

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No. 02-1021	Issue Date SEP 12 2002	CBL: 029 0002001
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Location of Construction: 160 Middle St	Owner Name: 164 Realty Llc	Owner Address: Po Box 800	Phone: 207-846-4800
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Business Name: n/a	Contractor Name: Maine Bay Canvas	Contractor Address: 53 Industrial Way Portland	Phone: 2078788888
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Lessee/Buyer's Name n/a	Phone: n/a	Permit Type: Tents	Zone: B-3
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Past Use: Commercial	Proposed Use: Commercial / Erect 70' x 30' Tent on Thursday 9/12/01 and breakdown 9/12/01; for Old Port Tech Center Celebration	Permit Fee: \$0.00	Cost of Work: \$0.00	CEO District: 1
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Proposed Project Description: Erect 70' x 30' Tent on Thursday 9/12/02 and breakdown Thursday 9/12/02.	FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: NA Type NA
	Signature: [Signature]	Signature: [Signature]

Permit Taken By: gg	Date Applied For: 09/11/2002	Zoning Approval	
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<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: [Signature] 9/11/02	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	Historic Preservation <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date:
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CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT ADDRESS DATE PHONE

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE DATE PHONE

021021

To: Gail

d'11 pickup

Tent Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

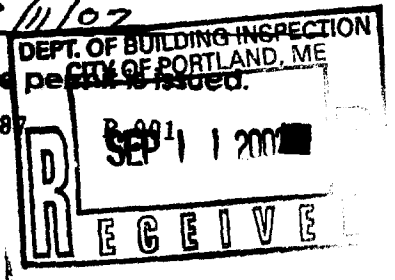
Location/Address of Construction: 164 Middle Street building on Market St		
Date of Tent setup: SEPT 12, '02	Date of Tent breakdown: SAME	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# Parcel ID# 029-9002001	Owner: 164 REALTY, LLC M. MASTRONARDI, PRES	Telephone: 846-4800
Lessee/Buyer's Name (if Applicable) N/A	Applicant name, address & telephone: SAME	Fee: \$ 35.00 WAIVED
<p>The following must be included as submissions:</p> <ol style="list-style-type: none"> 1. Proof of Flam Retardant ATTACHED 2. Letter of approval from property owner, if the City is the owner, please contact Ted Musgrave from the Parks & Recreation @ 874-8793 Applicant is the owner 3. Plat Plan showing the following: <ol style="list-style-type: none"> i. Property lines ii. Parking iii. Building locations 4. Tent location, including dimensions of tent, exits and entrances in tent 		
Who should we contact when the permit is ready: SAME		
Mailing address: Will Pick-up		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: 846-4800		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: *[Signature]* Date: 9/11/02

you may not commence ANY work until the permit is issued.



Denise Clavetta Albert, CPRP
Director, Parks & Recreation

Joseph E. Gray, Jr.
City Manager



CITY OF PORTLAND

Mr. Michael Mastronardi
Old Port Tech Center
164 Middle Street
Portland, Maine 04101
846-4800 fax: 846-3574

September 10, 2002

Dear Michael:

This will acknowledge receipt of your park use application requesting permission to close Market Street, between Middle and Milk St., on Thursday, September 14, from 9am - 9pm, in order to hold the 5th Anniversary Old Port Tech Center Celebration in the street (the party itself would run 4pm - 7pm). Similar to last year, you have asked permission to place a free-standing tent over the street and to set up a stage for entertainment underneath. The 9am street closure is necessary for those installations. A volunteer will be posted at the Milk & Market Street barricaded intersection to assist with traffic flow. Approximately 600 people are expected. There is no rain date.

You have also asked permission to serve alcohol during the event. The beer tent will be a secured area underneath the large tent in the street.

Please be advised that I have forwarded a street closure memo to the City Manager for his approval. I have also included the aspect of liquor being served on City property in that memo. The City Manager has already approved the City's in-kind services and waiver of fees for the event. Once the street closure memo is approved, you are authorized to hold the Anniversary Celebration on Market Street subject to the following conditions:

✓ 1. **INSURANCE:** Please forward a certificate of insurance listing the city of Portland as additional insured (\$400,000 general liability coverage) to this office. Our fax number is 756-8390.

