



Sign Permit Application

If you or the property owner owes real estate or personal property taxes or any other charges on any property within the City, payment arrangement **MUST** be made before permits are accepted.

| | | |
|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| Location/Address: <u>324 Fore Street, Portland, ME 04101</u> | | |
| Tax Assessor's Chart/Block/Lot (CBL) Chart: Block: Lot: | OWNER Name/Address: <u>Matt Cardente</u> <u>Fore Street Investments LLC</u> <u>322 Fore St</u> <u>Portland, ME 04101</u> | Telephone: <u>775 7573</u> E-Mail: |
| LEASEE/BUYER Name (if Applicable) <u>Keith and Constance Bodine</u> <u>325 Carroll Road</u> <u>Union, ME 04862</u> | CONTRACTOR name, address/phone <u>N/A</u> | Total S.F. signage \$ 1.33 (SF= <u>6.67</u> x .20 for sidewalk) Sign Fee: \$ 25 (Sidewalk=\$25) |
| Square Foot (SF) fee + Sign Fee = TOTAL FEE: \$ 26.33 | | |

Who should we contact when the permit is ready: Name: Constance Bodine Phone: 207-785-3024
Address 325 Carroll Road, Union, ME 04862 E-Mail: kcbodine@gmail.com

Tenant/allocated building space frontage (in feet): Length: 17.5 Height: 13.5
Lot frontage (in feet): _____ Single Tenant or Multi-Tenant Lot: _____

Current Property Specific Use: Retail Shop - Wines and Spirits
If vacant, what was prior use: _____
Proposed Use: _____

Information on proposed sign(s)
Freestanding sidewalk sign? YES NO Dimensions proposed: 24x40 inches (sf); Height from grade: 30 inches sf

A site sketch and building sketch showing exactly where existing and proposed signage is located **MUST** be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: Constance A Bodine **Date:** January 15, 2015