane for approximately 30 ft. and again abruptly turning back to the right lane and continuing to Franklin Street.

It appears that people are so desparate to make this work that all logic is thrown to the wind.

At present the passageway is hardly used. The impact of drastically increasing the traffic raises significant safety issues from cars and trucks passing each other in a space of 16.5 ft. to abruptly changing lanes to face head on traffic.

Even Mr. David Richard, Branch Manager of the Credit Union, raises these safety issues in a letter (attachment 14 last paragraph of his proposal) when he states "I have reviewed this scenario with Mr. Banister but unfortunately he strongly feels that his vehicles should exit back through the shand right-of-way onto Commercial Street. This scenario, in our opinion, creates concern regarding proper vehicle flow and safety, especially when confined to such a narrow passageway."

Isn't is strange that BIW Credit Union is proposing two way traffic from Commercial Street, but agrees that it is unsafe? How can one approve this proposal when both parties raise safety issues?

9 Commercial Street Portland, Maine 04101

**207 772 2155 voice** 207 772 5172 fax 800 640 5115 toll free

172 Pleasant Street Brunswick, Maine 04011

**207 725 5199 voice** 207 725 5568 fax

end l

Sincerely,

AB/sk

## GP Gorrill-Palmer Consulting Engineers, Inc.

PO Box 1237 31 Main St. Gray, ME 04039

Traffic and Civil Engineering Services

November 8, 1999

207-657-6910 FAX: 207-657-6912 E-Mail:gocal@maine.rr.com

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#### Gorrill-Palmer Consulting Engineers, Inc.

Mr. Art Banister November 8, 1999 Page 2

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KURT E. OLAFSEN

LOUIS B. BUTTERFIELD

November 8, 1999

VIA FAX (874-8497) AND U.S. MAIL

Penny Littell, Esq. Corporation Counsel's Office City of Portland 389 Congress Street Portland, ME 04101

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Penny Littell, Esq. November 8, 1999 Page Two

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Kurt E. Olafsen

KEO/mfm

ce: Daniel Cummings, Esq. Art Bannister

## NORMAN, HANSON & DETROY, LLC

DAVID C. NORMAN
ROBERT F. HANSON
PETER J. DETROY
STEPHEN HESSERT
RODERICK R. ROVZAR
THEODORE H. KIRCHNER
MARK G. LAVOIE
STEPHEN W. MORIARTY
JAMES D. POLIQUIN
JOHN H. KING, JR.
PAUL F. DRISCOLL
WILLIAM O. LACASE
MARK E. DUNLAP
ROBERT W. BOWER, JR.

JONATHAN W. BROGAN
CHRISTOPHER C. TAINTOR
DAVID P. VERY
DANIEL L. CUMMINGS
ALEXANDER F. MCCANN
RUSSELL B. PIERCE, JR.
ANNE M. CARNEY
DAVID L. HERZER, JR.
THOMAS S. MARJERISON
ADRIAN P. KENDALL
EMILY A. BLOCH
ANNE H. JORDAN
AARON K. BALTES

ATTORNEYS AT LAW
415 CONGRESS STREET
P.O. BOX 4600
PORTLAND, MAINE 04112-4600

AREA CODE 207 774-7000 FAX 775-0806

E-Mail dcummings@nhdlaw.com

> Website www.nhdlaw.com

October 20, 1999

OCT 21 1988

Penny Littell, Esq. City of Portland 389 Congress Street Portland, ME 04101

Re: BIW Five County Credit Union

Dear Penny:

I wanted to address a couple of issues that surfaced at the Planning Board meeting on October 12, assuming you will pass this along to the Board members for their consideration.

The first issue involves Board member Erin Rodriguez's concerns that the City's ordinances put the Board in the untenable position of having to decide the scope of BIW Five County Credit Union's easement rights. Understandably, Mr. Rodriguez is uncomfortable with that role and believes that it should be beyond the scope of what the Board's role. I agree with that whole-heartedly. He also believes, however, that the Board is "stuck" with that role because the ordinance in effect mandates it. I respectfully disagree with that conclusion. Let me explain.

Section 14-524(c) of the City's ordinance requires that the Credit Union submit written statements containing, among other things, a "general summary of existing and proposed easements or other burdens now existing or to be placed upon the property," as contained in Subsection 14-524(c)(3), and "evidence of the applicant's title, right, or interest in the property, including without limitation deeds, leases, purchase options or any other documentation," as found in Subsection 14-524(c)(10).

I do not believe that that language mandates the conclusion that Mr. Rodriguez has reached, *i.e.*, that the Board must also make a legal ruling that the proposed use falls within the scope of the "applicant's title, right or interest in the property." I agree with your assessment that once such evidence is produced, which the Credit Union has

Penny Littell, Esq. City of Portland October 20, 1999 Page 2

produced, the fight over the scope of such rights falls on private parties. The Credit Union has always realized that any other party that can establish rights in the passageways would have the right to assert, in court if necessary, that the Credit Union's passageways would have the right to assert, in court if necessary, that the Credit Union's use is beyond the scope of its easement rights, even if the City approves the Credit Union's site plan. As you put it, the Credit Union would have to proceed "at its own risk."

I can appreciate Mr. Rodriguez's discomfort with the notion that the Board has to make a legal ruling on the scope of the Credit Union's easement rights. Again, the Credit Union believes that it has submitted sufficient evidence establishing that it has easement rights in the subject property. The Credit Union also believes that it has a strong legal argument that the scope of those easement rights are such to allow it to utilize the passageway as a drive-through teller unit. We believe that the Credit Union's position is supported by, among other cases, the case of Guild v. Hinman, 695 A.2d 1190 (Me. 1997). In that case, the Law Court stated that the "use of an easement 'may vary from time-to-time with what is necessary to constitute full enjoyment of the premises[,]' ... and an express easement may accommodate modern developments." Id. at 1192-93. As you know, the Law Court has stated that the "construction of language in an easement deed is a question of law that we independently review." Fine Line, Inc. v. Blake, 677 A.2d 1061, 1063 (Me. 1996). Thus, given the fact that the property is located in a commercial zone, and given modern uses, the Credit Union believes that it has a strong argument that the scope of its easement rights are sufficient to accommodate use for a drive-through teller window.

The second issue that I want to address is the position taken by Board member Cyrus Hagge. In essence, Mr. Hagge's position is that he refuses to approve any site plan that appears likely to engender litigation by other parties. Such a standard cannot be found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate. First, there is no found anywhere in the City's ordinances and is wholly inappropriate.

<sup>&</sup>lt;sup>1</sup> Alternatively, he may be implicitly stating that he believes that the Credit Union's request goes beyond the scope of its rights and that he is going to take it upon himself to somehow protect what he sees as The Finest Kind's rights.

Penny Littell, Esq. City of Portland October 20, 1999 Page 3

It is important to remember, however, that Section 14-526(a)(1)-(26) of the City's ordinances contains the standards for site plan approval. The Credit Union strongly ordinances that it has met each of those standards for approval, and thus, it is entitled to believes that it has met each of those standards for approval, and thus, it is entitled to have its project approved. Therefore, I respectfully direct Mr. Hagge to the standards contained in Section 14-526(a)(1)-(26) to govern his decision-making as to the approval of the Credit Union's application.

Sincerely,

Daniel L. Cummings

DLC:kls

cc: Mr. David Richard

# City of Portland Planning Department

389 Congress Street, 4th Floor Portland, ME 04101 207-874-8721 or 207-874-8719 Fax: 207-756-8258

#### FAX TRANSMISSION COVER SHEET

| Date:       | 10/28/99                   |
|-------------|----------------------------|
| То:         | David Richard              |
| Company:    | BIW 5 county credit        |
| Fax #:      | 774-1667                   |
| From:       | Bill Heedelman             |
| RE:         | Larry Ash Memo             |
|             |                            |
| P           | lease Call if you have any |
|             | vestions                   |
| <del></del> |                            |
|             | Bill                       |
|             |                            |
|             |                            |
|             |                            |

YOU SHOULD RECEIVE PAGE(S), INLUDING THIS COVER SHEET.

IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL 207-874-8721 OR 207-874-8719.

# City of Portland Planning Department

389 Congress Street, 4th Floor Portland, ME 04101 207-874-8721 or 207-874-8719 Fax: 207-756-8258

FAX TRANSMISSION COVER SHEET

| Date:    | -7/6/99                   |
|----------|---------------------------|
| То:      | David Richard             |
| Company: | BIW (redit                |
| Fax #:   | 274 1667 (1) CMP          |
| From:    | Bill M.                   |
| RE:      | Potential Condition A     |
|          | ARRVOUR 1 los 7/13/99 m/s |
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YOU SHOULD RECEIVE PAGE(S), INLUDING THIS COVER SHEET. IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL 207-874-8721 OR 207-874-8719.

#### 7/6/99 DRAFT

RE: Potential Condition for Approval : BIW Five County Credit Union Drive -up Site Plan.

In Approving this application, the Planning Board is not deciding or in any way opining on the private rights of the applicant or the abutting land owners to the private rights of way and passage ways shown on the site plan.

David,

The apove condition will appear in the ammended report to the flamming Board. Please call is you have any Questions additionally we will itsel more clavification on the 16-5 ft ROW from Commercial St.

Fill N.



### CITY OF PORTLAND

September 29, 1998

David W. Richard Branch Manager BIW Five County Credit Union 40A Commercial Street Portland, ME 04104

RE:

Conditional Use Application for a Drive-Up Window

Dear Mr. Richard:

After review of the submittal for the drive-up window at 19 Commercial Street, the following comments will need to be addressed:

- 1. A site plan shall be submitted showing the following items:
  - the building on the site
  - the drive-up window lane
  - the bypass lane
  - stacking capacity
  - the drive-up window location and possible ATM location
  - proposed signage
- 2. Elevations of the building shall be submitted showing the location of the drive-up window and possible ATM location.
- 3. The submittal mentions a possible ATM. Would this be for vehicular traffic or pedestrian traffic?
- 4. How many vehicles are anticipated for the drive-up window? How many for possible ATM? How often? What is the stacking capacity?

At this time, the application is scheduled to go to the Planning Board on October 27th. If the site plan submission is complete, it may be able to go straight to a public hearing.

If you have any questions, please do not hesitate to contact me at 874-8901.

