



# General Building Permit Application


If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

<b>Address/Location of Construction:</b> 7 Custom House Street, 5th Floor		
<b>Total Square Footage of Proposed Structure:</b>		1,620 SF
<b>Tax Assessor's Chart, Block &amp; Lot</b> Chart#      Block#      Lot# 29              K              1	<b>Applicant Name:</b> Olympia Equity Investors IV, LLC Address: PO Box 508 City, State & Zip: Portland, ME 04112	Telephone: (207) 874-9990  Email: charris@theocos.com
<b>Lessee/Owner Name:</b> (if different than applicant) (See Applicant) Address:  City, State & Zip:  Telephone:  E-mail:	<b>Contractor Name:</b> DCM Construction (if different from Applicant) Address: 37 Highland Street  City, State & Zip: Winchendon, MA 01475 Telephone: (978) 868-7439 E-mail: carlgdubois@gmail.com	Cost of Work: \$ 100,000  C of O Fee: \$ _____  Historic Rev \$ _____  Total Fees: \$ _____
<b>Current Use</b> (i.e. single family) <u>Business</u>		
<b>If vacant, what was the previous use?</b> _____		
<b>Proposed Specific use:</b> <u>Business</u>		
Is property part of a subdivision? If yes, please Name _____		
<b>Project description:</b> Re-work office walls and finishes		
<b>Who should we contact when the permit is ready:</b> Chris Harris		
<b>Address:</b> 7 Custom House Street		
<b>City, State &amp; Zip:</b> Portland, ME 04101		
<b>E-mail Address:</b> charris@theocos.com		
<b>Telephone:</b> (207) 520-4139		

**Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.**

In order to be sure the City fully understands the full scope of the project, the Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Department of Permitting and Inspections on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

<b>Signature:</b> 	<b>Date:</b> 9/9/16
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**This is not a permit; you may not commence ANY work until the permit is issued.**