



# PORTLAND MAINE

*Strengthening a Remarkable City, Building a Community for Life • [www.portlandmaine.gov](http://www.portlandmaine.gov)*

*Greg Mitchell – Acting Director of Planning and Urban Development  
Marge Schmuckal, Zoning Administrator*

January 10, 2012

Fit to Eat  
164 Middle Street  
Portland, ME 04101

Re: 164 Middle Street – 029 0002 – B-3 Zone – sidewalk sign for Fit to Eat.

To Whom It May Concern,

This letter is a follow up to the conversation that I had at the counter of Fit to Eat on January 5, 2012 regarding the two sidewalk signs connected to the business. The regulations regarding sidewalk signs are outlined in both Chapter 25 of the City Code [sections 25-26 (a), 25-27(a)(2) and 25-28] and on the Sidewalk Signs, Design, Location and Construction Standards sheet found at the Inspections Division. A permit is required to have a sidewalk sign and a business is only allowed “one sign per establishment for each street frontage having a public entrance. Also the maximum distance of a sign from the public entrance is twenty feet.

During the conversation on January 5, 2011, I asked that one sign be removed immediately, and that the permit be applied for within seven days. If we do not receive a permit application, by Friday January 13, 2012, you may not display a sidewalk sign, and if you do you will be in violation and the sign could be removed.

Please feel free to call me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado  
Zoning Specialist  
(207) 874-8709

Cc. file