

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

## BUILDING INSPECTION PERMIT

Permit Number: 030869

Please Read Application And Notes, If Any, Attached

This is to certify that 77 Middle Street Associates / Leavitt Inc.  
has permission to Install Awning on Front of Building  
AT 77 Middle St 028 0011001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is altered or closed-in.  
**HEAR NOTICE IS REQUIRED.**

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

### OTHER REQUIRED APPROVALS

Fire Dept. \_\_\_\_\_  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name

*[Signature]* 7/31/03  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 03-0869	Issue Date:	CBL: 028 0011001
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Location of Construction: 77 Middle St	Owner Name: 77 Middle Street Associates Llc	Owner Address: 155 Center St Bldg G Box 7	Phone: 774-1885
Business Name:	Contractor Name: Leavitt & Parris Inc.	Contractor Address: 256 read St. Portland	Phone: 2077970100
Lessee/Buyer's Name	Phone:	Permit Type: Awning, no signage	Zone: B26

Past Use: Northeast Bank/ Commercial	Proposed Use: Northeast Bank/ Commercial	Permit Fee: \$120.00	Cost of Work: \$10,100.00	CEO District: 1
Proposed Project Description: Install Awning on Front of Building		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: U Type: NA 7/31/03 <i>[Signature]</i>	
		Signature:	Signature:	
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)				
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied				
Signature: _____ Date: _____				

Permit Taken By: gad	Date Applied For: 07/22/2003	<b>Zoning Approval</b>		
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<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	<p>Special Zone or Reviews</p> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan <p>Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/></p> <p>Date: <i>07/22/03</i></p>	<p>Zoning Appeal</p> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied <p>Date: _____</p>	<p>Historic Preservation</p> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied <p>Date: <i>[Signature]</i></p>
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT \_\_\_\_\_ ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

03-0869

# —Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <b>77 MIDDLE ST. Portland Me.</b>		
Total Square Footage of Proposed Structure	Square Footage of Lot	
Tax Assessor's Chart, Block & Lot Chart# <b>025</b> Block# <b>0</b> Lot# <b>011</b>	Owner: <b>RICHARD J. MCGOLDRICK</b> <b>COMMERCIAL PROPERTIES INC.</b>	Telephone: <b>774-1885</b>
Lessee/Buyer's Name (if Applicable) <b>NORTHEAST BANK</b> <b>156 COURT ST.</b> <b>Auburn, Me 04210</b>	Applicant name, address & telephone: <b>LEAVITT + PARRIS INC</b> <b>256 READ ST.</b> <b>Portland, Me</b>	Total s.f. of signage x <b>\$1.00</b> per s.f. plus \$30.00 = Total Fee: \$ Awning Fee = Cost Of Work: <b>\$10,100.00</b> Total Fee: \$ <b>10,130.00</b>

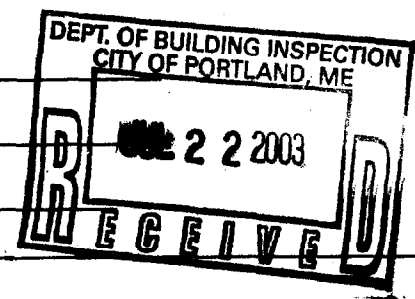
Current use: **BANK**

If the location is currently vacant, what was prior use: \_\_\_\_\_

Approximately how long has it been vacant: \_\_\_\_\_

Proposed use: \_\_\_\_\_

Project description: **AWNING TO MOUNT INTO BANK WITH SHIELDS, BRACKETS, + LAG BOLTS**



Contractor's name, address & telephone:

Who should we contact when the permit is ready: **NEIL PATRICK P LEAVITT + PARRIS INC**