Sincerely,

Kandice Talbot

Planner

O:\PLAN\DEVREVW\COMMER19\LETTERS\RICHARD.WPD

BOARD OF APPEALS



## CONDITIONAL USE APPEAL APPLICATION

| Applicant's name and address: BIW FIVE COUNTY CREDIT UNION                                                                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 40A COMMERCIAL ST PORTLAND, ME (BRANCH) PO BOX 598 BATH, ME.                                                                                                                                                             |
| Applicant's interest in property (e.g., owner, purchaser, etc.):                                                                                                                                                         |
| POTENTIAL LEASEE                                                                                                                                                                                                         |
|                                                                                                                                                                                                                          |
| Owner's name and address(If different): STEVEN McDUFFIE                                                                                                                                                                  |
| CLAY COVE INC. 52 WELLWOOD RD. PORTLAND, ME.                                                                                                                                                                             |
| Address of property and Assessor's chart, block and lot number:                                                                                                                                                          |
| 19 COMMERCIAL ST. PORTLAND, ME. MAP 29, BLOCK P, LOT 32                                                                                                                                                                  |
| Zone: B-3 Present use:                                                                                                                                                                                                   |
| Type of conditional use proposed: Drive-up Banking Services                                                                                                                                                              |
| Conditional use authorized by: Section 14-218(3)                                                                                                                                                                         |
| NOTE: If site plan approval is required, attached preliminary or final site plan.                                                                                                                                        |
| The undersigned hereby makes application for a conditional use permit as above described, and certifies that all information herein supplied by his/her is true and correct to the best of his/her knowledge and belief. |
| Date: SEPTEMBER 17, 1998  Signature of Applicant DAVID W. RICHARD                                                                                                                                                        |
|                                                                                                                                                                                                                          |



#### Dear Board of Appeals:

It is our request to establish a credit union drive through area located at 19 Commercial St. in the City of Portland, Maine. This would be utilizing an existing *Right of Way* as documented and shown on the accompanying documents.

Our understanding is that a drive up at this location would meet all necessary requirements of as stated in section 3 of the B-3 Zoning code. Stacking capacity offers an approximate total of over One Hundred (100) feet while the set back of the actual service window more than meets the Twenty Five (25) street set back. The vehicle path would follow the *Right of Way* by entering from Commercial St. and exiting onto Franklin St. At the service area itself, as demonstrated in the photograph, ample room is available for not only the transaction vehicle but also room for another vehicle to pass if required. It should also be noted that the Commercial Street area has had established drive up locations by both Key Bank at 172 Commercial St. and the former Casco Northern Bank located at 145 Commercial St.

In regard to alteration to the area, it is our intent to not add any structural element that would alter the area as it is known, the only exception would consist of a few small signs for the proper flow of drive up traffic. The service window would be operated through a tube system as a remote drive up, so that there would be no teller stationed at the drive up itself but rather located well within the building. The advantage to a remote drive up is that the changes to the building would be minor (This would be done by utilizing existing window areas, currently covered by wood, that are presently unused). The drive up service window would consist of an extending drawer to facilitate member transactions and a possible drive up ATM. The placement of a video camera would also be necessary for security purposes and to aid in the transaction itself. Our intent is to preserve the integrity of the area as it is now, creating a minimal impact both visually and architecturally.

On behalf of BIW Five County Credit Union, I thank you for taking this proposal into consideration. Some of this information is informal, due to time constraints, and may not meet your criteria. If so, I would be happy to provide any additional paperwork deemed necessary by the Board.

Sincerely,

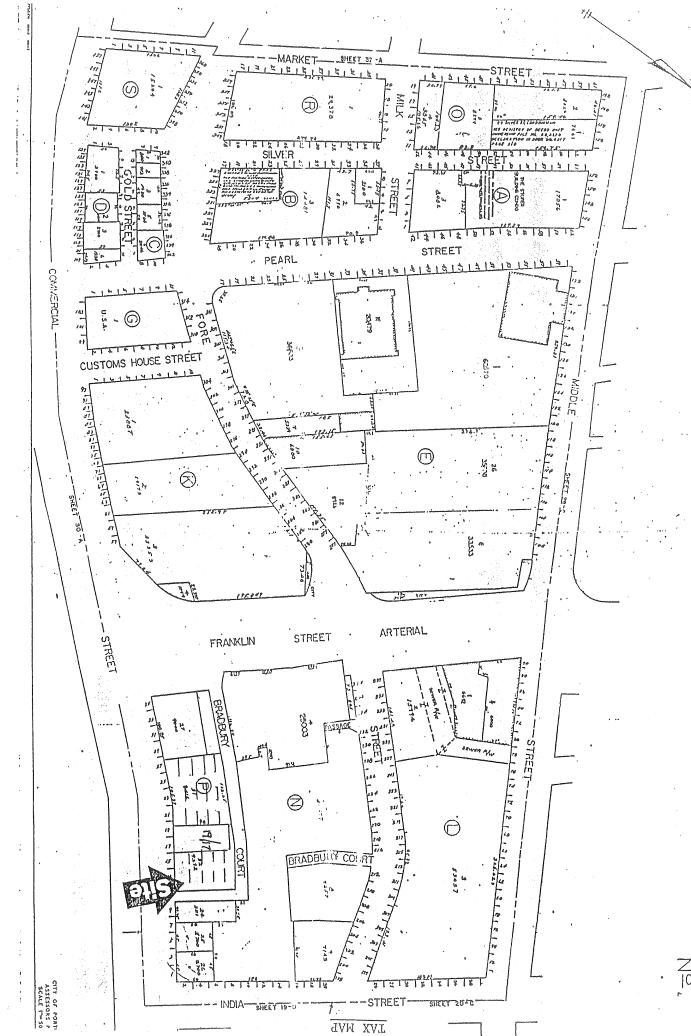
David W. Richard Branch Manager

BIW Five County Credit Union

:0 W. Mil. 1

PS I will on vacation and away from work until October  $5^{th}$ , 1998. However, I can be reached through September  $24^{th}$ , 1998 at (503) 331-7116, please feel free to call if there are any questions or concerns.





## EBCULOS COMPANY

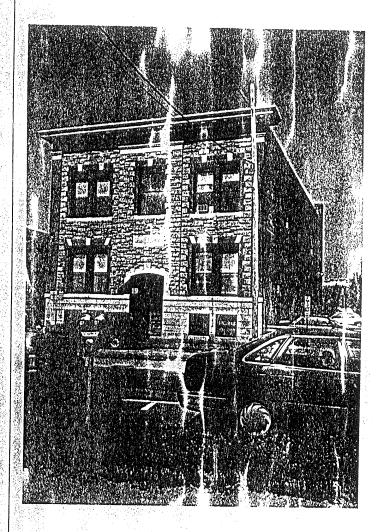
One Canal Plaza Portland, ME 04101 (207) 772-1333 Fax: (207) 871-1288 E-Mail: info@boulos.com www.houlos.com



Individual Member



## FOR LEASE 1,619± S.F. OFFICE SPACE



## 19 COMMERCIAL STREET PORTLAND, MAII E

Information furnished is from ources deemed reliable, but no warranty is made as to the accuracy thereof. All information should be independently verified.

This Agency/Licensee represents the Seller's/Landlord's interest and, as such, has a fiduciary duty to disclose to the Seller/Landlord information which is material to the sale/lease, acquired from the Buyer/Tenant or any other source, except in cases of disclosed dual agency.

DRN/ady Ver.II

## TORTGAGE LOAN INSPECTION PLAN

O THE LENDING INSTITUTION AND ITS TITLE INSURER

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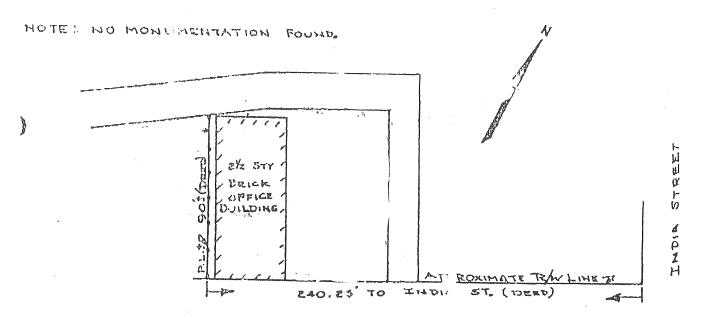
HIS PLAN WAS NOT MADE IT IM AN INFTRUMENT BURYEY. THE ERPIFICATIONS ARE FOR MOR HADE PURFORES ONLY. THIS PLAN PLICE ONLY TO CONDITIONS EXISTING AS OF THE DATE SHOWN EFFOR. . TO DUES NOT SHOW ANY POSSIBLE CONFLICTS WITH TUTTING TEEDS. THIS PLAN IS NOT FOR RECORDING.

HIS IS NOT A LAND BOUNDARY SURVEY.

BOOK/ BOOK PAGE 116

COUNTY CUMBERLAND SCALE 1550





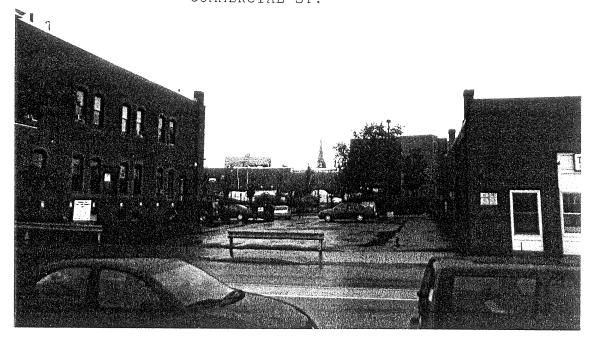
## COMMERCIAL STREET

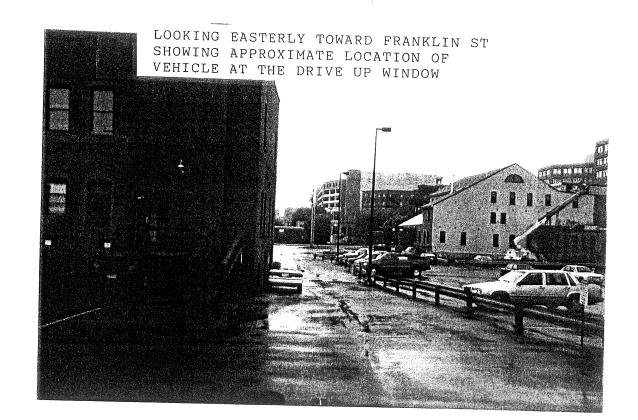
NOTE: THIS PLAN IS COMPILED FROM DUED, TAX 'SAP AND FIELD MEASUREMENTS.
THE PROPERTY LINES, RIW LINES AND BUILDINGS AND THEIR RELATIONSHIP TO
EACH OTHER IS APPROXIMATE. IF MORE ACCURATE DETAIL IS REQUIRED
A CLASS A SURVEY IS RECOMMENDED.

