



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: 25 Pearl St. Suite 101

Total Square Footage of Proposed Structure:		600 +/- SF	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 029 E009 25		Applicant Name: Cumberland County Address 25 Pearl St City, State & Zip Portland, ME 04101	
Lessee/Owner Name : (if different than applicant) Address: 4 Milk st 1st Floor City, State & Zip: Portland, ME 04101 Telephone & E-mail: skalisz@mhrmanagement.com		Contractor Name: CAP Services, LLC (if different from Applicant) Address: 49 Bruce Hill Rd City, State & Zip: Cumberland, ME 04021 Telephone & E-mail: CAPServices@maine.rr.com	
		Telephone: 207-871-8391 Email: Tarbox@cumberlandi	
		Cost Of Work: \$ 12000.00 C of O Fee: \$ _____ Historic Rev \$ _____ Total Fees : \$ _____	
Current use (i.e. single family) <u>Business</u>			
If vacant, what was the previous use? _____			
Proposed Specific use: <u>Office work stations</u>			
Is property part of a subdivision? ___ If yes, please name _____			
Project description: Construct new wall to create work area for assessing department			
Who should we contact when the permit is ready: Thomas Munroe			
Address: 49 Bruce Hill Rd			
City, State & Zip: Cumberland, ME 04021			
E-mail Address: CAPServices@maine.rr.com			
Telephone: 207-939-8838			

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature:	Date: 03/02/2015
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This is not a permit, you may not commence ANY work until the permit is issued.



Certificate of Design Application

NOT APPLICABLE

From Designer: _____

Date: _____

Job Name: _____

Address of Construction: _____

2009 International Building Code

Construction project was designed to the building code criteria listed below:

Building Code & Year _____ Use Group Classification (s) _____

Type of Construction _____

Will the Structure have a Fire suppression system in Accordance with Section 903.3.1 of the 2009 IRC Yes - existing to remain

Is the Structure mixed use? _____ If yes, separated or non separated or non separated (section 302.3) _____

Supervisory alarm System? _____ Geotechnical/Soils report required? (See Section 1802.2) _____

Structural Design Calculations

N/A _____ Submitted for all structural members (100.1 - 100.11)

Design Loads on Construction Documents (1603)

Uniformly distributed floor live loads (7603.1.1, 1607)

Floor Area Use	Loads Shown
_____	_____
_____	_____
_____	_____
_____	_____

Wind loads (1609.1.4, 1609)

Design system utilized (1609.1, 1609.2)

Basic wind speed (1609.3)

Building category and wind importance Factor, I_p (Table 1609.6.1, 1609.6.2)

Wind exposure category (1609.4)

Internal pressure coefficient (ASCE 7)

Component and cladding pressures (1609.4.1, 1609.6.2.2)

Main force wind pressures (7603.1.1, 1609.6.2.1)

Earth design data (1603.1.5, 1614-1623)

Design option utilized (1614.1)

Seismic use group (Category)

Spectral response coefficients, S_D & S_{DI} (1615.1)

Site class (1615.1.5)

Live load reduction

Roof live loads (1603.1.2, 1607.11)

Roof snow loads (1603.7.3, 1608)

Ground snow load, P_g (1608.2)

If $P_g > 10$ psf, flat-roof snow load, P_f

If $P_g > 10$ psf, snow exposure factor, C_e

If $P_g > 10$ psf, snow load importance factor, I_s

Roof thermal factor, C_t (1608.4)

Sloped roof snowload, P_s (1608.3)

Seismic design category (1616.5)

Ductile seismic force resisting system (1617.6.2)

Response modification coefficient, R , and deflection amplification factor, C_d (1617.6.2)

Analysis procedure (1616.6, 1617.5)

Design base shear (1617.4, 1617.5.1)

Flood loads (1805.1.6, 1612)

Flood Hazard area (1612.5)

Elevation of structure

Other loads

Concentrated loads (1607.4)

Partition loads (1607.5)

Misc. loads (Table 1607.8, 1607.6.1, 1607.7, 1607.12, 1607.13, 1610, 1611, 2404)



Accessibility Building Code Certificate

NOT APPLICABLE

Designer: _____

Address of Project: _____

Nature of Project: _____

The technical submissions covering the proposed construction work as described above have been designed in compliance with applicable referenced standards found in the Maine Human Rights Law and Federal Americans with Disability Act. Residential Buildings with 4 units or more must conform to the Federal Fair Housing Accessibility Standards. Please provide proof of compliance if applicable.

(SEAL)

Signature: _____

Title: _____

Firm: _____

Address: _____

Phone: _____

For more information or to download this form and other permit applications visit the Inspections Division on our website at www.portlandmaine.gov



Certificate of Design

Date: _____

NOT APPLICABLE

From: _____

These plans and / or specifications covering construction work on:

Have been designed and drawn up by the undersigned, a Maine registered Architect / Engineer according to the **2009 International Building Code** and local amendments.

(SEAL)

Signature: _____

Title: _____

Firm: _____

Address: _____

Phone: _____

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