Mailing address: **256 READ ST**  
**Portland, Me 04103**

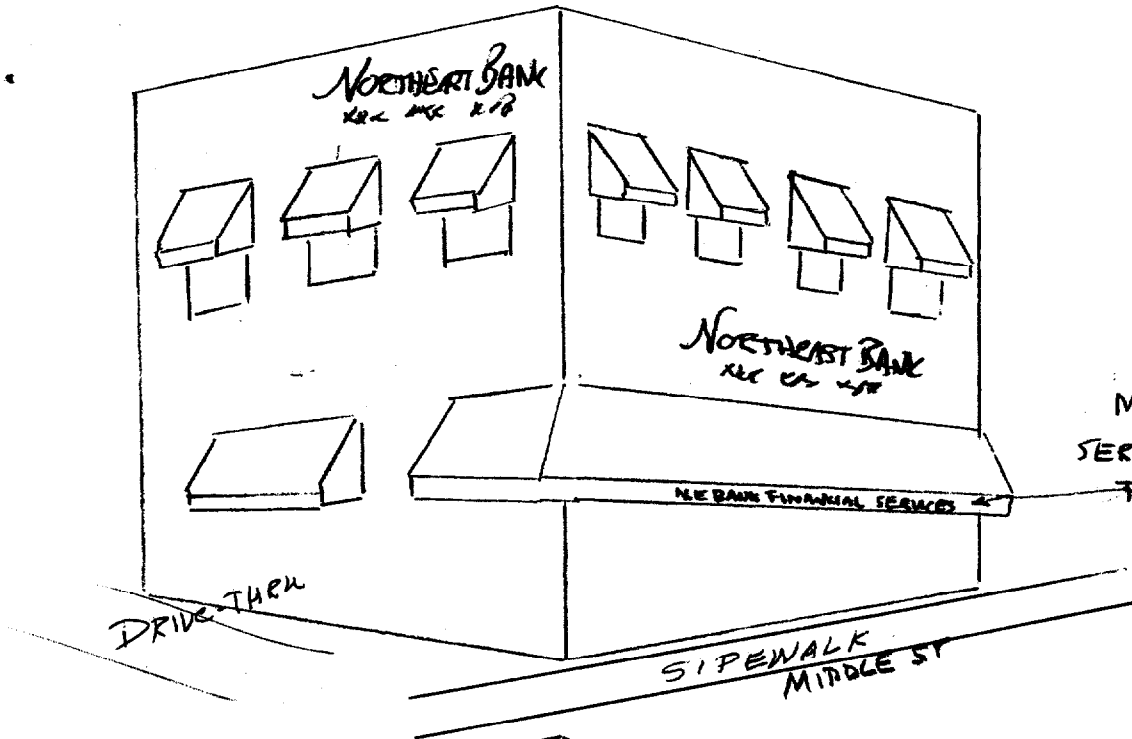
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: **797-0100** *et*

**IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.**

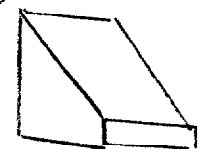
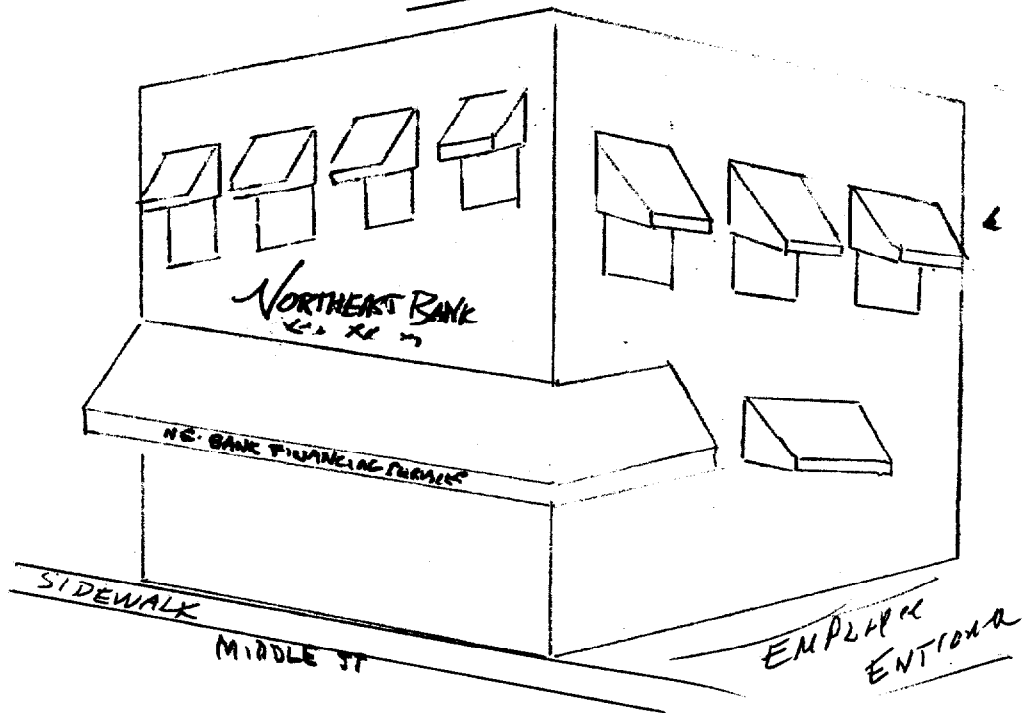
I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u><i>Neil Patrick P Leavitt</i></u>	Date: <u><b>7/22/03</b></u>
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**This is NOT a permit, you may not commence ANY work until the permit is issued.**



