

November 16, 2010

Ms. Jeanie Bourke Code Enforcement Officer Planning & Urban Development Dept City of Portland 389 Congress Street, Room 308 Portland, ME 04101



Dear Ms. Bourke:

RE: Amendment to Building Permit for 7 Custom House St, 2nd Floor (Beacon Group)

Thank you for meeting with Dave Shanks from Foreside Architects and myself to discuss this project.

As we mentioned during the meeting, the tenant has requested minor changes to the design of this project after we submitted the plan to the City for a Building Permit. Due to the nature of the changes, you recommended that we submit the revised drawings to you along with the amount for the additional building permit fee.

I have attached a revised plan from Foreside Architects that shows the proposed changes to the design. As you can see, the changes consist of some reconfigured meeting rooms and additional interior glazing. They do not affect any paths of egress or structural elements of the building. As such, I would like to request an as-built amendment to the existing building permit for this project.

I enclose a check for \$150.00, which represents the building permit fee for the additional construction costs of \$15,000.

Thank you for your assistance in this matter.

Yours sincerely,

OLYMPIA EQUITY INVESTORS IV, LLC

Mike Zimmerman Project Manager NOV 17 2010

Dept. of Building Inspections
City of Portland Maine



CITY OF PORTLAND, MAINE

Department of Building Inspections

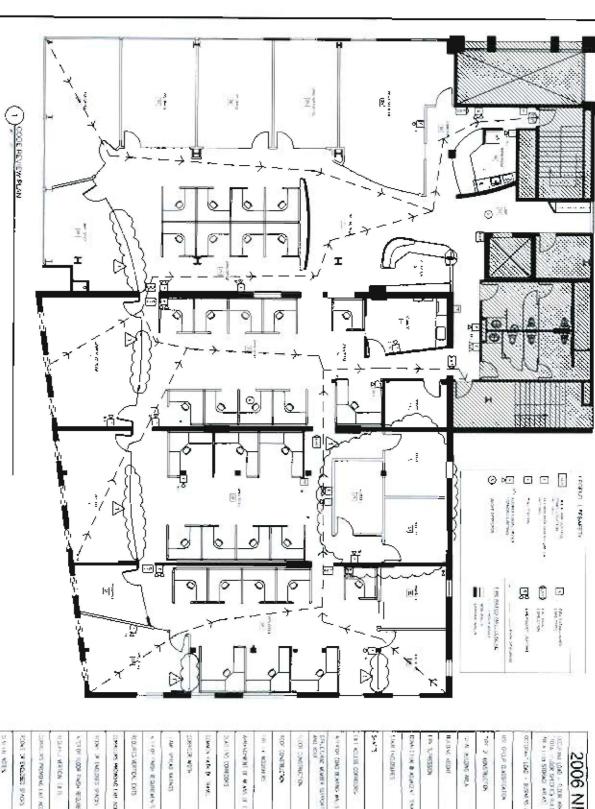
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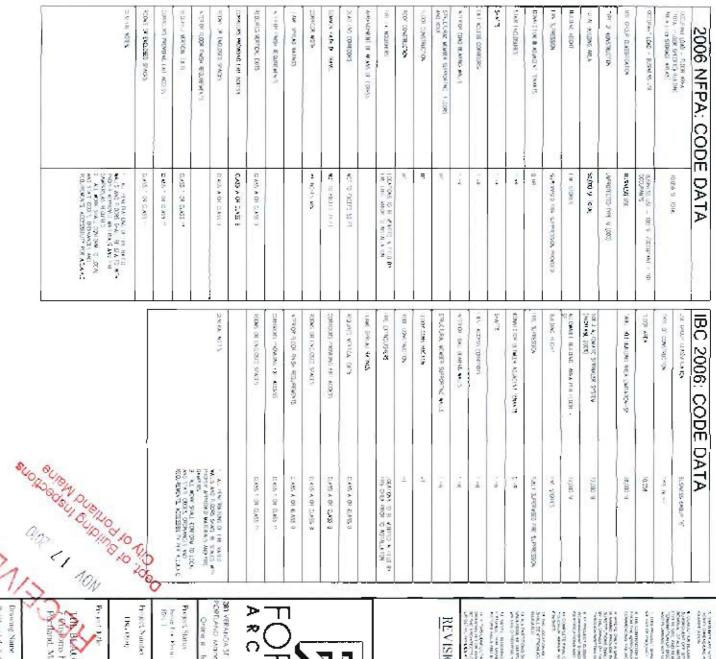
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No work is to be started until permit issued. Please keep original receipt for your records.

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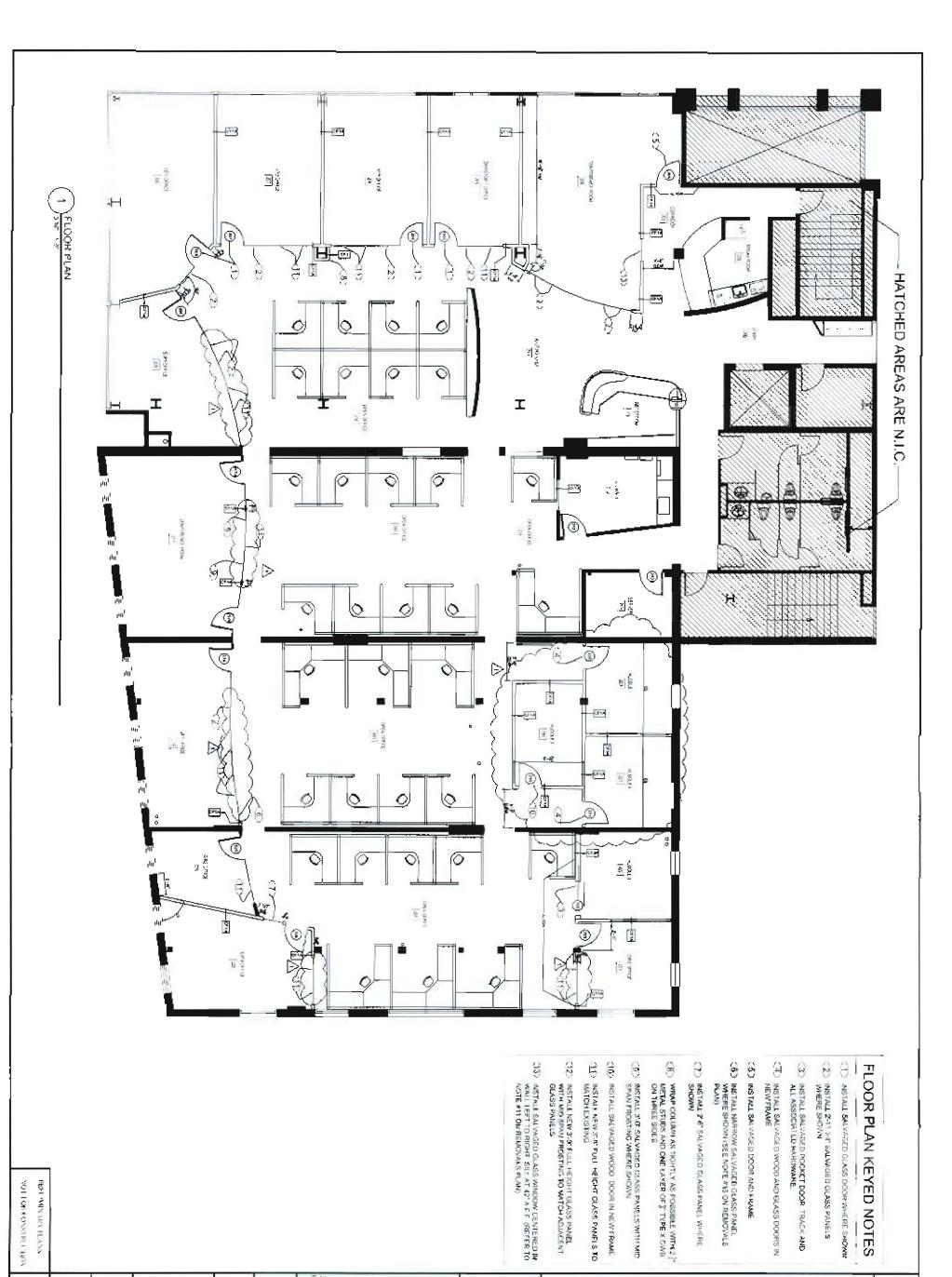
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