PROPERTY OF FORD S. REICHE, C.ALAN BEAGLE AND MARTIN J. RIDGE... LOCATED AT 17 COMMERCIAL BT., PORTLAND, MAINE

PURCHABET: - WILLIAM J. DOWS.

LOOKING NORTHERLY SHOWING ENTRANCE FROM COMMERCIAL ST.





September 16, 1998



One Canal Plaza
Portland, ME 04101
(207) 772-1333
Fro: (207) 871-1288
E. all: Info@boulos.com
www.boulos.com



Individual Member



Mr. David Richard
BIW Five County Credit Union
40A Commercial Street
Portland, ME 04101

VIA FACSIMILE (207)774-1667

Re:

19 Commercial Street Portland, Maine

Dear David:

As a follow up to our last conversation, this letter shall serve to confirm that BIW Five County Credit Union is working with The Boulos Company to lease potential office space at the above referenced location.

Should the City of Portland have any questions with regard to this matter, please have them contact me at (207)772-1333.

I look forward to speaking with them.

Very truly yours,

JMR/ady

pc:

Craig S. Young

Debra R. Napolitano

#### MORTGAGE LOAN INSPECTION PLAN

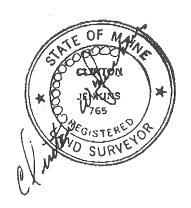
TO THE LENDING INSTITUTION AND ITS TITLE INSURER

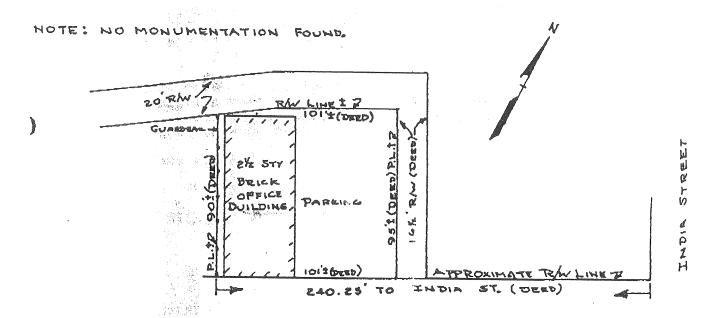
I HEREBY CERTIFY THAT THE LOCATION OF THE OWELLING SHOWN THIS PLAN DOES THE CONFORM WITH THE LOCAL ZONING LAWS IN EFFECT AT THE TIME OF CONSTRUCTION. THE PROPERTY DOES NOT FALL WITHIN A SPECIAL FLOOD HAZARD ZONE.

THIS PLAN WAS NOT MADE FROM AN INSTRUMENT SURVEY. THE CERTIFICATIONS ARE FOR MORTGAGE PURPOSES ONLY. THIS PLAN APPLIES OTLY TO CONDITIONS EXISTING AS OF THE DATE SHOWN HEREON, AND DOES NOT SHOW ANY POSSIBLE CONFLICTS WITH ABUTTING DEEDS. THIS PLAN IS NOT FOR RECORDING.

### THIS IS NOT A LAND BOUNDARY SURVEY.

BOOK/ SUMBERLAND SCALE 1:50 T





### COMMERCIAL STREET

NOTE: THIS PLAN IS COMPILED FROM DEED, TAX MAP AND FIELD MEASUREMENTS.
THE PROPERTY LINES, RIW LINES AND BUILDINGS AND THEIR RELATIONSHIP TO
EACH OTHER IS APPROXIMATE. IF MORE ACCURATE DETAIL IS REQUIRED
A CLASS A SURVEY IS RECOMMENDED.

PROPERTY OF FORD S. REICHE, C.ALAN BEAGLE AND MARTIN J. RIDGE.
LOCATED AT " IT COMMERCIAL BT., PORTLAND, MAINE.

PURCHASER - WILLIAM V. DOWD.

13 Tax

36294

#### WARRANTY DEED

WILLIAM J. DOWD, of Westbrook, Maine, for valuable consideration, grants to APEX, INC., a Maine corporation with a principal place of business in Portland, Maine, and a mailing address of P. O. Box 9540, Portland, ME 04112, with Warranty Covenants, the following described real property situated in Fortland, Cumberland County, Maine:

A certain lot or parcel of land situated in said Portland on Commercial Street, and being more particularly described on Exhibit A attached hereto and made a part hereof.

Meaning and intending to convey the same premises described in a deed from C. Alan Beagle, et al, to the Grantor dated February 12, 1987, and recorded in the Cumberland County Registry of Deeds in Book 7633, Page 308.

The purpose of this deed is to correct and clarify the description contained in the deed from William J. Dowd to Apex, Inc., dated April 22, 1991, recorded in said Registry of Deeds in Book 9532, Page 273.

Witness my hand this 31st day of July, 1991.

Witness

William J. Dowd

STATE OF MAINE CUMBERLAND, SS.

July 31, 1991

Personally appeared the above named William J. Dowd and acknowledged the foregoing instrument to be his free act and deed.

Before me,

MARY E. PLUMES
NOTARY PUBLIC, MAINE
MY CUMMISSION EXPIRES AUGUST 6, 1981

Printed Name of Notary

#### Instr 36294 Bk 9658 Ps 46

#### EXHIBIT A

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Also, all our right, title and interest in and to said passageway running in the rear of said lot from Franklin Street and all our right, title and interest in and to said passageway running back from Commercial Street.

Recorded Cumberland County Registry of Deeds 07/31/91 01:48:36PM Robert P. Titcomb Register BOARD OF APPEALS



#### TO APPLY FOR AN APPEAL YOU WILL NEED:

- 1. APPLICA' ION FEE OF \$50.00 PLUS \$25 00-TOWARDS A BUILDING-PERMHT, IF NECESSARY. PLEASE NOTE THAT TI APPEAL AI LICATION FEE IS NON-REI JNDABLE.
- 2. ELEVEN 11) SEPAR ATE PACKETS OF THE FOLLO VI \G:\*\*\*
  - (A) COF OF THE APPEAL APPLICATION
  - (B) A COVER LETTER ADDRESSED TO THE BOARD OF APPEALS STATING WHAT IT IS YOU WANT TO DO
  - (C) A PLOT PLAN SHOWING THE SITE AND LOCATION OF ALL STRUCTURES, EXISTING AND PROPOSED, IN RELATION TO THE LOT LINES AND, IF APPI ICABLE, INDICATE PARKING. LOT SIZE AND SETBACK DIMENSIONS MUST ALSO BE SHOWN.
  - (D) A FLOOR PLAN, IF APPLICABLE, SHOWING DIMENSIONS, EXISTING AND PRO OSED ROOMS AND/OR STRUCTURES WITH DIMENSIONS

NOT YIET

- ( ) PHOTOS OF PROPERTY ~
- (F) DEED, SALE AGREEMENT, LEASE OR INT BY I TO LEASE >
- 3. OWNER, LESSEE, PROSPECTIVE PURCHASE O LEGAL REPRESENTATIVE MUST SIGN VITLE APPLICATION.
- 4. COPIES OF OTHER DOCUMENTS MAY BE REQ. | ED. IF SO, YOU WILL BE NOTIFED.

\*\*\*BE SURE YOU HAVE AN EXTRA PACKET FOR YOURSELF TO REFER TO AT THE MEETING

YOU CAN APPLY FOR AN APPEAL/PERMIT AT CITY HALL, I COM 315 MONDAY THROUGH FRIDAY BETWEEN 7:00 A.M. AND 4:00 P.M. JF YOU CHOOSE TO FILL ON THE DEADLINE DATE, PLEASE NOTE THAT APPLICATIONS ARE A CCEPTED ONLY UNTIL NOON ON THAT DAY.

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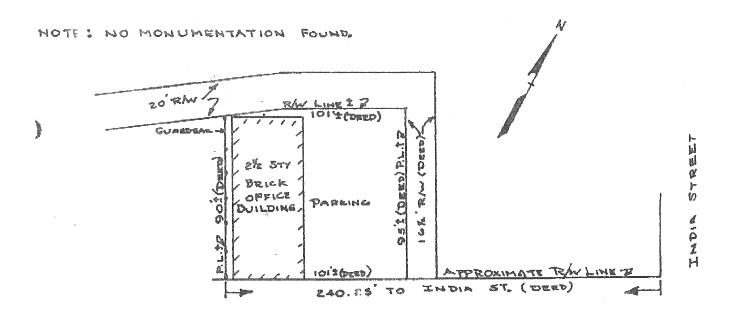
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DATE JAN. 23,1981 PROJ. 87027
BOOK/ 6669 PAGE 116
COUNTY CUMBERLAND SCALE 1°50'T





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PURCHASER - WILLIAM J. DOWD.

CLINTON W. JENKINS, R.L.S.

## CITY OF PORTLAND, MAINE

BOARD OF APPEALS



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BOARD OF APPEALS



### CONDITIONAL USE APPEAL APPLICATION

| Applicant's name and address: BIW FIVE COUNTY CREDIT UNION                                                                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 40A COMMERCIAL ST PORTLAND, ME (BRANCH) PO BOX 598 BATH, ME.                                                                                                                                                             |
| Applicant's interest in property (e.g., owner, purchaser, etc.):                                                                                                                                                         |
| POTENTIAL LEASEE                                                                                                                                                                                                         |
|                                                                                                                                                                                                                          |
| Owner's name and address(If different): STEVEN McDUFFIE                                                                                                                                                                  |
| CLAY COVE INC. 52 WELLWOOD RD. PORTLAND, ME.                                                                                                                                                                             |
| Address of property and Assessor's chart, block and lot number:                                                                                                                                                          |
| 19 COMMERCIAL ST. PORTLAND, ME. MAP 29, BLOCK P, LOT 32                                                                                                                                                                  |
| Zone: B-3 Present use:                                                                                                                                                                                                   |
| Type of conditional use proposed: Drive-up Banking Services                                                                                                                                                              |
| Conditional use authorized by: section 14-218(3)                                                                                                                                                                         |
| NOTE: If site plan approval is required, attached preliminary or final site plan.                                                                                                                                        |
| The undersigned hereby makes application for a conditional use permit as above described, and certifies that all information herein supplied by his/her is true and correct to the best of his/her knowledge and belief. |
| Date: SEPTEMBER 17, 1998  Signature of Applicant DAVID W. PICHARD                                                                                                                                                        |

September 16, 1998



One Canal Plaza
Portland, ME 04101
(207) 772-1333
Fax: (207) 871-1288
E-Mall: Info@boulos.com



Individual Member



Mr. David Richard BIW Five County Credit Union 40A Commercial Street Portland, ME 04101

Re:

19 Commercial Street Portland, Maine

Dear David:

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VIA FACSIMILE

(207)774-1667

Should the City of Portland have any questions with regard to this matter, please have them contact me at (207)772-1333.