MOVE FINANCIAL SERVICES sign to FRONT OF AWNING



2-ADDITIONAL 2ND FLOOR AWNINGS ON REAR OF BLD.

JUL-22-2003 09:04

NORTHEAST BANK

2077775936

P.03/23

D GOLD Lettering in brick above 2nd floor?

NORTHEAST BANK - 77 MIDDLE ST PORTLAND, ME

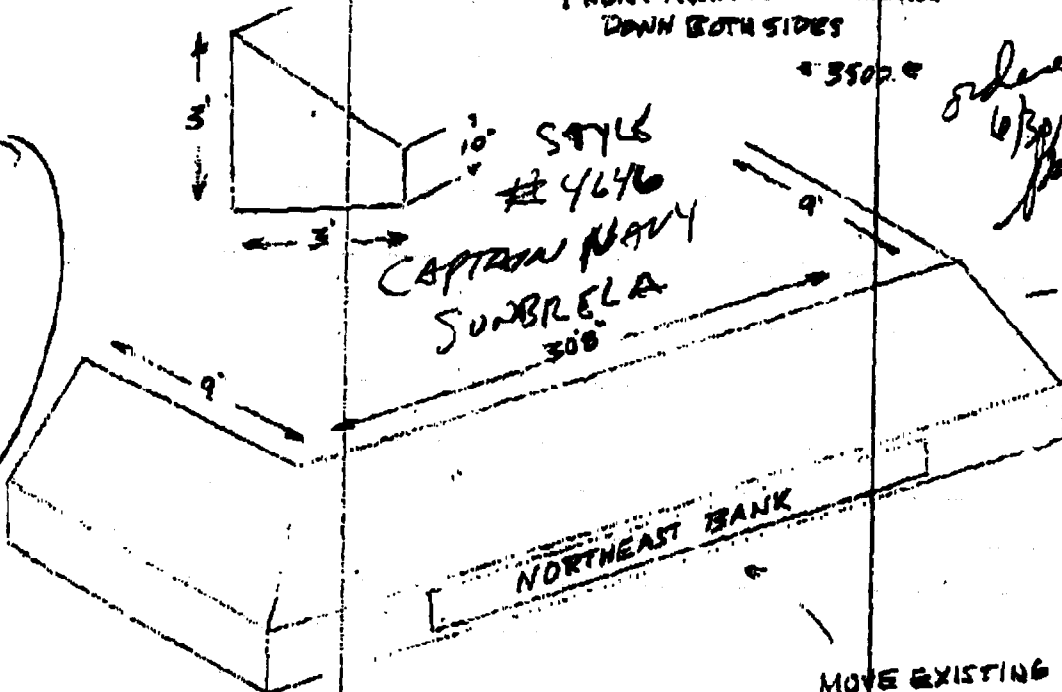
INTERAK w/ Lettering

DAN KERRIGAN

FRONT AWNING EXTENDING DOWN BOTH SIDES

\$3500.00

ordered 6/30/03



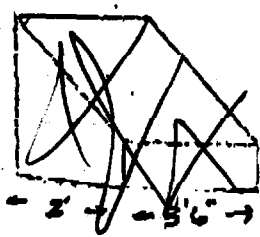
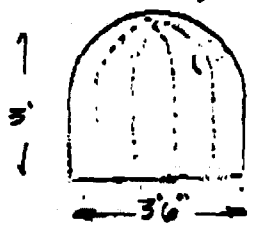
4/8/03 OK DANK

MOVE EXISTING SIGN TO FRONT OF AWNING

2ND FLOOR AWNINGS \$425.00 ea.

2)

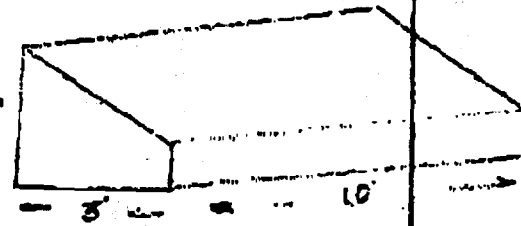
ovals on 2nd floor



Total Price \$10,100.00

DRIVE THRU EMPLOYEE ENTRANCE AWNINGS (MATCH FRONT AWNING)

\$750.00 ea.



- 2

3) status City w/

northeast Blue color

## CHECKLIST FOR SIGN/AWNING APPLICATION

Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:

- Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal \$400,000.00.
- Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. Indicate on the plan all existing and proposed signs with their dimensions and specific locations.
- A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.
- Certificate of Flammability required for awning or canopy at time of application.
- UL# required for lighted signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit.
- Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

**Permit Fee for signage or awning-with-signage:  
\$30.00 plus \$1.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, plus \$7.00 for each additional \$1,000.00.**

# COMMERCIAL PROPERTIES INC

100 Silver Street  
Portland, ME 04101  
Email: [lpl.mmer@comprop-1.com](mailto:lpl.mmer@comprop-1.com)  
Ph. (207) 774-1885 Fax (207) 774-8397

ATTN: Neil  
Leavitt & Parris Inc  
256 Read St  
Portland, ME 04103  
VIA FACSIMILE #: 797-4194

Re: Northeast Bank  
77 Middle St., Portland  
Awning

Dear Neil:

As owner of the building at 77 Middle Street in Portland, I give my permission for the awning to be installed as per the attached drawing.

