Inspections Division
Date: 10/13/16

General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: 7 Custom House Street, 5th Floor		
Total Square Footage of Proposed Structure:	1,620 SF	
Tax Assessor's Chart, Block & Lot Chart# 29 Block# K Lot# 1	**Applicant Name:** Olympia Equity Investors IV, LLC Address PO Box 508 City, State & Zip Portland, ME 04112	Telephone: (207) 874-9990 Email: charris@theocos.com
Lessee/Owner Name: (if different than applicant) (See Applicant) Address: City, State & Zip: Telephone E-mail:	**Contractor Name:** DCM Construction (if different from Applicant) Address: 37 Highland Street City, State & Zip: Winchendon, MA 01475 Telephone (978) 868-7439 E-mail: carlgdubois@gmail.com	Cost of Work: $ 100,000 C of O Fee: $ Historic Rev $ Total **Fees: $**

Current Use (i.e. single family) Business

If vacant, what was the previous use? _____

Proposed Specific use: Business

Is property part of a subdivision? If yes, please Name _____

Project description:
Re-work office walls and finishes

Who should we contact when the permit is ready:	Chris Harris
Address:	7 Custom House Street
City, State & Zip:	Portland, ME 04101
E-mail Address:	charris@theocos.com
Telephone:	(207) 520-4139

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Department of Permitting and Inspections on-line at www.portlandmaine.gov, or stop by the office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: **Date:** 9/9/16

This is not a permit; you may not commence ANY work until the permit is issued.