

RESPONSIBILITY MATRIX WE / GC		WEST ELM WE VENDOR	GENERAL CONTRACTOR	REMARK
	FURNISH	INSTALL	FURNISH	INSTALL
<b>GENERAL</b>				
	●	●		BEST CORES; PERMANENT CORES INSTALLED AT TURNOVER- SEE SHEET A-003, CONST. CORES BY GC
F	●	●	●	ALUMINUM STOREFRONT SYSTEM AND GLAZING
	●	●	●	CUSTOM ENTRY DOOR PULLS
	●	●	●	EXTERIOR CANOPY
	●	●	●	MARKET PATH PLANTERS
	●	●	●	THRESHOLDS
	●	●	●	HVAC TESTING AND BALANCING / REPORT
<b>INTERIOR / SALES</b>				
	●	●	●	CASEWORK / STORE FIXTURES
	●	●	●	CASH WRAP / BACK WRAP / COFFEE BAR
	●	●	●	LOOSE FIXTURES / ACCESSORIES
	●	●	●	LOFT CEILING FINISH
	●	●	●	STAIR / HANDRAIL / GUARDRAIL
	●	●	●	LOFT FIXTURES / LOFT GLASS / LOFT ACCESSORIES
E	●	●	●	WOOD FLOORING
	●	●	●	WALL / FLOOR TILE AT COFFEE BAR
	●	●	●	STONE FLOORING
	●	●	●	RECLAIMED WOOD CLADDING AT BACKWRAP / LOFT WALL
	●	●	●	ADA LIFT
	●	●	●	CORNER GUARDS (SALES)
	●	●	●	WALL BASE
	●	●	●	LIGHTING BAY TRACK & PLUGMOLD INSTALL
	●	●	●	FIRE EXTINGUISHERS
	●	●	●	DESIGN LAB LIGHTING
	●	●	●	CEILING DISPLAY GRIDS
<b>CUSTOMER TOILET ROOMS</b>				
	●	●	●	ADA SIGNAGE
D	●	●	●	TOILET ACCESSORIES
	●	●	●	TILE FLOORING / TILE WAINSCOT AND COVE
	●	●	●	LIGHT FIXTURES
	●	●	●	MIRROR
<b>UNSEX EMPLOYEE TOILET ROOM</b>				
	●	●	●	ADA SIGNAGE
	●	●	●	TOILET ACCESSORIES
	●	●	●	LIGHT FIXTURES
	●	●	●	MIRROR
<b>STOCKROOM</b>				
	●	●	●	MOP SHELF
	●	●	●	EMPLOYEE BREAK COUNTER / SHELVING / TABLE
	●	●	●	STOCK SHELVING / PALLET RACKING
	●	●	●	PILLOW BINS
	●	●	●	SHIPPING / RECEIVING DESK
C	●	●	●	CUSTOMER SERVICE DESK
	●	●	●	COAT RACK
	●	●	●	EMPLOYEE LOCKERS (SIX TIER)
	●	●	●	CORNER GUARDS (STOCKROOM)
	●	●	●	VRC / VRC COILING DOOR / VRC SERVICE LADDER
<b>MANAGER'S OFFICE</b>				
	●	●	●	MANAGER'S DESK / SHELVING
	●	●	●	SAFE
	●	●	●	SINGLE LOCKER (SIX TIER)
	●	●	●	FABRIC PIN BOARDS
	●	●	●	CARPET / BASE
<b>ELECTRICAL / LOW VOLTAGE</b>				
	●	●	●	SECURITY SYSTEM
	●	●	●	SECURITY PHONE JACK
B	●	●	●	PHONE CONDUIT TO SPACE FROM BLDG DEMARK
	●	●	●	PHONE EQUIPMENT AND WIRING
	●	●	●	STEREO SYSTEM, SPEAKERS AND CABINET
	●	●	●	STEREO SYSTEM, COMPONENTS
	●	●	●	LIGHTING CONTROLS
	●	●	●	LIGHT FIXTURES AND LAMPS
	●	●	●	FINAL 120V CONNECTION ON EXTERIOR SIGNAGE LIGHTING
	●	●	●	POS CONDUITS / PULL STRINGS
	●	●	●	POS EQUIPMENT SETUP AND WIRING
	●	●	●	"SHOPPER TRAK" SYSTEM
	●	●	●	LIGHTING (B-LINE)
<b>SIGNS AND GRAPHICS</b>				
	●	●	●	EXTERIOR SIGNAGE
A	●	●	●	TEMPORARY WINDOW GRAPHICS
	●	●	●	STORE HOURS GRAPHICS
	●	●	●	EXTERIOR ILLUMINATED SIGNS
	●	●	●	INTERIOR CUT VINYL LETTERS
	●	●	●	STRUCTURAL
	●	●	●	ELECTRICAL
	●	●	●	HVAC
	●	●	●	PLUMBING

