



Permitting and Inspections Department  
Michael A. Russell, MS, Director

### Outdoor Dining Permit Application

**Please circle all that apply:**

New Application? (Yes/No)  Extension of permit period 11/16/16 - 03/31/17  
 Renewal? (Yes/No)  → If yes, are there any changes? (Yes/No)   
 Private Property? (Yes/No)   
 Historic District? (Yes/No)   
 Liquor License Required? (Yes/No)  Permitting and Inspections Director Signature \_\_\_\_\_  
 OR Pending City Council Date \_\_\_\_\_ (D/M/Y)

<b>Location Name:</b> <u>DUCKFAT</u> <b>Address:</b> <u>43 Middle Street Portland</u>	<b>Chart</b> <b>Block</b> <b>Lot#</b>
<b>Owner Name:</b> <u>Nancy Pugh</u> Phone #: <u>207-749-8564</u> Email: <u>duckfat@duckfat.com</u>	<b>Total Square Footage of Outdoor Dining Area:<sup>1</sup></b>  Length: <u>(16' 9")</u> x Width <u>(4' 2")</u> = <u>54.16 sq ft</u>
<b>Applicant must be owner or lessee.</b> Name: <u>Nancy Pugh</u> Address: <u>43 Middle St.</u> City: <u>Portland</u> State & Zip: <u>ME, 04101</u> E-Mail: <u>duckfat@duckfat.com</u>	<b>Please pay before the permit can be issued.</b> \$125 (One-time Private Property fee) or <input checked="" type="radio"/> \$80 (Annual Public Fee) + Total Sq. Ft.: <u>54.16</u> x (\$2) or (\$6 in public parks) = <u>108.32</u> <b>Total Fee of \$</b> <u>188.32</u>
Current use: <u>Restaurant</u> Business name: <u>DUCKfat, INC.</u> How many chairs? <u>39</u> How many tables? <u>5</u> Please circle one of the following: Alcohol is served = ( <input checked="" type="radio"/> Yes/No).	
<b>Who should we contact?</b> Name: <u>Nancy Pugh</u> Phone: <u>207-749-8564</u> Address: <u>43 Middle St. Portland, ME 04101</u> E Mail: <u>duckfat@duckfat.com</u>	

I hereby certify that I am the owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit. For further information, please visit [www.portlandmaine.gov](http://www.portlandmaine.gov), email [permits@portlandmaine.gov](mailto:permits@portlandmaine.gov), call 874-8703 or stop by Room 315, City Hall. Applications and renewals are reviewed annually and must be submitted by June 1.

Signature of Applicant: [Signature]      Date: 11/3/16

<sup>1</sup> The total dining area square footage shall equal no more than 10% of park space without Parks, Recreation and Facilities waiver. Contact Sally DeLuca, Director, @ 207-808-5400 for waiver.