✓ 2. **POLICE / SECURITY ISSUES:** Please call Sgt. Gary Rogers, 874-8554, to alert him personally of your street closure. The Police Department is not requiring you to hire any officers to cover the event and street closures, but City staff are requiring that you hire a Public Assembly Facility staff/security person to cover the event (this service will be in-kind). Please call Dennis Sargent at PAF, 874-8200, to schedule one of his staff for the day.

✓ 3. **BARRICADES / "NO PARKING SIGNS":** Please call Tom Higgins, P&R Downtown Div., 232-1787, to reserve and arrange for barricades. You may need to pick these up and return them yourself. There will be a security deposit charged.

If you would like to reserve meters in the closed off section of the street, please call Carol Merritt at Public Works Administration, 874-8822, for "emergency no parking" signs. You will need to write the date and times for no parking on the signs. They should be attached to meters with masking tape. Remind Carol that no fees should be charged.

✓ 4. **CITY CLERK'S LICENSES:** For the playing of amplified music outdoors at the celebration, please speak to Brandi Maxwell or Anita Robinson at the City Clerk's Office, 874-8557, for a concert license. For the serving of refreshments (and information regarding the beer tent), please procure a temp. food service license from Brandi/Anita. Remind them that no fees should be charged. You are required to abide by all State regulations regarding the beer tent on public property. An Inspector from Inspections Div. may visit the area. If you have any questions regarding food preparation requirements, please call the Inspections Div.: 874-8703 or 8700.

✓ 5. **TENT INFORMATION:** Even though the tent is free-standing, it still requires a tent permit from the Inspections Division, 874-8703 or 8700. You'll need to show them a site plan and the certificate of flammability (your tent company could complete this application). Please remind Inspections Staff that no fees should be charged. Installation of the tent in the street is planned to begin in the morning hours..

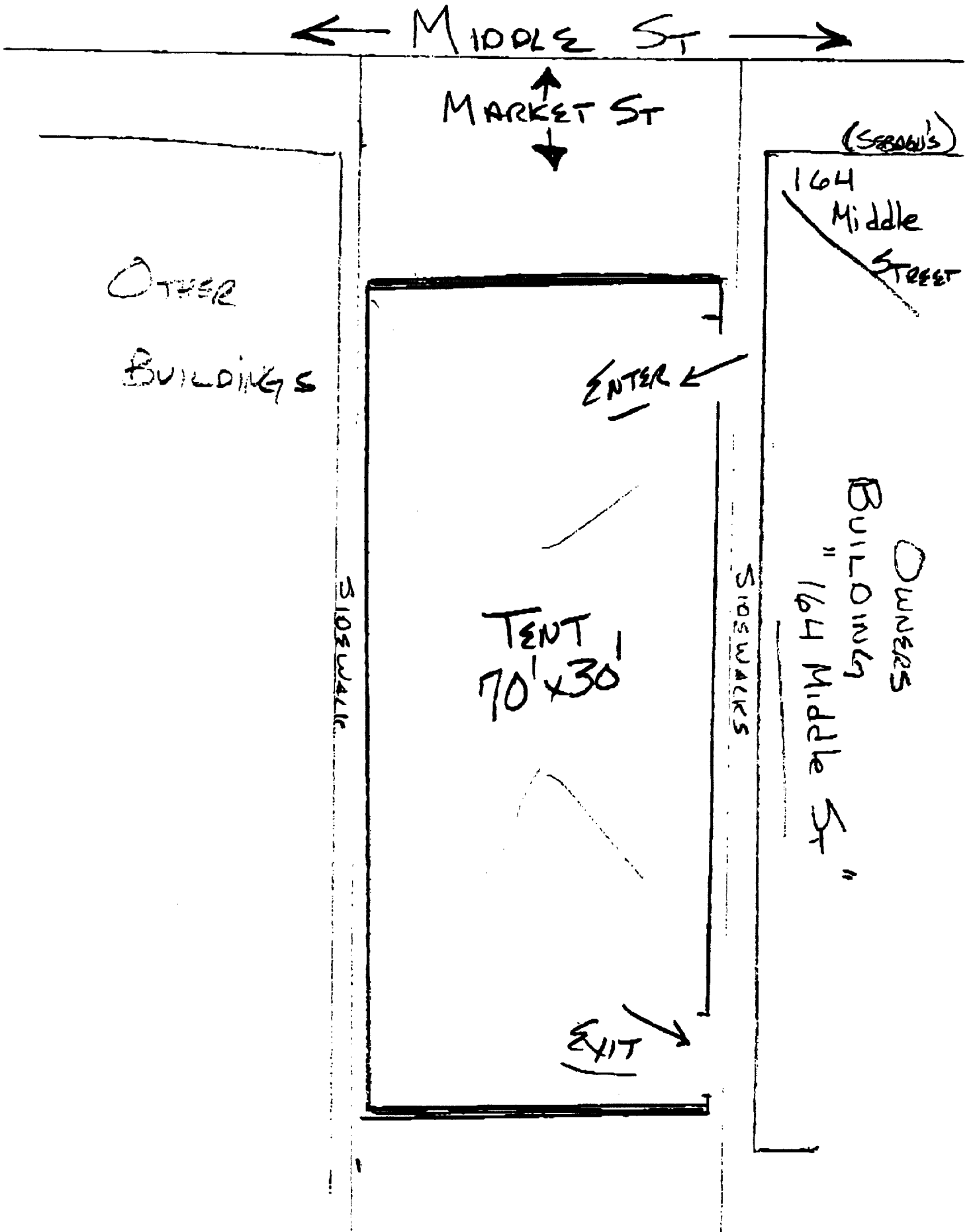
6. **FIRE DEPT. ISSUES:** Please call the Fire Dept. (874-8400) on the morning of the event to remind them that a tent is being located on Market Street itself (please give them the exact address location).

