November 16, 2010

Ms. Jeanie Rourke
Code Enforcement Officer
Planning \& Urban Development Dept City of Portland
389 Congress Street. Room 308


Portland, ME 04101
Dear Ms. Bourne:

## RE: Amendment to Building Permit for 7 Custom House SI, and Floor (Beacon Group)

Thank you for meeting with Dave Shanks from Foreside Architects and myself to discuss this project.

As we mentioned during the meeting, the tenant has requested minor changes to the design of this project after we submitted the plan to the City for a Building Permit. Due to the nature of the changes, you recommended that we submit the revised drawings to you along with the amount for the additional building permit fee.

I have attached a revised plan from Foreside Architects that shows the proposed changes 10 the design. As you can see, the changes consist of some reconfigured meeting rooms and additional interior glazing. They do not affect any paths of egress or structural elements of the building. As such, I would like to request an as-built amendment to the existing building permit for this project.

I enclose a check for $\$ 150.00$, which represents the building permit fee for the additional construction costs of $\$ 15,000$.

Thank you for your assistance in this matter.
Yours sincerely.


OLYMPIA EQUITY INVESTORS IV. LLC
Mike Zimmerman
Project Manager

## CITY OF PORTLAND, MAINE

## Department of Building Inspections

## Original Receipt

Received from

Location of Work

Cost of Construction
\$ $\qquad$ Building Fee: $\qquad$
Permit Fee
\$ $\qquad$
$\qquad$

Certificate of Occupancy Fee: $\qquad$
Total: $\qquad$
Building (IL) Plumbing (I5)

$\qquad$
Electrical (I2)
$\qquad$
Site Plan (U2)
$\qquad$ Other $\qquad$ CBL: $\qquad$

Check \#: $\qquad$ Total Collected \$ $\qquad$

No work is to be started until permit issued. Please keep original receipt for your records.

Taken by:


WHITE - Applicant's Copy
YELLOW - Office Copy
PINK - Permit Copy