### REFLECTED CEILING PLAN SYMBOLS

	FLUORESCENT LIGHT FIXTURE - SURFACE MOUNTED
	4' FLUORESCENT STRIP LIGHT - SURFACE MOUNTED (UON)
	8' FLUORESCENT STRIP LIGHT - SURFACE MOUNTED (UON)
	FLUORESCENT STRIP FIXTURE
	STRUT SYSTEM WITH BLANK ON BOTTOM
	STRUT SYSTEM WITH LIGHT TRACK ON BOTTOM
	TRACK LIGHT HEADS - FLOOD
	TRACK LIGHT HEADS - SPOT
	EMERGENCY LIGHT - WALL MOUNTED
	EMERGENCY LIGHT - CEILING SUSPENDED
	GWB CEILING MOUNTED EMERGENCY LIGHT
	SCONCE
	PENDANT LIGHT
	EXIT SIGN
	EXIT SIGN - CEILING MOUNTED
	FIRE SPRINKLER HEAD, SEE FIRE PROTECTION DRAWINGS AND REFLECTED CEILING PLAN
	DISPLAY GRID
	FOIC
	CEILING SUPPLY AIR REGISTER
	RETURN AIR REGISTER
	SPEAKER IN GWB CEILING, COORDINATE WITH SOUND SYSTEM CONTRACTOR
	SPEAKER IN OPEN TO STRUCTURE AREA AND LOFT SPEAKER, COORDINATE WITH SOUND SYSTEM CONTRACTOR
	SUBWOOFER, COORDINATE WITH SOUND SYSTEM CONTRACTOR
	CEILING RECEPTACLE
	GWB CEILING
	WIRELESS ACCESS POINTS
	ACCESS PANEL