✓ 7. **PUBLICITY:** Please make sure that all residents and businesses affected by the street closure are notified in advance and please ask the Portland Newspapers to run a PSA announcing the street closure.

✓ 8. **TRASH ISSUES:** You should plan on taking care of (and disposing of) any trash generated by your event. Please make sure the areas used are left as were found.

(continued)

Enjoy Portland for Life.
17 Arbor Street • Portland, Maine 04103 • (207) 874-8793 • FAX 756-8390



Certificate of Flame Resistance



REGISTERED
FABRIC
NUMBER

140.01

ISSUED BY

TOPTec, INC.
1905 N.E. MAIN ST.
SIMPSONVILLE, S.C. 29681

Date
manufactured

1/8/95

This is to certify that the materials described on the obverse side hereof have been flame-retardant treated (or are inherently nonflammable).

FOR MAINE BAY CANVAS ADDRESS 53 INDUSTRIAL WAY
CITY PORTLAND STATE ME 04103

Certification is hereby made that: (Check "a" or "b")



(a) The articles described on the obverse side of this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.

Name of chemical used.....Chem. Reg. No.....

Method of application.....



(b) The articles described on the obverse side hereof are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.

The Flame Retardant Process Used WILL NOT Be Removed By Washing

TOPTec, INC.

Andy Whitton

Name of Production Superintendent

MODEL TEM3015M00 (30' x 70' vinyl Top)

SERIAL# 950112

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

Please Read
Application And
Notes, If Any,
Attached

BUILDING DEPARTMENT

PERMIT

Permit Number: 021021

This is to certify that 164 Realty Llc/Maine Bay Co as
has permission to Erect 70' x 30' Tent on Thursday 9/12/02 and break down Thursday 9/12/02.
AT 160 Middle St L 029 0002001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and work on permit must be completed before this building or part thereof is closed-in. **HEAVY NOTICE IS REQUIRED.**

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. [Signature]
Health Dept. _____
Appeal Board _____
Other _____
Department Name

[Signature]
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD