

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

**CITY OF PORTLAND**

Please Read  
Application And  
Notes, If Any,  
Attached

BUILDING INSPECTION

**PERMIT**

PERMIT ISSUED

Permit Number: 060487

APR 28 2006

CITY OF PORTLAND

This is to certify that Wellin & Co/The Signeryhas permission to 2 x 3 freestanding signAT 75 Market St

028 K003001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission procured before this building or part thereof is altered or closed-in.  
FOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

## OTHER REQUIRED APPROVALS

Fire Dept. \_\_\_\_\_

Health Dept. \_\_\_\_\_

Appeal Board \_\_\_\_\_

Other \_\_\_\_\_

Department Name

*Thomas H. Munkley* 4/27/06  
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

		Permit No: 06-0487 Issue Date: <b>PERMIT ISSUED</b> CBL: 028 R003001								
Location of Construction: <b>75 Market St</b>	Owner Name: <b>Wellin &amp; Co</b>	Owner Address: 97 A Exchange St	Phone:							
Business Name:	Contractor Name:	Contractor Address: 299 Fores	Phone: 2078797700							
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Side Walk	Zone: <b>B-3</b>							
Past Use: <b>Commercial retail</b>	Commercial 2 x 3 sidewalk sign	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;"><b>\$77.00</b></td> <td style="width: 33%; text-align: center;"><b>\$77.00</b></td> <td style="width: 33%; text-align: center;"><b>1</b></td> </tr> <tr> <td colspan="2">           FIRE DEPT: <input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied         </td> <td>           INSPECTION:            Use Group <b>R-1</b> Type <b>SB</b>  <b>JBC 2003</b> </td> </tr> </table>			<b>\$77.00</b>	<b>\$77.00</b>	<b>1</b>	FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group <b>R-1</b> Type <b>SB</b> <b>JBC 2003</b>
<b>\$77.00</b>	<b>\$77.00</b>	<b>1</b>								
FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group <b>R-1</b> Type <b>SB</b> <b>JBC 2003</b>								
Proposed Project Description: 2 x 3 sidewalk sign										
Permit Taken By: dmartin	Date Applied For: 04/03/2006	<b>Zoning Approval</b>								
		<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <b>4/14/06</b>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	<b>Historic Preservation</b> <input type="checkbox"/> Not in District or Landmark <input checked="" type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <b>4/27/06</b>						

### CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT

ADDRESS

DATE

PHONE

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE

DATE

PHONE



# Signage/Awning Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

- ☐ Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way.
- ☐ Letter ~~of~~ permission from the owner indicating the permissions granted and the tenant/space building ~~frontage~~.
- ☐ A sketch plan of lot indicating location of buildings, driveways and any abutting streets or rights of way, lengths of budding frontages, street frontages and all existing setbacks. Please indicate on the plan all existing and proposed signs with their dunensions and specific locations. Be sure to include distance from the ground and building façade dimensions for any signage attached to the building.
- ☐ A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, construction method as well as specifics of installation/attachment.
- ☐ Certificate of flammability required for awning or canopy.
- ☐ A UL# is required for lighted signs at the time of **final** inspection.
- ☐ Pre-application questionnaire completed and attached.
- ☐ Photos of existing signage
- ☐ Details for sign fastening, attachment or mounting in the ground.

Permit fee for signage or awning-with-signage: **\$30.00** plus **\$2.00** per square foot of sign.

Permit fee for awning-without-signage is based on cost of work:  
**\$30.00** for the first **\$1,000.00**, **\$9.00** per additional **\$1,000.00** of cost.

Base application fee **for any** Historic District signage is **\$65.00**.