If you have any questions, please do not hesitate to call my office and speak with Mike Brescia who is the President of our property management company.

Sincerely,



Richard J. McGoldrick  
CEO

RJM:lp  
Encl

Cc: Mike Brescia  
Stan Charles, Northeast Bank

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MMDD/YYYY)  
05/22/03

<b>PRODUCER</b> Cross Insurance -CL/Bnds-P (Formerly D&P/ARI) P.O.Box 567 Portland, ME 04112	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	<b>INSURED</b> Leavitt & Parris, Inc. 256 Read Street Portland, ME 04103	<b>INSURERS AFFORDING COVERAGE</b> INSURER A: One Beacon Insurance Company INSURER B: Maine Employers Mutual Insurance Co. INSURER C: INSURER D: INSURER E:

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MMDD/YYYY)	POLICY EXPIRATION DATE (MMDD/YYYY)	LIMITS	
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PD Ded:1,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC-	YMR609379	04/30/03	04/30/04	EACH OCCURRENCE	\$1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
						MED EXP (Any one person)	\$5,000
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$2,000,000
						PRODUCTS - COMP/OP AGG	\$2,000,000
A		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> Drive Other Car	YMAH82371	04/30/03	04/30/04	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$
		<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC	\$
						AUTO ONLY: AGG	\$
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE	\$
		<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE	\$
							\$
							\$
							\$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	1810063708	04/30/03	04/30/04	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER	
						E.L. EACH ACCIDENT	\$500,000
						E.L. DISEASE - EA EMPLOYEE	\$500,000
						E.L. DISEASE - POLICY LIMIT	\$500,000
		OTHER					

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**

City of Portland is named as Additional Insured with respect to General Liability only.