I look forward to speaking with them.

Very truly yours,

JMR/ady

pc: Craig S. Young

Debra R. Napolitano



Dear Board of Appeals:

It is our request to establish a credit union drive through area located at 19 Commercial St. in the City of Portland, Maine. This would be utilizing an existing Right of Way as documented and shown on the accompanying documents.

Our understanding is that a drive up at this location would meet all necessary requirements of as stated in section 3 of the B-3 Zoning code. Stacking capacity offers an approximate total of over One Hundred (100) feet while the set back of the actual service window more than meets the Twenty Five (25) street set back. The vehicle path would follow the Right of Way by entering from Commercial St. and exiting onto not only the transaction vehicle but also room for another vehicle to pass if required. It should also be noted that the Commercial Street area has had established drive up locations by both Key Bank at 172 noted that the Commercial St. and the former Saco Northern Bank located at 145 Commercial St. and the former Casco Northern Bank located at 145 Commercial St.

In regard to alteration to the area, it is our intent to not add any structural element that would alter the area as it is known, the only exception would consist of a few small signs for the proper flow of drive up traffic. The service window would be operated through a tube system as a remote drive up, so that there would be no teller stationed at the drive up itself but rather located well within the building. The advantage to a remote drive up is that the changes to the building would be minor ( This would be done by utilizing existing window areas, currently covered by wood, that are presently unused). The drive up service window would consist of an extending drawer to facilitate member transactions and a possible drive up ATM. The placement of a video camera would also be necessary for security purposes and to aid in the transaction itself. Our intent is to preserve the integrity of the area as it is now, creating a minimal impact both visually and architecturally.

On behalf of BIW Five County Credit Union, I thank you for taking this proposal into consideration. Some of this information is informal, due to time constraints, and may not meet your criteria. If so, I would be happy to provide any additional paperwork deemed necessary by the Board.

David W. Richard

Sincerely,

Branch Manager BIW Five County Credit Union

PS I will on vacation and away from work until October  $5^{th}$ , 1998. However, I can be reached through September  $24^{th}$ , 1998 at (503) 331-7116, please feel free to call if there are any questions or concerns.







From:

Larry Ash

To:

William Needleman

Date:

Mon, Nov 8, 1999 7:57 AM

Subject:

BIW Drive-up window

Bill:

I have received and reviewed Tom Errico's comments of this proposed development and have no problems with his recommendations.

#### PLANNING BOARD

John H. Carroll, Chair Jaimey Caron, Vice Chair Kenneth M. Cole III Cyrus Y. Hagge Deborah Krichels Erin Rodriquez Mark Malone

November 18, 1999

Mr. David Richard, Branch Manager BIW Five County Credit Union 19 Commercial Street Portland, Maine 04104

RE: Conditional Use and Site Plan Application

Dear Mr. Richard:

On November 9, 1999 the Portland Planning Board voted 6-0 (Malone absent) to deny your application to build a drive-up teller unit at 17-19 Commercial Street. The Board found that the application failed to meet the requirements of 14-525 c (5) of the Site Plan ordinance of the Land Use code requiring "Evidence of the applicant's right, title or interest in the property, ..."

If there are any questions, please contact the Planning Staff.

Sincerely

John H. Carroll, Chair Portland Planning Board

cc:

Joseph E. Gray, Jr., Director of Planning and Urban Development

Alexander Jaegerman, Chief Planner

William B. Needelman, Planner

P. Samuel Hoffses, Building Inspector

Marge Schmuckal, Zoning Administrator

Development Review Coordinator

William Bray, Director of Public Works

Charles Lane, Corporation Counsel

Lt. Gaylen McDougall, Fire Prevention

Inspection Department

Lee Urban, Director of Economic Development

Don Hall, Appraiser, Assessor's Office

Susan Doughty, Assessor's Office

Approval Letter File



## CONDITIONAL USE APPEAL APPLICATION

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| 40A COMMERCIAL ST PORTLAND, ME (BRANCH) PO BOX 598 BATH, ME.                                                                                                                                                             |
| Applicant's interest in property (e.g., owner, purchaser, etc.):                                                                                                                                                         |
| POTENTIAL LEASEF                                                                                                                                                                                                         |
|                                                                                                                                                                                                                          |
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| CLAY COVE INC. 52 WELLWOOD RD. PORTLAND, ME.                                                                                                                                                                             |
| Address of property and Assessor's chart, block and lot number:                                                                                                                                                          |
| 19 COMMERCIAL ST. PORTLAND, ME. MAP 29, BLOCK P, LOT 32                                                                                                                                                                  |
| Zone: B-3 Present use:                                                                                                                                                                                                   |
| Type of conditional use proposed: Drive-up Banking Services                                                                                                                                                              |
| Conditional use authorized by: Section 14-218(3)                                                                                                                                                                         |
| NOTE: If site plan approval is required, attached preliminary or final site plan.                                                                                                                                        |
| The undersigned hereby makes application for a conditional use permit as above described, and certifies that all information herein supplied by his/her is true and correct to the best of his/her knowledge and belief. |
| Date: SEPTEMBER 17, 1998  Signature of Applicant  DAVID H. BIGHARD                                                                                                                                                       |
| DAVID W. RICHARD                                                                                                                                                                                                         |



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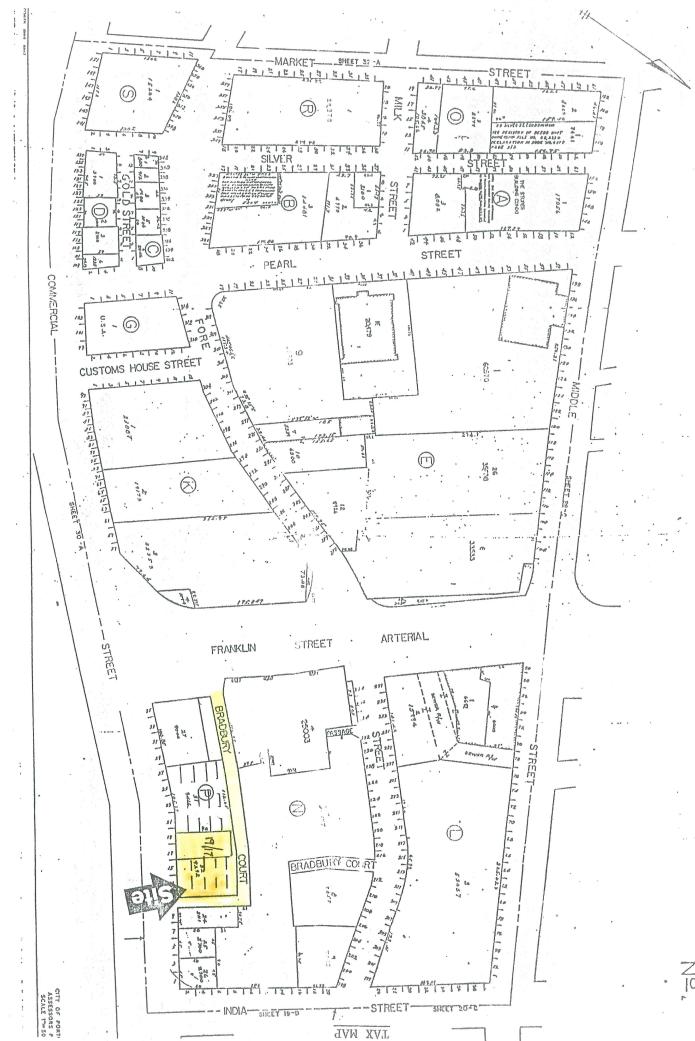
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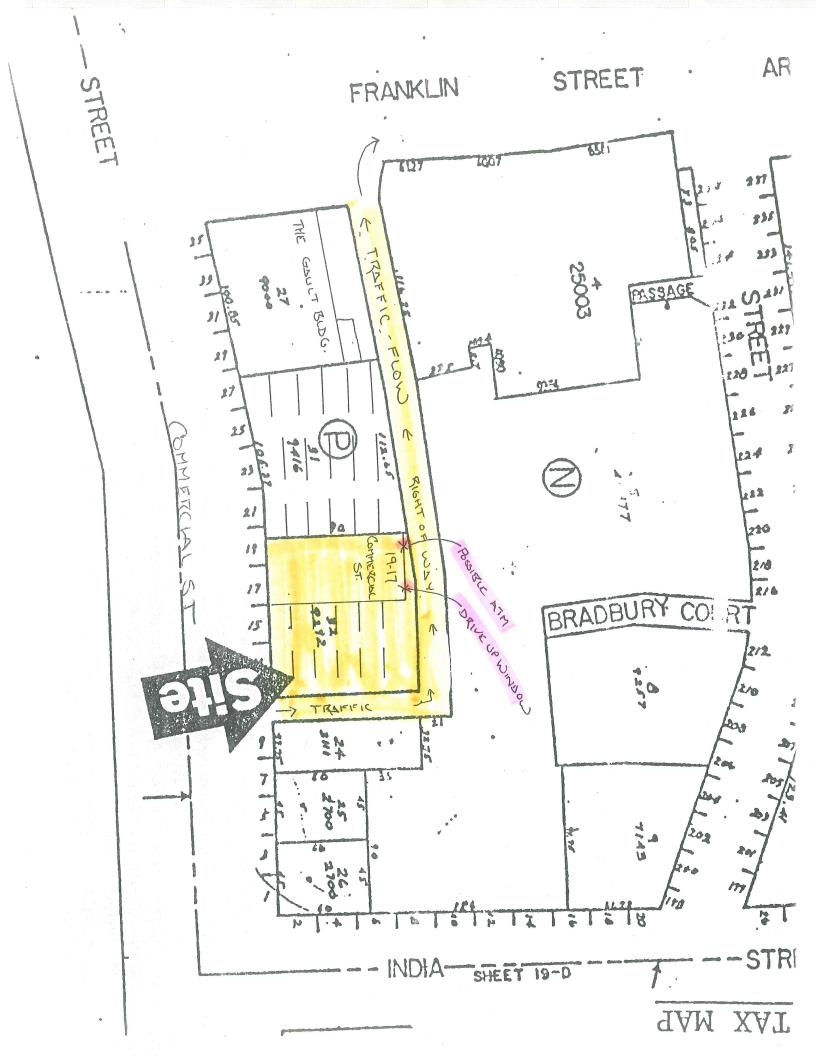
David W. Richard Branch Manager

BIW Five County Credit Union

PS I will on vacation and away from work until October 5<sup>th</sup>, 1998. However, I can be reached through September 24<sup>th</sup>, 1998 at (503) 331-7116, please feel free to call if there are any questions or concerns.