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
04/03/06

## PRODUCER

Cross Insurance-CL/Bnds-P  
P. O. Box 567  
Portland, ME 04112  
300 286-5352

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## INSURERS AFFORDING COVERAGE

NAIC #

## INSURED

Architectural Woodworkers  
DBA The Works & Furniturea  
PO Box 8613  
Portland, ME 04104

INSURER A Acadia Insurance Company

31325

INSURER B

INSURER C

INSURER D

INSURER E

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS				
A	<b>GENERAL LIABILITY</b>	CPA008323413	10/01/05	10/01/06	EACH OCCURRENCE	\$1,000,000			
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence)	\$250,000			
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person)	\$5,000			
					PERSONAL & ADV INJURY	\$1,000,000			
					GENERAL AGGREGATE	\$2,000,000			
					PRODUCTS - COMP/OP AGG	\$2,000,000			
	GEN'L AGGREGATE LIMIT APPLIES PER								
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC.								
	<b>AUTOMOBILE LIABILITY</b>							COMBINED SINGLE LIMIT (Ea accident)	
	<input type="checkbox"/> ANY AUTO							BODILY INJURY (Per person)	\$
<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$				
<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident)	\$				
<input type="checkbox"/> HIRED AUTOS									
<input type="checkbox"/> NON-OWNED AUTOS									
<b>GARAGE LIABILITY</b>					AUTO ONLY - EA ACCIDENT	\$			
<input type="checkbox"/> ANY AUTO					OTHER THAN EA ACC	\$			
<b>EXCESS/UMBRELLA LIABILITY</b>					EACH OCCURRENCE	5			
<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE					AGGREGATE	\$			
<input type="checkbox"/> DEDUCTIBLE						\$			
<input type="checkbox"/> RETENTION \$						5			
<b>WORKERS COMPENSATION AND EMPLOYERS LIABILITY</b>					WC STATU-TORY LIMITS	OTH-ER			
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?					E.L. EACH ACCIDENT	\$			
If yes, describe under SPECIAL PROVISIONS below					E.L. DISEASE - EA EMPLOYEE	5			
					E.L. DISEASE - POLICY LIMIT	\$			
<b>OTHER</b>									

DESCRIPTION OF OPERATIONS/ LOCATIONS/ VEHICLES

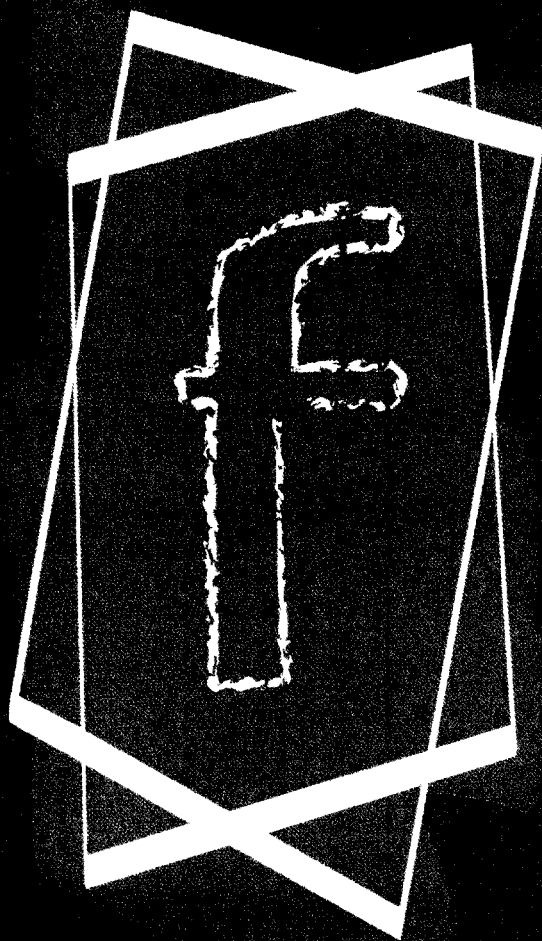
EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