\* Cancellation notice shall be 30 days except in the event of non-payment of premium, in which case notice shall be 10 days.

<b>CERTIFICATE HOLDER</b> City of Portland ATTN: Karen Dunfey 389 Congress St. Portland, ME 04101	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30*</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <i>Anne A. Cote</i>
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**SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE**

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 77 Middle St. Portland ZONE: B2b

CBL: \_\_\_\_\_

SINGLE TENANT LOT? YES \_\_\_\_\_ NO \_\_\_\_\_ MULTI TENANT LOT? YES \_\_\_\_\_ NO \_\_\_\_\_  
MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES \_\_\_\_\_ NO \_\_\_\_\_

**INFORMATION ON PROPOSED SIGN(S):**

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS PROPOSED: \_\_\_\_\_  
BLDG. WALL SIGN? (attached to bldg) YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS PROPOSED: \_\_\_\_\_

**INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):**

FREESTANDING (e.g., pole) SIGN? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_  
BLDG. WALL SIGN(attached to bldg) ? YES \_\_\_\_\_ NO \_\_\_\_\_ DIMENSIONS: \_\_\_\_\_  
AWNING? YES X NO \_\_\_\_\_ DIMENSIONS: Multiple (see sketch)

LOT FRONTAGE (FEET): \_\_\_\_\_  
TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET): \_\_\_\_\_

AWNING YES X NO \_\_\_\_\_ IS AWNING BACKLIT? YES \_\_\_\_\_ NO X

HEIGHT OF AWNING: 8' LENGTH OF AWNING: Multiple DEPTH: see sketch

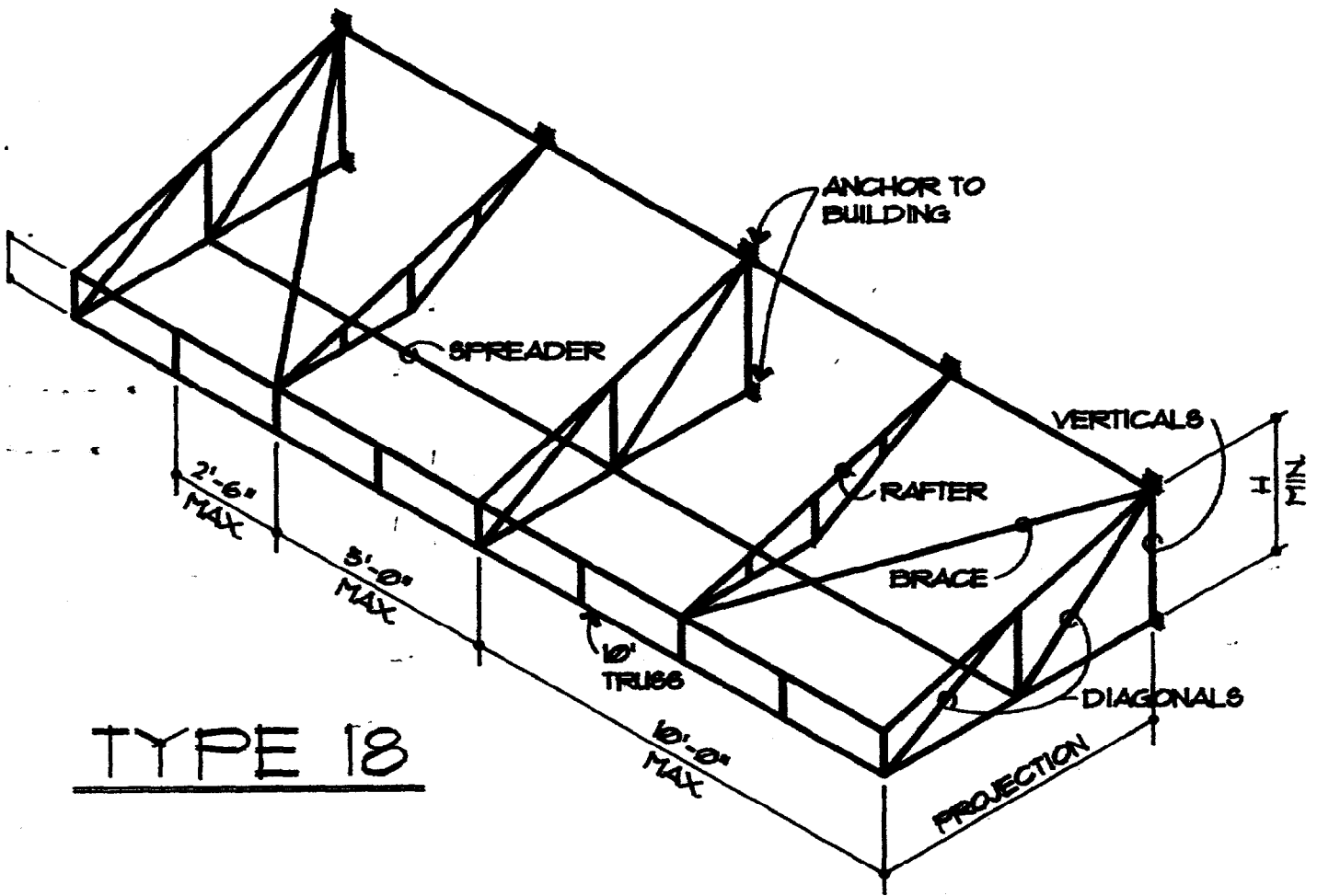
IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES X NO \_\_\_\_\_  
*using Sunbrella which is not translucent*

IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? 8' x 20' = .67 x 20' = 13.4 # s.f.

*Moving existing sign to front of awning*  
A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: Neil G. Patuk DATE: 7/22/03

\*\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*\*



TYPE 18

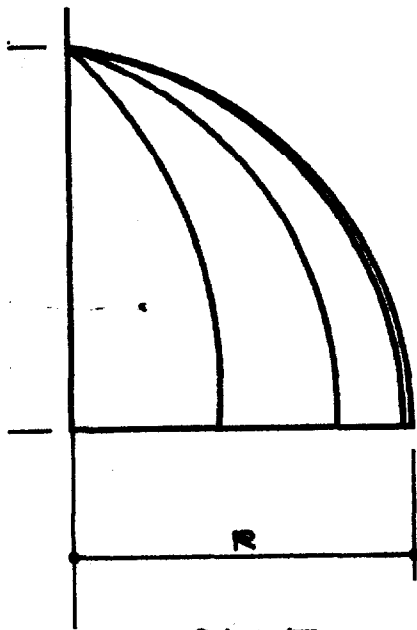
SCHEDULE 40			LIVE LOAD = 15 PSF			UPLIFT = 15 PSF			SNOW = 40 PSF		
GATORSHIELD <sup>®</sup> ROUND			GATORSHIELD <sup>®</sup> SQ 16 GA			GATORSHIELD <sup>®</sup> SQ 16 GA			GATORSHIELD <sup>®</sup> SQ 18 GA		
5'-0"	10'-0"	15'-0"	5'-0"	10'-0"	15'-0"	5'-0"	10'-0"	15'-0"	5'-0"	10'-0"	15'-0"
1'-8"	3'-0"	5'-0"	1'-8"	3'-0"	5'-0"	1'-8"	3'-0"	5'-0"	1'-8"	3'-0"	5'-0"
1/2	1 1/4	2	3/4	1 1/4	2	1	1 1/2	-	1	-	-
1/2	3/4	1 1/4	1/2	1 1/4	2	3/4	1 1/2	-	1	-	-
1/2	3/4	1	1/2	3/4	1	3/4	1	-	3/4	-	-
1/2	1	1 1/4	1/2	1	1 1/2	3/4	1 1/4	-	3/4	-	-
1/2	1	1 1/4	1/2	1	1 1/4	3/4	1 1/4	-	3/4	-	-