## EROULOS COMPANY

One Canal Plaza Portland, ME 04101 (207) 772-1333 Fax: (207) 871-1288 E-Mail: info@boulos.com www.houlos.com

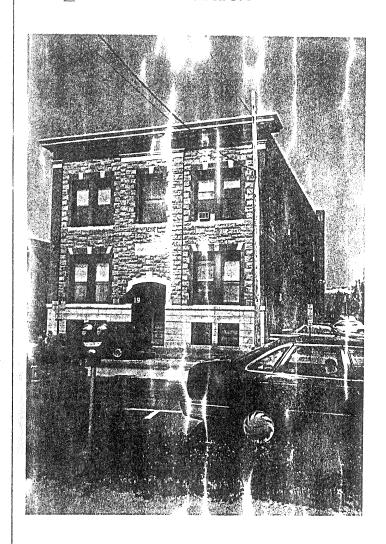


Individual Member



Individual Membership Specialist, Industrial and Office Real Estate

## FOR LEASE 1,619±S.F. OFFICE SPACE

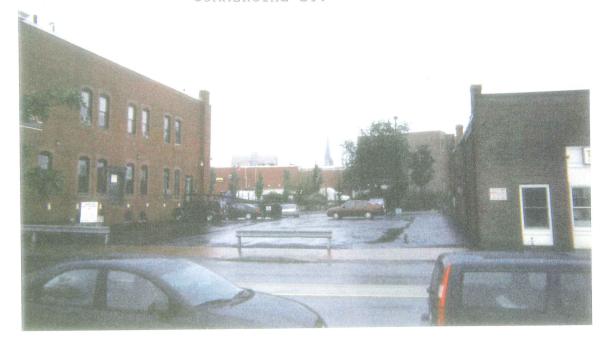


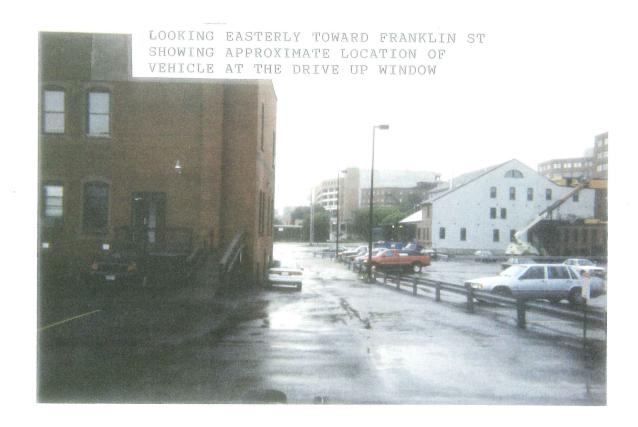
## 19 COMMERCIAL STREET PORTLAND, MAIL E

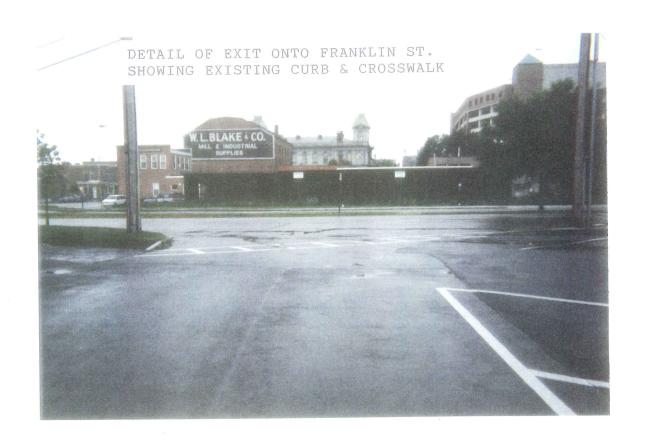
Information furnished is from ources deemed reliable, but no warranty is made as to the accuracy thereof. All information should be independently verified.

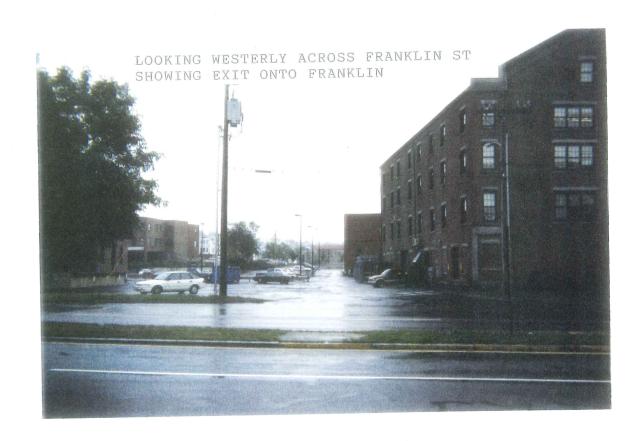
This Agency/Licensee represents the Seller's/Landlord's interest and, as such, has a fi luciary duty to disclose to the Sell-r/Landlord information which is material to the sale/lease, acquired from the Buyer/Tenant or any other source, except in cases of disclosed dual agency.

DRN/ady Ver.II LOOKING NORTHERLY SHOWING ENTRANCE FROM COMMERCIAL ST.









September 16, 1998



One Canal Plaza Portland, ME 04101 (207) 772-1333 Fax: (207) 871-1288 E-Mall: Info@boulos. Dm www.boulos.com



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36294

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William J. Dowd

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July 31, 1991

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MARY E. PLUMES NOTARY PUBLIC, MAINE MY CUMMISSION EXPIRES AUGUST 0, 1991

Printed Name of Notary

Instr 36294 Bk 9658 Pa 46

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Also, all our right, title and interest in and to said passageway running in the rear of said lot from Franklin Street and all our right, title and interest in and to said passageway running back from Commercial Street.

Recorded
Cumberland Counts
Resistrs of Deeds
07/31/91 01:48:36PM
Robert P. Titcomb
Resister

# CITY OF PORTLAND, MAINE

BOARD OF APPEALS



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AH A

From: To: Bob Hood - Auto Europe <Bobh@autoeurope.com>
"William Needelman (E-mail)" <wbn@ci.portland.me.u...

Date:

Fri, Apr 18, 2003 3:35 PM

Subject:

Five County Credit Union

#### Dear Mr. Needelman:

Allow me to introduce myself, I am Robert C. Hood, CFO of Auto Europe at 39 Commercial St. As an abutter to Five County Credit Union, I am opposing the proposed drive up facility.

The main reason for our opposition is that the proposed exit to Franklin Street will become another exit to Commercial Street no matter the amount of signage is used to direct people to Franklin Street.

Currently, we have an ongoing problem with the clients of Five County Credit Union using our parking lot for their business with F.C.C.U. The problem is tenfold since they put up an ATM virtually on our parking lot with overhead signage for Five County Credit Union, which of course gives people the impression that the parking lot is theirs.

Their clients continue to ignore the signs at our parking lot entrances and ignore us when we tell them not to park there that the parking lot is for the employees of Auto Europe. All of our parking spots are assigned to specific employees and of course they expect to be able to pull into their spot and go to work. Countless times, our employees find their spot taken by a Client of F.C.C.U., making them late for work with the accompanying chastisement from their manager.

We complained many times to the manager of F.C.C.U. and asked for his help in directing his clients to their parking lot. Nothing has come of this.

With the drive-up facility traffic directed to make a left hand turn onto Bradbury Court, the clients will make their own determination whether they should continue on to Franklin Street or make a left through the Auto Europe parking lot to get back on Commercial Street.

This is totally unfair to us and a hazard to our employee's health and their personal property.

We already know that the clients of F.C.C.U. have no regard for the property rights of Auto Europe and we also know that F.C.C.U. has no way to stop this intrusion on our rights to a safe and quiet enjoyment of our property. We feel it's our duty to protect our rights and the safety of our employees by vigorously protesting this project.

Sincerely yours Robert C. Hood Auto Europe, LLC 39 Commercial Street Portland, ME 04101 207-842-2040

CC:

Imad Khalidi - Auto Europe < Imad@autoeurope.com>



April 8, 2003

Dear Planning Board, '

The following information is for an installation of a Remote Drive-Thru. This Drive-Thru would be located on our premises located at 19 Commercial St, Portland Maine. This proposal would also utilize an existing right-of-way, known as Bradbury Court, for the purposes of exiting only.

In a previous submission for a Drive-Thru facility, in the fall of 1999, our request was denied due to two factors; Itering the traffic flow on the Bradbury Court Right-of Way by establishing the Drive-up window at the rear of our building and not finding sufficient evidence to prove rights of easement to utilize the passage way shared with an abutter. This passageway runs from Commercial Street to Bradbury Court. In our current proposal we have re-designed the Drive-Up to eliminate these areas of concern.

Patrons would access the Remote Drive-up Teller by entering from Commercial Street utilizing our current entry. The Drive-Up facility would be located at the end of our parking lot where patrons would stop shortly to conduct their transaction and then turn left unto Bradbury Court, an existing Right-of-Way, for the purposes of exiting. In the package, you will find our attorneys findings, from our previous proposal, regarding our rights regarding Bradbury court. Patrons would continue along Bradbury Court and exit turning right onto Franklin Street. It should be noted that this proposal would not be altering the current use of this Right-of-Way in any way. In fact, we find that the current use of our parking lot follows the same pattern of entering from Commercial Street and exiting by use of the right-of-way.

