



Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>19 Commercial St.</u>		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# <u>029</u> <u>P</u> <u>032</u>	Owner: <u>Clay Cove</u> <u>Steve + Chris McDuffie</u>	Telephone: <u>(207)838-3331</u>
Lessee/Buyer's Name (If Applicable) <u>Dr. Aaron MacArthur</u>	Contractor name, address & telephone: <u>Sign Design</u> <u>306 Warred Ave</u> <u>Portland, ME</u> <u>(207) 856-2600</u>	Total s.f. of signage x \$2.00 <u>86.00</u> Per s.f. plus \$30.00 <u>30.00</u> For H.D. signage \$75.00 <u>75.00</u> Fee: \$ _____ Awning Fee= cost of work _____ Total Fee: \$ <u>191.00</u>
Who should we contact when the permit is ready: <u>Crystal</u> phone: <u>699-5600 / 91.00</u>		
Tenant/allocated building space frontage (feet): Length: <u>90'</u> Height: <u>36</u> Lot Frontage (feet) <u>N/A</u> Single Tenant or <u>Multi Tenant Lot</u>		
Current Specific use: <u>Zone B3</u> <u>Business</u>		RECEIVED
If vacant, what was prior use: _____ Proposed Use: _____		MAR 14 2013
Information on proposed sign(s):		
Freestanding (e.g., pole) sign? Yes _____ No <input checked="" type="checkbox"/>	Dimensions proposed: <u>Dept. of Building Inspections</u> <u>City of Portland Maine</u>	
Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No _____	Dimensions proposed: <u>16' x 5.5' + 2 = 43' sq x 2.00 =</u>	
Proposed awning? Yes _____ No <input checked="" type="checkbox"/> Is awning backlit? Yes _____ No _____	Height of awning: _____ Length of awning: _____ Depth: _____	
Is there any communication, message, trademark or symbol on it? Yes _____ No _____	If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f. <u>2 signs 86.00</u>	
Information on existing and previously permitted sign(s):		
Freestanding (e.g., pole) sign? Yes _____ No <input checked="" type="checkbox"/>	Dimensions: _____	
Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No _____	Dimensions: <u>See photo of Five County Credit Union Sign.</u>	
Awning? Yes _____ No <input checked="" type="checkbox"/> Sq. ft. area of awning w/communication: _____		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.		

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: [Signature]

Date: 3/11/13

This is not a permit; you may not commence ANY work until the permit is issued.