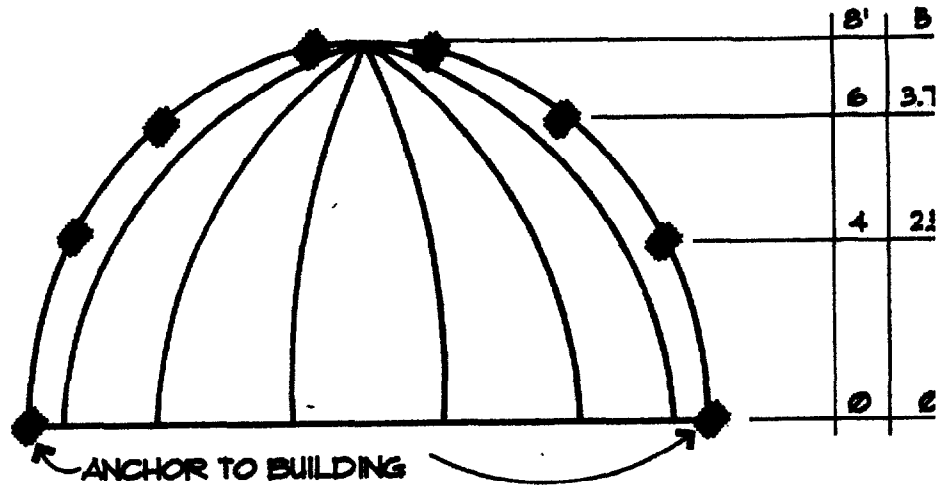
	5'-0"	10'-0"	15'-0"
TENSION LB	2840	6380	8510
SHEAR LB	1490	2890	4480
TENSION LB	1160	2590	3520
SHEAR LB	10	10	10

2 FOR GENERAL NOTES

WINDOW AWNING (TRUSSED)



SIDE



FRONT ELEVATION

LIVE LOAD = 15 PSF UPLIFT = 15 PSF SNOW = 40 PSF

N. & R	SCHEDULE 40		GATORSHIELD®		GATORSHIELD® SQ 16 GA		GATORSHIELD® SQ 18 GA		ANCHOR FORCES TENSION/SF
	RIBS	FRONT BAR	RIBS	FRONT BAR	RIBS	FRONT BAR	RIBS	FRONT BAR	
-0"	1/2	1/2	1/2	1/2	3/4	3/4	3/4	3/4	15/200
-0"	3/4	3/4	3/4	3/4	1	1	1 1/4	1 1/4	40/550
-0"	1 1/2	1 1/2	1 1/2	1 1/2	-	-	-	-	110/1500

SHBETS 1 & 2 FOR GENERAL NOTES

DOMED FRAME

# Certificate of Flame Resistance



REGISTERED  
APPLICATION  
CONCERN No.

F-368

ISSUED BY

UNITED TEXTILE & SUPPLY - EAST  
311 ROOSEVELT AVENUE  
PAWTUCKET, RI 02860

Date work performed

This is to certify that the materials described on the reverse side hereof have been flame-retardant treated (or are inherently nonflammable).

FOR LEAVITT & PARRIS AT P.O. BOX 3926  
CITY PORTLAND STATE MAINE 04104

Certification is hereby made that: (Check "a" or "b")

(a) The articles described on the reverse side of this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.

Name of chemical used \_\_\_\_\_ Chem. Reg. No. \_\_\_\_\_

Method of application \_\_\_\_\_

(b) The articles described on the reverse side hereof are made from a flame-resistant fabric registered and approved by the State Fire Marshal for such use.

Trade name of flame-resistant fabric used 46" FIRESIST SUNBRELLA Reg. No. F-368

The Flame Retardant Process Used WILL NOT Be Removed By Washing  
(will or will not)

\_\_\_\_\_  
Name of Applicator

By [Signature]  
Title

We hereby certify this to be a true copy of the original "CERTIFICATE OF FLAME RESISTANCE" issued to us, "original copy" of which has been filed with the California State Fire Marshal.

Signed LEAVITT & PARRIS Inc  
By Mel G. Toland