Respectfully submitted

David W. Richard

Portland Branch Manager Five County Credit Union

> 765Washington St. P.O. Box598 Bain, Me. 04530(207)4433528 3 Hamilton Court Topsham, Me. 04086(207)7218647 19 Commercial St. Porlland, Me. 04101(207)7738408 US Route 1 Falmouth, Me. 04105(207)7815300



# CONDITIONAL USE APPLICATION City of Portland, Maine Department of Planning and Development Portland Planning Board

| . 0 | Applicant Information:                                                                                             | 2.         | Subject Property:                                          |
|-----|--------------------------------------------------------------------------------------------------------------------|------------|------------------------------------------------------------|
|     | FIVIE COUNTY CRIEDIT UNION Name                                                                                    | )          | 17-19 COMMERCIAL ST<br>Address                             |
|     | Address                                                                                                            |            | POIRTLAND, ME OUIOI                                        |
|     | PORTLAND, ME OHIO!                                                                                                 |            | MAP 29 BLOCK PLOT 3 Assessor's Reference (Chart-Block-Lot) |
|     | 207 773 8408 207 774-16<br>Phone Fax                                                                               | 67         |                                                            |
| 3.  | Property Owner: Applicant                                                                                          | _Other     |                                                            |
|     | Name                                                                                                               |            |                                                            |
|     | STEVEN MCDUFFIE/CLAY Address                                                                                       | Cou        | E CORP.                                                    |
|     | 230 DUDERSON ST<br>PORTLAND ME OUTOI                                                                               |            |                                                            |
|     | 207 852 - 9300<br>Phone Fax                                                                                        |            |                                                            |
| 4.  | Right, Title, or Interest: Please identify the status of                                                           | f the appl | icant's right, title, or interest in the subject property: |
|     | SEE ATTACHED LEASE AGE                                                                                             | REEM       | 707                                                        |
|     | Provide documentary evidence, attached to this applic property. (For example, a deed, option or contract to        |            |                                                            |
| 5.  | Vicinity Map: Attach a map showing the subject par current use. (Applicant may utilize the City Zoning March 2015) |            |                                                            |

| î.  | Zone: B-3                                                                                                                                                                                                                                                                                                                                   | AH                                     | 1.3             |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------|
| í.  | Existing Use:                                                                                                                                                                                                                                                                                                                               |                                        |                 |
|     | Describe the existing use of the subject property:                                                                                                                                                                                                                                                                                          |                                        |                 |
|     | CREDIT UNION                                                                                                                                                                                                                                                                                                                                |                                        |                 |
|     | · · · · · · · · · · · · · · · · · · ·                                                                                                                                                                                                                                                                                                       |                                        |                 |
|     |                                                                                                                                                                                                                                                                                                                                             |                                        |                 |
| 7.  | Current Zoning Designation(s): \$\mathcal{Z}\$                                                                                                                                                                                                                                                                                              |                                        |                 |
| 8.  | Type of Conditional Use Proposed:                                                                                                                                                                                                                                                                                                           |                                        |                 |
|     | REMOTE DRIVE - THRU                                                                                                                                                                                                                                                                                                                         | ······································ |                 |
|     |                                                                                                                                                                                                                                                                                                                                             |                                        |                 |
|     |                                                                                                                                                                                                                                                                                                                                             |                                        | ·               |
|     |                                                                                                                                                                                                                                                                                                                                             |                                        |                 |
| 9.  | Sketch Plan: On a separate sheet please provide a sketch plan of the property, showing existing proposed improvements, including such features as buildings, parking, driveways, walkways, la property boundaries. This may be a professionally drawn plan, or a carefully drawn plan, to so (Scale to suit, range from 1"=10' to 1"=100'.) | andscape a                             | nd<br>applicant |
| 10. | Conditional Use Authorized by: Section 14-                                                                                                                                                                                                                                                                                                  |                                        |                 |
| 11. | Standards - Criteria for Conditional Use Appeal                                                                                                                                                                                                                                                                                             |                                        |                 |

unless the Board determines that:

Upon a showing that a proposed use is a conditional use under this article, a conditional use permit shall be granted

- a. There are unique or distinctive characteristics or effects associated with the proposed conditional use;
- b. There will be an adverse impact upon the health, safety, or welfare of the public or the surrounding area;
- c. Such impact differs substantially from the impact which would normally occur from such a use in that zone.

AH 1.4

11. Application Fee: A fee for must be submitted by check payable to the City of Portland in accordance with Section 14-54 of the Municipal Code (see below). The applicant also agrees to pay all costs of publication (or advertising) of the Workshop and Public Hearing notices as required for this application. Such amount will be billed to the applicant following the appearance of the advertisement.

. / Conditional Use

(\$100.00)

Legal Advertisements

percent of total bill

Notices

40 cents each

(workshop and public hearing)

Newspaper advertisements are required by State law and will be billed directly by the Newspaper.

12. Signature: The above information is true and accurate to the best of my knowledge.

4.8.03

Date of Filing

Signature of Applicant

#### Further Information:

Please contact the Planning Office for further information regarding the conditional use process. Applicants are encouraged to make an appointment to discuss their conditional use before filing the application.

Applicants are encouraged to include a letter or narrative to accompany the conditional use application which can provide additional background or contextual information, and describe the proposed conditional use and reasons for the request in a manner that best suits the situation.

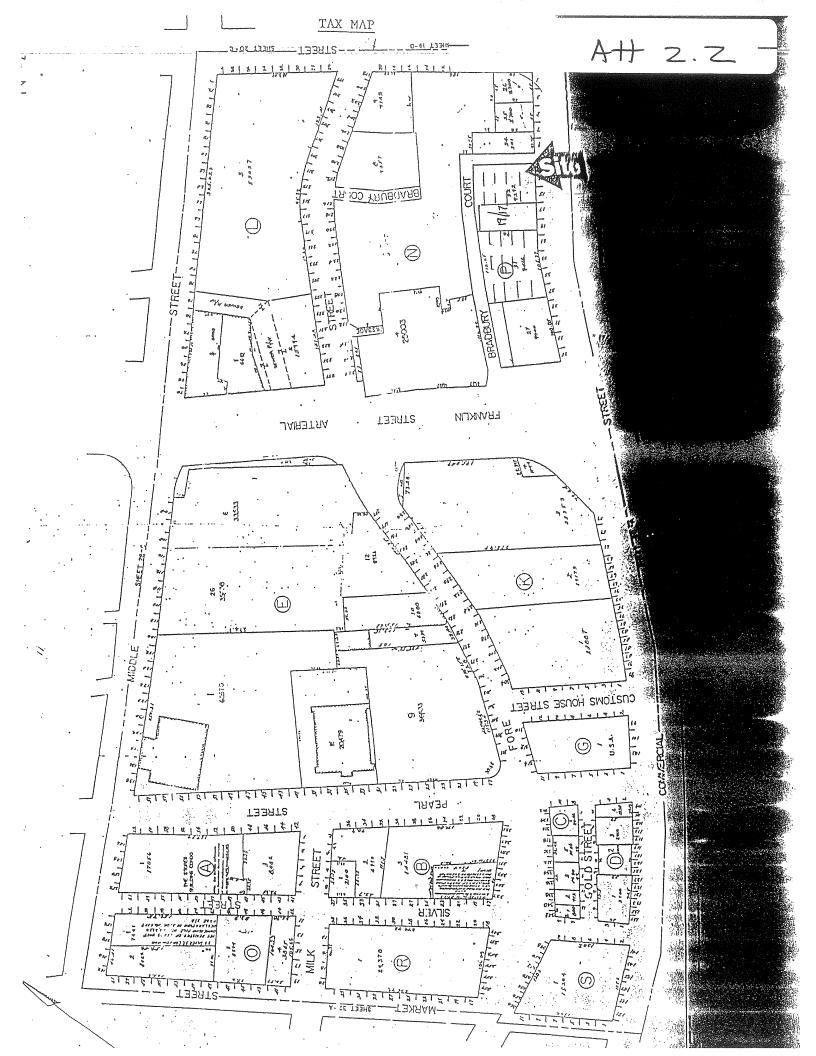
Portland Planning Board Portland, Maine

Effective: July 6, 1998

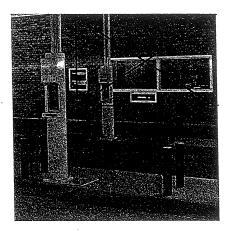
**AAM** 

XAT

三 27. 112.68 19 17



## **VAT 21**



The Vacuum Air Tube (VAT) 21 overhead dual-blower pneumatic system provides dependable operation within a small square footprint.

#### **Durable construction**

The VAT 21 customer terminal and operator workstation are protected by a weather-resistant, low-maintenance epoxy finish. An efficient blower package and long-life electronic components ensure reliable trouble-free operation.

The system features PVC tubing with uniform connections that promote smooth operation to minimize carrier wear, extend the life of the blower system and eliminate the need for periodic realignment of connections.

## Tested for reliability

During extensive testing, the VAT 21 unit completed a quarter of a million round-trip cycles without failure.

Adapts to new or existing sites

The small footprint of the VAT 21 customer terminal lets you install the system on virtually any new or existing drive-up island. The tubing with compact 20" (50.8 cm) radius bends and dual blowers are installed overhead, thus ensuring quiet operation and eliminating the need for excavation. The wiring can be installed overhead or underground.

#### Operator workstation

The operator workstation is available in two models for suspended or countertop installation for efficient transaction processing. It allows operators to power on, power off, close and lock the system from within the facility.

The CommMaster® system enables the operator to communicate with individual customers waiting in different lanes. Each VAT system is equipped with the CommMaster audio capability for two-way communication. An optional feature, CommMaster CCTV for VATs, adds video capability to the system. This feature is available in two configurations -- operator only or customer and operator.

#### Customer terminal

The customer terminal features familiar call and send buttons and end-opening carriers for efficiency and customer convenience. An optional base riser raises the terminal for convenient access from vans and trucks.

