Signage / Awning Permit Application

If you or the property owner owes real estate or personal property taxes or any other charges on any pı payment arrangement MUST be made before permits are accepted.

Reviewed for Code Compliance
Inspections Division
Approved with Conditions

Location/Address: 324 Fore Street, Portland ME 04101

Date: 01/30/14

Tax Assessor's Chart/Block/Lot (CBL)
Chart: Block: Lot:

OWNER Name/Address:
Name: Fore Street Investments LLS Matt Cardente
Address: 322 Fore Street
Portland, ME 04101

Telephon 207-775-7573
E-Mail: matt@cardente.com

LEASEE/BUYER Info (if Applicable)
Sweetgrass Farm
Keith and Constance Bodine
325 Carroll Road
Union, ME 04862

CONTRACTOR
Name: N/A
Address:
Phone: E-Mail:

Total S.F. signage $ 14.00
(Sq Ft = ___ x $2.00)
SF + $30 Fee: $ 30
Historic ($75): $ 75.00
Awning Fee: $ n/a
TOTAL FEE: $ 119.00

Awning Fee = Cost of Work: $ _____ ($30/first $1000; $10 each additional $1000)

Who should we contact when the permit is ready: Name: Constance Bodine Phone: 207-785-3023
Address 325 Carroll Road, Union, ME 04862 E-Mail: kcbodine@gmail.com

Tenant/allocated building space frontage (in feet): Length: 17.5 Height: Street Level Shop 13.5 feet to sign
Lot frontage (in feet): _____ Single Tenant or Multi-Tenant Lot: _____

Current Specific Use: _____
If vacant, what was prior use: Retail Shop - Jewellry
Proposed Use: Retail Shop - Wine/spirits

Information on proposed sign(s)
Freestanding (e.g. pole) sign? YES ☐ NO ☑ Dimensions proposed: _____ Height from grade: _____
BLDG Wall Sign (attached to bldg.)? YES ☑ NO ☐ Dimensions proposed: 33x30

Proposed Awning: YES ☐ NO ☑ If yes, is awning backlit? YES ☐ NO ☐
Height of awning _____ Length of awning _____ Depth of awning _____
Is there any communication, message, trademark or symbol on it? YES ☐ NO ☐
If yes, total square footage of panels with communication, message, trademark or symbol on it: _____ sf

Information on *existing and previously permitted* signage:
Freestanding (e.g. pole) sign? YES ☐ NO ☐ Dimensions existing: ____ X ____ Height from grade: _____
BLDG Wall Sign (attached to bldg.)? YES ☑ NO ☐ Dimensions existing: ____ X ____
Awning? YES ☐ NO ☑ total sq ft of panels with communication on it: _____ sf

A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: Constance A. Bodine *Date:* January 22, 2014

Revised 06/2012 **This is NOT a permit; you may not commence ANY work until the permit is issued**