### PLAN SYMBOLS

	(NON-RATED)
	(1 HOUR ASSEMBLY)
	(2 HOUR ASSEMBLY)
	(3 HOUR ASSEMBLY)
<b>FIRE-RATED WALLS OR PARTITIONS</b>	
	EXISTING CONSTRUCTION
	CONSTRUCTION TO BE DEMOLISHED
	FLOOR DRAIN
	FLOOR CLEAN OUT
	J BOX
	WALL RECEPTACLE
	RECESSED DUPLEX FLOOR OUTLET
	FIRE EXTINGUISHER- INSTALL TOP OF EXTINGUISHER AT 5'-0" AFF
	CORNER GUARD
	BULLETIN BOARD
	BITUMINOUS BUILDING
	BLOCKING
	BEAM
	BOTTOM OF
	BOTTOM
	BRONZE
	BASEMENT
	CABINET
	CATCH BASIN
	CEMENT, CEMENTITIOUS
	CERAMIC
	CORNER GUARD
	COAT HOOK
	CAST IRON
	CAST-IN-PLACE
	CENTERLINE
	CEILING
	CAULKING
	CLOSET
	CLEAR
	CONCRETE MASONRY UNIT
	COUNTER
	COLUMN
	COMMUNICATION
	CONCRETE
	CONNECTION, CONNECT
	CONSTRUCTION
	CONTINUOUS, CONTINUE
	CORRIDOR
	CARPET
	CASEWORK
	CERAMIC TILE
	CENTER
	COUNTERSUNK
	DOUBLE
	DEMOLITION
	DEPARTMENT
	DETAIL
	DRINKING FOUNTAIN
	DIAMETER
	DIAGONAL, DIAGRAM
	DIMENSION
	DISPENSER
	DIVIDE, DIVISION
	DOWN
	DOOR OPENING
	DOOR, DRESSING ROOM
	DOWNSPOUT
	DRAWING
	DRAWER
	EAST
	EACH
	EXTERIOR INSULATION AND FINISH SYSTEM
	EXPANSION JOINT
	ELEVATION
	ELECTRIC, ELECTRICAL
	ELEVATOR
	EMERGENCY
	ENCLOSE, ENCLOSURE
	ELECTRIC PANEL
	EQUAL
	EQUIPMENT
	EXPANSION, EXPOSED
	EXISTING
	EXTERIOR
	FIRE ALARM
	FLOOR CLEAN OUT
	FLOOR DRAIN
	FIRE DEPARTMENT
	FOUNDATION
	FIRE EXTINGUISHER
	FIRE EXTINGUISHER CABINET
	FIRE HOSE CABINET
	FINISH, FINISHED
	FLASHING
	FLEXIBLE
	FLOOR
	FLUORESCENT
	FACE OF, FINISHED OPENING
	FURNISHED BY OWNER
	INSTALLED BY CONTRACTOR
	FIRE PROTECTION
	FRAME, FIRE RATED
	FIREPROOF, FIREPROOFING
	FIRE RETARDANT TREATED
	FLOOR SINK
	FOOT, FEET
	FOOTING
	FURRING
	FUTURE
	GAUGE
	GALVANIZED
	GRAB BAR
	GENERAL, GENERATOR
	GLASS-FIBER
	REINFORCED CONCRETE GLASS-FIBER
	REINFORCED GYPSUM GLASS-FIBER
	REINFORCED PLASTIC
	GROUND
	GRADE
	GYPSUM
	GYPSUM WALL BOARD
	HOSE BIBB
	HOLLOW CORE
	HARDBOARD
	HARDWARE
	HARDWOOD
	HOLLOW METAL
	HORIZONTAL
	HOUR
	HEIGHT
	HVAC
	INSIDE DIAMETER
	INCLUDE, INCLUDING
	INFORMATION
	INSULATE, INSULATION
	INTERIOR
	JANITOR
	JOINT
	KITCHEN
	LABORATORY
	LAMINATED
	LAVATORY
	LOCKER
	LIGHT
	MATERIAL
	MAXIMUM
	MEDICINE CABINET
	MECHANICAL
	MEDIUM
	MEMBRANE
	MEZZANINE
	MANAGEMENT
	MANUFACTURE, MANUFACTURE
	MINIMUM, MINUTE
	MIRROR
	MISCELLANEOUS
	MASONRY OPENING
	MOP SINK
	MOUNTED
	METAL
	MULLION
	NORTH
	NOT IN CONTRACT
	NUMBER
	NOMINAL
	NOT TO SCALE
	OVER ALL
	OBSCURE
	ON CENTER
	OFFICE
	OVERHEAD
	OUTSIDE DIAMETER
	OPENING
	OPPOSITE
	OPEN TO STRUCTURE ABOVE
	PARTICLEBOARD
	PRECAST
	PERPENDICULAR
	PLASTIC LAMINATE
	PLASTER
	PLYWOOD
	PANEL
	PROPERTY LINE
	PAIR
	PROPERTY
	PAINT, POINT
	PRESSURE TREATED
	PAPER TOWEL DISPENSER
	PARTITION
	PAPER TOWEL RECEPTACLE
	QUARRY TILE
	RADIUS, RISER
	REFLECTED CEILING PLAN
	REFER TO, REFERENCE
	REFRIGERATOR
	REINFORCED, REINFORCING
	REQUIRED
	RESILIENT
	REVISED, REVISION
	REVISER
	ROOM
	ROUGH OPENING
	REDWOOD
	SOUTH
	SOLID CORE
	SEAT COVER DISPENSER
	SCHEDULE
	SOLID CORE WOOD
	SOAP DISPENSER
	SECTION
	SINGLE
	SHELF
	SHOWER
	SHEET
	SIMILAR
	SANITARY NAPKIN DISPENSER
	SANITARY NAPKIN RECEPTACLE
	SPECIFICATION
	SPRINKLER
	SPEAKER
	SQUARE
	SERVICE SINK
	STAINLESS STEEL
	STANDARD
	STATION
	STEEL
	STORAGE
	STRUCTURAL
	SUSPENDED
	SYMMETRICAL
	TREAD
	TONGUE AND GROOVE
	TOWEL BAR
	TELEPHONE
	TEMPERATURE, TEMPORARY
	TERRAZZO
	THICK, THICKNESS
	TOP OF
	TOILET PAPER DISPENSER
	TELEVISION
	TYPICAL
	UNDERGROUND
	UNFINISHED
	UNLESS OTHERWISE NOTED
	URINAL
	VERTICAL
	VESTIBULE
	VERIFY IN FIELD
	VENEER
	VINYL WALLCOVERING
	WEST, WIDE
	WITH
	WITHOUT
	WATER CLOSET, WALLCOVERING
	WOOD
	WEATHERPROOF, WATERPROOF
	WATERPROOFING, WORK POINT
	WATER RESISTANT
	WAINSCOT
	WEIGHT
	YARD

### SYMBOLS

	BUILDING SECTION INDICATOR
	WALL SECTION INDICATOR
	SECTION DETAIL INDICATOR
	SMALL CONDITION DETAIL INDICATOR
	MATCHLINE INDICATOR
	REVISION INDICATOR
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