#### **FEATURES**

- Small 10" (25.4 cm) square footprint
- Overhead tubing with 20" (50.8 cm) radius bends and cast clamps for smooth operation
- Remote blowers for quiet operation
- Suspended or countertop operator terminal controls all system functions
- Familiar "send" and "call" buttons
- Durable end-opening carrier

#### **OPTIONS**

- Customer Terminal Base Riser 8" (20.32 cm) high
- CommMaster CCTV provides video capabilities for operator only or operator and customer

#### **SPECIFICATIONS**

CUSTOMER TERMINAL

Dimensions

10" W x 10" D x 64" H

(25.4 cm x 25.4 cm x 162.56 cm)

Noise level
less than 68 dBA

Operating temperature:
-30° F to 13° F (-34° C to 54° C)

Relative humidity

15% to 100% non-condensing

OPERATOR WORKSTATION

Dimensions:

9" W x 9.43" D x 28.375" H

(22.86 cm x 23.97 cm x 72.07 cm)

Noise level
less than 68 dBA

Operating temperature

-50° F to 100° F (10° C to 22.8° C)

Relative Humidity

15% to 80% non-condensing

#### TUBING

Standard 4.5" (11.43 cm) diameter tubing with 20" (50.8 cm) radius bends

PROPULSION DESIGN
Dual blowers installed overhead
Supports payloads of up to 6 lb. (2.72 kg)

POWER REQUIREMENTS 115 VAC, 60 Hz 1 AMP

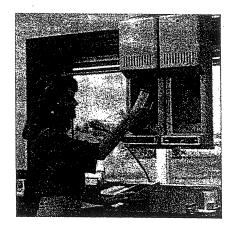
220 VAC, 50 Hz with step down transformer

INSTALLATION FEATURES
PVC tubing and blowers installed
overhead

Wiring may be installed overhead or underground in culvert or direct buried configuration

#### Listings and Approvals

- UL114 Office Appliance & Business Equipment
- UL291 Rain Test Specification
- C22 (CSA) No. 950



# DIEBOLD

P.O. Box 3077 • Dept. 9-99-MC • North Canton, Ohio 444720-8077 Call 1-800-999-3600 for more information or fax 330-490-6300. Outside the U.S.A., call 330-490-5070 or fax 330-490-5041.



LOOKING NORTHWESTERLY AT PARKING LOT AND REAR OF BUILDING



LOOKING SOUTHWESTERLY ALONG BRADBURY COURT RIGHT-OF-WAY SHOWING EXITING



LOOKING NORTHWESTERLY AT ENTRANCE ALONG COMMERCIAL STREET



LOOKING NORTHERLY SHOWING ENTRANCE FROM COMMERCIAL STREET

AH 4.3



LOOKING SOUTHWESTERLY SHOWING EXIT UNTO FRANKLIN STREET WITH EXISTING CURB CUTS



LOOKING EASTERLY ALONG BRADBURY COURT RIGHT-OF-WAY

April 08, 2003

To Whom It May Concern,

I have reviewed the proposal from Five County Credit Union regarding the Remote Drive-Up location.

I have no concerns with the proposed layout at this time and endorse the concept as shown. It has been agreed that any loss of parking spaces will be deducted from the allotted spaces included in the rental agreement between Clove Corporation and Five County-Credit Union.

Respectfully submitted,

Stephen J. McDuffie

President, Clay Cove Corporation

52 Wellwood Rd Portland, Me. 04103



#### LEASE

This instrument is a lease between THE CLAY COVE CORPORATION, a corporation organized under the laws of the State of Maine (the "Landlord"), and BIW Five County Credit Union, (hereinafter referred to as "Tenant").

The parties to this instrument hereby agree with each other as follows:

#### ARTICLE I SUMMARY OF BASIC LEASE PROVISIONS

#### 1.1 BASIC DATA.

Date of Lease:

Upon execution.

Date of Possession:

As soon as possible but no later than June 1, 1999 Tenant shall

accept premises upon

notification from Landlord that previous Tenant has vacated.

Landlord:

The Clay Cove Corporation

Present Mailing Address:

52 Wellwood Road

Portland, Maine

04103

Tenant:

BIW Five County Credit Union

Present Mailing Address:

19 Commercial Street

Portland, Maine

Premises:

Approximately 3162 rentable square feet located on the lower level of 19 Commercial Street, Portland, Maine.

Lease Term:

Five years (5) from date of commencement.

Renewal Option:

One (1) 5-year renewal option assuming a twelve (12) month written notice to Landlord of Tenant's intention to do so.

Rent:

Tenant shall pay rent according to the schedule below. The rent shall include Tenant's pro-rata share of real estate taxes, insurance, water and sewer user charges, heat, snow removal, management fees, cleaning, COUILION area building maintenance. Tenant to pay its pro-rata share of increases over base year (2004) if it chooses to extend lease or renew as provided herein. The Tenant is also responsible for its electricity expenses for lights outlets, premises janitorial costs and trash removal.

Yr 1 \$2,950,00/mo \$35,400.00 Yr 2 \$2,950.00/mo \$35,400.00 Yr 3 \$3,245.00/mo \$38,940.00 Yr 4 \$3,400.00/mo \$40,800.00 Yr 5 \$3,575.00/mo \$42,900.00

#### Option-Rate:

Rent Commencement Date:

#### 3% annual increases

Ninety (90) days after possession. Landlord agrees that time is of the essence and that its failure to deliver the premises to Tenant for occupancy on June 1, 1999 shall cause damages to Tenant and its business for which the Landlord agrees to reduce Tenant's monthly rate by \$425.00 for each day that the premises shall not be available for full and unimpeded occupancy by Tenant following June 1, 1999, up to a total amount of one month's rent. Under no circumstances shall Landlord be liable for this penalty clause if occupancy date is delayed for reasons beyond the Landlord's control including, but not limited to: acts of God, strikes, destruction of premises, etc.

Permitted Use:

General business office use for the conduct of Tenant's business for a credit union

branch.

Security Deposit:

Upon execution Tenant will deposit with the Landlord the sum of one month's rent \$2,950.00. This sum will represent the Security Deposit due under the lease. Said deposit will be returned to Tenant at the end of the lease term, provided the premises are left in good repair, "broom-clean," and provided Tenant has not been in default of lease. Interest will not be paid on said

deposit.

First Option to Purchase:

In the event Landlord decides to sell the real estate at 19 Commercial Street, Tenant shall be provided an opportunity to purchase the property first. Tenant shall be provided thirty (30) days to reach mutually acceptable sale terms with Seller.

#### 1.2 EXHIBIT.

Exhibit A.

Plan showing the Premises.

## ARTICLE II DESCRIPTION OF PREMISES AND APPURTENANT RIGHTS

#### LOCATION OF PREMISES.

The Landlord hereby leases to the Tenant, and the Tenant hereby accepts from the Landlord, the premises (the "Premises") shown on Exhibit A in the Landlord's building (the "Building") located on the land (the "Lot") at 17-19 Commercial Street, Portland, Maine.

#### 2.2 APPURTENANT RIGHTS.

The Tenant shall have, as appurtenant to the Premises, the right and easement to use in common with others entitled thereto

AH 5.5

(or exclusively, to the extent provided below): (a) common areas in the Building and on the Lot, including without limitation, sidewalks, loading facilities, entrances, and exits from public highways, lobbies, hallways, stairways, and such other facilities available to all tenants of the Building.

#### 2.3 TENANT'S SIGNS.

The Landlord agrees to permit the Tenant, at Tenant's cost, to erect exterior signs, identifying the Tenant and the nature of Tenant's business, on or about the premises, subject to the following conditions. The Tenant shall submit a sketch of the proposed sign to the Landlord showing design, size, and proposed location for Landlord's approval which will not be unreasonably withheld. The Tenant's right to erect signs shall be subject to applicable provisions of the City of Portland's Code of Ordinances, including, but not limited to, its Land Use Ordinances and Historic Preservation Ordinance.

#### ARTICLE III TERM OF LEASE

#### 3.1 COMMENCEMENT AND DATE.

The term of this lease shall be for the period specified in Section 1.1 as the Lease Term. The Commencement Date shall be upon execution.

#### 3.2 PREPARATION OF THE PREMISES. (AS REQUIRED FROM LANDLORD)

The Landlord shall repair and secure the broken and non-functional windows in the space. Landlord also agrees to replace the bathroom sink and fixtures and the toilet seat in the bathroom. Otherwise, Tenant shall accept space on an "as is" "where is" basis and complete all other work at its sole expense. (Landlord shall provide a seventy-five (75) day free rent period in lieu of paint, carpet cleaning etc.)

#### (AS REQUIRED FROM TENANT)

Any and all modifications to the building by Tenant or Tenant's agent shall be submitted to the Landlord in writing for its approval prior to commencement of work, such approval shall not be unreasonably withheld or delayed. Tenant agrees that all work shall be completed in compliance with all of the City of Portland's Building Codes and Ordinances.

ATM/DRIVE THRU/INSTALLATION OF NIGHT DEPOSITORY:

Landlord shall permit Tenant to construct a drive-thru and/or ATM at buildings exterior, at Tenants sole expense, subject to

mutually agreeable design, location, etc. Tenant shall pay for all building modifications including, but not limited to, relocation or replacement of oil tanks or furnace should "drive thru" displace these items. Should space not be available to relocate these items than Tenant would bear the cost of a new gas heating systems as required to fit reduced available space. Should access for new ATM window result in the loss of existing parking spaces then Tenant shall sacrifice these spaces from its allotment or shall reimburse Landlord for replacement spaces in adjacent private lots. At such time Tenant shall also be permitted to extend lease and option period by an additional five years if it chooses to do so. (Any extension shall be under same terms and conditions of existing lease except that Tenant shall commence payment of its pro-rata share of increases over base year (2004).

Tenant shall be permitted to install a night depository at building's exterior subject to approval of plans for work by Landlord prior to construction. Such approval shall not be unreasonably withheld or delayed.

A plan depicting the location of the ATM/Drive and Night Depository, including building additions and traffic patterns is attached hereto as exhibit #1 as provided in the zoning paragraph below. Tentant shall be solely resonible for obtaining all permits necessary from the city in order to install/construct these items. While Landord shall cooperate with Tenant in working with the City the Landord makes no represenations or warranties as to the City's willingness to permit the work herein.

#### ZONING:

It is the responsibility of the Tenant to determine all zoning information and secure all necessary or required permits and approvals for its proposed use of the subject premises. The Landlord and The Boulos Company make no representations or

warranties as to the suitability of, or the ability to obtain regulatory approval for, the subject premises for the Tenant's intended use.

#### 3.3 TENANT'S OCCUPANCY.

Neither Tenant's taking occupancy of the premises nor Landlord's substantially completing the improvements shall relieve Landlord of its obligation diligently to proceed to complete fully the improvements described above.

ARTICLE IV RENT

MORTGAGE LOAN INSPECTION PLAN

TO THE LENDING INSTITUTION AND ITS TITLE INSURER

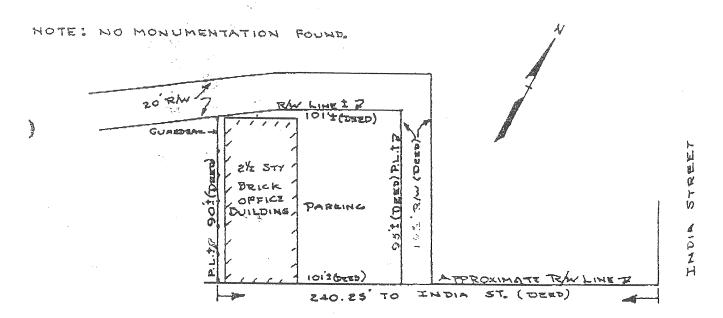
I HEREBY CERTIFY THAT THE LOCATION OF THE OWELLING SHOWN THIS PLAN DOES THE CONFORM WITH THE LOCAL ZONING LAWS IN EFFECT AT THE TIME OF CONSTRUCTION. THE PROPERTY DOES NOT FALL WITHIN A SPECIAL FLOOD HAZARD ZONE.