/ISIONS

City of Portland  
Portland, ME 04101

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



OPEN

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 06-0487		<b>Date Applied For:</b> 04/03/2006	<b>CBL:</b> 028 K003001
<b>Location of Construction:</b> 75 Market St	<b>Owner Name:</b> Wellin & Co	<b>Owner Address:</b> 97 A Exchange St	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> The Signery	<b>Contractor Address:</b> 299 Forest Avenue Portland	<b>Phone</b> (207) 879-7700
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Side Walk	
<b>Proposed Use:</b> Commercial 2 x 3 sidewalk sign		<b>Proposed Project Description:</b> 2 x 3 sidewalk sign	
<b>Dept:</b> Zoning <b>Status:</b> Approved <b>Reviewer:</b> Marge Schmuckal <b>Approval Date:</b> 04/14/2006 <b>Note:</b> <b>Ok to Issue:</b> <input checked="" type="checkbox"/>			
<b>Dept:</b> Building <b>Status:</b> Approved <b>Reviewer:</b> Tom Markley <b>Approval Date:</b> 04/27/2006 <b>Note:</b> <b>Ok to Issue:</b> <input checked="" type="checkbox"/> 1) Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approval prior to work.			

**Comments:**

4/14/2006-mes: called Brian Haddock (voice mail)- Is this really a free standing sign or a sidewalk sign? Need a little sketch of where it is going - this is really a sidewalk sign not a permanent freestanding sign - sidewalk is 8.5' wide



# Signage/Awning Permit Application

If you or the property owner **owes** real estate or personal property taxes or user charges on any property within the City, **payment** arrangements **must** be made before permits of **any kind** are accepted.

Location/Address of Construction: <u>75 MARKET STREET</u>		
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot#	Owner: <u>WELLMAN W.</u>	Telephone: <u>879-5422</u>
Lessee/Buyer's Name (If Applicable) <u>ARCHITECTURAL WOODWORKERS</u> <u>FURNITURE</u>	Contractor name, address & telephone: <u>THE SIGNER</u> <u>879-7700</u>	Total s.f. of signage x \$2.00 <u>42</u> Per s.f. plus \$30.00/\$65.00 For H.D. signage = Total Fee: \$ <u>57</u> Awning Fee = cost of work _____ Total Fee: \$ _____
Who should we contact when the permit is ready: <u>BRIAN HADDOCK</u> Phone: <u>797-7000</u>		
Tenant/allocated building space frontage (feet): Length: _____ Height: _____ Lot Frontage (feet) _____ Single Tenant or Multi Tenant Lot _____		
Current Specific use: <u>FURNITURE STORE</u> If vacant, what was prior use: _____ Proposed Use: _____		
<b>Information on proposed sign(s):</b> Freestanding (e.g., pole) sign? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Dimensions proposed: <u>24x36</u> Height from grade: _____ Bldg. wall sign? (attached to bldg) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Dimensions proposed: _____		
<b>Proposed awning?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> Is awning backlit? Yes <input type="checkbox"/> No <input type="checkbox"/> Height of awning: _____ Length of awning: _____ Depth: _____ Is there any communication, message, trademark or symbol on it? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.		
<b>Information on existing and previously permitted sign(s):</b> Freestanding (e.g., pole) sign? Yes <input type="checkbox"/> No <input type="checkbox"/> Dimensions: _____ Bldg. wall sign? (attached to bldg) Yes <input type="checkbox"/> No <input type="checkbox"/> Dimensions: _____ Awning? Yes <input type="checkbox"/> No <input type="checkbox"/> Sq. ft. area of awning w/communication: _____		
<div style="border: 1px solid black; padding: 5px; text-align: center;"><b>DEPT. OF BUILDING INSPECTION</b> <b>CITY OF PORTLAND, ME</b>  <b>APR 3 2006</b>  <b>RECEIVED</b></div>		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.		

**Please submit all of the information outlined in the Sign/Awning Application Checklist.**  
**Failure to do so may result in the automatic denial of your permit.**

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: [Signature]

Date: 4-3-2006

This is not a permit; you may not commence ANY work until the permit is issued.