THIS PLAN WAS NOT MADE FROM AN INSTRUMENT SURVEY. THE CERTIFICATIONS ARE FOR MORTGAGE PURPOSES ONLY. THIS PLAN APPLIES ONLY TO CONDITIONS EXISTING AS OF THE DATE SHOWN MEREON, AND DOES NOT SHOW ANY POSSIBLE CONFLICTS WITH ASUITING DEEDS. THIS PLAN IS NOT FOR RECORDING.

THIS IS NOT A LAND BOUNDARY SURVEY.

BOOK COUNTY CUMBERLAND SCALE 1:50 1





# COMMERCIAL STREET

NOTE: THIS PLAN IS COMPILED FROM DEED, TAX MAP AND FIELD MEASUREMENTS.
THE PROPERTY LINES, R/W LINES AND BUILDINGS AND THEIR RELATIONSHIP TO
EACH OTHER IS APPROXIMATE. IF MORE ACCURATE DETAIL IS REQUIRED
A CLASS "A" SURVEY IS RECOMMENDED.

PROPERTY OF FORD S. REICHE, C.ALAN BEAGLE AND MARTIN J. RIDGE.
LOCATED AT " IT COMMERCIAL 8-1., PORTLAND, MAINE.

PURCHASER - WILLIAM J. DOWD.

CLINTON W. JENKINS, R.L.S.

13 TITCOMB ROAD YARMOUTH, MAINE 04096

TEL. 846-9617

Instr 36294 8k 9658 Pa 45

6294

WARRANTY DEED

AH, 6. ( ) 5.7

WILLIAM J. DOWD, of Westbrook, Maine, for valuable consideration, grants to APEX, INC., a Maine corporation with a principal place of business in Portland, Maine, and a mailing address of P. O. Box 9540, Portland, ME 04112, with Warranty Covenants, the following described real property situated in Portland, Cumberland County, Maine:

A certain lot or parcel of land situated in said Portland on Commercial Street, and being more particularly described on Exhibit A attached hereto and made a part hereof.

Meaning and intending to convey the same premises described in a deed from C. Alan Beagle, et al, to the Grantor dated February 12, 1987, and recorded in the Cumberland County Registry of Deeds in Book 7633, Page 308.

The purpose of this deed is to correct and clarify the description contained in the deed from William J. Dowd to Apex, Inc., dated April 22, 1991, recorded in said Registry of Deeds in Book 9532, Page 273.

Witness my hand this 31st day of July, 1991.

Witness

さな感覚を選択した。 英士 ちゃっぽんかい

William J. Dowd

STATE OF MAINE CUMBERLAND, SS.

July 31, 1991

Personally appeared the above named William J. Dowd and acknowledged the foregoing instrument to be his free act and deed.

Before me,

MARY E. PLUMES NOTARY PUBLIC, MAINE MY CUMMISSION EXPIRES AUGUST 0, 1991

Printed Name of Notary

Instr 36294 Bk 9658 Pa 46 AH 5. 8

AH. 6:2

#### EXHIBIT A

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, County of Cumberland and State of Maine, and bounded and described as follows: BEGINNING at a point on the northerly sideline of Commercial Street, which point is in the southeasterly corner of land now or formerly of Burnham and another and is about two hundred forty and twenty-five hundredths (240.25) feet westerly from the westerly sideline of India Street; thence running northerly by said land of Burnham and another ninety (90) feet, more or less, to the southerly sideline of a twenty (20) foot passageway extending from Franklin Street in the rear of the lot herein described; thence easterly by the southerly sideline of said passageway one hundred one (101) feet, more or less, to the westerly sideline of a passageway sixteen and one-half (16-1/2) feet wide extending back from Commercial Street; thence southerly by the westerly sideline of said passageway extending back from Commercial Street ninetyfive (95) feet, more or less, to a point in the northerly sideline of said Commercial Street; thence westerly by the northerly sideline of Commercial Street one hundred one (101) feet, more or less, to the point of beginning.

Also, all our right, title and interest in and to said passageway running in the rear of said lot from Franklin Street and all our right, title and interest in and to said passageway running back from Commercial Street.

Recorded
Cumbarland County
Registry of Deeds
07/31/91 01:48:36PM
Robert P. Titcomb
Register

ATT 6.4

AH 5.9

#### EXHIBIT A

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, County of Cumberland and State of Maine, and bounded and described as follows: BEGINNING at a point on the northerly sideline of Commercial Street, which point is in the southeasterly corner of land now or formerly of Burnham and another and is about two hundred forty and twenty-five hundredths (240.25) feet westerly from the westerly sideline of India Street; thence running northerly by said land of Burnham and another ninety (90) feet, more or less, to the southerly sideline of a twenty (20) foot passageway extending from Franklin Street in the rear of the lot herein described; thence easterly by the southerly sideline of said passageway one hundred one (101) feet, more or less, to the vesterly sideline of passageway sixteen and one-half (16-1/2) feet wide extending back from Commercial Street; thence southerly by the westerly sideline of said passageway extending back from Commercial Strebt minetyfive (95) feet, more or less, to a point in the northerly sideline of said Commercial Street; thence westerly by the northerly sideline of Commercial Street one hundred one (101) feet, more or less, to the point of beginning.

The right in common to use the passageway running in the rear of said lot from Franklin Street and to use the passageway running back from Commercial Street.

# FIRST AMERICAN TITLE INSURANCE COMPANY

# OWNERS POLICY SCHEDULE A

CASE NUMBER CL-2137

DATE OF POLICY July 31, 1991 1:53 p.m.

TIME

POLICY AMOUNT

\$655,000.00

POLICY NUMBER 30009259

This policy amount will automatically increase by 10% of the amount shown above on each of the first five anniversaries of the policy date with respect to residential policies. AUTOMATIC CLAUSE

1. NAME OF INSURED

Clay Cove Corporation

2. THE ESTATE OR INTEREST IN THE LAND DESCRIBED HEREIN AND WHICH IS COVERED BY THIS POLICY IS:

Fee Simple

- 3. THE ESTATE OR INTEREST REFERRED TO HEREIN IS AT DATE OF POLICY VESTED IN: The Insured
- 4. THE LAND REFERRED TO IN THIS POLICY IS DESCRIBED AS FOLLOWS

All that certain parcel of land described in Exhibit "A" attached hereto and made a part hereof.

Being the same pramises conveyed to the insured herein by dead of Apex, Inc. dated July 31, 1991, and recorded in the Cumberland County Registry of Deeds in Book 9658, Page 47,

The land herein described is encumbered by the following mortgage and assignments, if any, and mortgages, if any, shown in schedule B hereof:

Mortgage and Security Agreement from Clay Cove Corporation to Peoples Heritage Savings Bank in the principal amount of \$598,500.00 dated July 31, 1991, and recorded in the Cumberland County Registry of Deeds on July 31, 1991, at 1:51 p.m. in Book 9658, Page 49, and Assignment of Leases and Rentals by Clay Cove Corporation to Peoples Heritage Savings Bank dated July 31, 1991, at 1:53 p.m., recorded in the Cumberland County Registry of Deeds in Book 9658, Page 69.

ISSUED AT: PORTLAND, MAINE

Cumberland Title Company P.O. Box 4865 PTS Portland, Maine d4112

thorized Agent or Officer

POLICY IS INVALID UNLESS THE COVER SHEET AND SCHEDULE B ARE ATTACHED.

THE WILL WEDDLE ALI

AH. 6.5

# FIRST AMERICAN TITLE INSURANCE COMPANY

# OWNERS POLICY SCHEDULE B

CASE NUMBER CL-2137

POLICY NUMBER 30009259

This policy does not insure against loss or damage due to the following:

NOTE: As used herein, recorded shall mean recorded in the dumberland County Registry of Deeds.

- 1. The dower, curtesy, homestead, community property, or other statutory marital rights, if any, of the spouse of any individual insured.
- 2. Rights or claims of persons in possession and easements or claims of easements not shown by the public records, boundary-line disputes, overlaps, encroachments, title to filled lands (if any) and any matters not of record which would be disclosed by an accurate survey and inspection of the premises.
- 3. Any lien, or right to a lien, for services, labor or material, heretofore or hereafter furnished, imposed by law and not shown by the public records.
- 4. Taxes assessed which are not yet due and payable, and for subsequent
- 5. Any exception, reservation, restriction, easement or condition set forth in the attached Exhibit A.
- E. Title to and rights of the public and others entitled thereto in and to those portions of the insured premises lying within the bounds of adjacent streets, roads and ways.
- 7. Rights of others in and to the use of appurtenant easements insured herein and terms and conditions relative to the use thereof.

NOTE: This policy affirmatively insures the right to use the two passageways adjoining the insured premises along the northeasterly and northwesterly bounds and running to Commercial and Franklin Streets respectively; however, this policy does not insure the underlying fee of said passageways.



# PUBLIC WORKS ENGINEERING REVIEW

**TO:** Sarah Hopkins, Planning Department

**FROM:** Anthony Lombardo, P.E., Project Engineer

**DATE:** April 11, 2003

(Excerpted from larger memo, WBN. 4-14-03)

Five County Credit Union - 17-19 Commercial Street Application Dated 4/8/03 This proposal does not represent any concerns or issues for Public Works Engineering.

Therefore, we are granting approval of this project.

**Review Fee:** 1 hour \* \$35/hr = \$35

AH 6.1

From:

Larry Ash

To:

William Needleman

Date:

Thu, May 15, 2003 8:07 AM

Subject:

Fwd: Re: Re: 17-19 Commercial

Bill: I have reveiwed Tom Errico's assessment of this proposed drive-up operation. I am satisfied, based on his report, that vehicles will not queue onto Commercial Street. I am also in agreement with his recommendation as regards relocation the drive-up teller 10 feet toward Commercial Street. I believe that this Bank can operated safely and efficiently thus described.

>>> William Needleman 05/14 2:40 PM >>> Please see attached. All comments welcome. Thanks, Bill